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United States Coast Guard

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COMDTINST 6700.7B

MAR 06, 2012

COMMANDANT INSTRUCTION 6700.7B

Subj: HEALTH SERVICES ALLOWANCE LIST, PART 3 (SHORE UNITS AND VESSELS)

1. PURPOSE. This Instruction provides Class 3 units without Health Services Technicians assigned the required basic stock levels of health care materials. It is re-promulgated because of numerous formatting and requirement changes.
2. ACTION. All Coast Guard unit commanders, commanding officers, officers-in-charge, deputy/assistant commandants, and chiefs of headquarters staff elements shall comply with the provisions of this Instruction. Internet release is authorized.
3. DIRECTIVES AFFECTED. Health Services Allowance List, Part 3 (Shore Units and Vessels), COMDTINST M6700.7A is cancelled.
4. SUMMARY. This Instruction indicates the minimum amount of medications and equipment required by a unit without a Health Services Technician assigned. In order to meet the needs of the crew or the operational needs of the mission, the unit may, with the permission of their Designated Medical Officer Assigned (DMOA), carry additional equipment not on this allowance list. Pharmaceuticals on this allowance list are intended to be administered and dispensed by the Executive Officer (XO) only in collaboration with a Medical Officer.
5. REQUEST FOR CHANGES. Units and individuals may recommend changes by writing via the chain of command to: Commandant (CG-1121); U.S. Coast Guard; 2100 2nd ST SW STOP 7101; WASHINGTON, DC 20593-0001.
6. DISCLAIMER. This Instruction is not a substitute for applicable legal requirements, nor is it itself a rule. It is intended to provide operational guidance for Coast Guard personnel and is not intended to nor does it impose legally-binding requirements on any party outside the Coast Guard.

DISTRIBUTION – SDL No. 160

	a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z
A	X	X	X	X	X	X	X	X	X	X		X	X	X	X	X	X		X		X					
B	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X	X	X	X
C	X	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
D	X	X	X	X			X	X			X	X		X	X	X	X			X			X			
E	X	X		X	X			X	X										X							
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G			X	X	X																					
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NON-STANDARD DISTRIBUTION:

7. HEALTH SERVICES ALLOWANCE LIST INSTRUCTIONS.

- a. The Health Services Allowance List, Part 3 (Shore Units and Vessels) COMDTINST M6700.7 (series) is a list of health care materials (books, publications, consumable supplies, minor equipment, sets, kits, and outfits). It sets minimum requirements for Class 3 units.
- b. All shore units and vessels without health services personnel assigned are designated as Class 3 as follows:
 - (1) Class 3A Shore units without health services personnel – ten or more personnel assigned
 - (2) Class 3B Shore units without health service personnel – nine or fewer personnel assigned
 - (3) Class 3C Vessels without health services personnel – ten or more personnel assigned
 - (4) Class 3D Vessels without health services personnel – nine or fewer personnel assigned
- c. Cognizant Commands are responsible for health care support to subunits under their operational control (e.g., search and rescue small craft). This support shall include: first-aid kits and components parts, litters, splints, and other items required by Boat Outfitting Lists, this Instruction and operational demands.
- d. Each unit is responsible to fund the health care supplies listed in this Instruction. If unit funds are insufficient, a request with adequate justification for additional funding shall be submitted to cognizant Commands.
- e. Complete requisitioning instructions for the items contained herein are included in this Instruction and in the following publications:
 - (1) Coast Guard Medical Manual, COMDTINST M6000.1 (series);
 - (2) Accounting Manual, COMDTINST M7300.4 (series);
 - (3) Commandant Instructions and Notices, <http://www.uscg.mil/directives/cim.asp>;
 - (4) Directives Publications and Reports Index, COMDTNOTE 5600; and
 - (5) District Instructions and Notices
- f. When health care supplies are ordered from the Federal Stock System use Advice code 2D – Advice code 2D means: Furnish exact quantity requested (i.e., do not adjust unit pack quantity).
- g. Coast Guard Reserve units shall continue to obtain health care supply support in accordance with current cognizant district instructions and notices.

