

Marinette, WI TSI/PREP
Joint Design Team Final Planning Meeting Notes
August 17 and 18, 2004

I. Attendees:

LCDR Mike Heisler, DHS USCG NSFCC
LCDR James Borders, DHS USCG NSFCC
Mr. Joe Couch, USCG LANTAREA
Mr. Robert E. Allen, USCG DISTRICT 9
LCDR Sherry Comar, DHS USCG MSO Milwaukee
LT Jamie Rickerson, DHS USCG MSO Milwaukee
LTJG Julie Nussberger, DHS USCG MSO Milwaukee
Mr. Ron J. Hammen, DOJ FBI Special Agent
Mr. Melvin Lischefski, DOL OSHA
Mr. Dan Dahlke, WI Emergency Management
Mr. Tom Grahek, WI Emergency Management
Captain June Dykstra, WI National Guard
Ms. Randi Milsap, Dept of Military Affairs (Legal Office)
Mr. Erik Lowman, Marinette County Emergency Management
Ms. Marge Bramschreiber, Menominee County Emergency Management
Mr. Joe Giver, Marinette Fire Department
Mr. Ethan Kroll, Appleton Fire Department
Mr. Terry Zimmerman, Marinette County Sheriff Office
Mr. Greg Tilly, Brown County Sheriff Office
Mr. Todd Zehms, Brown County Sheriff Office
Ms. Roxanne Chronert, WDNR – Green Bay

II. Executive Summary:

This was the 4th set of meetings in a series of four held to design and develop the Marinette Transportation Security Incident (TSI)/ National Preparedness for Response (PREP) government led area exercise scheduled for the week of September 20th, 2004. The first meeting was held on March 24th; the second meeting on May 17th; the third meeting on July 12th; and the last and final planning meeting was recently held on 17 August 2004. As such LCDR Mike Heisler reinforced the criticality of talking through and completing all of the agenda items for the two-day meeting. Meeting minutes from previous meetings were drafted and distributed in a previous email and are available on the National Strike Force Coordination Center's web site:
<http://www.uscg.mil/hq/nsfweb/index.html>.

The following are key issues listed in Incident Command System (ICS) Section format.

A. Finance and Admin

Each agency is expected to fund their own participation in the exercise. Any agency with the ability and desire to fund activities in addition to their own participation are requested to raise the issue at a JDT meeting.

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US Customs will not participate in the full-scale exercise.

B. Operations

- **Training**
 - Pre-Exercise ICS 200/300 training was given August 23 – 25 in Marinette, WI.
- The exercise schedule will be as follows:
 - Mon/ 20 Sep (9:00-12:00 am): Joint Information Center (JIC) Training
 - Mon/ 20 Sep (1:00-4:00 pm): Risk Communications Training at Best Western Hotel
 - Tues/ 20 Sep (9:00-11:00 am): VIKING I Familiarization & Player Training for all available responders (review safety plan) on vessel
 - Tues/ 20 Sep (11:00 am): Notification Exercise Begins – Day One
 - Tues/ 20 Sep (2:00-3:00 pm): Player training at the Best Western Hotel
 - Tues/ 20 Sep (3:00-4:00 pm): Role Player/Evaluator/Control training at Best Western Hotel
 - Tues/ 20 Sep (2:00-4:00 pm): Static Display of response equipment at Wisconsin Army National Guard Center
 - Wed/ 22 Sep (7:30-4:00 pm): Full-scale exercise & Hotwash at the Viking I
 - Wed/ 22 Sep (7:30-4:00 pm): Static Display of response equipment at the Wisconsin Army National Guard Center
 - Thurs/ 23 Sep (7:30-4:00 pm): Full-scale exercise & Hotwash at the Wisconsin Army National Guard Center
 - Thurs/ 23 Sep (2:00-4:00 pm): Static Display of response equipment
- **VIKING I**
 - CG Maritime Security (MARSEC) Levels to be adjusted as necessary
 - The F/V VIKING I will be used as the Law Enforcement Platform (moored in Marinette).
 - All decks of VIKING I in play with some cordoned off area (restricted areas will be taped off)
 - For LE portion: Initial Incident Command (IC) standup to occur in designated area at K&K parking lot with some backfill at the Marinette County Law Enforcement Center
 - Snowfence (60' X 100') placed next to VIKING I to simulate adjacent barge (30' X 30')
 - Melvin Lischefski from OSHA will draft a site safety plan for the VIKING I.
 - CG 41 footer to transport the FBI from the K&K pier over to the VIKING I to test on-water embarkation abilities.
 - Bomb squad personnel not boarding via seaside embarkation.
 - FBI to find two crew individuals without proper credentials:
 - They speak broken English
 - FBI to disembark via the gangway vice waterside
 - 9:00 pm on Day 2 an explosion occurs

