

Slide 1

Slide notes: Click to add notes for the selected slide

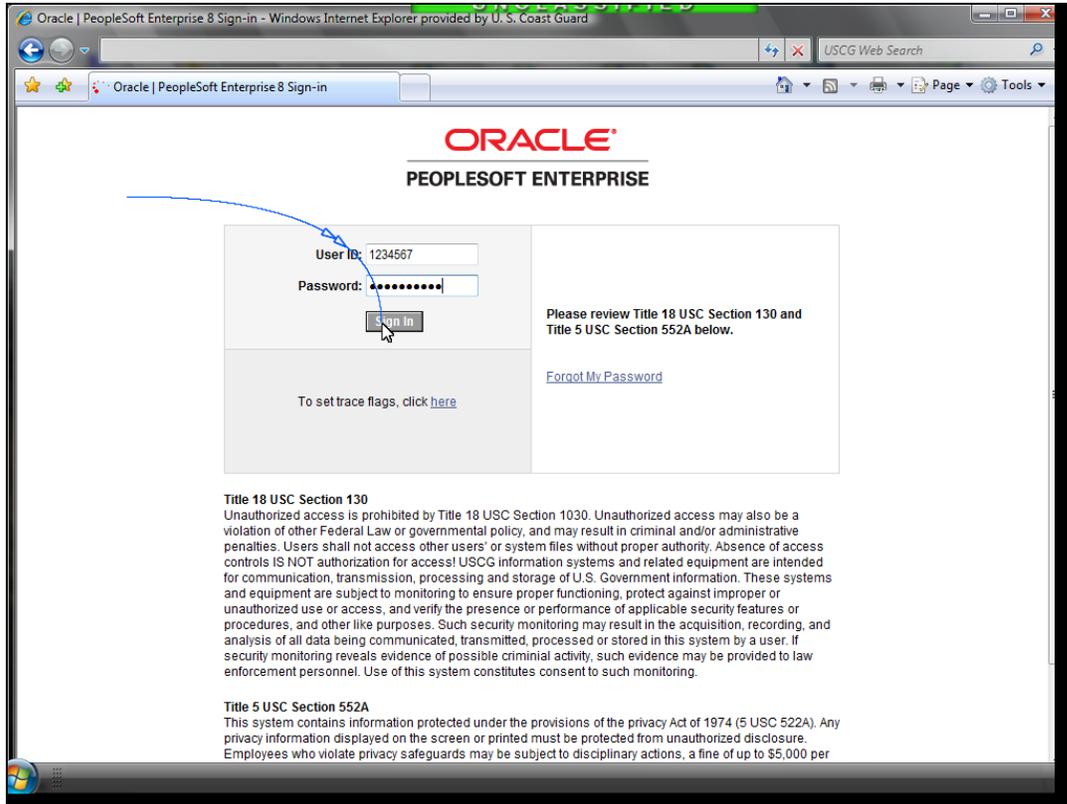
Text Captions: This is the new Oracle - PeopleSoft Enterprise portal. This facilitates access to the Coast Guard's Direct Access in a more user-friendly environment.

Your 'User ID' will be your Employee ID and your 'Password' will carry over from DA for a one-time use. You must change your password upon entry.

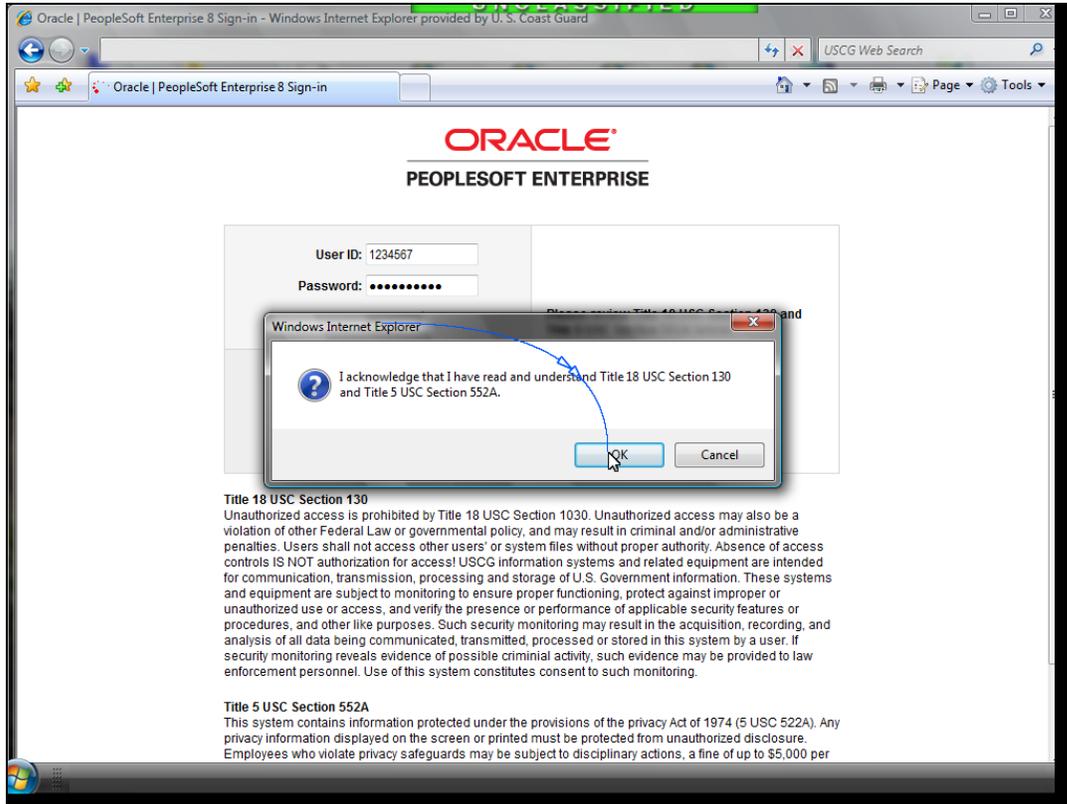
The password parameters remain the same (1 alpha, 1 numeric, 1 special character, 9-digit minimum, and it is case sensitive).



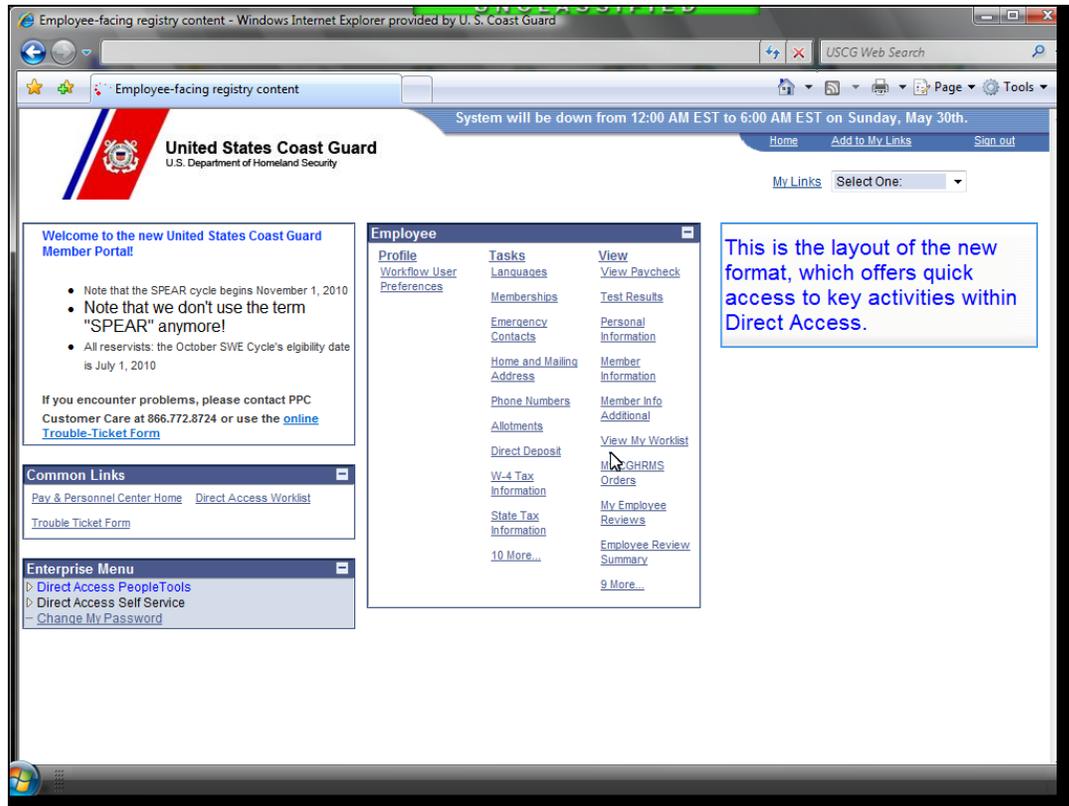
Slide 2
Slide notes:



