

**RECORD OF ENLISTED PERFORMANCE QUALIFICATIONS
HEALTH SERVICES TECHNICIAN (HS)**

INSTRUCTIONS

Record of Enlisted Performance Qualifications (EPQ) shall be completed for enlisted personnel of the Coast Guard as outlined in the Enlisted Performance Qualifications Manual, COMDTINST M1414.8 (series). Personnel are required to demonstrate proficiency in all performance qualifications for the next higher pay grade to be eligible for advancement. As proficiency in each performance qualification is demonstrated by actually performing the task listed, the DATE and INITIALS column shall be completed by a designated supervisor (E-5 or above) at least one pay grade higher than the student and preferably of the same occupational specialty. Form CG-3303C becomes official documentation to be kept in the member's Personnel Data Record (PDR) denoting eligibility for administration of the rating End of Course Test (EOCT) and, if applicable, participation in a Service Wide Exam competition (SWE). Some EPQ include Supervisory Guidelines (SupGuide) which will assist in clarifying the intent and proper execution of the task that is to be performed. Personnel are reminded that although demonstration and sign-off of any new EPQ at or below the current pay grade is not required, the EPQ will be used to develop course materials and SWE questions. It is the member's responsibility to be proficient in all currently published performance qualifications, up to and including those of their present pay grade for their specific rating to facilitate the mentoring of junior personnel.

Performance Qualifications numbering system: Example **5.A.01**

- The number **5** indicates an E-5 level qualification requirement.
- The letter **A** indicates the subject section within the qualification requirements.
- The sequence number **01** indicates the 1st qualification within the subject section.

Rating courses are developed using reference material denoting official policy and/or technical standards. Reference material is generally incorporated into lessons at an adequate level to complete the course. If more guidance is required, or should further study be desired, reference material is available online through the Coast Guard Directives System at the CG-Central website, Resources tab, located at <http://cgcentral.uscg.mil>. Other reference material supporting the EPQ may also be obtained from the unit's library, TRACEN course writers, CG Institute, or other government sources. A reference material list is located at the end of this document. If any reference material is found to be in contradiction the cited Coast Guard reference shall take precedence.

The Rating Force Master Chief of this occupational specialty is the primary proprietor of these EPQ. The most up to date EPQ revisions are available digitally from the CG Learning Portal at <http://learning.uscg.mil> or through the CG-Central website, My Workspace : Career Management : Enlisted : My Ratings : Advancement, located at <http://cgcentral.uscg.mil>. EPQ paper copies are also available from the unit's Education Services Officer (ESO) or Career Development Advisor (CDA).

NOTE: Due to the nature of performance qualifications required of the HS rating, performance of these tasks are to be completed under actual conditions whenever possible, but may be under "as accurate as possible" simulated conditions when necessary. Clinical EPQs must be verified by the Medical Provider (MD/PA).

RATING HEALTH SERVICES TECHNICIAN			ABBREVIATION HS
DATE COMPLETED ALL PERFORMANCE QUALIFICATIONS FOR RATE LEVEL			
E-4	E-5	E-6	
E-7	E-8	E-9	
NAME (Last, First, Middle Initial)			EMPLID NUMBER

