

SUB-COMMITTEE ON CARRIAGE
OF CARGOES AND CONTAINERS
1st session
Agenda item 1

CCC 1/1/Rev.2
6 June 2014
Original: ENGLISH

PROVISIONAL AGENDA

**for the first session of the Sub-Committee to be held at IMO Headquarters,
4 Albert Embankment, London SE1 7SR
from Monday, 8 to Friday, 12 September 2014
(Session commences at 9.30 a.m. on Monday, 8 September 2014)**

Opening of the session and election of Chairman and Vice-Chairman for 2014

- 1 Adoption of the agenda
- 2 Decisions of other IMO bodies
- 3 Amendments to CSC 1972 and associated circulars (5.2.3.1*)
- 4 Development of international code of safety for ships using gases or other low flashpoint fuels (IGF Code) (5.2.1.2)
- 5 Amendments to the IMSBC Code and supplements (5.2.3.3)
- 6 Amendments to the IMDG Code and supplements (5.2.3.4)
- 7 Unified interpretation to provisions of IMO safety, security and environment related Conventions (1.1.2.3)
- 8 Consideration of reports of incidents involving dangerous goods or marine pollutants in packaged form on board ships or in port areas (12.3.1.1)
- 9 Revised guidelines for packing of cargo transport units (5.2.3.5) **
- 10 Biennial agenda and provisional agenda for CCC 2
- 11 Election of Chairman and Vice-Chairman for 2015

* The order of the items in the proposed provisional agenda remains the same as that proposed by DSC 18 (DSC/18/12, annex 10), but the titles and numbers in parentheses correspond to the planned outputs in the Organization's High-level Action Plan for the 2014-2015 biennium, as adopted by resolution A.1061(28).

** MSC 93 approved the CTU Code and decided to reinstate, on the agenda for CCC 1, the existing output 5.2.3.5 to further improve the informative material which do not constitute part of the CTU Code but provide further practical guidance and background information.

- 12 Any other business
- 13 Report to the Committees

Notes:

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.2):

- .1 documents should be received in the Secretariat as follows:^{***}
- .1 documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by Friday, **6 June 2014** (13 weeks' deadline);
 - .2 non-bulky documents (including information documents and bulky information documents submitted in electronic format), by Friday, **4 July 2014** (nine-weeks' deadline); and
 - .3 documents commenting on those referred to in subparagraphs .1 and .2 above containing four pages or less, by Friday **18 July 2014** (seven-weeks' deadline. See also paragraph 6.12.5 of the Guidelines.);
- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible and:
- .1 all documents should include a brief summary prepared in accordance with section 6 of the above-mentioned Guidelines;
 - .2 substantive documents should conclude with a summary of the action that the Sub-Committee is invited to take; and
 - .3 information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
 - font size: 11;
 - justification: full;
 - margins: 2 cm top; 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents; and

^{***} In the case of:

- .1 documents exceeding the number of pages specified, the provisions of paragraph 6.12.1 of the Guidelines will apply; and
- .2 documents other than information documents and reports from the Committees and sub-committees, working, drafting, correspondence, other reporting groups and the Secretariat, which contain more than 20 pages, should not be translated into all working languages in their entirety in accordance with paragraph 6.11 of the above-mentioned Guidelines. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g. English).

- .4 to facilitate the processing of documents, they should be accompanied by a USB flash drive, preferably in Microsoft Word, or sent via email in Microsoft Word to the dedicated IMO email address for documents submitted to the Sub-Committee on Carriage of Cargoes and Containers (CCC): ccc@imo.org.

2 The MSC and the MEPC recommended the sub-committees to strictly observe the provisions of the aforementioned Guidelines which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
