

U.S. DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD	CERTIFICATE OF DISCHARGE TO MERCHANT MARINERS	OMB No. 1625-0012 Exp: 06/30/2012
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Who must comply?	Each master or individual in charge of a vessel.
What is this collection about?	This information helps to provide merchant mariners with evidence of sea service to determine eligibility for various benefits, such as medical and retirement. The information collected is also used to show eligibility for an original, renewed or upgraded Merchant Mariner Credentials (MMCs), to develop maritime sea service statistics, and to provide information to the U. S. Maritime Administration (MARAD) on the availability of mariners in a time of national emergency.
Where do I find the requirements for this information?	Title 46 CFR 146 is available at— http://ecfr.gpoaccess.gov , select TITLE 46 – SHIPPING, and follow to the respective part.
When must information be submitted to the Coast Guard?	At the end of each foreign, intercoastal, and coastwise voyage by a vessel of the United States, or of each voyage by such a vessel that sails exclusively on bays or sounds (or by such a vessel at the close of the season on the Great Lakes, or once the vessel is withdrawn from service there, whichever occurs later), the shipping company shall electronically transmit the data from the certificates of discharge to an electronic address which the shipping company may request from the National Maritime Center.
How is the information submitted?	The information is submitted using form CG-718A to the National Maritime Center. The form is available, for order, upon request via the National Maritime Center website at — http://www.uscg.mil/nmc/cd.asp . This website also provides instruction on submission of Certificates of Discharge either via the US Postal Services or electronic submission at http://www.uscg.mil/nmc/correspondence.asp .
What happens when complete information is received?	The CG enters the data from the Certificate of Discharge to Merchant Mariners into the Merchant Mariner Licensing and Documentation (MMLD) system for use during the merchant mariners next credential application evaluation.
For additional information, contact--	The National Maritime Center. Commanding Officer National Maritime Center (NMC) 100 Forbes Drive Martinsburg, WV 25404

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number.

The Coast Guard estimates that the average burden for this report is 2 minutes. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: Commandant (CG-544), U.S. Coast Guard, 2100 St., SW, Washington D.C. 20593-0001 or Office of Management and Budget, Paperwork Reduction Project (1625-0012), Washington, DC 20503.