RATING: HEALTH SERVICES TECHNICIAN	INIT	DATE
<p>A. EMERGENCY INTERVENTIONS</p> <p>4.A.01 RESUSCITATE patient utilizing Automatic External Defibrillator (AED) IAW American Heart Association (AHA) Guidelines.</p> <p>4.A.02 PERFORM rapid and focused trauma assessment on a patient IAW Brady's Emergency Care (10th edition).</p> <p>SupGuide: To include completion of checklist for trauma assessment.</p> <p>4.A.03 PERFORM rapid and focused medical assessment on a patient IAW Brady's Emergency Care (10th edition).</p> <p>SupGuide: To include completion of checklist for medical assessment.</p> <p>4.A.04 TREAT a patient for shock IAW Brady's Emergency Care (10th edition).</p> <p>4.A.05 PERFORM spinal and extremity immobilization procedures on a patient IAW Brady's Emergency Care (10th edition).</p> <p>4.A.06 TREAT a patient for secondary injury and wound procedures IAW Brady's Emergency Care (10th edition).</p> <p>4.A.07 PREPARE patient for transport IAW Brady's Emergency Care (10th edition) and Medical Manual, COMDTINST M6000.1 (series).</p> <p>SupGuide: To include completion of Emergency Medical Treatment Report (MEDEVAC), CG-5214.</p> <p>4.A.08 TREAT a patient for bites/stings IAW Brady's Emergency Care (10th edition).</p> <p>4.A.09 TREAT a patient for burns IAW Brady's Emergency Care (10th edition).</p> <p>4.A.10 TREAT a patient for eye injury IAW Brady's Emergency Care (10th edition).</p> <p>4.A.11 TREAT a patient for anaphylaxis IAW Brady's Emergency Care (10th edition).</p>		
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<p>4.A.12 TREAT a patient for angina pectoris and acute myocardial infarction IAW Brady's Emergency Care (10th edition).</p> <p>4.A.13 ADMINISTER intravenous therapy IAW Mosby's EMT-Intermediate (2nd edition).</p> <p>SupGuide: To include selecting, initiating, maintaining, and discontinuing intravenous therapy. Also to include administering medications as directed via intravenous bolus method.</p> <p>4.A.14 TREAT patients for the following environmental emergencies IAW Brady's Emergency Care (10th edition).</p> <ul style="list-style-type: none"> • Frostbite • Hypothermia • Heat Exhaustion • Heat Stroke • Heat Cramps • Water related <p>4.A.15 TREAT patients for the following IAW Brady's Emergency Care (10th edition).</p> <ul style="list-style-type: none"> • Hyperglycemia • Hypoglycemia <p>4.A.16 TREAT a patient with acute respiratory distress to include the following IAW Brady's Emergency Care (10th edition).</p> <ul style="list-style-type: none"> • Asthma • Chronic Obstructive Pulmonary Disease (COPD) • Pneumonia • Chest Trauma <p>5.A.01 PERFORM necessary procedures to stabilize a patient with shock IAW Mosby's EMT-Intermediate (2nd edition).</p> <p>5.A.02 PERFORM necessary procedures to stabilize a patient with secondary injury or wound IAW Mosby's EMT-Intermediate (2nd edition).</p>		
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<p>5.A.03 PERFORM necessary procedures to stabilize a patient with bites/stings IAW Mosby's EMT-Intermediate (2nd edition).</p> <p>5.A.04 PERFORM preliminary assessment to determine level/degree and provide necessary treatment to stabilize a patient with burns IAW Mosby's EMT-Intermediate (2nd edition).</p> <p>5.A.05 PERFORM preliminary assessment and provide necessary treatment to stabilize a patient with eye injury IAW Mosby's EMT-Intermediate (2nd edition).</p> <p>5.A.06 PERFORM necessary procedures to stabilize a patient with anaphylaxis IAW Mosby's EMT-Intermediate (2nd edition).</p> <p>5.A.07 PERFORM preliminary assessment and provide necessary treatment to stabilize a patient with poisoning/medication overdose IAW Mosby's EMT-Intermediate (2nd edition).</p> <p>5.A.08 PERFORM preliminary assessment of a patient with an acute psycho/emotional episode IAW Mosby's EMT-Intermediate (2nd edition).</p> <p>5.A.09 PERFORM preliminary assessment and provide necessary treatment to stabilize a patient with hyper/hypoglycemia (diabetic emergency) IAW Mosby's EMT-Intermediate (2nd edition).</p> <p>5.A.10 PROVIDE emergency treatment for a patient with seizures IAW Mosby's EMT-Intermediate (2nd edition).</p> <p>5.A.11 PERFORM preliminary assessment and provide necessary treatment to stabilize a patient with chest pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p> <p>5.A.12 PERFORM preliminary assessment and provide necessary treatment to stabilize a patient with acute respiratory distress IAW Mosby's EMT-Intermediate (2nd edition).</p>		