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Slide notes:



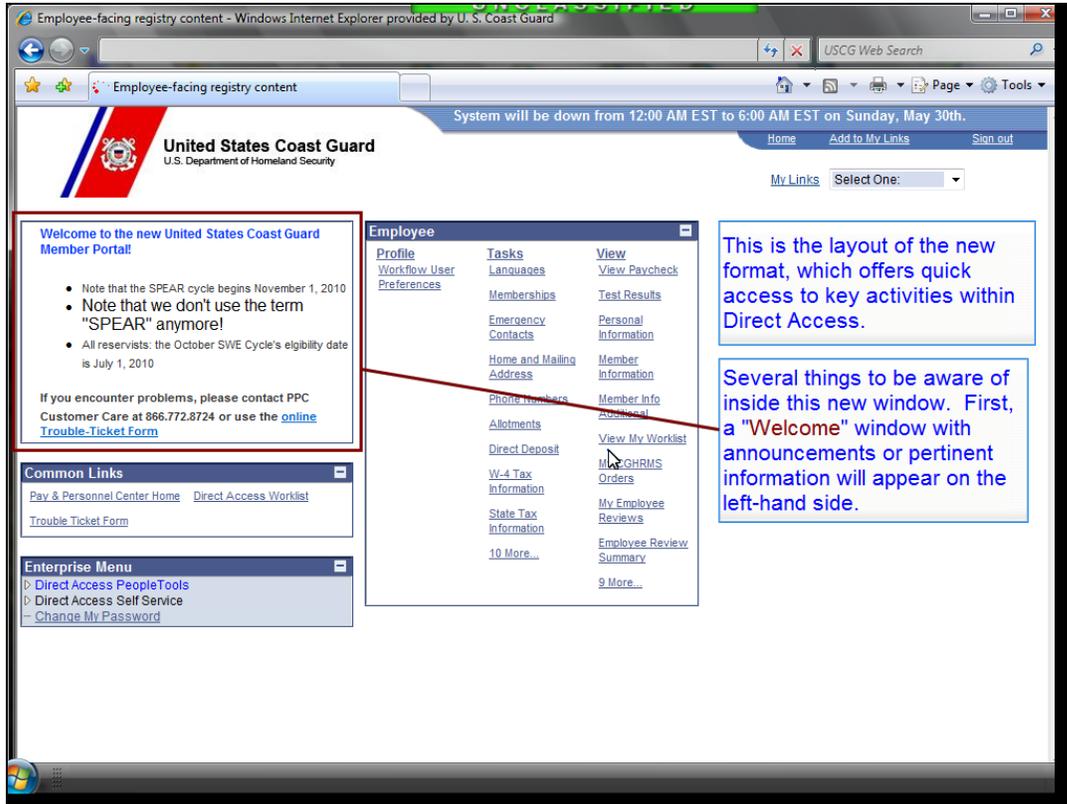
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Slide notes:



Slide 5

Slide notes: Click to add notes for the selected slide

Text Captions: This is the layout of the new format, which offers quick access to key activities within Direct Access.

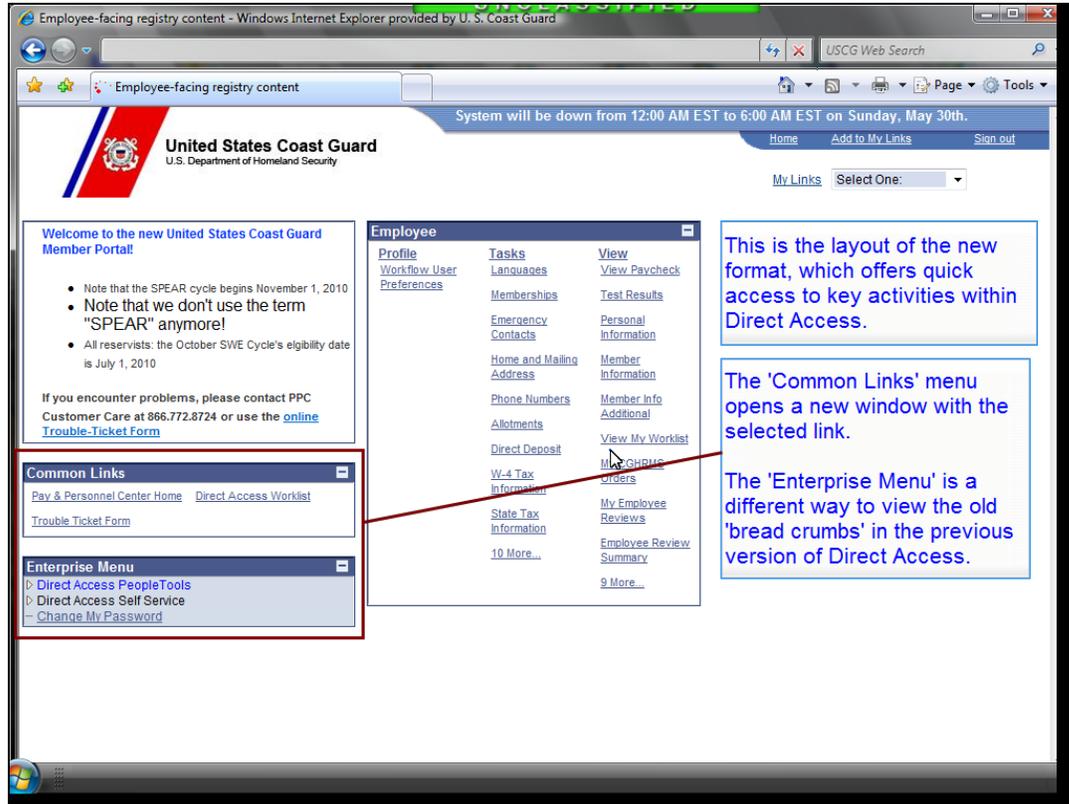


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Slide notes:

Text Captions: This is the layout of the new format, which offers quick access to key activities within Direct Access.

Several things to be aware of inside this new window. First, a "Welcome" window with announcements or pertinent information will appear on the left-hand side.



