



COMDTINST 16114.48
19 APRIL 2010

COMMANDANT INSTRUCTION 16114.48

Subj: BOAT FORCES ADVISORY COUNCIL

1. PURPOSE. This Instruction establishes the Boat Forces Advisory Council (BFAC) to advise the Office of Boat Forces (CG-731) concerning policy, doctrine, training, currency requirements, procedures and capability needs of the boat operators.
2. ACTION. All Coast Guard unit commanders, commanding officers, officers-in-charge, deputy/assistant commandants, and chiefs of headquarters staff elements shall comply with the provisions of this Instruction. Internet release is authorized.
3. DIRECTIVES AFFECTED. None.
4. BACKGROUND. The Office of Boat Forces is responsible for the Coast Guard's fleet of over 1800 boats dispersed across the nation and operated by over 9000 enlisted personnel who perform every Coast Guard mission and consume approximately 50% of all Coast Guard resource hours. The Office of Boat Forces must remain well connected with this workforce to ensure the office can support safe and effective boat operations. Therefore, the Boat Forces Advisory Council (BFAC) is established.
5. SUMMARY. The BFAC shall serve as a day-to-day sounding board for all Boat Forces issues. Council members will serve as a communications conduit between the field and Boat Forces leadership to ensure the Office of Boat Forces is continually linked to field realities.
6. MEMBERSHIP. The BFAC is chaired by the Joshua James Ancient Keeper. Standing members will typically serve as indicated in the table. Members must reflect the highest level of Boat Forces knowledge, professionalism, and personal conduct. CG-731 and the Ancient Keeper will implement an SOP for the BFAC that establishes a methodology for the BFAC to receive field level input from the full spectrum of Boat Force Units.

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NON-STANDARD DISTRIBUTION:

Chair	Joshua James Ancient Keeper
Standing Members	Boat Forces Center, TCY (E-8 or below, instructor, certified coxswain)
	NMLBS (E-8 or below, instructor, certified coxswain)
	SMTC (E-8 or below, instructor, certified tactical coxswain)
	Boat Forces Command Cadre Course, School Chief
	CDR Ray Evans Outstanding Coxswain of the Year Recipient (one-year term)
	FN First Class Paul Clark Boat Forces Engineer Award Recipient (one-year term)

7. **BFAC CONVENINGS.** The council shall convene as determined by the Chair, but no less than quarterly for the first year. The BFAC may convene by phone conference or other efficient means as determined by the Chair.
8. **OUTCOMES.** The BFAC shall advise the Office of Boat Forces (CG-731) on all significant issues Boat Forces units are encountering and provide recommended solutions.
9. **REPORTS.** The BFAC Chair shall provide a report to the Chief, Office of Boat Forces no later than 14 days after each BFAC meeting. The report shall include meeting attendees, minutes, and recommended action items, including responsible office or unit. The Report will be endorsed by CG-731 with an action plan and forwarded via CG-7 to DCO within 14 days of receipt. Findings will be posted on the Office of Boat Forces website at <http://cgweb.comdt.uscg.mil/G-RCB/G-RCBhome.htm> .
10. **ADMINISTRATION.** The Office of Boat Forces (CG-731) will act as the BFAC Executive Secretary in all matters pertaining to this Instruction.
11. **ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS.** Environmental considerations were examined in the development of this instruction and have been determined to be not applicable.
12. **RECORDS.** Reports to the Chief, Office of Boat Forces will be maintained in accordance with the Information and Life Cycle Management Manual, COMDTINST M5212.12 (series) and General Records Schedule 26.
13. **FORMS/REPORTS.** None.

SALLY BRICE-O'HARA/s/
Rear Admiral, U.S. Coast Guard
Deputy Commandant for Operations