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<p>B. CLINICAL SICK CALL</p> <p>4.B.01 OBTAIN vital signs for patients IAW Medical Manual, COMDTINST M6000.1 (series) and Clinical Procedures for Medical Assistants.</p> <p>4.B.02 OBTAIN a patient history IAW Mosby's Health and Physical Assessments (3rd edition) and Medical Manual, COMDTINST M6000.1 (series).</p> <p>4.B.03 PERFORM physical examinations on patients IAW Mosby's Health and Physical Assessments (3rd edition).</p> <p>4.B.04 DOCUMENT a patient encounter using SOAP (Subjective, Objective, Assessment, Plan) IAW Medical Manual, COMDTINST M6000.1 (series).</p> <p>4.B.05 ESTABLISH a differential diagnosis for a patient presenting with skin conditions IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Urticaria • Tinea (t. corporis, t. cruris, t. pedis, t. versicolor) • Contact allergic dermatitis • Contact irritant dermatitis • Atopic dermatitis/Eczema • Chickenpox (Varicella) • Acne • Wart (verruca vulgaris or plantaris) • Measles (Rubeola) • Shingles (Herpes Zoster) • Drug eruption (medicamentosa) • Small Pox • Anthrax 		
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<p>4.B.06 ESTABLISH a differential diagnosis for a patient presenting with sore throat IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Viral pharyngitis • Streptococcal pharyngitis • Tonsillitis <p>4.B.07 ESTABLISH a differential diagnosis for a patient presenting with neck pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Meningitis • Musculo-skeletal strain <p>4.B.08 ESTABLISH a differential diagnosis for a patient presenting with cough, shortness of breath, and difficulty breathing IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Asthma • Acute bronchitis • Upper Respiratory Infection • Pneumonia, viral etiology • Pneumonia, bacterial etiology • Anaphylaxis • Pulmonary Embolism • Upper airway obstruction • Tuberculosis 		
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<p>4.B.09 ESTABLISH a differential diagnosis for a patient presenting with eye pain, red eye, foreign body in eye, and acute altered vision IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Infectious conjunctivitis • Allergic conjunctivitis • Hordeolum • Blepharitis • Corneal abrasion • Subconjunctival hemorrhage <p>4.B.10 ESTABLISH a differential diagnosis for a patient presenting with a bloody nose (epistaxis) IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Hypertension • Digital manipulation • Foreign object • Sinus infection • Nasal mucosa inflammation • Nasal mucosa desiccation (Dryness) 		
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<p>4.B.11 ESTABLISH a differential diagnosis for a patient presenting with “cold-like” (URI) symptoms (symptoms consistent with possible upper respiratory infection/URI) IAW Mosby’s Health and Physical Assessment (3rd edition), Mosby’s Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Sinusitis • Influenza • Allergic rhinitis <p>4.B.12 ESTABLISH a differential diagnosis for a patient presenting with ear pain IAW Mosby’s Health and Physical Assessment (3rd edition), Mosby’s Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Otitis Media with Effusion (Serous Otitis Media) • Otitis Media, Acute • Otitis Externa • Perforation • Eustachian Tube Dysfunction • Cerumen impaction <p>4.B.13 ESTABLISH a differential diagnosis for a patient presenting with shoulder pain IAW Mosby’s Health and Physical Assessment (3rd edition), Mosby’s Primary Care Consultant, Current Diagnosis & Treatment in Orthopedics and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Bursitis, including Subacromial bursitis • Tendinitis, including Bicipital tendonitis 		
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<p>4.B.14 ESTABLISH a differential diagnosis for a patient presenting with chest pain IAW Mosby’s Health and Physical Assessment (3rd edition), Mosby’s Primary Care Consultant, Mosby’s EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Gastroesophageal reflux disease (GERD) • Angina pectoris • Acute Myocardial Infarction • Costochondritis • Pleurisy • Respiratory infection <p>4.B.15 ESTABLISH a differential diagnosis for a female patient presenting with abdominal/pelvic pain IAW Mosby’s Health and Physical Assessment (3rd edition), Mosby’s Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Infectious gastroenteritis • Appendicitis • Normal pregnancy • Ectopic pregnancy • Peptic Ulcer disease • Gastroesophageal reflux disease (GERD) • Urinary tract infection • Dysmenorrhea • Renal calculus/colic (a.k.a. passing kidney stone, urolithiasis) • Sexually transmitted disease (STD) 		
