

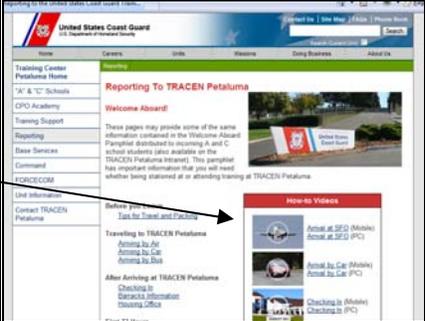
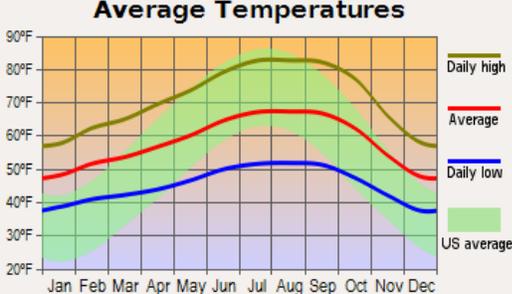
UNIT INFORMATION

DATE SUBMITTED: 01 September 2010 District 11

UNIT NAME: TRAINING CENTER PETALUMA

Personal Mailing Address	Commanding Officer USCG TRACEN Petaluma ATTN: _____ __ "A" School 599 Tomales Road Petaluma, CA 94952-5000
Contact Phone Numbers	Horsley Hall Front Desk (707)765-7500 In an emergency , please contact the TRACEN Police Department at (707)765-7215
FAX	(707) 765-7246
TRACEN Command Master Chief (CMC)	MCPO Alfred E. Burnett Phone (707)765-7531 Email: alfred.e.burnett@uscg.mil
WEB SITE	Internet - http://www.uscg.mil/petaluma/ Intranet - http://cgweb.tcpet.uscg.mil/
Unit's Missions	TRACEN Petaluma's mission is to improve performance on the job for the ratings and programs we serve. Our vision is an agile and world-class Training Center developing tomorrow's leaders through the delivery of superior training and performance systems. In order to accomplish our mission, we will endeavor to provide confident and competent graduates who meet our customers' needs.
Typical E2/E3 Job Assignment	MAA Staff
Inport Watch Type and Duty Rotation for E2/E3	"A" School Students will stand a 1 in 5 watch rotation with assignments to various locations on board the Training Center and/or a 2-4 hour phone watch.
Underway Watch	N/A
Special Procedures for Reporting to TRACEN	All "A" School Students must check in at Horsley Hall regardless of the hour they arrive. The MAA or DMAA staff at the front desk will endorse your orders and issue your room key. Because of travel delays on Sunday, it is highly encouraged to travel on Saturday. Coast Guard Uniform Regulations, including grooming standards, are strictly enforced at Training Center Petaluma. You may be in civilian attire when first checking in at TRACEN Petaluma. You are, however, expected to report for your first day of class in the uniform of the day, which is prescribed by each school. Please contact Horsley Hall MAA Staff for further information (707) 765-7500. If you are being assigned to TRACEN Petaluma as a permanent party member and you are checking in M-F 0800-1500, report to the Customer Service Center (CSC) in the uniform of the day, normally Tropical Blue Long, but verify with your sponsor. If after normal business hours check in at Horsley Hall . Please contact the Customer Service Center Front Desk for further information (707)765-7394.
How Much Personal Storage Space	All barracks rooms are furnished with a bunk bed, a desk, a locker and a small dresser for each resident. Based on this limited allotment of furniture, it is recommended that you only pack sparingly. To view rooms, watch the "Reporting Aboard" Arrival Video located on the TRACEN's unit Internet site reporting page.

