



COMDTINST 4080.2

JUN 19, 2012

COMMANDANT INSTRUCTION 4080.2

Subj: LOGISTICS REQUIREMENTS REQUESTS

1. PURPOSE. This Instruction establishes policy for the preparation, submission and coordination of Logistics Requirements (LOGREQ) messages for deployable units. Deployable units consist of any Coast Guard (CG) unit operating away from their homeport (e.g., cutters, and deployable specialized force units).
2. ACTION. All Coast Guard unit commanders, commanding officers, officers-in-charge, deputy/assistant commandants, and chiefs of headquarters staff elements shall comply with the provisions of this Instruction. Internet release is authorized.
3. DIRECTIVES AFFECTED. None.
4. POLICY. Deployable CG units shall use the Logistics Requirements Process Guide when planning, requesting and coordinating logistics support for operations taking place outside of their homeport. Cutters are encouraged to download the guide prior to getting underway. Units may download the process guide from the following web address <https://cgportal.uscg.mil/delivery/Satellite/DOL>.
5. DISCLAIMER. This document is intended to provide logistics support guidance for CG personnel and it is not intended to, nor does it, impose legally-binding requirements on any party outside the CG.
6. DISTRIBUTION. No Paper Distribution will be made of this Instruction. To view this Instruction or other unclassified directives visit the Coast Guard Directives System Intranet site at: <http://cgweb.comdt.uscg.mil/CGDirectives/Welcome.htm> and CG Portal: <https://cgportal.uscg.mil/delivery/Satellite/CG612>, or the Internet site: <http://www.uscg.mil/directives>.
7. RECORDS MANAGEMENT CONSIDERATIONS. This Instruction has been evaluated for potential records management impacts. The development of this Instruction has been

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thoroughly reviewed during the directives clearance process, and it has been determined there are no further records scheduling requirements, in accordance with Federal Records Act, 44 U.S.C. 3101 et seq., National Archives and Records Administration (NARA) requirements, and the Information and Life Cycle Management Manual, COMDTINST M5212.12 (series). This policy does not have any significant or substantial change to existing records management requirements.

8. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS. Environmental considerations under the National Environmental Policy Act (NEPA) were examined in the development of this Commandant Instruction without substantive change. It is categorically excluded from further NEPA analysis and document requirements under Categorical Exclusion #33 as published in National Environmental Policy Act Implementing Procedures and Policy for Considering Environmental Impacts, COMDTINST M16475.1 (series), Figure 2-1. An Environmental Checklist and Categorical Exclusion Determination (CED) are not required.
9. FORMS/REPORTS. None.

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