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<p>4.B.16 ESTABLISH a differential diagnosis for a male patient presenting with abdominal pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <p>Food poisoning, bacterial (infectious gastroenteritis)</p> <ul style="list-style-type: none"> • Appendicitis • Epididymitis • Prostatitis • Renal calculus/colic (a.k.a. passing kidney stone, urolithiasis) • Peptic ulcer disease • Gastroesophageal reflux disease (GERD) <p>4.B.17 ESTABLISH a differential diagnosis for a patient presenting with low back pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Muscular low back pain • Herniated nucleus pulposus (herniated lumbar disk) • Renal calculus/colic (a.k.a. passing kidney stone, urolithiasis) <p>4.B.18 ESTABLISH a differential diagnosis for a patient presenting with testicular pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Epididymitis • Renal calculus/colic (a.k.a. passing kidney stone, urolithiasis) • Inguinal Hernia • Testicular Torsion 		
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<p>4.B.19 ESTABLISH a differential diagnosis for a female patient presenting with painful/bloody urination IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Cystitis • Uncomplicated Urinary Tract Infection (UTI) • Pyelonephritis • Renal calculus/colic (a.k.a. passing kidney stone, urolithiasis) • Vaginitis • Sexually transmitted disease (STD) <p>4.B.20 ESTABLISH a differential diagnosis for a male patient presenting with painful/bloody urination IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Uncomplicated Urinary Tract Infection (UTI) • Pyelonephritis • Renal Calculus/colic (a.k.a. passing kidney stone or urolithiasis) • Prostatitis • Sexually transmitted disease (STD) <p>4.B.21 ESTABLISH a differential diagnosis for a patient presenting with knee pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Current Diagnosis & Treatment in Orthopedics and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Bursitis (i.e., Iliotibial band friction syndrome, Infrapatellar, Prepatellar, Retropatellar) • Shin Splints • Tendinitis (i.e., Patella, Popliteal) 		
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<p>4.B.22 ESTABLISH a differential diagnosis for a patient presenting with ankle/foot pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Current Diagnosis & Treatment in Orthopedics and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Lateral ankle sprain (1st degree) • Lateral ankle sprain (2nd degree) • Lateral ankle sprain (3rd degree) • Shin Splints • Fractures that might accompany ankle sprain (i.e., distal fibular head, medial malleolus/tibial, avulsion type, etc) <p>4.B.23 ESTABLISH a differential diagnosis for a patient presenting with elbow pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Current Diagnosis & Treatment in Orthopedics and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Olecranon bursitis (including septic etiology) • Tennis Elbow • Carpal tunnel syndrome <p>4.B.24 ESTABLISH a differential diagnosis for a patient presenting with wrist pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Current Diagnosis & Treatment in Orthopedics and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Carpal tunnel syndrome • Tendinitis 		
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<p>4.B.25 ESTABLISH a differential diagnosis for a patient presenting with altered mental status IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Intoxication (alcohol, drugs) • Increased Intracranial pressure/intracranial hypertension • Concussion • Central Nervous System (CNS) infection (i.e., meningitis, encephalitis) <p>4.B.26 ESTABLISH a differential diagnosis for a patient presenting with dental conditions/emergencies IAW Delmar's Dental Assisting – A Comprehensive Approach (2000 edition).</p> <p>SupGuide: Under direct supervision the member will be required to identify the following conditions as possible diagnosis:</p> <ul style="list-style-type: none"> • Fractured tooth • Lost restoration • Traumatically avulsed tooth • Dry socket (alveolitis) • Abscess • Aphthous ulcer (a.k.a. canker sore or aphthous stomatitis) • Temporomandibular Joint (TMJ) Pain/syndrome <p>4.B.27 DEVELOP a treatment plan for any 12 of the differential diagnosis presented in EPQ 4.B.03 thru 4.B.24 IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>4.B.28 PERFORM verbal case presentations for patients IAW Mosby's Health and Physical Assessments (3rd edition) and Medical Manual, COMDTINST M6000.1 (series).</p>		