- h. Items that are added to this list from time-to-time shall not be requisitioned if a similar item on hand is functionally adequate to accomplish the intended purpose.
- i. Units shall maintain the minimum required quantities listed herein for their respective unit.
- j. Items ordered in excess of the unit's minimum required amounts shall be limited to a three month supply at normal usage rates, with the exception of overseas units which are limited to a six month supply at normal usage rates.
- k. Recruiting stations and other similar units are not required to maintain the minimum required quantities of Class 3 health care materials listed in this Instruction. Since most of these units are located within close proximity to competent health care, supplies shall be limited to those required by operational demands (i.e., Band-Aids, etc.).
- l. Personnel charged with the custody of healthcare supplies and equipment shall observe the established expiration date noted in/on the package container.
- m. Recommendations for additions, deletions, or other changes to the Health Services Allowance List, Part 3 (Shore Units and Vessels), COMDTINST 6700.7 (series) shall be submitted, via the chain of command, to the Commandant (CG-1121).
- n. The below list of "Notes" and their definitions indicate any special requirements for the handling or storage of items.

<u>NOTE</u>	<u>EXPLANATION</u>
D	Subject to deterioration in a period of 36 months or less
F	Subject to damage by freezing. Shall normally be ordered during months of March through October.
I	Flammable or oxidizing
P	Item has a potency period or expiration date.

- o. The following is a list of unit of issues and explanation of each one.

<u>UI</u>	<u>EXPLANATION</u>
BT	BOTTLE
BX	BOX
CN	CAN
EA	EACH
PG	PACKAGE
RO	ROLL

<u>UI</u>	<u>EMPLANATION</u>
SL	SPOOL
TU	TUBE

8. INSTRUCTIONS FOR REQUISITIONING HEALTH CARE REFERENCE BOOKS AND PUBLICATIONS.

- a. Most required publications are civilian-published reference books from an “open purchase” source. For each of these, a suggested source will be given. Other sources may exist to obtain the same reference book. When in doubt, contact the publisher or a local bookstore for procurement information.
- b. Government publications should be requisitioned directly from the stocking point as indicated by the Routing Identifier.
- c. All required Coast Guard publications may be printed from the Information and Technology Commandant (CG-612) websites at: Intranet: <http://cgweb.comdt.uscg.mil/CGDirectives/Welcome.htm>, Internet: <http://www.uscg.mil/directives/>, and CGPortal: <https://cgportal.uscg.mil/delivery/Satellite/CG612>.
- d. General required publications for Class 3 units are:
 - (1) Coast Guard Medical Manual, COMDTINST M6000.1 (series) 1 Copy
 - (2) Health Services Allowance List, Part 3 (Shore Units and Vessels), COMDTINST 6700.7 (series) 1 Copy

Note: Unless otherwise indicated, all commercial references may be the current edition or a prior edition published within the last 3 years.
- e. An electronic version of all books, manuals, publications, and instructions is an acceptable alternative to actual copies of the items listed in this allowance list. All electronic versions must be maintained on a CD, DVD or local hard drive.
- f. Poison Control Center phone numbers shall be proximately displayed: **1-800-222-1222**. (Ensure this number can be reached from any area to which the unit is deployed.)

9. REQUIRED CLINICAL MEDICINE REFERENCES.

PUBLICATION NAME	3A	3B	3C	3D
BRADY'S "EMERGENCY CARE" Prentice Hall Ordering Department 200 Old Tappan Rd. Old Tappan, NJ 07675 Phone: 1-800-922-0579 http://www.prenhall.com/limmer/	1	1	1	1
MOSBY'S "PREHOSPITAL TRAUMA LIFE SUPPORT: MILITARY VERSION" Elsevier Health Sciences 11830 Westline Industrial Drive St. Louis, MO 63146-9988 Phone: 1-800-545-2522 http://us.elsevierhealth.com/	1	1	1	1
RESCUE & SURVIVAL SYSTEMS MANUAL, COMDTINST M10470.10 (series)	1	1	1	1
"Poisoning & Drug Overdose" Lange, Clinical Manual McGraw-Hill Order Services Blacklick, OH 43004-0545 Phone: 1-800-262-4729 http://www.mhprofessional.com/templates/116-medical.php	1	1	1	1
SAFETY AND ENVIRONMENTAL HEALTH MANUAL, COMDTINST M5100.47 (series)	1	1	1	1
FOOD SERVICE SANITATION MANUAL, COMDTINST M6240.4 (series)	1	1	1	1
WATER SUPPLY AND WASTEWATER DISPOSAL MANUAL, COMDTINST M6240.5 (series)	1	1	1	1