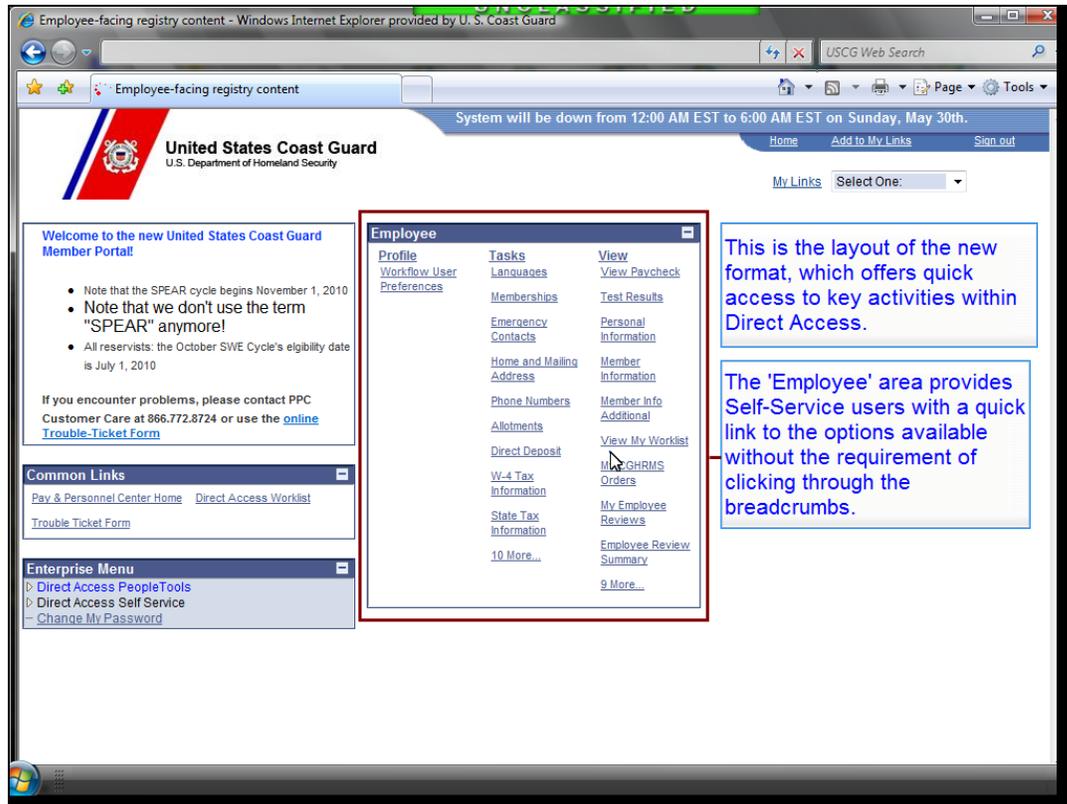
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Slide notes:

Text Captions: This is the layout of the new format, which offers quick access to key activities within Direct Access.

The 'Common Links' menu opens a new window with the selected link.

The 'Enterprise Menu' is a different way to view the old 'bread crumbs' in the previous version of Direct Access.

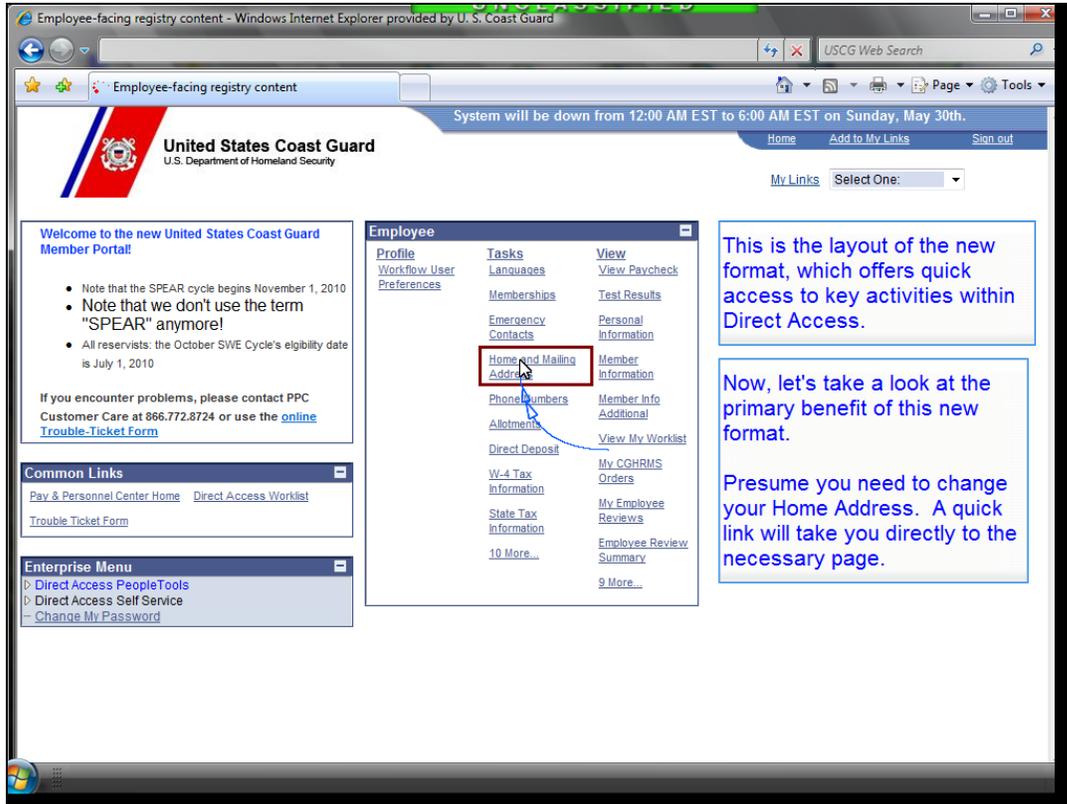


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Slide notes:

Text Captions: This is the layout of the new format, which offers quick access to key activities within Direct Access.

The 'Employee' area provides Self-Service users with a quick link to the options available without the requirement of clicking through the breadcrumbs.



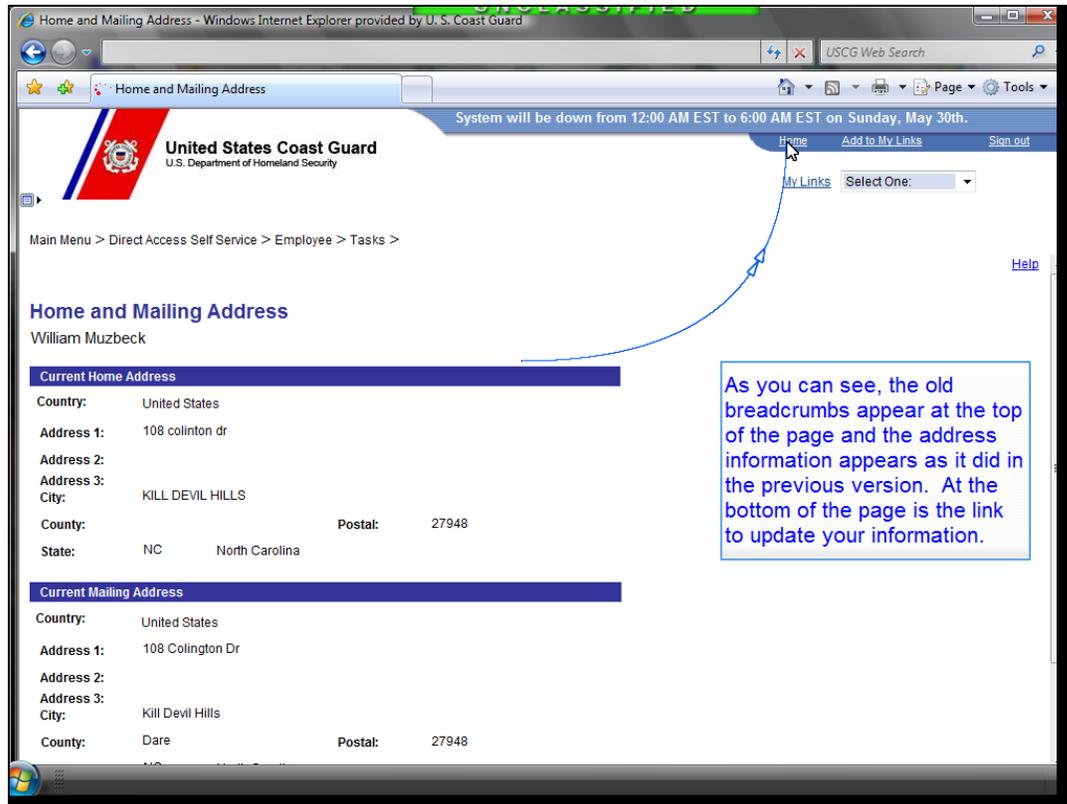
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Slide notes:

Text Captions: This is the layout of the new format, which offers quick access to key activities within Direct Access.

Now, let's take a look at the primary benefit of this new format.

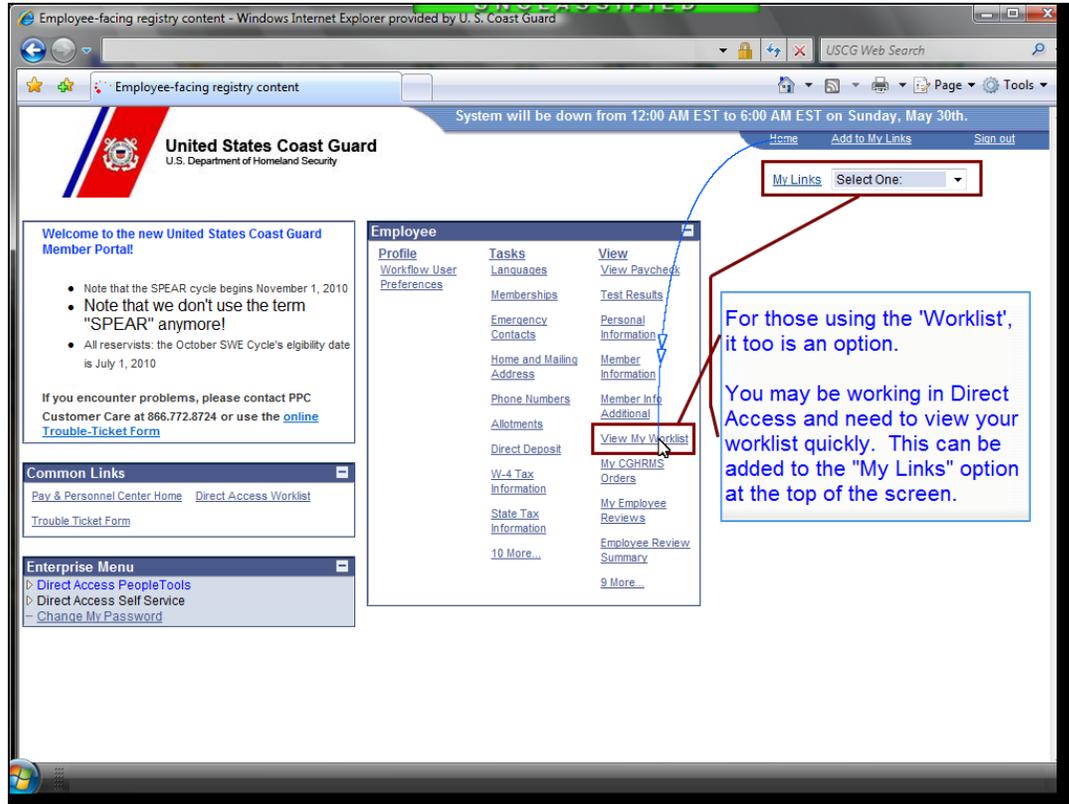
Presume you need to change your Home Address. A quick link will take you directly to the necessary page.



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Slide notes:

Text Captions: As you can see, the old breadcrumbs appear at the top of the page and the address information appears as it did in the previous version. At the bottom of the page is the link to update your information.

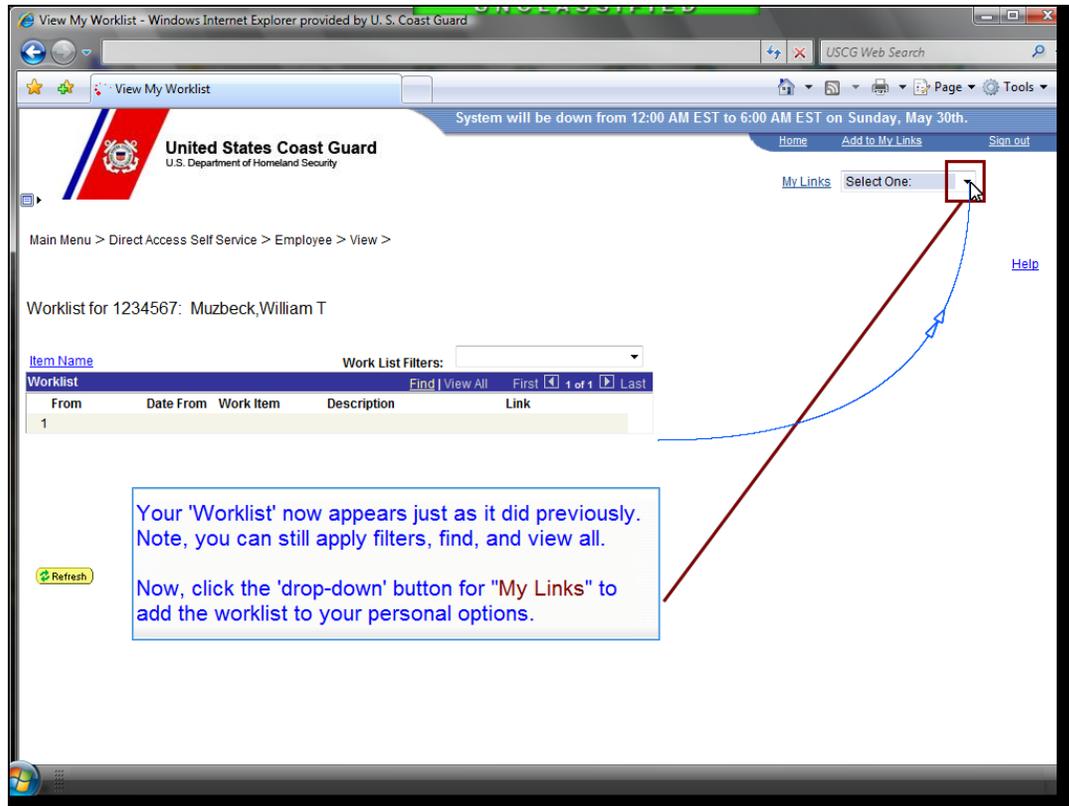


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Text Captions: For those using the 'Worklist', it too is an option.

You may be working in Direct Access and need to view your worklist quickly. This can be added to the "My Links" option at the top of the screen.