TRAINING CENTER PETALUMA, continued

Uniform Normally Worn during the Work Day	Operational Dress Uniforms (ODU's)
Recommended Uniform Items In Addition to Seabag Issue	None
For more information on reporting, go to the unit website, and click on "reporting videos"	
Average Temperature	
Unit Mutual Assistance Rep/Phone #	Mr. Jeremy McKenzie Phone: (707) 765-7337
What type of continuing education is available in the area?	<p>The TRACEN has a full time Educational Services Office which offers various DANTES and CLEP courses. We are also a registered testing site and offer testing approximately once a week.</p> <p>Santa Rosa Junior College is one of the nation's premier community colleges. SRJC offers comprehensive transfer preparatory and career training programs at dozens of sites, including two campuses conveniently located in Petaluma and Santa Rosa. Their website address is http://www.santarosa.edu/index.shtml.</p> <p>Sonoma State University is a four year college conveniently located 20 minutes from the TRACEN in Rohnert Park, CA. With a relatively small enrollment of 8,000 students, SSU offers 41 bachelor's degree programs and 14 master's degree programs. Their website address is http://www.sonoma.edu/.</p>
Ratings present at unit:	ET, IT, OS, FS, YN, SK, HS "A" Schools. All other rates onboard as permanent party.
Name of nearest city and distance:	Petaluma, California is 7 miles from the Training Center and has a population of 54,000. Rohnert Park is 12 miles from the Training Center and has a population of 42,000. Santa Rosa is 22 miles from the Training Center and has a population of 147,000.
Name of nearest military facility and distance:	The nearest military facility is Travis Air Force Base located in Fairfield, California. It is approximately 60 miles east of the Training Center. They have a large Exchange and are open Mon-Thu 0900-2100/ Fri-Sat 0900-2200/ Sun 0900-1900. The contact number for the Exchange is (707) 437- 4633.

TRAINING CENTER PETALUMA, continued

Location of nearest exchange	There is a small Exchange, Mini Mart, Gas Station, Coffee Shop and Subway on board the TRACEN. The Exchange carries uniform clothing and accessories, housewares, electronics, greeting cards, jewelry, gift ware, clothing and tobacco products. Services include UPS shipping, film developing; flowers by wire, and AT&T prepaid calling cards. The Mini Mart is similar to a convenience store. Carries basic grocery items, beer, wine, liquors and toiletries.
Location of nearest commissary:	Travis AFB also has the nearest commissary. They are open Mon 1000-2000/ Tues-Fri 0900-2000/ Sat & Sun 0900-1800. Contact phone number for the Commissary is (707) 437-4004.
Religious Life on base and in the area:	<p>TRACEN Petaluma has a Chapel on base which holds services for both Protestant and Catholic denominations. Chaplains also provide pastoral counseling for any in need.</p> <p>Religious Services are:</p> <p>Protestant Worship Service Sunday at 1030 Catholic Mass Sunday at 1600</p> <p>Other religious faith groups are located in surrounding communities. The chaplains are willing to assist in making any contacts with local religious groups on behalf of assigned personnel and their families. Many spiritual and religious growth opportunities exist on base and in the local area.</p> <p>Training Center Petaluma has 2 assigned Chaplains. LCDR Steve Stougard, CHC, USN LT Richard C. Smothers, CHC, USN Chapel Phone number (707) 765-7330</p>
Uniform to report in:	You may be in civilian attire when first checking in at TRACEN Petaluma. You are, however, expected to report for your first day of class in the uniform of the day, tropical blue long.
If sponsor not available, recruit should ask for:	Horsley Hall MAA Staff, or School to which assigned during normal business hours. After 1600, please ask for the Duty MAA or if it is an emergency the OOD.
Any other information a newly arriving member should know:	<p>While aboard TRACEN you must have in your possession the following items in order to register your vehicle:</p> <p>Proof of Auto Insurance. You are required to have liability coverage on your vehicle. If you do not have proof of insurance in your possession or do not have insurance you will not be allowed to drive your vehicle on or off the base. You will be required to park your vehicle next to the base police building until you can show proof of insurance. The state of California requires you to maintain insurance to drive, that includes vehicles registered outside of California.</p> <p>Vehicle Registration. The vehicle does not need to be registered in your name, but your name must appear on the insurance policy. You will need a copy of the Rental Car agreement.</p> <p>Military ID and Driver's License.</p>
Where do most people bank?	<p>Sea West Coast Guard Federal Credit Union is located on base. Contact phone number is (707)765-1075.</p> <p>Other financial institutions are located throughout the local communities.</p>
Is there a mall in the area?	Yes. If you love shopping, you will love a visit to Santa Rosa Plaza. Anchored by Macy's and Sears, Santa Rosa Plaza features over 100 specialty stores. Santa Rosa Plaza is located 22 miles north of TRACEN just off Highway 101 in Santa Rosa, CA.

