

**Minutes of the Chemical Transportation
Advisory Committee Meeting
July 17, 2003**

A meeting of the Chemical Transportation Advisory Committee (CTAC) was held on Thursday, July 17, 2003, at the Romano Mazzoli Federal Building, 600 Martin Luther King Jr. Place, Louisville, KY. This meeting was announced in the Federal Register, volume 68, number 111, on Monday, June 10, 2003.

1. CALL TO ORDER

Mr. Paul Book, of American Commercial Barge Line, LLC (ACBL), and Chairman of CTAC, called the meeting to order at 8:30 a.m.

2. CHAIRMAN'S REMARKS

Mr. Book began by thanking everyone in attendance for traveling great distances to attend the meeting. Mr. Book explained that the purpose of this CTAC meeting was to address the series of interim rules that the Coast Guard published to promulgate maritime security requirements mandated by the Maritime Transportation Security Act (MTSA) of 2002. Mr. Book explained that the Hazardous Cargo Transportation Security Subcommittee met during the previous Tuesday and Wednesday and generated comments and recommendations to the interim rules for CTAC members to review and vote on during this meeting. He then thanked all the members of the Hazardous Cargo Transportation Security Subcommittee for all the hard work they put in before this meeting. He explained that after the interim rules were made public, each Subcommittee member reviewed them and prepared their own comments for this CTAC meeting. During the Subcommittee meeting, the Chairperson, Ms. Alice Johnson, of PPG Industries, Inc., identified individual members of the Subcommittee and asked them to break off into two groups – one for vessel security and one for facility security. These groups reviewed the interim rules page by page. The last day was used to finish the review and resolve any contentious issues.

Mr. Book pointed out that the Subcommittee's comments and recommendations were displayed on a screen at the front of the room and Mr. James Prazak, of Dow Chemical Company, was prepared to actively edit the comments and recommendations during the meeting.

On a sad note, Mr. Book mentioned that one of the members of CTAC, Vak La, of EHS Consultant, had recently suffered a stroke and was unable to attend this meeting. All CTAC members expressed their concern and Mr. Book spoke for the entire group when he said that everyone is praying for a speedy recovery and looks forward to working with Mr. La very soon.

Mr. Book reviewed the meeting agenda and encouraged all members and attendees to be actively involved in the discussions. He pointed out to the guests in attendance that there was a podium and microphone set up and they were encouraged to approach it if they wished to ask questions or make comments during the meeting.

3. EXECUTIVE DIRECTOR'S REMARKS

Commander Robert J. Hennessy the new Executive Director of CTAC and Chief of the Hazardous Materials Standards Division at Coast Guard Headquarters introduced himself to the CTAC members and guests in attendance. He expressed his pleasure to be the new Executive Director and mentioned that he looked forward to working with everyone in the years to come.

Commander Hennessy discussed how Rear Admiral Paul Pluta retired on June 13th and on June 30th, Rear Admiral Thomas Gilmour became the new Assistant Commandant for Marine Safety, Security and Environmental Protection and CTAC's new sponsor. He passed on regards from

Rear Admiral Gilmour and told everyone that the Admiral will be attending CTAC's Spring 2004 Meeting.

Commander Hennessy recognized the fact that this CTAC meeting was somewhat atypical in that it was being held in July and it was designed to focus on just one agenda item – the MTSA Interim Rules. He then described the work of Alice Johnson and her Subcommittee over these previous two days, and commented on how he gained a real appreciation for the depth of these MTSA Interim Rules and the impact that they will have on industry. He mentioned how the work being performed by CTAC's Hazardous Cargo Transportation Security Subcommittee is extremely valuable to the Coast Guard and thanked all the Subcommittee members for all of their time and effort. Commander Hennessy then took the opportunity to thank Paul Book and ACBL for their continued support of CTAC by providing the Subcommittee with a first rate meeting facility and refreshments.

Commander Hennessy noted that the Prevention Through People (PTP), Vessel Cargo Tank Overpressurization, and Hazardous Substance Response Standards Subcommittees recently submitted very impressive final products. He also recognized Ron Stokes for leading CTAC's ongoing outreach initiative as well as Deidre Tate for leading the recent efforts to revise CTAC's Charter. The Secretary of Homeland Security renewed CTAC's charter on July 1st, 2003, for another two years. All of CTAC's recommendations were incorporated into the new charter.

Commander Hennessy commented on Committee membership, and how in recent years the membership appointment process has moved at a very slow pace. He mentioned that the Secretary of Homeland Security has not yet appointed new members for the 2002 membership despite the fact that the Coast Guard Office of Hazardous Materials Standards completed the original recommendation package in December 2002. This particular delay is due, in part, to the Coast Guard's transition from the Department of Transportation to the Department of Homeland Security and the Secretary of Transportation's direction to include a twenty-sixth member – a Federal employee recommended by him. It is expected that this additional member will be identified in time to be included in the 2003 membership recommendation package. Commander Hennessy also mentioned that the Secretary of Homeland Security is in the process of establishing a streamlined Federal Advisory Committee Membership Appointment process. In the meantime, it may be another few weeks before the Secretary appoints new members and current members whose terms expired on December 31st, 2002 are released. He then thanked all of the CTAC Members who have agreed to extend their membership until the 2002 appointments are made.