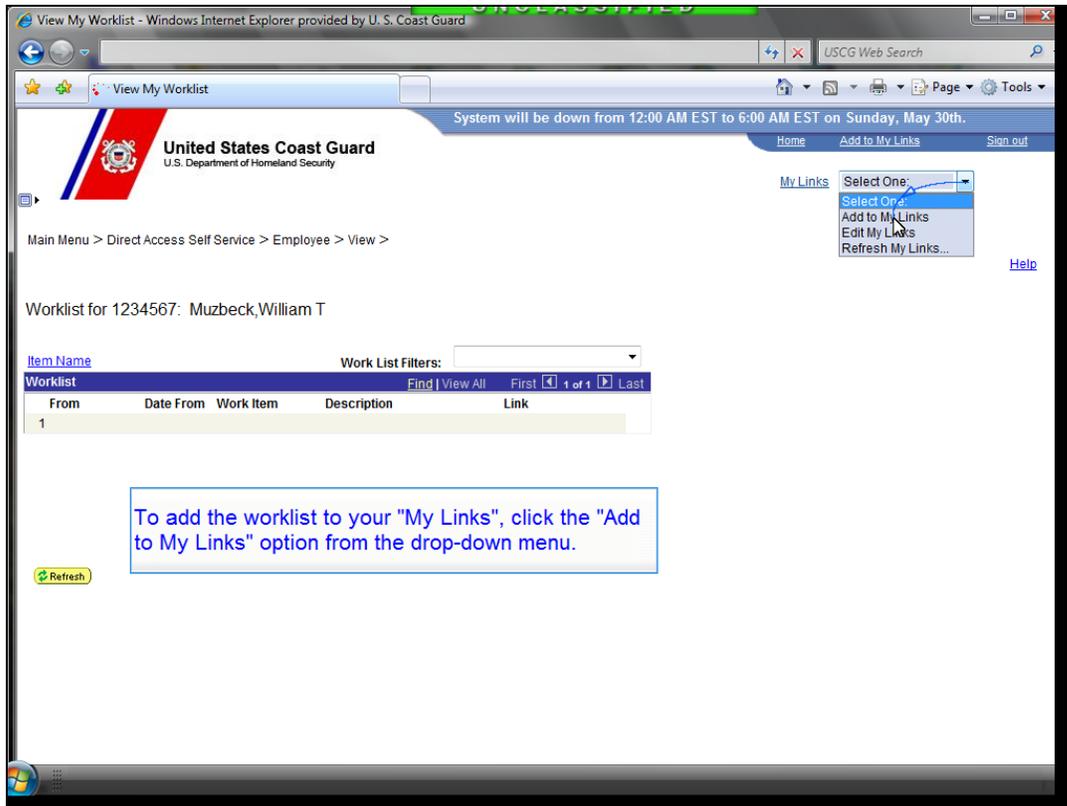


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Slide notes:

Text Captions: Your 'Worklist' now appears just as it did previously. Note, you can still apply filters, find, and view all.

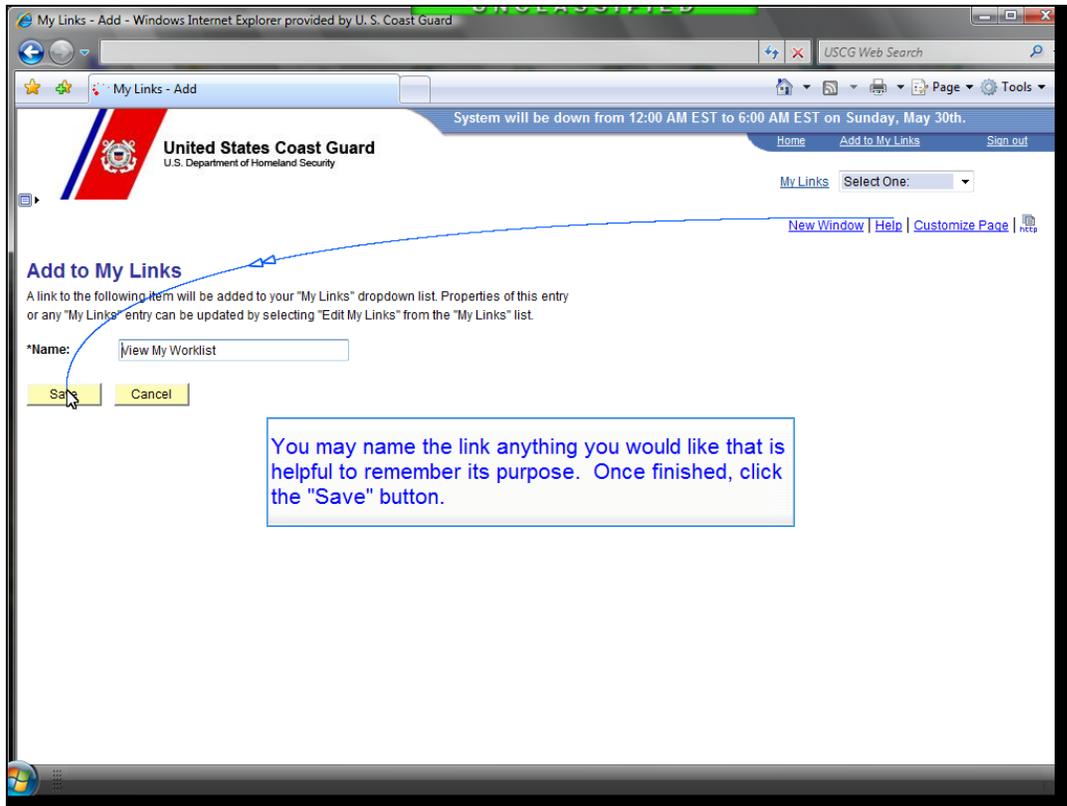
Now, click the 'drop-down' button for "My Links" to add the worklist to your personal options.



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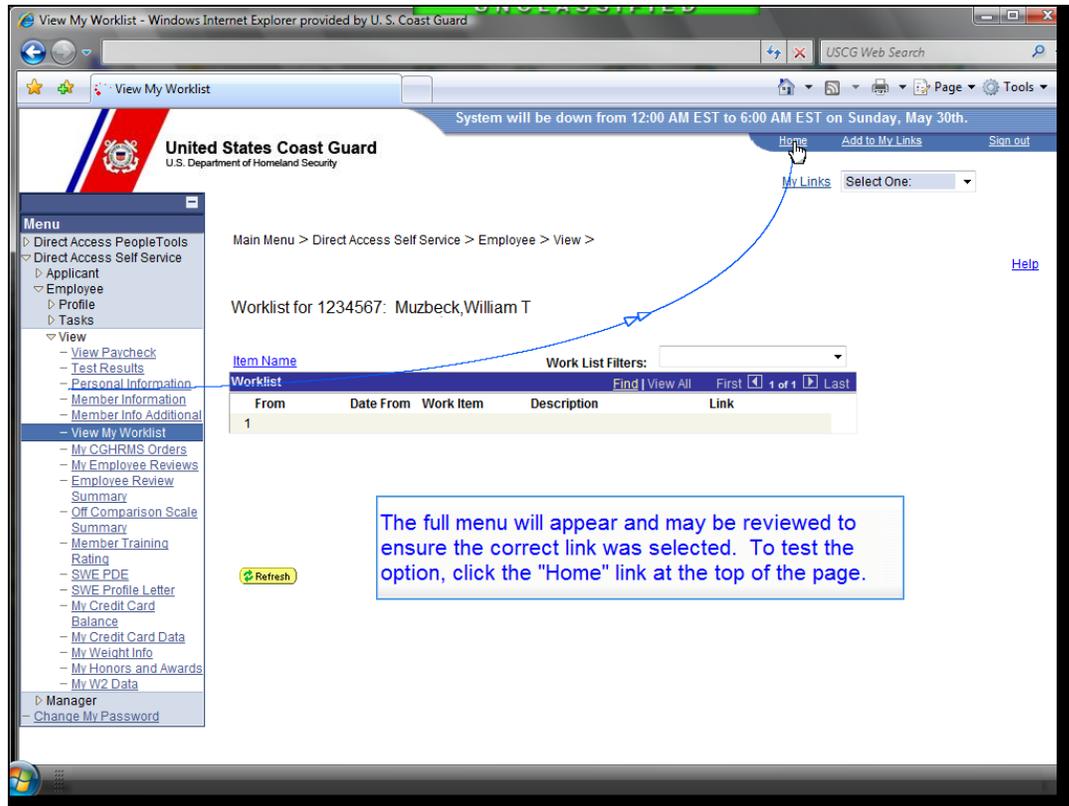
Text Captions: To add the worklist to your "My Links", click the "Add to My Links" option from the drop-down menu.



