



COMDTINST 5240.5A
DEC 11, 2013

COMMANDANT INSTRUCTION 5240.5A

Subj: COAST GUARD INDUSTRIAL MANAGEMENT PROGRAM

1. PURPOSE. This Instruction provides information concerning program changes based on recommendations contained in the National Industrial Enterprise Business Process Reengineering (NIE-BPR). It informs all Coast Guard units of the availability of industrial production capabilities and their role within the mission support community.
2. ACTION. Area and District Commanders; Director of Operational Logistics; Logistics and Service Center Commanders; Unit Commanding Officers; and Chiefs of offices and special staff divisions at Headquarters shall provide this Instruction to all who have an interest in Coast Guard Industrial Services, either as a customer or a partner. Internet release is authorized.
3. DIRECTIVES AFFECTED. Coast Guard Industrial Management Program, COMDTINST 5240.5 is cancelled.
4. BACKGROUND. As a result of Department of Homeland Security program initiatives to reduce support costs, the United States Coast Guard (USCG) conducted a Commercial Services Management (CSM) Business Process Reengineering (BPR) effort as prescribed in the Office of Management and Budget (OMB) Circular A-76. A Management Plan contract has been approved to address all areas identified in the Business Requirements Document (BRD). The USCG's Industrial Program consists of a Central Management Office (CMO) designated as Surface Forces Logistics Center-Industrial Operations Division (SFLC-IOD) as well as Industrial Production Facilities (IPFs) and Industrial Production Detachments (IPDs) designed to provide depot-level support needed to fulfill the USCG's operational requirements and contingencies for surface assets, shore infrastructure, and aids to navigation. As part of the Coast Guard Office of Naval Engineering (CG-45) and the Coast Guard Surface Forces Logistics Center (SFLC), the Industrial Program is a key contributor to provide quality depot level industrial services that are versatile, timely, environmentally safe, and responsive to all USCG units.

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NON-STANDARD DISTRIBUTION:

5. POLICY.

- a. The Coast Guard Industrial Program will maintain an in-house, core industrial capability comprised of technical expertise from skilled tradesmen, equipment and facilities and that are responsive to the following:
 - (1) USCG contingency mission requirements both within and outside the continental United States as guided by Director of Operational Logistics (DOL), Logistics Support, and Mobilization plans.
 - (2) USCG routine mission support needs as defined by and coordinated with the Deputy Commandant for Mission Support (DCMS), through the Assistant Commandant for Engineering and Logistics, Logistics and Service Centers, and District Commanders.
- b. The National Industrial Enterprise (NIE) is the framework to refine organization, processes, and procedures to meet the USCG's evolving operational needs by integrating lessons learned during and beyond implementation.
 - (1) Industrial Facilities. Industrial Facilities can deliver depot level industrial engineering services to units. The following definitions are meant to clarify working relationships in the field.
 - (a) Central Management Office (CMO). SFLC-IOD is designated as the central management office within the Industrial Program. This office is responsible for the following: Enterprise operations, project management, resource management, and compliance (including configuration management).
 - (b) Industrial Production Facility (IPF). An Industrial Production Facility is the personnel, equipment, and facilities located within a Base Naval Engineering Department responsible for executing the Coast Guard's industrial mission. The NIE has aligned its industrial production with the USCG Bases' organizational chain of commands consistent with USCG logistics modernization.
 - (c) Industrial Production Detachment (IPD). An Industrial Production Detachment is the personnel, equipment, and facilities not co-located with its servicing Industrial Production Facility.
 - (d) The following is a list of Industrial Facilities:

MANAGEMENT SITE

| <i>Name</i> | <i>State</i> | <i>Designation</i> |
|------------------|--------------|--------------------|
| SFLC-IOD Norfolk | VA | CMO |

PRODUCTION SITES

| <i>Name</i> | <i>State</i> | <i>Designation</i> |
|--------------------|--------------|--------------------|
| Alameda | CA | IPF |
| San Pedro | CA | IPD |
| Yerba Buena Island | CA | IPD |
| Boston | MA | IPF |
| New Haven | CT | IPD |
| South Weymouth | MA | IPD |
| South Portland | ME | IPF |
| Detroit | MI | IPF |
| Sault Ste. Marie | MI | IPD |
| Honolulu | HI | IPF |
| Ketchikan | AK | IPF |
| Miami | FL | IPF |
| Charleston | SC | IPD |
| Jacksonville | FL | IPD |
| New Orleans | LA | IPF |
| Mobile | AL | IPD |
| St. Louis | MO | IPD |
| Portsmouth | VA | IPF |
| Cape May | NJ | IPD |
| Ft. Macon | NC | IPD |

(2) Industrial Program Management. A program management representative has been established at headquarters within the Office of Naval Engineering, Commandant (CG-452). This representative will maintain program level documents while serving as a program advocate and Industrial subject matter expert.

6. RESPONSIBILITIES.

- a. The Office of Naval Engineering, Commandant (CG-45), is responsible for overall Industrial Program Management.
- b. SFLC-IOD, under the direction and oversight of Commander, SFLC, is responsible for execution of the NIE Management Plan (MP): All services and supervision required to perform the work described and meet all BRD specified performance standards and Performance Requirement Summaries (PRS). SFLC-IOD will monitor NIE performance, draft and deliver to the NIE-BPR Contracting Officer's Representative (COR), and Contracting Officer reports required by the NIE MP.

- c. Base Commanding Officers provide command administration for all mission support people in the region including IPFs and IPDs and provide command authority and broad, multi-discipline coordination of mission support within the region. The mission execution of the IPF/IPD remains with the Technical Direction of SFLC-IOD.
7. REQUEST FOR CHANGES. Recommendations for improvements to this Instruction should be submitted via the chain of command to the Commandant (CG-452), Office of Naval Engineering Policy Manager. The appropriate point of contact's information can be found on the Commandant (CG-45) Portal Website: <https://cgportal2.uscg.mil/units/cg45>.
8. RECORDS MANAGEMENT CONSIDERATIONS. This Instruction has been thoroughly reviewed during the directives clearance process, and it has been determined there are further records scheduling requirements, in accordance with Federal Records Act, 44 U.S.C. 3101 et seq., NARA requirements, and Information and Life Cycle Management Manual, COMDTINST M5212.12 (series). This policy creates significant or substantial change to existing records management requirements.
9. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS. Environmental considerations under the National Environmental Policy Act of 1969 (NEPA) were examined in the development of this Directive. It is categorically excluded from further NEPA analysis and documentation requirements under current USCG Categorical Exclusion (33), in accordance with the National Environmental Policy Act Implementing Procedures and Policy for Considering Environmental Impacts, COMDTINST M16475.1 (series), Figure 2-1. An Environmental Checklist or Categorical Exclusion Determination is not required.
10. FORMS/REPORTS. None.

R. J. RÁBAGO /s/
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