What is it?

The education grant programs provide reimbursement for textbooks and other miscellaneous educational expenses.

CGFEG - $500.00 per calendar year
VPEG - $250.00 per calendar year

**Calendar year ends 31Dec**

*Submit CGFEG/VPEG Applications NLT 01 Dec*
How is it funded?

- CG Foundation
- Vander Putten Family

Funding is not guaranteed and/or may not cover all requests each year.
Who is eligible?

active duty members E-3 to E-9

reserve members E-3 to E-9 currently serving on active duty orders of at least one year
Education Grants Programs (CGFEG/VPEG)

How do I apply?

1. Complete CGI Form 1560/10A
2. Provide *itemized, dated* receipts documenting payment for each item
   - legible
   - not more than 1 year old
3. Send both form and documentation to Grants Manager at CGI
   - TACCTS, mail, fax, or email
More grants information is available from the CGI website:

http://www.uscg.mil/hq/cg1/cgi/cfa/cgfeg_vpeg.asp
What is the approval process?

- Reviewed by Grants Manager
- Approved by CGI

Processing usually takes about 6 weeks from date of submission, but could be longer based on funds availability.
Application is Approved. Now what?

- Emails sent to check recipients one day prior to mailing checks
- Non-receipt form 1560/10b
- Applications are not kept on file after the calendar year
  - Must resubmit on or after 01 January for consideration for next year’s funding
Education Grants Programs (CGFEG/VPEG)

Sample Application #1 - Correct

<table>
<thead>
<tr>
<th>Item #</th>
<th>Description of Expense</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>RESOURCE FEE HCS/544</td>
<td>$95.00</td>
</tr>
<tr>
<td>2</td>
<td>RESOURCE FEE HCS/530</td>
<td>$95.00</td>
</tr>
<tr>
<td>3</td>
<td>RESOURCE FEE HCS/521</td>
<td>$95.00</td>
</tr>
</tbody>
</table>

Expenses are itemized and clear.
Receipt indicates what the payment was for (item #1) and provides clear proof of payment (WEB VISA/MC and amount).
Sample Application #1

Receipt indicates what the payment was for (item #2) and provides clear proof of payment (WEB VISA/MC and amount).
Receipt indicates what the payment was for (item #3) and provides clear proof of payment (CC_MASTERCARD and amount).
The member is requesting reimbursement for software.
This email confirms that you, [REDACTED] have paid ocredstar@gmail.com $194.90 USD using PayPal.

This credit card transaction will appear on your bill as "PAYPAL *OC REDSTAR".

Payment Details

Purchased From: ocredstar*
Transaction ID: 337311411M1222140Y

<table>
<thead>
<tr>
<th>Item #</th>
<th>Item Title</th>
<th>Quantity</th>
<th>Price</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>260312294945</td>
<td>New Microsoft FrontPage 2003 CD w/ Key Front Page</td>
<td>1</td>
<td>$189.95</td>
<td>$189.95 USD</td>
</tr>
</tbody>
</table>

Shipping & Handling via Standard Delivery to 600XX $4.95 USD
Shipping Insurance (optional): ---

Total: $194.90 USD
Because not all software is authorized, an email was sent to the member requesting a syllabus to show that the software is required.
Sample Application #2

CS212 Relational Databases With MS Access: Advanced 3 Semester Hours

APUS Course Equivalencies:
Course Equivalents are available for courses that have been renumbered or are no longer being offered at the university.

INFO261 Relational Databases with MS Access: Advanced

Course Description
This course focuses on developing Microsoft Access Switchboard applications; it includes: designing and building form and report interfaces, interfacing the Access database to a web page, building dynamic web pages, integrating Access with other Office applications such as Excel, building pivot tables and charts, categorizing the various types of join operations, examining the rudiments of the Visual Basic for Applications (VBA) code, debugging VBA code, creating macros and functions, and designing Access applications. Students must have access to Microsoft Access 2007 (or higher) software. (Prerequisite: CS161)

Pre-Requisites/Requirements
Choose (3 Credit Hours)
- CS109 - Relational Database Systems I
- CS161 - Relational Databases with MS Access: Introduction
- INFO161 - Relational Databases with MS Access: Introduction

Microsoft Access 2003 is part of the Standard Workstation image.

Because the course requires Access 2007, the software would be reimbursable.
Microsoft Front Page is not part of the CG Standard Workstation; therefore, the expense is reimbursable.
The member is requesting reimbursement for books and miscellaneous student fees.

<table>
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<th>Item</th>
<th>Description of Expense</th>
<th>Requested Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Books</td>
<td>$246.08</td>
</tr>
<tr>
<td>2</td>
<td>General Student Fees</td>
<td>$100.00</td>
</tr>
<tr>
<td>3</td>
<td>Registration</td>
<td>$40.00</td>
</tr>
<tr>
<td>4</td>
<td>Lab Fee</td>
<td>$30.00</td>
</tr>
</tbody>
</table>
Receipt for textbooks shows each book purchased and clear proof of payment.
The documentation indicates the charges from the application. However, this is a bill, not a receipt, and does not show proof of payment.
In reviewing your CG FEG/VPEG application, your receipt for your fees does not show method of payment and or that payment was made. Please fax copy of proof of payment. Please fax to 405-954-7247 or have your ESO send through TACCTs.

The member was asked to provide proof of payment. If not received, only the textbooks will be reimbursed.
Questions/Comments
Mr. Roy Vander Putten

- History of community and civic involvement
- 4 years active duty USCG
- Advanced degrees from University of Wisconsin and Harvard Business School
- Chairman/CEO of several specialty insurance companies
- Coast Guard Foundation Board of Directors