

U. S. COAST GUARD



WATERFRONT FACILITY COMPLIANCE BOOKLET

MARPOL RECEPTION FACILITY (33 CFR 158)

NAME: _____

FIN: _____ MOBILE UNIT # _____

COTP: _____

DATE: _____

CG TEAM LEADER: _____

INSTRUCTIONS

1. Initial the appropriate block if it applies.
2. Line out and N/A the non-applicable sections.
3. Complete the pre-inspection check list prior to commencing the examination.
4. Record all discrepancies opposite the item.
5. Complete a diary entry for your exam.
6. Sign the back of the booklet in the appropriate section.
7. Insure that the facility representative receives an initial copy of the inspection report.
8. Complete COTP's review and transmit Letter of Inspection signed by COTP.

PRE-INSPECTION CHECK LIST

1. Conduct a complete review of the facility's file.
2. Determine type of facility and the applicability of the regulations.
- | | |
|---|-----------|
| <input type="checkbox"/> Designated Waterfront Facility | Section 1 |
| <input type="checkbox"/> LNG Facility | Section 2 |
| <input type="checkbox"/> LHG Facility | Section 3 |
| <input type="checkbox"/> Bulk Liquid Facility | Section 4 |
| <input type="checkbox"/> Mobile Bulk Liquid Facility | Section 5 |
| <input type="checkbox"/> MARPOL Reception Facility | Section 6 |
| <input type="checkbox"/> Passenger Terminal | Section 7 |
3. Print out the appropriate checklist sections. Cover page, Instructions Page, and Sections 8 and 10 should always be printed.
3. Conduct a complete review of the facility's Operations Manual.
4. Determine if the facility has any approved "Alternatives." Note in remarks.
5. Determine if the facility has any approved "Exemptions." Note in remarks.
6. Does the facility have a Letter of Intent?
7. Is the Operations Manual and Emergency Manual marked "Examined by the Coast Guard?" (if required)
8. Does the facility have a current Pollution Response Plan? (33 CFR 154.1025)
9. Does the facility use a vapor control system? (33 CFR 154.800)
- | |
|---|
| <input type="checkbox"/> A. Has it been certified? |
| <input type="checkbox"/> B. Is a copy of the certificate on file? |
10. Note the last date of previous inspection/survey. _____
11. Note the last date of any required test or inspections.
12. Print out the MSIS facility file for this facility and verify the information during the inspection.
13. Has a Physical Security/Vulnerability Assessment been conducted and is it on file? (MSM Vol. 7, Chap. 2.c.1)
- | |
|---|
| <input type="checkbox"/> Yes. Consider new assessment if significant changes at facility. |
| <input type="checkbox"/> No. Conduct initial assessment. |

****Inspectors are cautioned to wear all required personal protection equipment. The facility file should be reviewed to identify all potential cargo and equipment hazards that could be encountered during the inspection. Inspectors will comply with all of the facility's personal protection requirements in addition to Coast Guard requirements.****

SECTION 6.

MARPOL RECEPTION FACILITY INSPECTION (33 CFR 158)

A. GENERAL REQUIREMENTS

Remarks _____

1. **Applicability 158.110 and 158.133**

- oil yes no

- NLS yes no

- garbage yes no

2. **COAs Required 158.135**

- oil yes no

- NLS yes no

- garbage yes no

3. **Application for COA 158.140**

- oil date: _____

- NLS date: _____

- garbage date: _____

4. **Waivers and Alternatives 158.150**

- letter of application date: _____

- COTP waiver letter date: _____

5. **Termination of COA 158.160 and 158.170**

- reason (suspended, revoked, not applicable)

- COTP letter date: _____

6. [] Reception Facility Operation 158.163

- full compliance.

- copy of COA must be:

- at port or terminal;
 - available for inspection;
-

- attached to operations manual.

7. [] COA Change of Information 158.165

- notification in writing & within proper time frames.

- copy of notification maintained at port or terminal until corrected COA issued.

B. OILY MIXTURES AND RESIDUES

Remarks

1. [] General 158.200

- holds all required local, state and Federal permits.

- receive within 24 hours notice.

- complete transfer of oily ballast in less than 10 hours.

- complete transfer of oily mixtures in less than 4 hours.

- exception for ship repair yards.

2. [] Crude Oil 158.210

- capacities:

- sludge from fuel and L/O processing: _____

- oily bilge water: _____

- oily ballast: _____

3. [] Oil Other Than Crude or Bunkers (more than 1000 metric tons) 158.220

- capacities:

- sludge from fuel & L/O processing: _____

- oily bilge water: _____

- oily ballast: _____

- cargo residue: _____

4. [] Barge Terminals and Others 158.230

- capacities:

- sludge: _____

- oily bilge water: _____

5. [] Ship Repair Yards 154.240

- capacities:

- ballast water: _____

- oily solids: _____

- oily ballast: _____

- cargo residue: _____

6. [] Standard Discharge Connection 158.250

- meets 33 CFR 155.430.

- attaches to each bilge hose or pipe.

C. NOXIOUS LIQUID SUBSTANCES

Remarks

1. [] General 158.310

- holds all required local, state, and Federal permits.

- receive within 24 hours of notice.

- complete NLS transfer in less than 10 hours.

- ship repair yard exception.

2. [] Capacity & Exceptions 158.320

- category A capacities:

- solidifying: _____

- non-solidifying: _____

- exception for handling only Category B or C: _____

- ship repair yard capacity: _____

3. [] Equipment, Ports & Terminals 158.330

- capable of NLS transfer at mean low tide.

- instruction manual.

D. GARBAGE

1. [] General 158.410

- receive within 24 hours of notice (APHIS regulated garbage)
- exceptions:

= ships operate exclusively within navigable waters of US;
= ships operate exclusively between ports/terminals in the

continental US;
= ships operate exclusively between continental US

ports/terminals and Canadian ports/terminals.

- receive medical waste or hazardous waste, or provide list of

alternative transporters.

- does not interfere with terminal operations.

- conveniently located.

- garbage cannot enter water.

- holds all required local, state and Federal permits.

- ship repair yard exception.

2. [] Capacity and Exceptions 158.420

- receive all garbage ship desires to discharge, except:

- large quantities of spoiled or damage cargoes not normally discharged;

- from ships not having commercial transactions with that port/terminal.