10. INSTRUCTIONS FOR MAINTAINING, ISSUING, AND INVENTORYING HEALTH CARE SUPPLIES AND EQUIPMENT.

- a. All Class 3 units must maintain the minimum quantities of material as listed in this Instruction. In addition, all units shall maintain an operating level of consumable supplies that will allow sufficient lead time for routine requisitions.
- b. An inventory of all consumable supplies and equipment shall be accomplished at least once every six (6) months. Units shall maintain an inventory system as is consistent with good inventory management. Minimally, this system shall maintain current inventories of "bulk" stock items noting purchases, receipt of goods, and issuance to working stock. In cases where,

due to small quantities, working and bulk stock are the same, records shall be kept of initial receipt of the item. An excel spreadsheet is best form of inventory record keeping.

- c. Units shall conduct and document quarterly inventories of all expendable medical supplies. During this inventory any evidence of deterioration or contamination shall be noted and the item removed from service if required.
- d. Inventories shall be “rotated” with older items being used first to minimize loss due to expiration or deterioration.
- e. Personnel charged with the custody of health care supplies and equipment shall observe the established potency periods. Potency dated material is material having a definite storage period (expiration date). When an expiration date is given as month and year only, the material expires on the last day of the month.
- f. Units shall strictly adhere to expiration dating of items where applicable. Expiration dates and expendable medical supplies (bandaging materials, etc.) shall not be used after ten years from the date of manufacture.
- g. Methods used to remove or destroy expired items shall be in compliance with State and local regulations and the Coast Guard Medical Manual, COMDTINST M6000.1 (series), Chapter 8.

11. EMERGENCY MEDICAL AND MILITARY READINESS EQUIPMENT AND SUPPLIES.

- a. General information in this section pertains to equipment and supplies required for both emergency medical care and military readiness.
- b. All required items for military readiness (First Aid Kits) and emergency medical care (EMT Kits, Oxygen, etc.) shall be inspected monthly for tampering, rust, cleanliness, deterioration, and expiration, and inventoried quarterly. A log shall be maintained to document the findings of these inspections and the remedial action taken.
- c. Emergency medical and military readiness kits and equipment shall be secured away from weather decks or secured in weather proof containers.
- d. Expired medical supplies (with the exception of pharmaceuticals) may be retained for training. These items shall be maintained away from other usable supplies and be marked clearly: “TRAINING ONLY - NOT FOR MEDICAL USE.”
- e. Many of the required items are only available from commercial sources. Units procuring these items are encouraged to check several sources for the most cost-effective source.

12. EMERGENCY MEDICAL TECHNICIAN (EMT) EQUIPMENT AND SUPPLIES.

- a. Members that are certified by the National Registry of Emergency Medical Technicians (NREMT) as an EMT or above are the only members of the units authorized to use and maintain the following equipment in this section.
- b. This section includes kits, equipment, and supplies required to provide emergency medical care. Certain equipment will also be applicable to section “E” (Military Readiness) of this chapter.
- c. Emergency medical equipment not listed in this publication or the Rescue and Survival Systems Manual, COMDTINST M10470.10 (series), and costing in excess of \$500.00 is NOT authorized for local purchase and must instead be purchased through the Federal Stock System.

13. REQUIRED EMERGENCY MEDICAL SERVICES (EMS) EQUIPMENT AND SUPPLIES.

ITEM	U/I	3A	3B	3C	3D
Coast Guard EMT Pack with O2 Tank, Regulator and FROP valve. Use EMT Pack Allowance List is located at the CG EMT WEBSITE: http://www.uscg.mil/hq/cg1/TracenPetaluma/HS_School/ems/EMTbag.asp	EA	1	1	1	1
LEG TRACTION DEVICE Specific Type (HARE, REEL, SAGER, #S-304) Optional NSN: 6515-01-250-8936	EA	1	1	1	1
MASK, OXYGEN, NON-REBREATHER (Open Purchase)	EA	10	10	10	10
MEDEVAC RESCUE (SAR) LITTER (Open Purchase) * Optional: SKED LITTER (Model SK-800-OR), may replace one SAR Litter. NSN: 6530-01-575-4004 ** Stokes Litter: refer to 17(a) of this instruction.	EA	2	2	2	2
PORTABLE SUCTION (Open Purchase)	EA	1	1	1	1

Note: EMS items listed in this chapter are inclusive of a unit's overall allowance. This equipment is to be used and maintained **ONLY** by a qualified /certified nationally registered EMT. All EMS equipment must be removed if an EMT is not aboard.