Commander Hennessy mentioned that CTAC is currently recruiting applicants for membership in the upcoming selection period. He directed everyone to the applications on the table in the back of the conference room and encouraged anyone who is a stakeholder in the chemical transportation industry to apply. He said that all applications could be returned to LT Mike McKean or LT Matt Barker, of his staff, during the meeting or they could be mailed to his office at Coast Guard Headquarters at their convenience.

Commander Hennessy pointed out a few standard meeting formalities. He explained that the meeting was being video and audiotape recorded for a permanent record and that minutes will be prepared from the tapes. He encouraged all attendees to please use the microphones and the lectern when speaking, and remember to identify themselves each time they spoke, as it will help immensely when preparing the minutes. Also he reminded all attendees that this meeting was announced in the Federal Register, volume 68, number 111, on June 10th, 2003.

Commander Hennessy finished his remarks by thanking everybody for attending and reminding everyone that he would be available during any of the breaks to answer any questions concerning

the issues of the meeting or about the Coast Guard in general. He then turned the meeting back to Mr. Book.

Mr. Book thanked Commander Hennessy.

4. INTRODUCTION OF COMMITTEE MEMBERS AND ATTENDEES

Mr. Book asked all Committee members and attendees to introduce themselves and give their affiliations. Enclosure (1) contains a list of all attendees.

5. HAZARDOUS CARGO TRANSPORTATION SECURITY SUBCOMMITTEE AND WORKGROUP REPORTS

Mr. Don Carroll, of M.T. Maritime Management Corp., approached the podium and reviewed all the comments regarding vessels that were generated by the Subcommittee. All comments, questions and discussions about the comments were reflected in the final version of the Subcommittee's comments to the MTSA Interim Rules found in Enclosure (2). Comments were edited during the meeting by Mr. Prazak.

After Mr. Carroll completed his presentation, Ms. Johnson approached the podium and reviewed all of the comments regarding facilities that were generated by the Subcommittee. Ms. Johnson began her presentation by thanking all of the Subcommittee members for their time and effort. She explained that the Subcommittee has received and completed several assignments, since its inception in October 2002, that are in support of Coast Guard security initiatives. All comments, questions and discussions about the comments were reflected in the final version of the Subcommittee's comments to the MTSA Interim Rules found in Enclosure (2). Comments were edited during the meeting by Mr. Prazak.

After all the recommendations were reviewed and all comments/questions were heard Mr. Book asked CTAC members to vote if they are in favor of the recommendations. Members were directed to fill out their Member Voting Ballots. If members needed additional time to think about the comments/recommendations they were informed that they could mail the ballots in by July 24th. All members agreed with the recommendations made by the workgroups and submitted their ballots at the close of the meeting. Mr. Book informed all CTAC members that the final recommendation product would be mailed out after the meeting.

6. EXECUTIVE DIRECTOR CLOSING REMARKS

CDR Hennessy mentioned that Mr. Curtis Payne, of his staff, provided handouts regarding GESAMP that are located in the back of the room. All members were encouraged to take copies and to contact Curtis Payne if they had questions.

CDR Hennessy then updated the meeting attendees on the Coast Guard actions taken on CTAC recommendations. Since CTAC's last meeting in April, the PTP Risk assessment guide was once again used as an integral part of the curriculum at the International Maritime Officers and the Senior Marine Inspector Courses in Yorktown, VA, and most recently it was touted by CAPT Lantz, of the Coast Guard's Office of Design and Engineering Standards, at the Offshore Industry Seminar sponsored by ABS and ABS Consulting in Houston on June 25th. Over 300 industry representatives were in attendance. He urged CTAC to keep up the great work.

On the Bulk Finding Aid project, CDR Hennessy mentioned that the Coast Guard is currently searching for a suitable host and a company to finalize the package.

7. CHAIRMAN'S CLOSING REMARKS.

Mr. Book summarized the Committee's future intentions. He stated that the Hazardous Cargo Transportation Security Subcommittee may meet this Fall at the discretion of Ms. Johnson. Ms. Johnson spoke up to confirm and remind all members of the Subcommittee that they will be meeting sometime this Fall and the dates will be determined later. Mr. Book reminded members that the Spring CTAC meeting would be in Washington D.C. sometime in March. The date was not finalized, but several members stated that the first week of March 2004 would work best due to spring vacations.

Mr. Book closed the meeting by wishing everyone safe travel home. The meeting was then adjourned.

8. CERTIFICATION

We certify that these minutes are accurate and complete.

Signed



R. J. Hennessy, CDR, USCG
Executive Director

October 10, 2003

Date

Signed



Mr. Paul Book
Chair

October 10, 2003

Date

Encl: (1) List of Attendees, July 17, 2003
(2) CTAC Comments on MTSA 2002 Interim Rules