

**Minutes of the Chemical Transportation
Advisory Committee Meeting
October 8, 2002**

A meeting of the Chemical Transportation Advisory Committee (CTAC) was held on Wednesday, October 8, 2002, at U.S. Coast Guard Headquarters, 2100 2nd Street, SW, Washington, DC. This meeting was announced in the Federal Register, volume 67, number 158, on Thursday, August 15, 2002.

1. CALL TO ORDER

Mr. Paul Book, of American Commercial Barge Line, LLC, and Chairman of CTAC, called the meeting to order at 1:00 p.m. Enclosure (1) contains a list of all attendees.

2. OPENING REMARKS

Mr. Book opened the meeting with a quick review of the agenda. He explained that the goals of the day were to find ways for CTAC to improve work distribution and outreach to the public, develop steps that CTAC can take to increase public interest in Committee and subcommittee work, and to identify future subcommittee initiatives.

3. DISCUSSION

Many CTAC Members expressed concern over the disposition of past CTAC Reports. While the Coast Guard has acted appropriately on many of CTAC's submittals, there are some reports that have yet to be made visible to industry.

CDR James Michalowski, Chief of the Coast Guard's Hazardous Materials Standards Division, summarized the way CTAC functions at present as follows:

- An issue is identified and a task statement is drafted.
- A Subcommittee is formed.
- The subcommittee meets over a prescribed period of time and then gives a final report to CTAC.
- CTAC provides recommendations to the Coast Guard.
- G-MSO-3 acts on those recommendations.

He added that not all recommendations become part of the regulations. Several members commented that there are other non-regulatory solutions that can be very effective. Mr. Ron Stokes, of ExxonMobil Chemical Company, suggested that all subcommittees should begin by identifying existing regulations that could be changed or potential regulations that could be created as a result of their work.

Mr. Book suggested that even though some of CTAC's work won't be reflected in the regulations, CTAC's recommendations could still be implemented within the companies that are represented on CTAC. Mr. Robert Snyder, of RKS Inc., agreed with Mr. Book, but pointed out that to do so would create an uneven playing field within the industry. He explained that compliance costs money and there are many companies that simply won't spend money to comply with recommendations.

Ms. Ann Haywood Walker, of Scientific and Environmental Associates, summarized what she feels CTAC is ultimately trying to accomplish. She stated that CTAC should strive for higher utility of its products so that people can get quality use out of them and so that CTAC doesn't waste its resources.

Mr. Scott Bergeron, of LISCR, Liberian Registry, suggested that one of the objectives of this meeting should be to draft a clear and concise message to RADM Pluta informing him of CTAC's concerns.

Mr. Stokes suggested that CTAC should present its products at conferences that occur on an annual basis as a means of increasing outreach.

Ms. Haywood Walker suggested that perhaps CTAC needs to require more than a final report from its subcommittees. Perhaps an article, pamphlet, presentation in another forum, etc., should also be required.

With the help of meeting attendees, Mr. Book listed several organizations that could benefit from receiving CTAC products and that could help CTAC distribute its products. The group assigned a rating of very high (HH), high (H), or medium (M) to each organization to reflect the level of assistance that it might provide. This list is reproduced in enclosure (2).

Mr. Bill Abernathy, of the Coast Guard's Human Element and Ship Design Division, urged all CTAC Members to be proud of their non-regulatory products. He named Crew Endurance initiatives and the PTP Marine Operations Risk Guide as two examples of outstanding work done by CTAC that will make a difference in the field.

Mr. Book led a brainstorming session to identify actions that CTAC can take to improve outreach and increase distribution of CTAC products. The following items and caretakers were identified:

- Organize special group presentations
- Interaction with regulations (Ron Stokes)
- Identify other Associations to which CTAC Members belong
- Industry Days at CG MSO's (Paul Book)
- Shepherds to liaise with other associations (James Prazak)
- Monitor action from USCG (CTAC)
- Draft letter to Admiral Pluta (Scott Bergeron)

Mr. Book then led a discussion that resulted in the following list of deliverables:

- Give an oral report to RADM Pluta at the October 9, 2002, CTAC Meeting. Explain CTAC's concerns about the status of past reports and express CTAC's interest in developing an effective outreach program to help distribute CTAC's products to industry.
- Draft a letter to RADM Pluta to address CTAC's concerns about the status of past reports.
- Include a "CG Status Report" on each CTAC Meeting Agenda. This verbal report should summarize the status of progress made on all of the work products submitted by CTAC. Based on this report, CTAC can then offer additional information to help move the product forward.

- Create a Charter Workgroup to review the CTAC Charter to see what language, if any, needs to be added to reflect CTAC's work distribution and outreach goals.
- Create an Outreach Working Group that will develop outreach procedures for CTAC's future work and then review past reports to determine the best way to promote them. This group will essentially develop a roadmap to allow CTAC work products to get out to industry.

4. CERTIFICATION

We certify that these minutes are accurate and complete.



J. Michalowski, CDR, USCG
Executive Director

____ January 30, 2003 _____
Date



Mr. Paul Book
Chair

____ January 30, 2003 _____
Date

Encl: (1) List of Attendees, October 8, 2002
(2) List of Organizations