

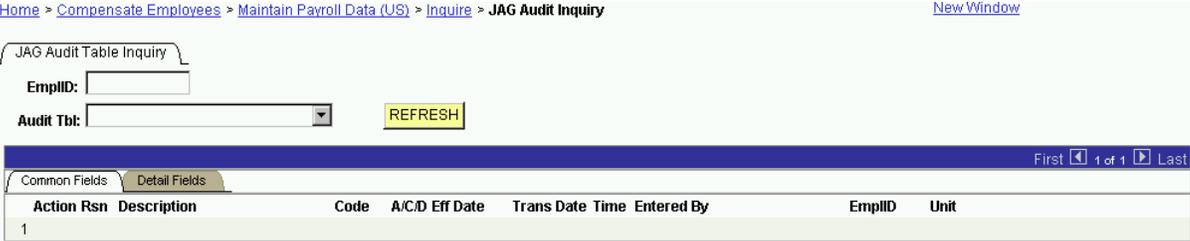
# JAG Audit Inquiry

## Introduction:

Jumps Action Generated (JAG) Audit Inquiry is a useful utility for reviewing and troubleshooting transactions on members prior to release to JUMPS. To view transactions that have been migrated to JUMPS, use the JAG Archive Inquiry

## Procedure:

Start CGHRMS, [sign-in](#) and follow these steps to perform a JAG audit inquiry.

Step	Action
1	<p><b>Select</b> Menu items in the following order.</p> <p><a href="#">Home</a> &gt; <a href="#">Compensate Employees</a> &gt; <a href="#">Maintain Payroll Data (US)</a> &gt; <a href="#">Inquire</a> &gt; <b>JAG Audit Inquiry</b></p>
2	<p>The following page will appear:</p> 
3	<p>Enter the member's Employee ID number.</p> 

*Continued on next page*

- 4 Select an audit table in the pull-down menu to view. “Entitlements” is chosen in this example.

JAG Audit Table Inquiry

EmpID: 1075148

Audit Tbl: Entitlements

REFRESH

Code	A/C/D	Eff Date	Trans Date	Time	Entered By	EmpID	Unit
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- 5 Click the **REFRESH** button. Entitlements transactions awaiting migration appear as shown in the example below. Note that there are 2 tabs in this panel; one labeled “Common Fields”, and the other, labeled “Detail Fields”. To show “Common Fields”, click its tab.

JAG Audit Table Inquiry

EmpID: 1075148 Conway, Debra J.

Audit Tbl: Entitlements

REFRESH

Common Fields Detail Fields

Action Rsn	Description	Code	A/C/D	Eff Date	Trans Date	Time	Entered By	EmpID	Unit
1 PAY 542	Misc Credit/Debit - HRSIC	H604	A	10/21/2002	10/21/2002	2531	Bunger,Dale E.	1096404	HRSIC ISD INFO SYS ARC BR
2 PAY 542	Misc Credit/Debit - HRSIC	H604	A	10/18/2002	10/18/2002	2532	Bunger,Dale E.	1096404	HRSIC ISD INFO SYS ARC BR
3 PAY 542	Misc Credit/Debit - HRSIC	H604	A	10/21/2002	10/21/2002	2533	Bunger,Dale E.	1096404	HRSIC ISD INFO SYS ARC BR
4 PAY 542	Misc Credit/Debit - HRSIC	H604	A	10/01/2002	10/01/2002	2534	Bunger,Dale E.	1096404	HRSIC ISD INFO SYS ARC BR
5 PAY 542	Misc Credit/Debit - HRSIC	H604	A	10/21/2002	10/21/2002	2535	Bunger,Dale E.	1096404	HRSIC ISD INFO SYS ARC BR

The following is a description of each field located under the “Common Fields” tab.

Field	Description
<b>Action Rsn (Action Reason)</b>	Displays the action reason transaction type and code. This code points to the data element template used for sending information to JUMPS.
<b>Description</b>	Displays the noun name of the action reason code.
<b>Code</b>	The JUMPS form number is displayed.
<b>A/C/D</b>	Depicts the type of transaction entered: A = Approved C = Correction D = Deletion
<b>Eff Date</b>	Displays the start date of the transaction.
<b>Trans Date</b>	Displays the JUMPS Transaction Date. This date should be the same as the effective date.
<b>Time</b>	Displays the effective time of the transaction.
<b>Entered By</b>	Displays the person who entered and/or approved the transaction.
<b>EmpID</b>	Displays the Employee ID of the person who entered and/or approved the transaction.
<b>Unit</b>	Displays the unit of the member that entered and/or approved the transaction.

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Click the 'Detail Fields' button to review further information.

Common Fields											Detail Fields
Earnings Code	Start Time	Stop Date	Stop Time	Dep/Benef	Report Dt	Discp Step	Discp Type	Plan Type	Benefit#	Company	State
1 MCR	2531	10/21/2002	2531								
2 MCR	2532	10/18/2002	2532								
3 MCR	2533	10/21/2002	2533								
4 MCR	2534	10/01/2002	2534								
5 MCR	2535	10/21/2002	2535								
6											

Field	Description
<b>Earnings Code</b>	Displays the transaction's earnings code.
<b>Start Time</b>	Displays the start time of the transaction.
<b>Stop Date</b>	Displays the stop date of the transaction if entered.
<b>Stop Time</b>	Displays the stop time of the transaction if a stop date was entered.
<b>Dep/Benef</b>	Not used.
<b>Report Dt</b>	Not used.
<b>Discp Step</b>	Not used.
<b>Discp Type</b>	Not used.
<b>Plan Type</b>	Not used.
<b>Benefit#</b>	Not used.
<b>Company</b>	Not used.
<b>State</b>	Not used.