

U.S. Department of
Homeland Security

United States
Coast Guard



Commander
National Strike Force Coordination Ctr.

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Dear Oil Spill Industry Representative:

Thank you for your inquiry concerning the Oil Spill Removal Organization (OSRO) Classification Program and the National Response Resource Inventory (RRI) database. We are providing you with materials that will assist in meeting the requirements for participation. Although your participation in the OSRO program is voluntary, an OSRO classification will be offered only if your company meets the program requirements. Federal statutes do not require you to have a Coast Guard OSRO Classification in order for your resources (personnel and equipment) to be listed and employed by a facility's or vessel's response plan. However, by listing a Coast Guard classified OSRO in a response plan, facility and vessel plan holders receive the benefit of simply listing your company as the contracted OSRO rather than providing detailed lists of available equipment. Refer to Chapter 1 of the OSRO Guidelines, Enclosure (1), for further information on regulations for plan holders.

There are six enclosures to this letter. Enclosure (1) is the OSRO Guidelines (Please note the changes to this reference listed in its appendix.); Enclosure (2) is the OSRO Application Check-off Sheet; Enclosure (3) is a listing of phone numbers for the National Strike Force Coordination Center OSRO Branch and RRI points of contact; Enclosures (4) and (5) describe the Data Collection Disk Application Software and how to use it; and Enclosure (6) is the Data Collection Disk.

In order to complete the application process, you must submit the completed data disk and Application Check-off Sheet with the necessary supporting information. The current data collection system employs a DOS-based application to process your information. In order to load the data collection program, your computer must be IBM-compatible, read High Density 1.44MB 3½" diskettes, have 3MB of available storage on the hard drive, and have 4MB of available RAM. It is imperative that all of the information provided for your company is complete and accurate. If you do not provide the information required by the application for individual resource data entries, then those resources will not be counted towards your classification. When you have completed the disk's program and reviewed the enclosed information, mail Enclosure (2) with supporting documentation and Enclosure (6) to the National Strike Force Coordination Center (NSFCC), Attn: OSRO Classification Branch.

Once we receive your complete package, your resources are reviewed for accuracy. A preliminary classification is assigned based on the data you submitted, and you will be provided the results over the phone. If you have not provided enough resources to receive the classification levels that you desire and are still interested in becoming a classified OSRO, you will be given the opportunity to submit additional resource information. If you choose not to become a classified OSRO at the present time, you can still list your resources as part of the RRI, and no further information is required. If you meet the minimum requirements, you will receive

an official classification letter from the NSFCC as well as a CD containing your company's classification information.

We are currently in the process of converting our RRI applications to a Microsoft Access format to make the information more accessible to plan holders, civilian and government agencies, scientific organizations, and the public. In the meantime, all requests for OSRO and RRI information are processed through our office. If you have questions or need to submit changes, please feel free to contact any of the OSRO staff listed in Enclosure (3). More information, including the enclosed references and data collection program, is available on our website at <http://www.uscg.mil/hq/nsfweb/NSF/onlinedocosro.html>.

We look forward to receiving your resource data and supporting documentation. Your efforts to make this inventory program an accurate reflection of our nation's response capabilities are greatly appreciated.

Sincerely,

A. M. CRICKARD
Chief, Inventory/Logistics Division
U.S. Coast Guard
By direction

6 Enclosures