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<p>4.B.29 INJECT the patient using the following techniques IAW Clinical Procedures for Medical Assistants.</p> <ul style="list-style-type: none"> • Intramuscular • Intradermal • Subcutaneous <p>4.B.30 PERFORM an electrocardiogram IAW Clinical Procedures for Medical Assistants and Manufactures Guidelines.</p> <p>4.B.31 PRESCRIBE pharmaceuticals from the HS Drug Formulary IAW Medical Manual, COMDTINST M6000.1 (series), Nursing Drug Reference (2006 edition), Standardized Health Services Technician Drug Formulary, COMDTINST 6570.1 (series).</p> <p>4.B.32 PERFORM wound closure procedures IAW Clinical Procedures for Medical Assistants and Wounds and Lacerations Emergency Care and Closure.</p> <p>4.B.33 STERILIZE surgical instruments IAW Medical Manual, COMDTINST M6000.1 (series) and Clinical Procedures for Medical Assistants.</p> <p>4.B.34 COLLECT the following laboratory specimens IAW Clinical Procedures for Medical Assistants.</p> <ul style="list-style-type: none"> • Blood • Stool • Urine • Wound • Throat • Sexually Transmitted Disease (STD) 		
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<p>4.B.35 PERFORM rapid reagent laboratory tests IAW Clinical Procedures Medical Assistants and Manufactures Guidelines.</p> <p>4.B.36 PERFORM audio acuity testing IAW Medical Manual, COMDTINST M6000.1 (series) and Manufactures Guidelines.</p> <p>4.B.37 PERFORM vision testing IAW Medical Manual, COMDTINST M6000.1 (series) and Manufactures Guidelines.</p> <p>5.B.01 WORK UP a patient presenting with a non-traumatic headache for presentation IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p> <p>5.B.02 WORK UP a patient presenting with dizziness for presentation IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p> <p>5.B.03 WORK UP a patient presenting with skin conditions for presentation IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>5.B.04 WORK UP a patient presenting with eye pain, red eye, foreign body in eye, or acute altered vision IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p> <p>5.B.05 WORK UP a patient presenting with cough, shortness of breath and difficulty breathing IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p>		
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<p>5.B.06 WORK UP a patient presenting with ear pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>5.B.07 WORK UP a patient presenting with sore throat IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p> <p>5.B.08 WORK UP a patient presenting with shoulder pain for next level of care IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition), Current Diagnosis & Treatment in Orthopedics and The Merck Manual (17th edition).</p> <p>5.B.09 WORK UP a patient presenting with elbow pain for next level of care IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Current Diagnosis & Treatment in Orthopedics and The Merck Manual (17th edition).</p> <p>5.B.10 WORK UP a patient presenting with wrist pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Current Diagnosis & Treatment in Orthopedics and The Merck Manual (17th edition).</p> <p>5.B.11 WORK UP a patient presenting with fingernail/toenail pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p>		
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<p>5.B.12 WORK UP a patient presenting with low back pain IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p> <p>5.B.13 WORK UP a patient presenting with testicular pain for next level of care IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>5.B.14 WORK UP a patient presenting with urinary complaint IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>5.B.15 WORK UP a female patient presenting with abdominal or pelvic pain to assist the healthcare provider in diagnosis and treatment IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p> <p>5.B.16 WORK UP a male patient presenting with abdominal pain to assist the healthcare provider in diagnosis and treatment IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p>		
