

## Homeport 2.0 FAQs for Coast Guard Community Owners

### **1. Why are we making this change? What advantage is there?**

Legacy Homeport Internet Portal is at the end of its lifecycle, and an upgrade to Homeport 2.0 is required to keep pace with technological advancements. These changes will not only result in an all around better user experience, but information stored in the Homeport will be more secure.

### **2. How much time will I have to complete migration of my community's content?**

Content migration must be completed by Jan. 29, 2016 to ensure that all data is transferred to the new system when it goes live. Any content that is not transferred will be auto-archived and will not be easily accessible.

### **3. When will the migration period begin?**

The migration period begins now. Community owners should submit a CG-FIXIT ticket by Dec. 4, 2015 to request a community shell be provisioned in Homeport 2.0. In addition, you are urged to begin downloading your content from Legacy Homeport to a hard drive or shared drive now. This will facilitate faster migration once Homeport 2.0 is made available.

Once the new communities are built, community owners will be granted limited access beginning Jan. 4, 2016, to allow them adequate time to transfer their community's content. Furthermore, community owners will be required to upload new content to both sites January 4-29, to ensure new content is available until the legacy site is taken offline. The Homeport 2.0 site will be available to all users beginning Jan. 29, 2016.

### **4. Where will I find new information about the migration?**

The Homeport 2.0 Project Team will provide critical updates via email distribution and through the public-facing project website, <http://www.uscg.mil/hq/cg5/cg544/homeport%202-0.asp>. In addition, we will hold periodic virtual town hall sessions, during which community owners may ask questions or discuss challenges they're encountering.

### **5. Where can I go for help during the content migration period?**

A complete list of contacts can be found in the deployment guide located on the project site <http://www.uscg.mil/hq/cg5/cg544/homeport%202-0.asp>.

### **6. Will my user logon information change?**

Coast Guard users will keep the same logon information. Non-Coast Guard users will be prompted to enter a new password upon initial login to Homeport 2.0.

### **7. When a community is recreated in Homeport 2.0, will all the current Legacy Homeport participants in that community automatically have access in 2.0?**

Community owners will have the same level of access in Homeport 2.0 that they had in Legacy. All existing community members will be granted the "contribute (can view, add, update, and delete list items and documents)" permission. Community owners should validate that their community members have the appropriate level of access and adjust those levels accordingly.

**8. *What if I can't meet the Jan. 29, 2016 deadline?***

Legacy Homeport will be taken offline as of Jan. 29, 2016, and community owners should make all efforts to meet this deadline. Any content that is not transferred will be auto-archived and will not be easily accessible.

**9. *Is there a user guide available to help me through the migration process?***

Homeport 2.0 is developed in SharePoint 2013, which has a built in function to assist users through basic site navigation. In addition, the Homeport 2.0 Project Team is developing FAQs for changes between Legacy and Homeport 2.0. Community owners should begin downloading the content they want carried over from Legacy Homeport to their local drives now. Once Homeport 2.0 is available, they will be able to upload the content to their designated sites.