14. OXYGEN/RESUSCITATION EQUIPMENT. Oxygen cylinders must never come in contact with organic lubricant (oil, grease, etc.). Cylinders shall be stored in a permanently mounted rack in an upright position at all times unless in use within a portable container. All oxygen delivery and resuscitation equipment will be inspected weekly; inspection shall be documented with the kit and in the medical department log. A three part tagging system (full, in use, empty), shall be utilized to indicate status of tank. All medical oxygen containers shall be labeled "MEDICAL USE ONLY." All cylinders shall be hydrostatically tested every five years. To clear dust particles, crack the tank valve slightly prior to applying a regulator to a new bottle. Make sure the tank valve is open before the oxygen delivery equipment (mask, etc.) is applied to the patient. Ensure that a non-ferrous wrench is used for tank manipulation.

15. OXYGEN REQUIREMENTS.

Portable Oxygen Requirements	3A	3B	3C	3D
Size “D” cylinder contains approx. 350 liters filled NSN: 6505-00-132-5181	4	4	4	4
OR				
Size “Super D” contains approx. 637 liters filled NSN: 6505-00-132-5199	2	2	2	2

16. LITTERS AND STRETCHERS.

- a. Stokes Litter. The stokes litter (rigid or folding) is a versatile device designed to safely transport non-ambulatory personnel onboard ships and boats or for applications such as helicopter hoisting. The basic stokes litter design can be used for surface operations or reconfigured by adding the horizontal hoisting sling (NSN: 1670-01-226-5300, Lifesaving Systems part number 190 only) for over the side or helicopter hoisting. Only stainless steel or titanium alloy litters are authorized. Aluminum litters are no longer authorized and shall not be used. A minimum of one stokes litter will be maintained and configured in accordance with the Rescue and Survival Systems Manual, COMDTINST M10470.10(series). This includes semi-annual load testing in accordance with Chapter 2, Rescue and Survival Systems Manual, COMDTINST M10470.10 (series).
- b. Authorized Helicopter Hoistable Litters. In accordance with Rescue and Survival Systems Manual, COMDTINST M10470.10 (series), the only authorized litter for helicopter hoisting is the stainless or titanium stokes litter (rigid or folding). All authorized stokes litters carried aboard shall be labeled/marked “Helicopter Hoistable” on the support slats in ½ inch white block letters and maintained in accordance with the Rescue and Survival Systems Manual, COMDTINST M10470.10 (series). **Rescue (SAR) Litters shall not be used for helicopter hoists.**
- c. Medevac Rescue (SAR) Litter. Each unit will be required to have onboard a full allowance of Medevac Rescue Litters. They are to be stored as per unit SOP and for use in in-water rescue operations such as ‘Man Overboard, Small Boat Recovery’ and shipboard/confined spaces operations requiring patient/victim transport. The unit shall designate in writing who is responsible for the care, maintenance and training in the use of the Medevac Rescue Litter. A Horizontal Hoisting Sling, NSN: 1670-01-226-5300, Lifesaving Systems part number 190 and Trail Line Assembly must be purchased for over the side hoisting operations. A separate, detachable safety/handling line shall be made-up for each SAR litter on board, and is to be used IAW ‘Stretcher Bearer Team’ protocol in transporting patients between decks (ladder-ways, scuttles, hatches, or trunk spaces, etc) during rescue evolutions. This safety line shall be made of ¾” three strand nylon line at least 20 ft in length with a 4” steel carabineer ‘eye-spliced’ to one end (minimum of five tucks) and a ‘back-spliced’ bitter end. Attach the safety line for transport between decks ONLY. The safety line may be stowed in a ‘heaving line’ bag attached to the

side of the litter when not in use.