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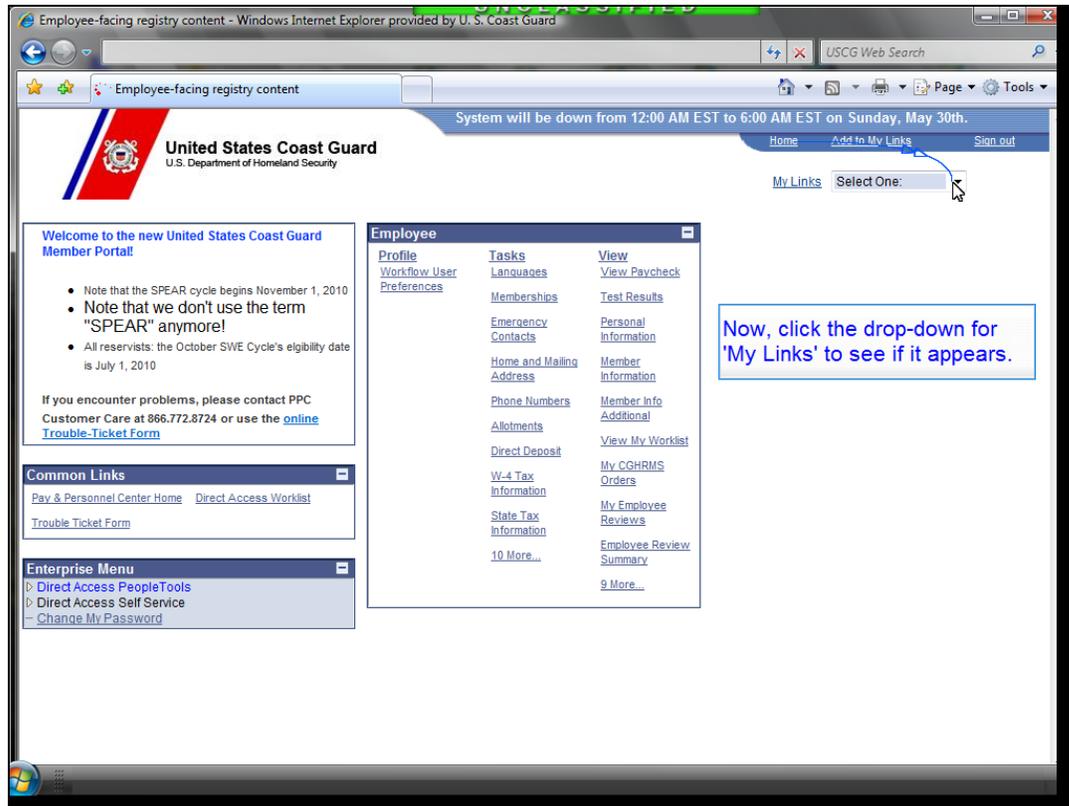
Text Captions: You may name the link anything you would like that is helpful to remember its purpose. Once finished, click the "Save" button.



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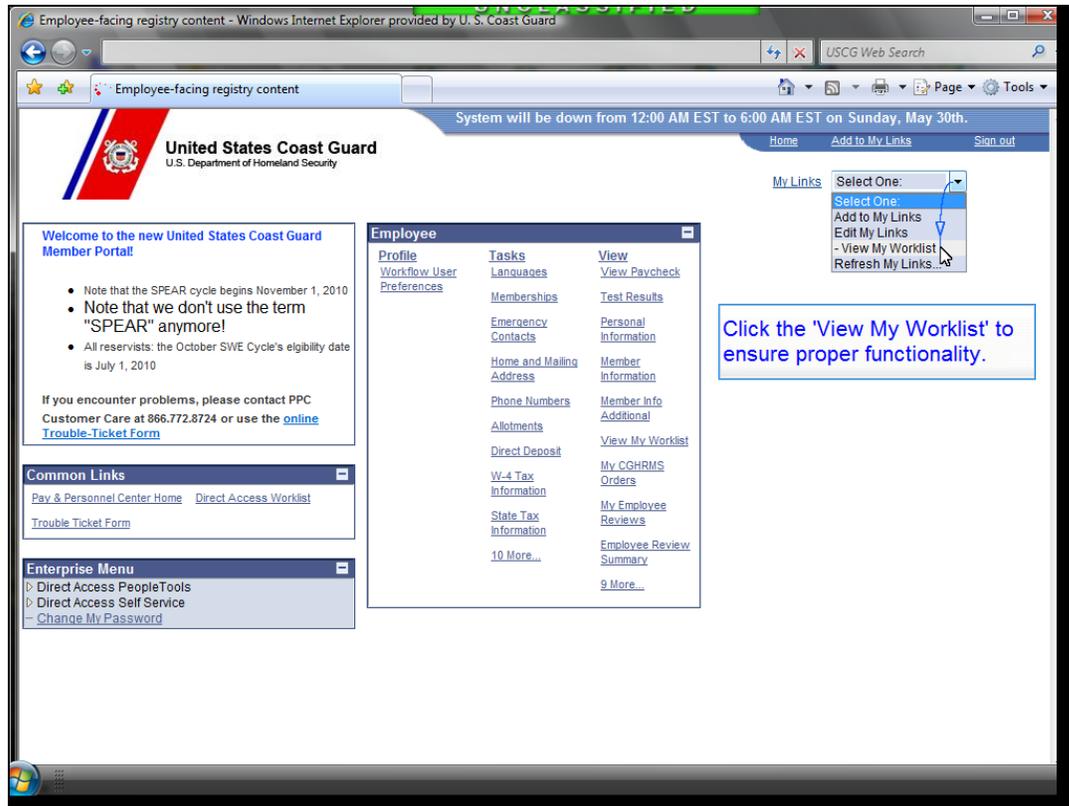
Text Captions: The full menu will appear and may be reviewed to ensure the correct link was selected. To test the option, click the "Home" link at the top of the page.



