

Sample

██████████ BIO

I graduated from Clay City High School in 1977, received a Technical Certificate in Heating and Air-conditioning from Indiana Vocational Technical in 1978, received a Bachelors Degree in Mechanical Engineering from Purdue University in 1982 and received a Public Management Certificate from Indiana University School of Public and Environmental Affairs in 1992.

I started at Crane Army Ammunition Activity (CAAA) in 1984 as a GS-0830-5 Project Engineer. Other positions I have held at CAAA include GM-1601-13 Ordnance Production Supervisor (temporary); GS-0896-12 Supervisory Industrial Engineer, Technical Procedures and Analysis Division; GS-0896-13 Supervisory Industrial Engineer, Engineering Services Division; GS-0830-14 Supervisory Mechanical Engineer, Engineering Directorate; GS-0830-14 Supervisory Mechanical Engineer, Manufacturing and Engineering Directorate; and GS-0830-14 Supervisory Mechanical Engineer over Depot Operations Directorate (temporary).

I am married to ██████████ and have 5 children, Whitney 17, Kenneth 8, Michael 6, Samantha 5 and Steven 3.

SAMPLE

[REDACTED], USMC

[REDACTED] is a former NROTC student and 1978 graduate of the University of Washington, where she received her BA in English. She was commissioned a Second Lieutenant in June 1978. Upon completion of the Basic School, as well as her occupational specialty school, she served on active duty with the 1<sup>st</sup> Marine Division through June 1981.

Upon joining the Reserves, [REDACTED] began a long association with 4<sup>th</sup> Landing Support Battalion (LSB), serving initially as the Battalion S-4A/Maintenance Management Officer in 1981-1984, then Headquarters and Service Company Executive Officer in 1984-1985 and later as the H&S Company Commander in 1986-1988, Battalion S-3/Operations Officer in 1992-1994 and finally as the Battalion Executive Officer in 1995. [REDACTED] also held billets as a Mobilization Operational Readiness Deployment Test (MORDT) inspector and as a member of the Marine Air Ground Task Force (MAGTF) Staff Training Program (MSTP) IMA Detachment in Quantico, VA. In 1996, she was appointed by the Secretary of the Navy to the Marine Corps Reserve Policy Board and served as a member for two years. She was in command of 4<sup>th</sup> LSB from August 1999 until September 2001. Following that assignment, she served as the Reserve Special Staff Officer for the 12<sup>th</sup> Marine Corps Recruiting District, responsible for overseeing the Reserve officers and senior enlisted Marines who support the recruiting effort of the eight Recruiting Stations from Seattle to San Diego and Salt Lake City. In October 2002, [REDACTED] took command of the 4<sup>th</sup> Force Service Support Group (FSSG) Forward (West) at Camp Pendleton. This unit provides battle staff augmentation to the 1<sup>st</sup> FSSG. In November of 2002, she began to serve on active duty with the 1<sup>st</sup> FSSG. Upon deployment of the Commanding General and his Chief of Staff, from March through June 2003, she served as the Commander, 1<sup>st</sup> FSSG (Rear). With the return of the Commanding General, [REDACTED] assumed the duties of the Chief of Staff, 1<sup>st</sup> FSSG (Rear) until she was relieved at the end of August 2003. She was released from active duty on September 30, 2003 and returned to her civilian job as the Senior Logistics Analyst, MSTP. In July 2004, she was again activated. She relinquished command of the 4<sup>th</sup> FSSG Forward (West) in August 2004, deployed to Iraq in September and currently serves as the Chief of Staff, 1<sup>st</sup> FSSG Deployed (Main).

[REDACTED] is a graduate of the Reserve Amphibious Warfare Course, Reserve Command and Staff Course, Reserve Intelligence Officers' Course and the Advanced Logistics Officers' Course. In 1997-1998, she attended the Naval War College, Newport, Rhode Island as a full time student and received her master's degree in National Security and Strategic Studies.

[REDACTED]'s personal decorations include the Legion of Merit, Meritorious Service Medal, Navy Commendation Medal, Navy Achievement Medal, Armed Forces Reserve Medal and SMCR Medal (second and third awards).

[REDACTED] is single and has two sons, Ola, age 23 and Peder, age 20. The family home is in Alexandria, VA.