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FM CCGDEIGHT NEW ORLEANS LA//DCS//  
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SUBJ: RENEWED EMPHASIS ON THE INCIDENT COMMAND SYSTEM (ICS)

- A. INCIDENT COMMAND SYSTEM, COMDTINST 3120.14
- B. IMPLEMENTATION OF THE INCIDENT COMMAND SYSTEM (ICS), ALCOAST 094/01
- C. U.S. COAST GUARD INCIDENT MANAGEMENT HANDBOOK, COMDTPUB P3120.17
- D. ALCOAST 008/05 DTG R 0715121Z JAN 05
- E. MADATORY USE OF THE TRAINING MANAGEMENT TOOL, COMDTINST 5270.2
- F. US COAST GUARD NIMS/NRP IMPLEMENTATION PLAN OF 29 DEC 2004

1. The successful D8 and sector mobile response to hurricane Ivan re-validated the application of ICS as an invaluable management tool for a coordinated incident response. As follow-on from lessons learned and with the merger of O & M talents during sector implementation, I want to bring fresh emphasis on the use of the incident command system throughout the Eighth District. Due to our integration with other agencies in DHS, urgency and proficiency in ICS principles for daily operations is essential. In the spirit of continuous improvement, verify your personnel are in compliance with ICS training requirements and correct any shortfalls.

2. Training: successful response using ICS requires knowledge and repetition of its principles through drills and designed exercise scenarios. I expect commanding officers to dedicate resources to meeting the training requirements which can be found at the following website:  
[HTTP://CGWEB.COMDT.USCG.MIL/G-MO/MOR/MOR3/USCG\\_NIMS-NRP\\_IMPLEMENTATION\\_PLAN.PDF](http://CGWEB.COMDT.USCG.MIL/G-MO/MOR/MOR3/USCG_NIMS-NRP_IMPLEMENTATION_PLAN.PDF)

3. As directed in ref F, COMDT has mandated the following  
Personnel complete ICS:

A. Prior to 30 SEP 05, the following ICS training shall be completed:  
ICS-100 & ICS-200: all Coast Guard personnel (active duty, reserve, auxiliary, & civilian). ICS-100 is a prerequisite to ICS 200 training. These courses can be completed through the Coast Guard institute. Additionally, ICS-200 may be offered as an 8-hour classroom training course or ICS-100 and ICS-200 are available through FEMA's online independent study courses  
[HTTP://LSTRNG1.FEMA.GOV/LEARNINGSAPACES/PROGRAM/UI/MAIN/THEMES/KENDALL/MAIN.ASP](http://LSTRNG1.FEMA.GOV/LEARNINGSAPACES/PROGRAM/UI/MAIN/THEMES/KENDALL/MAIN.ASP)

ICS-100 will soon be available through cg online training systems.

B. Prior to 30 SEP 06, the following ICS training shall be completed:

(1) ICS-300: All Coast Guard personnel (active duty, reserve, auxiliary & civilian) potentially involved in response to incidents in a leadership role. ICS-200 is a prerequisite for attending ICS-300 training. For example, all incident commanders, command staff, general staff, directors, supervisors, unit leaders, etc. This also includes leaders of single resources, task forces and strike teams (i.e. aircraft commanders, coxswains, boarding officers, LE and HAZMAT team leaders, etc.) This course is available from the Coast Guard and other resources as a 20-hour training course.

(2) ICS-400: Requirements specified as part of position specific qualifications. For example, ICS-400 will be a requirement for type 2 incident commander qualification/certification. ICS-300 is a prerequisite for attending ICS-400 training. This course is available from the Coast Guard and other resources as an 8-hour training course.

5. Training supporting agencies: Representatives from fellow supporting agencies should be invited to attend ICS courses administered by the Coast Guard on a space available basis. Due to limited funds, Coast Guard personnel are highest priority for ICS training classes.

6. Training documentation: All commands shall maintain a record of personnel with ICS training. Ensure proper data entry is entered in training management tool (TMT) IAW reference F.

7. Incident management handbook: All personnel shall become familiar with the Coast Guard incident management handbook (IMH). The IMH assists Coast Guard personnel in the use of ICS during contingency response operations and planned events. The handbook can be downloaded from the following website:

[Http://www.uscg.mil/hq/ICS/ICSsplash/index.html](http://www.uscg.mil/hq/ICS/ICSsplash/index.html)

8. USCG contingency preparedness & response management school: Located at TRACEN Yorktown, this school assists in developing doctrine and provides resident courses in contingency preparedness, exercise management, and command and control strongly supporting the principles of ICS. This school is responsible for deploying The ICS incident response planning workshop, a multi-day advanced ICS training, to the field. Contact D8 ICS coordinators for course information.

9. National Strike Force: The Gulf Strike Team is capable of providing both ICS training and ICS support during exercises and response operations. Contact D8 ICS coordinators to coordinate ICS training.

10. Eighth District ICS coordinators: The Eighth District ICS Coordinators are LCDR Pertuz (504) 589-2559/4453, and LT Buskirk (504) 589-2143/4934. They should be contacted for assistance in getting general and advanced classroom ICS training and have limited funding.

11. Making ICS implementation a high priority is critical to the success of all D8 units across the full spectrum of cg missions. This system enables us to achieve an advanced level of response capability compatible with all types of response agencies. Becoming proficient in ICS is strategically essential to all of our missions. I encourage you to explore all means necessary to complete these training requirements.

12. CAPT KEVIN MARSHALL, CHIEF OF STAFF SENDS.

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