



U.S. COAST GUARD



Homeland Security

Flag Voice 265

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CIVILIAN PERSONNEL PAY STATUS UPDATE

This is an update to Flag Voice 263 last week concerning the status of transitioning civilian pay to the National Finance Center (NFC) in the wake of Hurricane Katrina. The NFC is operating under their emergency operations plan at Dallas, TX and Philadelphia, PA. We are working with them to ensure that all employees are paid on time despite Hurricane Katrina's effects. We will regularly post status updates on the CG Central NFC information webpage at: <http://cgcentral.uscg.mil/> then under Strategic Initiatives: Civilian Payroll NFC Conversion. The status of these items continues to change over the course of each day. So, it is best to check this website for the latest updates. Here is a summary of our current status.

Coast Guard Employee Data. NFC has all Coast Guard employee data at their alternate operating site.

webTA Timekeeping System is not available. Timekeepers will not enter time cards for pay period 17 (pay day 12 September). Timekeepers and Supervisors will have to correct time cards next pay period, along with entering time cards for pay period 18.

Salary 'Pay' Checks.

- Employees will receive pay based on their straight tour of duty, which is the number of hours they are regularly scheduled to work in a pay period.
- Employees' pay checks will not include, differentials (environmental pay, hazard pay, Sunday premium pay, night differentials), overtime, and debts owed to the Government, such as salary overpayments that were already in effect. These adjustments will be included in pay period 18 pay checks as long as Timekeepers and Supervisors submit corrected pay period 17 time cards. .
- Employees' pay checks will include deductions for Health, Life, taxes, TSP, bond deductions, court ordered garnishments child support/alimony, and allotments. COLA will be paid.
- Pay day for employees with Direct Deposit is 12 September. Pay day for employees with paper pay checks is 15 September. Employees should contact their servicing HR Specialists or Command Staff Advisor if they do not get paid.

Personnel Actions Effective 21 August 2005.

- New Hires are in the system and will be paid straight tour of duty.
- Within-Grade increases and Separations are processed.
- Other pay actions such as Promotions and Cash Awards are temporarily on hold. Employees will receive these pay actions . . . most likely in the next pay period. Retroactive to the effective date of the original action.

My Employee Personal Page (MyEPP). NFC will mail out the letters containing user-id and password information to civilian employees at a date to be determined.

Earnings and Leave Statements for Pay Period 17 will not be mailed at this time. A determination of eventual mailing will be made at a later date.

Employees should check with their financial institution to find out the amount of their salary checks.

The NFC Home page is available, but not all links and supporting files are available.

Regards,

RADM Kenneth T. Venuto

Kenneth T. Venuto

Assistant Commandant for Human Resources

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