17. MILITARY READINESS.

- a. First Aid / Gun Bag Kits shall be placed throughout the unit for emergency use. They shall also be available for all unit personnel. The kits shall be inspected monthly and inventoried quarterly or immediately after use. The date of the inspection and inventory shall be listed on a tag on the outside of the kit as well as noted and logged. The kits shall be sealed in a fashion which makes them water resistant and protects them from pilferage. The kit can be purchased through the stock system or commercially but it must remain consistent in shape size and color throughout the unit.
- b. A First Aid / Gun Bag Kit should be made available for issue to deployable teams (Alien Migrant Interdiction Operations (AMIO), Law Enforcement or any other deployable teams). Supplies should be inspected monthly and inventoried quarterly or immediately after use. A separate gun bag can be used for these occasions. A list of all locations containing a First Aid / Gun Bag Kit shall be placed in the units SOP. Members may be designated to provide a First Aid / Gun Bag Kit for certain evolutions as listed in the Watch Quarter Station Bill.

First Aid / Gun Bag Kit

ITEM	U/I	QTY
INVENTORY LIST	EA	01
BANDAGE MUSLIN, COMPRESSED, 37" X 52" NSN: 6510-00-201-1755	EA	01
BANDAGE SCISSORS NSN: 6515-00-935-7138	EA	01
BANDAGE, COTTON ELASTIC, RUBBER WRAP THREADS, 3" X 4 ½ YDS (Open Purchase)	EA	03
HALO CHEST SEAL NSN: 6510-01-581-0553	PG	02
COMBAT APPLICATION TOURNIQUET (CAT) NSN: 6515-01-521-7976	EA	02
EMERGENCY TRAUMA DRESSING, "Abd 12x12" (Open Purchase)	EA	02

ITEM	U/I	QTY
EMERGENCY TRAUMA DRESSING, 4" NSN: 6510-01-558-4108	EA	04
EMERGENCY TRAUMA DRESSING, 6" NSN: 6510-01-558-4114	EA	02
GAUZE ABSORBENT, "18 X 36", 2s NSN: 6510-01-003-7697	PG	04
WATER RESISTANT ADHESIVE TAPE 2-3" X 5YDS (OPEN PURCHASE)	RL	02
GLOVES, NITRILE NSN: 6515-01-461-8933	PR	04
NASAL TRUMPET, 28 FR NSN: 6515-01-529-1187	EA	02
POCKET MASK NSN: 6515-01-144-4379	EA	01
QUICK CLOT COMBAT GAUZE NSN: 6510-01-562-3325	PG	02
ROLLER GAUZE, KERLIX NSN: 6515-01-503-2117	EA	04
SAM SPLINT, UNIVERSAL NSN: 6515-01-494-1951	EA	02
SKIN MARKER NSN: 7520-01-390-7870	EA	01
SPONGE SURGICAL 4" X 4" NSN: 6510-00-782-2698	EA	20

18. RECORDS MANAGEMENT CONSIDERATIONS. This Instruction has been evaluated for potential records management impacts. The development of this Instruction has been thoroughly reviewed during the directives clearance process, and it has been determined there are no further records scheduling requirements, in accordance with Federal records Act U.S.C. 3101 et seq., National Archives and Records Administration (NARA) requirements, and the Information and Life Cycle Management Manual, COMDTINST M5212.12 (series). This policy does not have any significant or substantial change to existing records management requirement.
19. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS.
- a. The development of this Instruction and the general policies contained within it have been thoroughly reviewed by the originating office in conjunction with the Office of Environmental Management, and are categorically excluded (CE) under current USCG CE # 33 from further environmental analysis, in accordance with Section 2.B.2. and Figure 2-1 of the National Environmental Policy Act Implementing Procedures and Policy for Considering Environmental Impacts, COMDTINST M16475.1 (series). Because this Instruction contains guidance on, and provisions for, compliance with applicable environmental mandates, Coast Guard categorical exclusion #33 is appropriate.
 - b. This directive will not have any of the following: significant cumulative impacts on the human environment; substantial controversy or substantial change existing environmental conditions; or in consistencies with any Federal, State, or local laws or administrative determinations relating to the environment. All future specific actions resulting from the general policies in this Instruction must be individually evaluated for compliance with the National Environmental Policy Act (NEPA), DHS and Coast Guard NEPA policy, and compliance with all other environmental guidance provided within it for compliance with all applicable environmental laws prior to promulgating any directive, all applicable environmental considerations are addressed appropriately in this Instruction.
20. FORMS/REPORTS. None.

MAURA K. DOLLYMORE /s/
Rear Admiral, U.S. Coast Guard
Director of Health, Safety, and Work-Life