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<p>5.B.17 WORK UP a female patient presenting with vaginal irritation or possible sexually transmitted disease to assist the healthcare provider in diagnosis and treatment IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>5.B.18 WORK UP a male patient presenting with possible sexually transmitted disease to assist the healthcare provider in diagnosis and treatment IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>5.B.19 WORK UP a patient presenting with rectal bleeding to assist the healthcare provider in diagnosis and treatment IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant and The Merck Manual (17th edition).</p> <p>5.B.20 WORK UP a patient presenting with knee pain for the next level of care IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Current Diagnosis & Treatment in Orthopedics and The Merck Manual (17th edition).</p> <p>5.B.21 WORK UP a patient presenting with ankle/foot pain for the next level of care IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Current Diagnosis & Treatment in Orthopedics and The Merck Manual (17th edition).</p> <p>5.B.22 WORK UP a patient presenting with depressed mood IAW Mosby's Health and Physical Assessment (3rd edition), Mosby's Primary Care Consultant, Mosby's EMT-Intermediate (2nd edition) and The Merck Manual (17th edition).</p> <p>5.B.23 PERFORM minor surgical procedures IAW Clinical Procedures for Medical Assistants and Wounds and Lacerations Emergency Care and Closure.</p>		
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<p>C. MEDICAL ADMINISTRATION</p> <p>4.C.01 MAINTAIN health records IAW Medical Manual, COMDTINST M6000.1 (series).</p> <p>4.C.02 REQUEST Medical Records IAW Medical Manual, COMDTINST M6000.1 (series).</p> <p>4.C.03 INPUT patient data into computerized tracking/appointment systems IAW Medical Manual, COMDTINST M6000.1 (series).</p> <p>5.C.01 PREPARE the following reports for Physical Examination IAW Medical Manual, COMDTINST M6000.1 (series) and COMDTINST M6230.4 (series).</p> <ul style="list-style-type: none"> • Report of Medical Examination (DD-2808) • Report of Medical History (DD-2807-1) • Occupational Medical Surveillance and Evaluation Program (OMSEP) <p>5.C.02 ENTER verified physical examination information to Medical Readiness System (MRS) IAW Medical Manual, COMDTINST M6000.1 (series), Chapter 14.</p> <p>6.C.01 VERIFY the following reports for Physical Examination IAW Medical Manual, COMDTINST M6000.1 (series) and COMDTINST M6230.4 (series).</p> <ul style="list-style-type: none"> • Report of Medical Examination (DD-2808) • Report of Medical History (DD-2807-1) • Occupational Medical Surveillance and Evaluation Program (OMSEP) <p>7.C.01 MAINTAIN departmental quality assurance programs IAW Medical Manual, COMDTINST M6000.1 (series).</p>		
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<p>D. PATIENT AFFAIRS</p> <p>5.D.01 COUNSEL personnel on basic health benefits programs IAW Medical Manual, COMDTINST M6000.1 (series).</p> <p>6.D.01 COUNSEL patients on medical board procedures IAW Physical Disability Evaluation System, COMDTINST M1850.2 (series).</p> <p>6.D.02 PREPARE Initial Medical Board packages IAW Physical Disability Evaluation System, COMDTINST M1850.2 (series).</p> <p>6.D.03 COUNSEL patients on medical/dental wavier requests IAW Medical Manual, COMDTINST M6000.1 (series).</p> <p>E. MEDICAL SUPPLY AND FISCAL MANAGEMENT</p> <p>5.E.01 CONDUCT an inventory of medical supplies IAW Health Services Allowance List, Ashore, COMDTINST M6700.5 (series), Health Services Allowance List, Afloat, COMDTINST M6700.6 (series) and Health Services Allowance List, Part III (Shore Units and Vessels), COMDTINST M6700.7 (series).</p> <p>5.E.02 ORDER Health Care Equipment IAW Medical Manual, COMDTINST M6000.1 (series).</p> <p>6.E.01 MAINTAIN a Preventive Maintenance Program for health care equipment IAW Medical Manual, COMDTINST M6000.1 (series).</p>		
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<p>F. SAFETY AND ENVIRONMENTAL HEALTH</p> <p>4.F.01 INTERPRET tuberculosis-screening test IAW Medical Manual, COMDTINST M6000.1 (series).</p> <p>5.F.01 CONDUCT a food service sanitation inspection IAW Food Service Sanitation Manual, COMDTINST M6240.4 (series).</p> <p>5.F.02 MANAGE a hearing conservation program IAW Medical Manual, COMDTINST M6000.1 (series).</p> <p>6.F.01 CONDUCT a habitability inspection IAW Manual of Naval Preventive Medicine, NAVMED P-5010.</p> <p>6.F.02 PEPAE Disease Alert Report IAW Medical Manual, COMDTINST M6000.1 (series), Chapter 7.</p> <p>-- END --</p>		
<p>NAME <i>(Last, First, Middle Initial)</i></p>	<p>EMPLID NUMBER</p>	