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- The initial boarding will be done by the following agencies with the number of personnel listed in Level C PPE :
 - Customs (2), FBI (4), MSO Milwaukee (7), Marinette Sheriff & PD (9)
- The second boarding will consist of :
 - Marinette FD (Hazmat – 2); Regional Hazmat (Appleton); Menominee County Safety Patrol (30' vessel, 3-man team, 1 drug dog)
- The third boarding will consist of:
 - FBI (8-man team), Brown County Bomb Squad
- **Observer Program:**
 - Provide VIP names/addresses to Bob Allen ASAP (reallen@d9.uscg.mil) (216 902-6054)
 - Powerpoint presentation on Thursday
 - 2 Rental Vans for VIP shuttling
- **Media Issues:**
 - Real Press Briefing @ 9:00 AM on Tuesday, September 21. Held @ VIKING I pier.
 - Recommended attendees: PIAT; MSO CO; WI Mayor; Menominee & Marinette City Administrators (2 County PIO's to set up with coordination w/NSFCC PIAT personnel)
 - No vessel accessibility (safety reasons)
- **Safety/Security Issues:**
 - Melvin Lischefski to act as Safety Evaluator and author the exercise Safety Manual
 - 25 Nextels will be issued to all controllers/evaluatorstors
 - stokes litter – USCG to provide
 - Police tape – OSHA
 - Stop signs – Marge Bramschreiber
 - Safety Rules for Player's Manual (Melvin)
 - Participants will not carry any ammunition for small arms on the vessel. The Safety Officer will check each barrel prior to entry.

C. Planning

- **Situation.**
 - All information needed for the completion of the Participant's Manual need to be received by the NSFCC no later than 31 August 2004. The Government Printing Office needs the final version to them no later than 3 September 2004 in order to complete printing & to ship out to Marinette.
- **Resources.**

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- Each agency participating in the exercise is expected to provide all equipment and resources to provide an appropriate response to the exercise scenario as agreed upon at the JDT meetings. Some resources and personnel may be simulated.
- CGC Bristol Bay & the Vessel of Opportunity Skimming System (VOSS)
- Menominee County Harbor Patrol Vessel
- Boom (CG) Deployment
- VIKING I vessel located docked starboard side at the K&K Warehouse pier
- MSO Milwaukee to confirm Air Station Traverse City's participation in the exercise.
- The USCG cutter Bristol Bay will be the on-scene asset that will deploy the Vessel of Opportunity Skimming System (VOSS) oil response gear.

D. Logistics

- **Facilities.**

- There are limited hotel accommodations in the Marinette, WI area. The NSFCC reserved a 50-room block for the exercise week at the Best Western Hotel in Marinette, WI for USCG participants. All other participating agencies are encouraged to reserve the necessary amount of rooms far in advance of the exercise.
- The exercise Command Post (for exercise players) will be at the Wisconsin Army National Guard facility located on Mary Street in Marinette, WI. A letter of agreement has been signed to reserve the facility during exercise week.
- The Best Western Hotel has a large banquet facility, which will be used as the Exercise Control Room (for Control Staff) and player training.
- The F/V VIKING I will be used as the Law Enforcement Platform (moored in Marinette).
- Marinette EOC will be used as desired by the local agencies.

E. Action Item List

- Change to Player's Manual: Make 96 hour "ANOA" vice 24 hour (LCDR Borders)
- Send picture of Menonimee Vessel (Marge Bramschreiber) to LCDR Heisler
- Comms for on-water: VHF Ch 16-22 (VHF handhelds for controllers: MSO)
- "You Smell Ammonia" sign (No more than 20 ppm) for VIKING I responders (NSFCC) in passageway
- Spray bottles of anhydrous ammonia for VIKING I controller (LCDR Comar)
- Provide several small boxes for the reefer room to delay responders (LCDR Comar)
- Erect a snowfence adjacent to the VIKING I (Marge Bramschreiber)
- Safety Manual: To incorporate – Onboard (slip/trip/falls) concerns; Boarding concerns; Weapon (no real bullets/taping gun barrels/weapon inspections) and EMS vehicles.
- Identify source of ammonia release (frosted pipe and volume of ammonia for possible release calculations) (Ethan Kroll & Melvin Lischeski)
- Provide 3-4 Porta-Potties for K&K Warehouse parking lot (LCDR Comar)
- Provide 2 tents to protect outdoor assigned players and the food from the elements

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- Red Cross to provide (Water/Ice/Coffee/Cups) (LCDR Comar)
- ICS Vests for Section Chiefs (NSFCC)
- Simulated Barge Security (Wednesday) to be provided by MSO Milwaukee
- VIP's (Mr. Bob Allen to handle arrangements)
- Observer ID – Erik Lowman to provide observer ID
- Meals – MSO to coordinate lunch on Wed & Thursday
- Frosted Pipe Sign – Appleton HAZMAT to develop the sign & other props in place in reefer room of the VIKING I
- Bomb Scent – Brown County Bomb Squad to provide scent for simulated bomb for dogs to find
- Joint Info Center (JIC) Training – All agencies are asked to provide NSFCC with the # of interested personnel to attend this training NLT 15 Sep.
- Static Display – NSFCC to coordinate w/CST, ONYX, D9
 - Tues: 2:00-4:00 PM @ the WI Army National Guard Center
 - Wed: 7:30AM – 4:00 PM @ the WI Army National Guard Center
 - Thurs: 7:30 AM – 4:00 PM @ the WI Army National Guard Center
- Check-in - All agencies to provide list of exercise participants to Bob Allen. Bob Allen to coordinate w/contractor to provide photo ID for all exercise participants.
 - Tues: 10:00 AM – 4:00 PM @ the Marinette Best Western Hotel
 - Wed: 6:30 AM – 1:00 PM @ the Marinette Best Western Hotel
 - Thurs- 6:30 AM – 1:00 PM @ the WI Army National Guard Center
- Acronym update:
 - Add RQ: Reportable Quantity
 - Add UEL: Upper Explosive Limit