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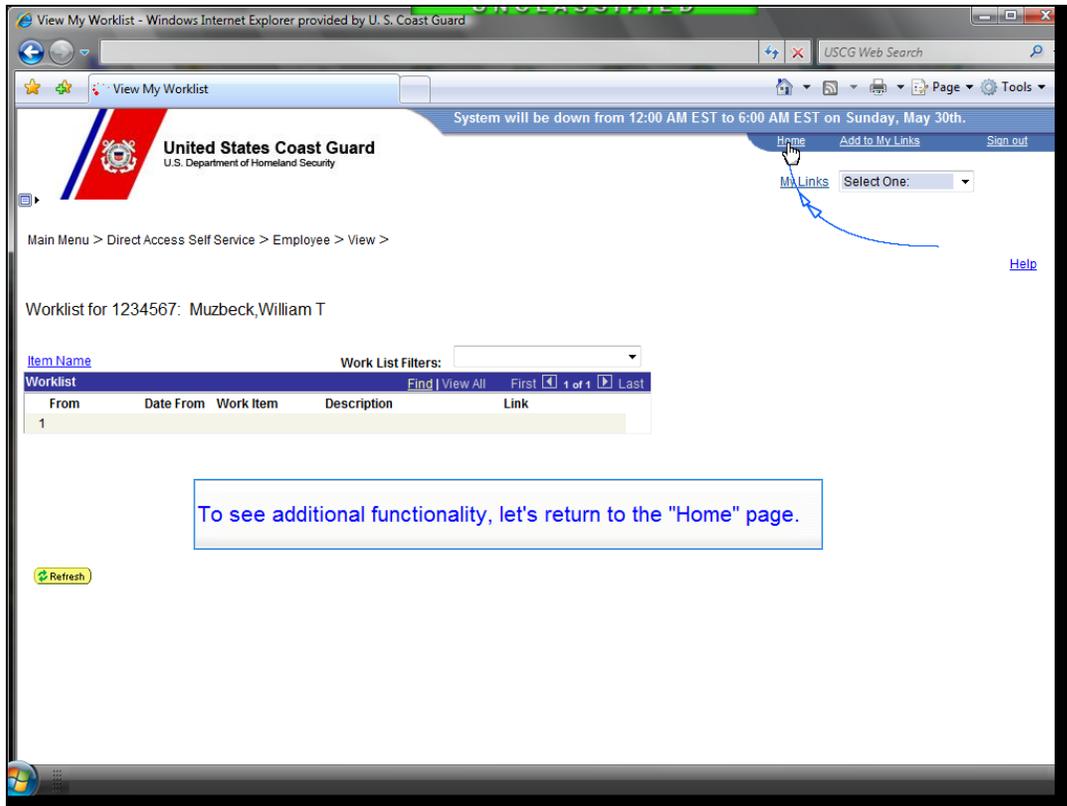
Text Captions: Now, click the drop-down for 'My Links' to see if it appears.



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Slide notes:

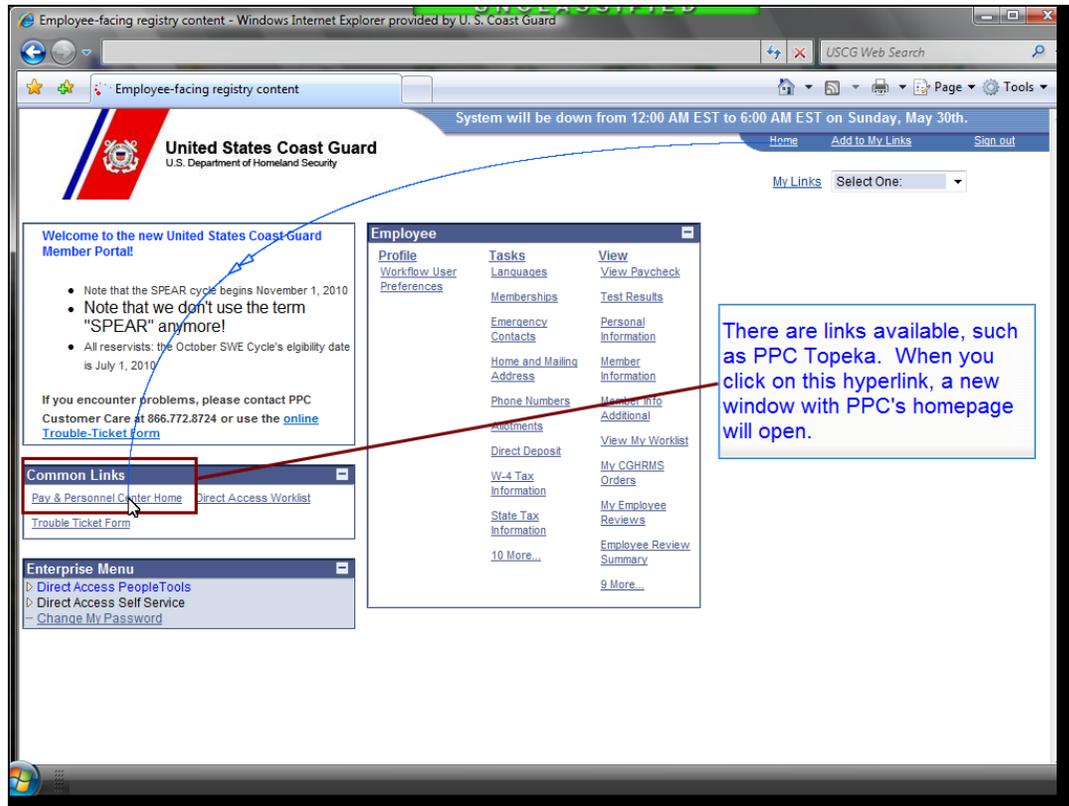
Text Captions: Click the 'View My Worklist' to ensure proper functionality.



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Slide notes:

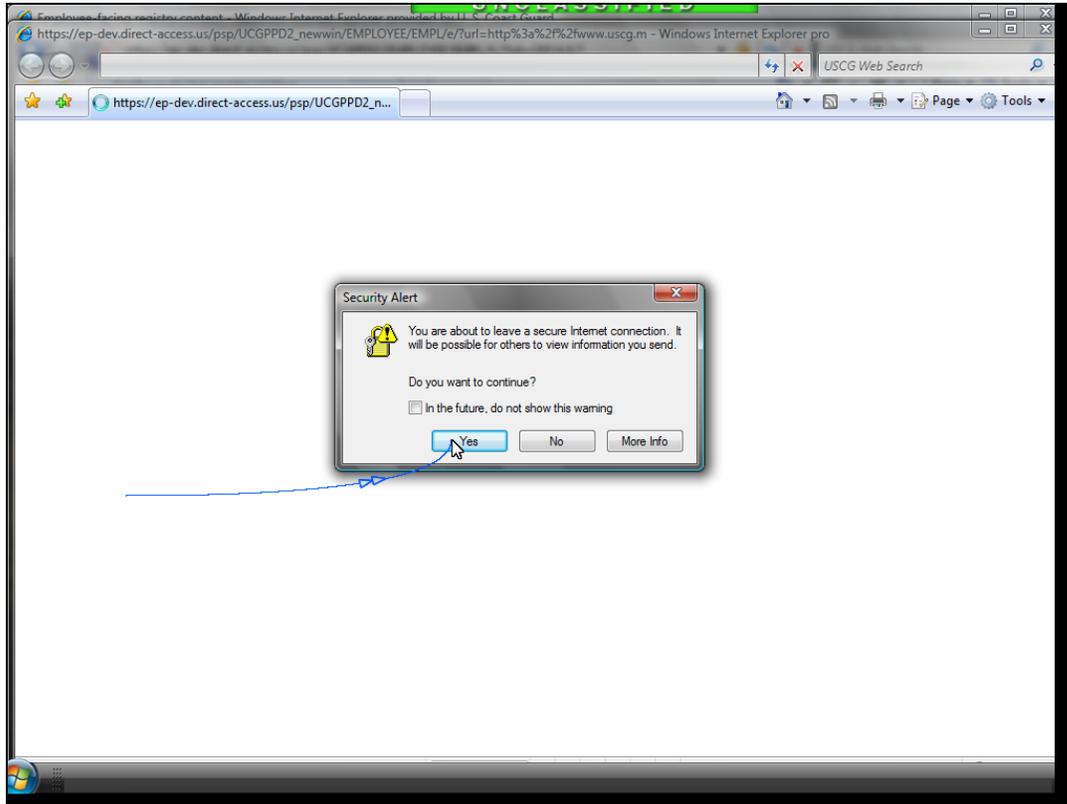
Text Captions: To see additional functionality, let's return to the "Home" page.