TRAINING CENTER PETALUMA, continued

MEMBERS WITHOUT DEPENDENTS

Is Messing available?	Yes
Quarters and/or Barracks available?	<p>Yes. "A" School students will be assigned to Steadman Hall, or Horsley Hall depending on which "A" school the member will be attending. Steadman Hall is usually the prescribed barracks for all female personnel. Horsley and Steadman Halls are currently set up with three racks per room with an adjoining head.</p> <p>Members with dependents will also be assigned a barracks room to use during duty nights and during the two weeks of Petty Officer Indoctrination Program. NO dependents are allowed in barracks rooms.</p> <p>During the first two weeks of training you will participate in the Petty Officer Indoctrination Program. The program is designed to assist you in the transition from Seaman/Fireman to Petty Officer. The Petty Officer Indoctrination Program consists of classes in wellness, career development, and leadership. Liberty is restricted to all students until they successfully graduate from the Petty Officer Indoctrination Program.</p>
Estimated rate of auto insurance for typical 18-20 yr old?	<p>Single Male: Approximately \$150 per month, no tickets, liability only</p> <p>Single Female: Approximately \$200 per month, no tickets liability only</p>
Is unaccompanied personnel leased housing available?	No.
Where will a single non-rate more than likely live?	<p>"A" School Students will stay in the barracks, Horsley or Steadman Hall.</p> <p>Permanent Party members will more than likely be on the economy. Please contact the Housing Office for more information.</p>
Should member submit housing application to Housing Office?	<p>Student: No</p> <p>Permanent Party: Yes – if claiming dependents</p>

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MEMBERS WITH DEPENDENTS

Cost of average two-bedroom apartment in the area:	Two bedrooms range from \$1100-1750 depending on area and square footage.
BAH Rate for E2/E3/E4:	\$1509 (\$1920 with dependents)
Is leased housing available?	No
Is government owned housing available for students?	ET/IT "A" School (only) students traveling with dependents should contact the Housing Office for advice/availability.
What is the average wait for housing?	Approximately 10-30 days. Temporary quarters may be needed. Please call Guest Housing onboard TRACEN at (707)765-7248 or Novato Temporary Quarters at (415) 506-3130. Neither place accepts pets.
Housing Office Contact Information	Commanding Officer, U. S. Coast Guard Training Center Housing Office 599 Tomales Road Petaluma, CA 94952 Phone: (707)765-7145 or (707)765-7238 Fax: (707)765-7158
Where do most dependents live?	Novato Housing, Petaluma Housing, Petaluma, Rohnert Park or Santa Rosa.
Estimated rate of auto insurance for typical young family:	Approximately \$150 per month without tickets under age 25.
Where do most dependents:	Receive Medical Care: Petaluma Valley Hospital, various providers in the Petaluma, Rohnert Park area. Go to School: Two Rock Union Elementary School, Tomales Elementary, Tomales Jr. High, Petaluma Jr. High, Tomales High, Petaluma High
What level of TRICARE is available?	TRICARE Prime through TRIWEST. You can reach them by phone at 1-888-874-9378.
Is United Concordia Dental available?	Yes
Is it advisable to bring dependents along when reporting?	That depends on your situation. If at all possible, the best scenario is to leave your dependents where they are until suitable housing is available.
Important information	Members with dependents will also be assigned a barracks room to use during duty nights and the Petty Officer Indoctrination (INDOC) Program. NO dependents are allowed in barracks rooms. During the first week of training, you will participate in the INDOC Program. The program is designed to assist you in the transition from Seaman/Fireman to Petty Officer as well as reaffirm the core values of becoming a Petty Officer for rated members. INDOC consists of classes in wellness, career development, and leadership. Liberty is restricted to all students until they successfully graduate, complete room and uniform inspections and fitness tests.