GLOSSARY

- ADMINISTER** - To manage or supervise the execution, use, or conduct of a relatively structured activity; to give remedially.
- COLLECT** - To gather or exact from a number of persons or sources; to bring together in a group.
- CONDUCT** - To direct or control, lead, or guide; to direct an action or evolution as the leader (supervisor).
- COUNSEL** – To provide information, advise or consult.
- DEVELOP** - To set forth or make clear by degrees or in detail; bring into activity or reality.
- DOCUMENT** – To furnish evidence; to provide factual or substantial support usually in written form.
- ENTER** – To come or go into; to cause to be received or admitted; to put in [data].
- ESTABLISH** - To bring into existence; institute; to introduce as a permanent entity or procedure.
- INJECT** – To introduce as an element or factor in or into some situation or subject; to force a fluid into.
- INPUT** - To provide information to or to enter information into a system.
- INTERPRET** - To present or delineate the meaning of; explain.
- MAINTAIN** - To preserve, fix, or keep in good repair; to keep in a proper state or condition of validity.
- MANAGE** - To handle or direct with a degree of skill or specialized knowledge; to exercise executive, administrative, and supervisory direction; to direct or carry on business or affairs: supervise, administer.
- OBTAIN** - To physically acquire an item, gain possession of.
- ORDER** – To requisition or request from a supply system.
- PERFORM** - To carry out an action or pattern of behavior; to begin a task and carry through to completion in accordance with applicable instructions and regulations.

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PREPARE - To put together; to combine elements and produce a product; to make ready; to make other persons or things ready.

PRESCRIBE – Recommend or order the use of, as with a drug or medication.

PROVIDE - To supply or make available; furnish.

REQUEST - To ask for; to ask someone to do something.

RESUSCITATE – To revive from apparent death or from unconsciousness.

STERILIZE – To make sterile; make free from microorganisms.

TREAT – To care for or deal with medically or surgically.

VERIFY - To confirm or establish the accuracy or truth of something; prove; authenticate.

WORK UP – An intensive diagnostic study; to construct collective results from history, vitals, observation and examination.

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REFERENCE MATERIAL

American Heart Association (AHA) Guidelines http://circ.ahajournals.org/content/vol112/24_suppl/

Anthrax Program: COMDTINST M6230.3A

Brady's EMT-Basic Refresher Training CD-ROM

Brady's Emergency Care (10th edition)

Clinical Procedures for Medical Assistants

Current Diagnosis & Treatment in Orthopedics

Delmar's Dental Assisting – A Comprehensive Approach (2000)

Food Service Sanitation Manual, [COMDTINST M6240.4](#) (series)

Health Services Allowance List, Ashore, [COMDTINST M6700.5](#) (series)

Health Services Allowance List, Afloat, [COMDTINST M6700.6](#) (series)

Health Services Allowance List, Part III (Shore Units and Vessels), [COMDTINST M6700.7](#) (series)

Immunization and Chemoprophylaxis [COMDTINST 6230.43](#)

Manual of Naval Preventive Medicine NAVMED P-5010 <http://www.vnh.org/>

Medical Manual, [COMDTINST M6000.1](#) (series)

Mosby's EMT-Intermediate (2nd edition)

Mosby's Health and Physical Assessments (3rd edition)

Mosby's Primary Care Consultant

Nursing Drug Reference (2006 edition)

Physical Disability Evaluation System, [COMDTINST M1850.2](#) (series)

Saunders's Guide to Antimicrobial Therapy

Smallpox Vaccination Program: <http://www.smallpox.army.mil/>

Snider's Essentials of Musculoskeletal Care (3rd edition)

Standardized Health Services Technician Drug Formulary, [COMDTINST 6570.1](#) (series)

The Merck Manual (17th edition)

Wounds and Lacerations Emergency Care and Closure

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