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Text Captions: There are links available, such as PPC Topeka. When you click on this hyperlink, a new window with PPC's homepage will open.



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Slide notes:

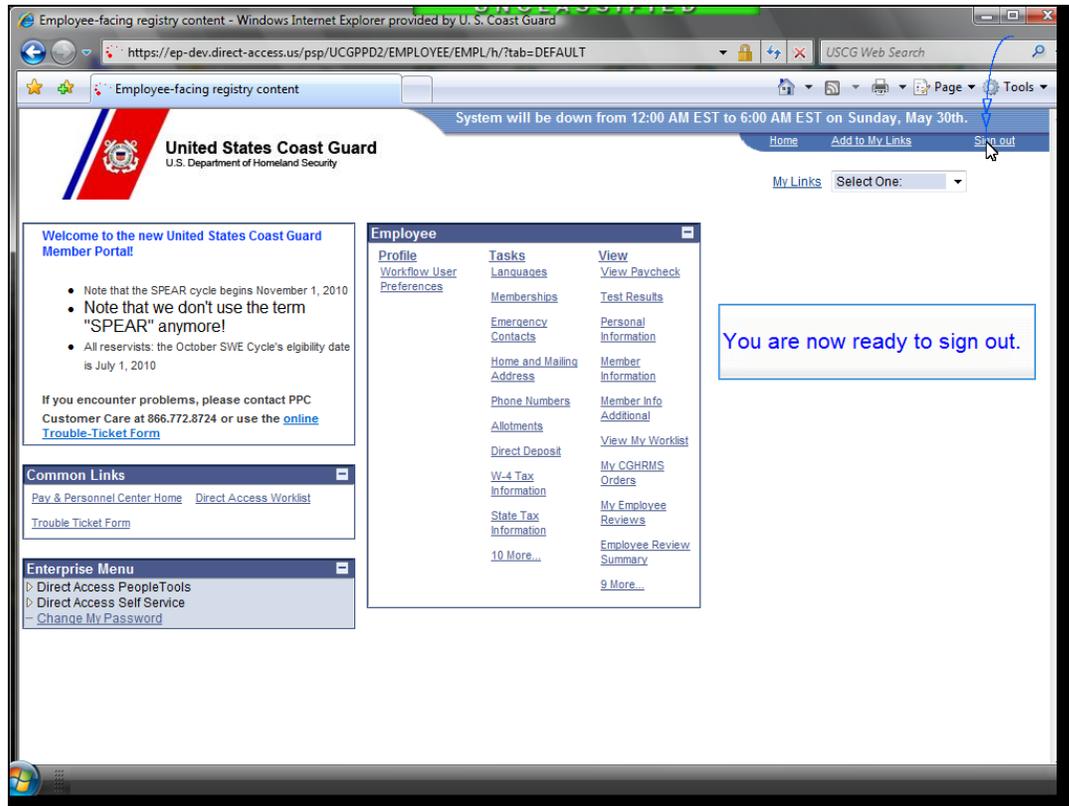
The screenshot shows a web browser window titled "USCG Pay & Personnel Center Home Page - Windows Internet Explorer provided by U. S. Coast Guard". The page content includes the United States Coast Guard logo, a search bar, and a navigation menu with items like Home, Careers, Units, Missions, Doing Business, and About Us. A sidebar on the left lists various services such as "PPC Home", "Welcome Aboard", "HR Data Self Validation", "PPC Branches", "Frequently Asked Questions (FAQs)", "Latest Rates Benefits", "PPC News Updates", "Tutorials & Training", "Manuals & Messages", "Forms & Worksheets", "Online Help Systems", "More Pay and Personnel Links", "Contact PPC Customer Care", "PPC Open Market Solicitations", and "Contact PPC Web". The main content area is titled "U. S. Coast Guard Pay & Personnel Center" and includes a welcome message, a "News" section with several links, and a "Popular Searches" section. A red-bordered text box is overlaid on the page, containing the following text:

Since this is a separate window, you can treat it as you would any other open window. For this scenario, it will be closed.

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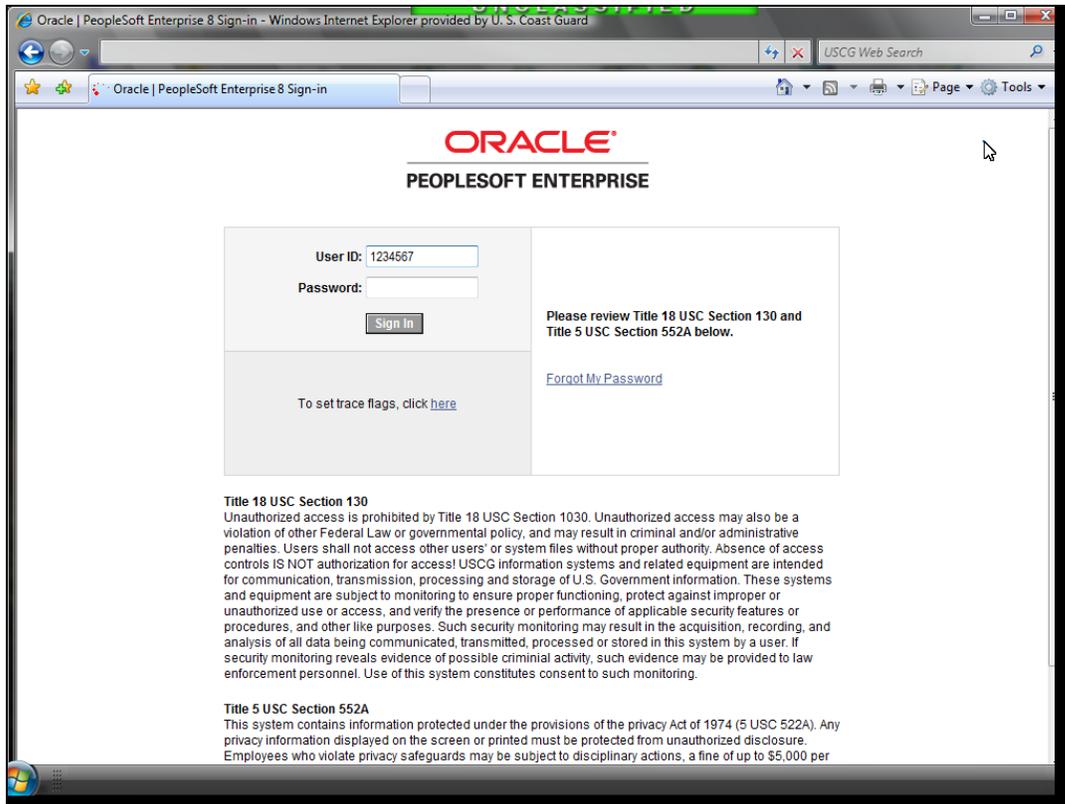
Text Captions: Since this is a separate window, you can treat it as you would any other open window. For this scenario, it will be closed.



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Slide notes:

Text Captions: You are now ready to sign out.



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Slide notes: