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17 May 2016

Dear Coast Guard Members and Families:

The **2016 Severe Weather / Hurricane Season** is upon us. It begins June 1st and extends through November 30th, 2016. The hurricane season is in its peak period from August through October, when historically, storms with tracklines impacting Southeast Florida have formed.

The Coast Guard has significant operational mission requirements related to hurricanes, as well as an important obligation to look out for the safety, security, and welfare of Coast Guard Families. This includes Active Duty Military, Civilians, Reservists, and their dependents as well as Auxiliarists. The following list provides you a better idea of the Coast Guard's responsibilities that Sector Miami must and will carry out in the event of a tropical storm/hurricane:

- **Before / At the Outset of Hurricane Season**
 - Review our contingency plans for preparing for and responding to tropical storms.
 - Conduct exercises to ensure that all of our personnel, equipment, and units are ready.
 - Develop policy and provide references (such as this letter) with appropriate guidance.
 - Prepare our families / homes to be ready in the event a tropical storm strikes.

- **In Advance of an Approaching Tropical Storm**
 - Coordinate with our port partners (e.g., port authorities, pilots associations, etc.) and other stakeholders, so all can jointly prepare for the storm's arrival.
 - Safeguard Coast Guard resources (e.g. cutters, boats, aircraft, and facilities) by evacuating them and/or preparing them to weather the storm.
 - Prepare and review family plans for tropical storms.
 - Send nonessential personnel home to help secure family/home and ensure an appropriate evacuation plan can be carried out by spouse.

- **During a Hurricane or Other Tropical Storm**
 - Constantly monitor the location, strength, size and projected path of the storm.
 - Remain safe and poised to begin rescue and recovery operations as soon as possible.

- **In the Aftermath of a Hurricane or Other Tropical Storm**
 - Account for all Coast Guard members (e.g., all Active Duty Military, Civilian, and Reservists) and their families. Also Auxiliarists who are on orders.
 - An alert will be sent via text, phone, and email to all members via the Coast Guard Personnel Accountability and Assessment System (CGPAAS).
 - This alert will prompt members to account for themselves as well as log in to the CGPAAS website to account for dependents.
 - Account for all Coast Guard assets and assess their mission readiness.
 - Perform Search and Rescue and other urgent assistance operations.

- Survey damage to the impacted maritime realm, including the marine transportation system.
- Plan and execute recovery operations, particularly the marine transportation system with our port partners to reestablish port operations.

Every Coast Guard member has an important role to play in ensuring that the Coast Guard is prepared for and executes all of its responsibilities when hurricanes or tropical storms impact the Seventh Coast Guard District. In general terms, this important role has two key dimensions: **professional readiness** and **personal / family readiness**.

Professional readiness means that you and your shipmates have all the training, qualifications, assets, equipment, and reference materials needed to perform Coast Guard operational and mission support tasks before, during, and after a tropical system.

Personal / family readiness means that you have carefully considered all of the available guidance and recommendations related to tropical storms – to include what impact tropical systems of varying intensity may have in your neighborhood – and then take all reasonable measures to protect your family, pets, and home. This may include evacuating the area without your military spouse who could be required to assist with Coast Guard operations

We all must bear in mind that these **two readiness dimensions go hand-in-hand**: extensive experience has shown professional readiness is not sufficient if personal / family readiness is lacking. Conversely, the Coast Guard will not be able to execute its critical missions related to tropical systems if members maintain personal / family readiness, but are not fully prepared to carry out assigned professional tasks.

While every tropical system will present unique challenges that will require flexibility on our part in responding, there is much that all of us can and must do in advance. Our advance preparation is vital to achieving the best possible outcomes.

In terms of professional readiness, you must be prepared at all times to carry out duties, even in the event your workplace is no longer accessible.

In terms of personal / family readiness, if you have not already done so, please develop an Action Plan detailing the specific steps to take in protecting your family, home, and property. A hurricane may trigger mandatory evacuations by state and/or local authorities. Even if evacuation is not mandatory, it may still be wise to evacuate your family. You should know when to evacuate and what the evacuation options are – bearing in mind that tens of thousands of other people will likely be evacuating at the same time. Generally speaking, your evacuation options include: (1) a Coast Guard-designated safe haven (if one is declared); (2) a location of your own choosing; (3) a civilian shelter in your community; or (4) a military facility. Enclosure (1) can be used to develop a basic emergency supply kit that should be immediately accessible in the event of an evacuation.

With respect to relocation expenses, the following applies:

- Reimbursement of expenses is available to Active Duty Military and Civilian employees only if the evacuation is authorized for your locale by the District Commander. The most significant input to the District Commander's decision is whether state and/or local officials determined an evacuation is appropriate and ordered an evacuation.
- If the District Commander does authorize evacuation for your locale, the following expenses will be covered within certain specified limits: (1) travel to and from the evacuation site; (2) lodging while at the evacuation site; and (3) meals and incidental expenses while at the evacuation site.
- The maximum dollar amount for reimbursement will be based on where the Coast Guard-designated safe haven is located (normally Orlando, FL but will be formally identified when the evacuation order is issued by the District Commander). Per diem and mileage entitlements shall not exceed the designated safe haven area rate.
- Those who choose to evacuate their homes prior to official authorization or if they are not located within a mandatory evacuation area, are not authorized evacuation entitlements.
- Evacuation entitlements will cease when evacuees return to habitable dwellings at or near their duty station or when the District Commander issues a termination order.

Note: evacuating members should ensure they have means to pay for living expenses, such as lodging and food, and that they are prepared to make their own travel and lodging arrangements. Coast Guard-authorized evacuation from areas impacted by tropical storms will involve reimbursement for travel, lodging, and food but these financial and other support processes take time to materialize post-storm and there may be delays.

While an evacuation may never be necessary this hurricane season, you must be prepared to conduct one. If evacuation is necessary, always keep your Coast Guard supervisor informed: report in DAILY, providing your status, contact number, whereabouts, and any need for assistance.

There are several steps you need to take now as part of your hurricane preparedness. For example:

- Review Hurricane Preparedness Policies:
 - (1) http://www.uscg.mil/D7/d7dx/D7HurriPrep_Index.asp
 - (2) <http://www.uscg.mil/BaseMiamiBeach/Hurricane.asp>
- Sit down as a family to discuss preparation and evacuation plans. Use enclosures 1-5 to come up with your family plan. Visit <https://www.ready.gov/make-a-plan> for guidance.
- Update home address and phone number information for you and your dependents in Direct Access. Direct Access is the primary location that your contact information is collected from.

<https://portal.direct-access.us/psp/EPPRD/?cmd=login&languageCd=ENG&>

- Validate home address and phone number information for you and your dependents CGPAAS.
Log in to <https://cgpaas.uscg.mil/> using a Common Access Card from a computer connected to the CG network, a username and password set up by your sponsor, or your sponsor's social security number, date of birth, and last name. Select the "My Info" tab at the top of your browser to view, edit, and/or validate your contact information within the system.

Please direct any questions, suggestions, or concerns to LT Nicolle Bogden, Sector Miami Deputy Logistics Chief at (305) 535-7680 or (786) 295-9011, Nicolle.N.Bogden@uscg.mil or CWO4 Otto Argibay, Sector Miami Administrative Division Chief at (305) 535-4305 or (305) 401-3474, Otto.R.Argibay@uscg.mil.

Thank you for your serious commitment to hurricane preparedness. A few hours of preparatory pre-storm planning is critical to every one's safety prior to the next storm's arrival. I greatly appreciate all of your efforts.

Megan Dean, Captain, U.S. Coast Guard
Commander, Coast Guard Sector Miami

- Enclosures:
- (1) Emergency Supply List
 - (2) Miami Dade Storm Surge Planning Zone
 - (3) Miami Dade Evacuation Centers
 - (4) Broward County Evacuation Map
 - (5) Broward County Emergency Information



Additional Items to Consider Adding to an Emergency Supply Kit:

- Prescription medications and glasses
- Infant formula and diapers
- Pet food and extra water for your pet
- Important family documents such as copies of insurance policies, identification and bank account records in a waterproof, portable container
- Cash or traveler's checks and change
- Emergency reference material such as a first aid book or information from www.ready.gov
- Sleeping bag or warm blanket for each person. Consider additional bedding if you live in a cold-weather climate.
- Complete change of clothing including a long sleeved shirt, long pants and sturdy shoes. Consider additional clothing if you live in a cold-weather climate.
- Household chlorine bleach and medicine dropper – When diluted nine parts water to one part bleach, bleach can be used as a disinfectant. Or in an emergency, you can use it to treat water by using 16 drops of regular household liquid bleach per gallon of water. Do not use scented, color safe or bleaches with added cleaners.
- Fire Extinguisher
- Matches in a waterproof container
- Feminine supplies and personal hygiene items
- Mess kits, paper cups, plates and plastic utensils, paper towels
- Paper and pencil
- Books, games, puzzles or other activities for children



Ready

Prepare. Plan. Stay Informed.®

Emergency Supply List



FEMA

www.ready.gov



Recommended Items to Include in a Basic Emergency Supply Kit:

Water, one gallon of water per person per day for at least three days, for drinking and sanitation

Food, at least a three-day supply of non-perishable food

Battery-powered or hand crank radio and a NOAA Weather Radio with tone alert and extra batteries for both

Flashlight and extra batteries

First aid kit

Whistle to signal for help

Dust mask, to help filter contaminated air and plastic sheeting and duct tape to shelter-in-place

Moist towelettes, garbage bags and plastic ties for personal sanitation

Wrench or pliers to turn off utilities

Can opener for food (if kit contains canned food)

Local maps

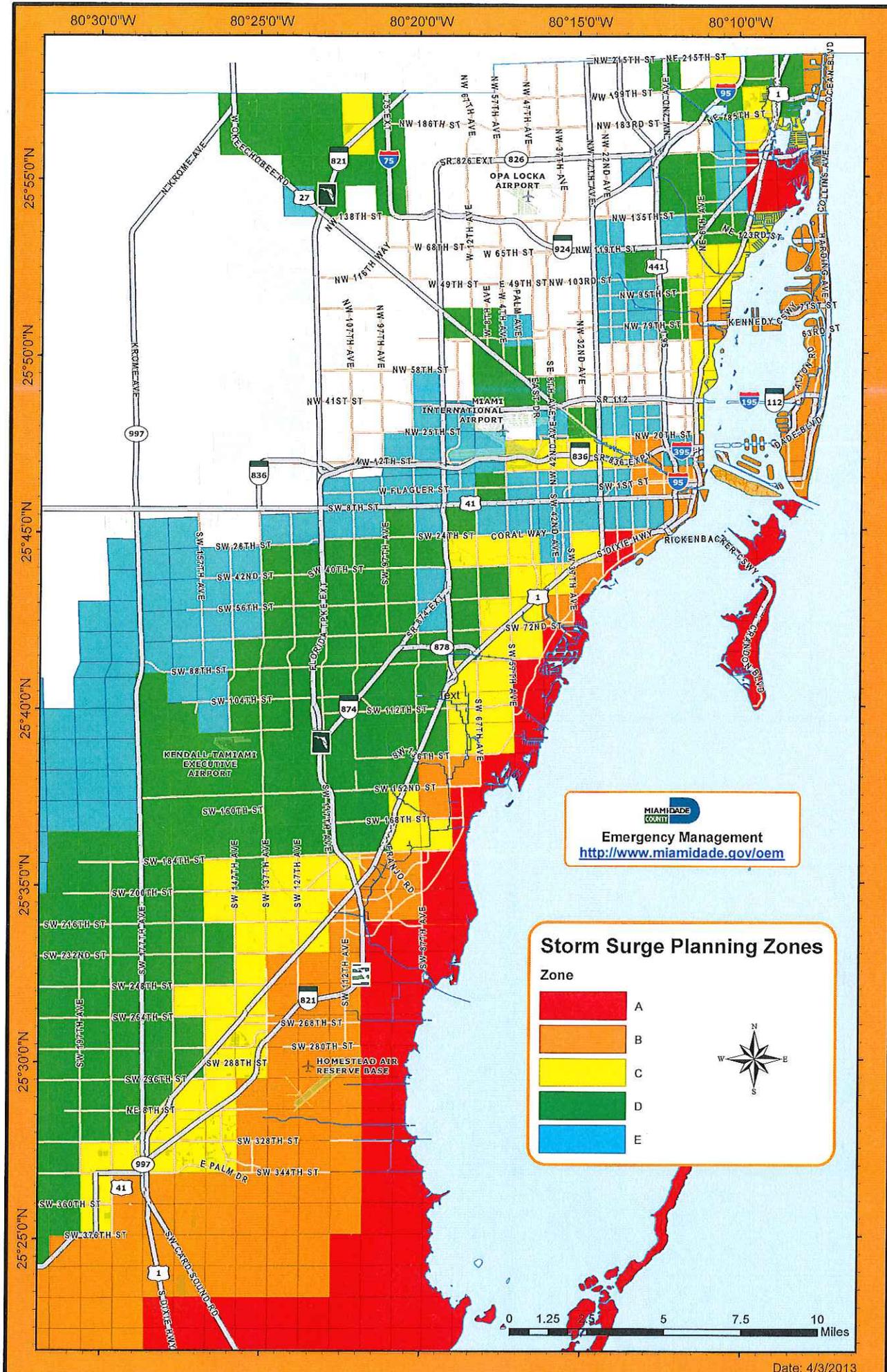
Through its Ready Campaign, the Federal Emergency Management Agency educates and empowers Americans to take some simple steps to prepare for and respond to potential emergencies, including natural disasters and terrorist attacks. *Ready* asks individuals to do three key things: get an emergency supply kit, make a family emergency plan, and be informed about the different types of emergencies that could occur and their appropriate responses.

All Americans should have some basic supplies on hand in order to survive for at least three days if an emergency occurs. Following is a listing of some basic items that every emergency supply kit should include. However, it is important that individuals review this list and consider where they live and the unique needs of their family in order to create an emergency supply kit that will meet these needs. Individuals should also consider having at least two emergency supply kits, one full kit at home and smaller portable kits in their workplace, vehicle or other places they spend time.



FEMA

Federal Emergency Management Agency
Washington, DC 20472

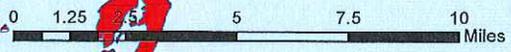



Emergency Management
<http://www.miamidade.gov/oem>

Storm Surge Planning Zones

Zone	Color
A	Red
B	Orange
C	Yellow
D	Green
E	Blue





Date: 4/3/2013



American Red Cross



2016 EVACUATION CENTERS

Evacuating locally to the home of a friend or family member outside of the evacuation area is highly recommended. Hurricane Evacuation Centers should be utilized when that alternative does not exist. Remember, evacuation centers are not designed for comfort and not all accept pets.

NOT EVERY SITE WILL OPEN FOR EVERY EVACUATION!

Please monitor the local radio or television, or dial 3-1-1 (TDD (305) 468-5402) to find out which centers are open when an evacuation order is announced. People who require special assistance in evacuating can dial 3-1-1 to get information about specialized evacuation centers.

The schools listed below are accessible for people with disabilities. 

Facility Name	Address	City/Neighborhood	Zip Code
Northeast Miami-Dade County			
Dr. Michael M. Krop Senior	1410 NE 215 th Street	North Miami-Dade	33179
North Miami Senior	13110 NE 8 th Avenue	North Miami	33161
North Miami Beach Senior	1247 NE 167 th Street	North Miami Beach	33162
Highland Oaks Middle	2375 NE 203 rd Street	North Miami-Dade	33180
Miami Central Senior	1781 NW 95 th Street	Miami	33147
Northwest Miami-Dade County			
Lawton Chiles Middle	8190 NW 197 th Street	Northwest Miami-Dade	33015
Hialeah Gardens Senior	11700 Hialeah Gardens Blvd.	Hialeah Gardens	33018
Barbara Goleman Senior	14100 NW 89 th Avenue	Miami Lakes	33018
Country Club Middle	18305 NW 75 th Place	Northwest Miami-Dade	33015
Miami Carol City Senior	3301 Miami Gardens Drive	Miami Gardens	33056
Central Miami-Dade County			
Booker T. Washington Senior	1200 NW 6 th Avenue	City of Miami	33136
Ronald Reagan Senior	8600 NW 107 th Avenue	Doral	33178
Charles Drew Middle	1801 NW 60 th Street	City of Miami	33142
Miami Coral Park Senior	8865 SW 16 th Street	Westchester	33165
W.R. Thomas Middle	13001 SW 26 th Street	West Miami-Dade	33175
Southern Miami-Dade County			
Robert Morgan Senior	18180 SW 122 nd Avenue	Miami	33177
Terra Environmental Senior	11005 SW 84 th Street	Miami	33173
Jorge Mas Canosa Middle	15735 SW 144 th Street	Miami	33196
South Miami Senior	6856 SW 53 rd Street	South Miami	33155
Felix Varela Senior	15255 SW 96 th Street	West Kendall	33196

Evacuation Plan A

A

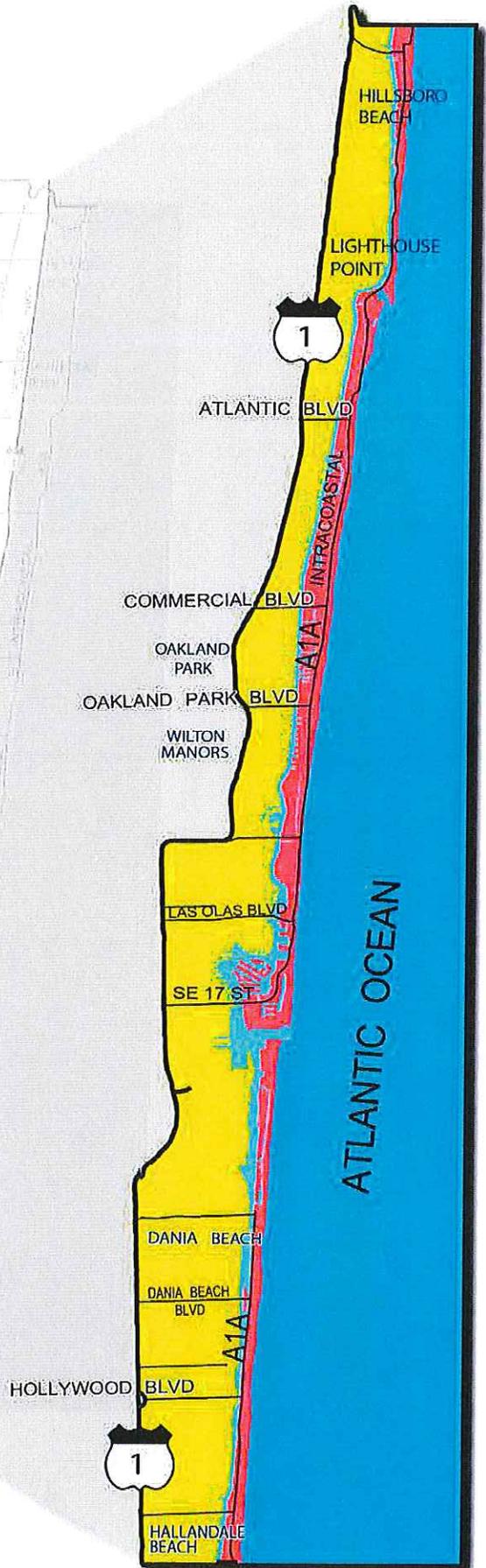
All residents east of the Intracoastal Waterway, mobile home residents, residents beside tidal bodies of water and in low-lying areas should evacuate.

Evacuation Plan B

B

All residents east of U.S. 1 (Federal Highway), mobile home residents, residents beside tidal bodies of water and in low-lying areas should evacuate.

- If you live in an evacuation zone and an evacuation is ordered, you are required by law to evacuate.
- Leave as early as 48 hours in advance, and no later than Hurricane Watch issued.
- Evacuate to a family or friend's home or hotel outside the evacuation area. Shelters provide for basic needs only and are a choice of last resort.
- Tell someone outside the storm area where you are going.
- Take your hurricane kit and important papers with you.



BEFORE THE STORM

SHELTER KIT CHECKLIST

Please remember that while a shelter is intended to help keep you safe during the storm, it isn't a hotel. Bring these essential items along to make your stay as comfortable as possible.

- Personal hygiene items
- Bedding such as pillows, blankets, air mattress
- Books, games
- Non-perishable snacks
- Extra change of clothing
- Baby supplies: ample amounts of baby food, formula, juice, diapers and wipes, and a stroller, portable crib or play pen
- Needed medications
- Driver's license, other identification
- Cash, traveler's checks
- Personal items such as extra eyeglasses, hearing aid, etc.
- Battery-operated radio
- Flashlight
- Important documents such as birth or marriage certificates, Social Security cards, passports, immunization records, checkbook and bank account files, wills, vehicle titles, insurance policies, stocks, bonds, deeds, computer backup disk, etc.



PETS IN SHELTERS - What You Need to Know Before You go

Service animals are permitted in all shelters. Visit www.ada.gov/service_animals_2010.html for additional information.

A pet-friendly shelter is available to pet owners living in the County. The human side of the shelter is operated by the American Red Cross. The pet side of the shelter is operated by the Humane Society. Advance, in-person, preregistration is required. You can do so at the Humane Society, 2070 Griffin Road, Fort Lauderdale (one block west of I-95) weekdays between 9 a.m. and 5 p.m., starting June 1. Call 954-989-3977 or visit HumaneBroward.com for details. Call ahead for details on what you will be asked to provide. This is a pet-friendly shelter only, and not a general population shelter. The shelter is located at Millennium Middle School in Tamarac.



HOMELESS SHELTERS

Broward County Transit buses will offer evacuation transportation from three assigned pick-up points to shelters when a hurricane warning is announced and a mandatory evacuation order is issued. For more information, contact Hurricane Transportation for the Homeless Information at 954-563-HELP (4357) or 211.

HURRICANE EVACUATION MAP

Emergency Hotline:
311 or 954-831-4000

Emergency Management Division
Environmental Protection
and Growth Management Department
201 N.W. 84th Avenue, Plantation, FL 33324
Telephone: 954-831-3900
Emergency Hotline: 311 or 954-831-4000

AMERICAN RED CROSS Operated Regional Emergency Shelters

- 1) Lyons Creek Middle School
4333 Sol Press Blvd., Coconut Creek 33073
- 2) Coral Glades High School
2700 Sportsplex Dr, Coral Springs 33065
- 3) Monarch High School
6050 Wilis Road, Coconut Creek 33073
- 4) Pompano Beach High School
1400 N.E. 6th St., Pompano Beach 33060
- 5) Park Lakes Elementary School
3925 N. State Road 7, Lauderdale Lakes 33319
- 6) Rock Island Elementary/Arthur Ashe Middle School
1701 N.W. 23rd Ave., Fort Lauderdale 33311
- 7) Plantation Elementary School
651 N.W. 42nd Ave., Plantation 33317
- 8) Fox Trail Elementary School
1250 Nob Hill Road, Davie 33324
- 9) Falcon Cove Middle School
4251 Bonaventure Blvd., Weston 33332
- 10) Silver Trail Middle School
18300 Sheridan St., Pembroke Pines 33331
- 11) New Renaissance Middle School
10701 Miramar Blvd., Miramar 33025
- 12) Watkins Elementary School
3520 S.W. 52nd Ave., Pembroke Park 33023
- 13) Everglades High School
17100 SW 48 Court, Miramar, FL 33027
- 14) West Broward High School
500 NW 209 Avenue, Pembroke Pines, FL 33029

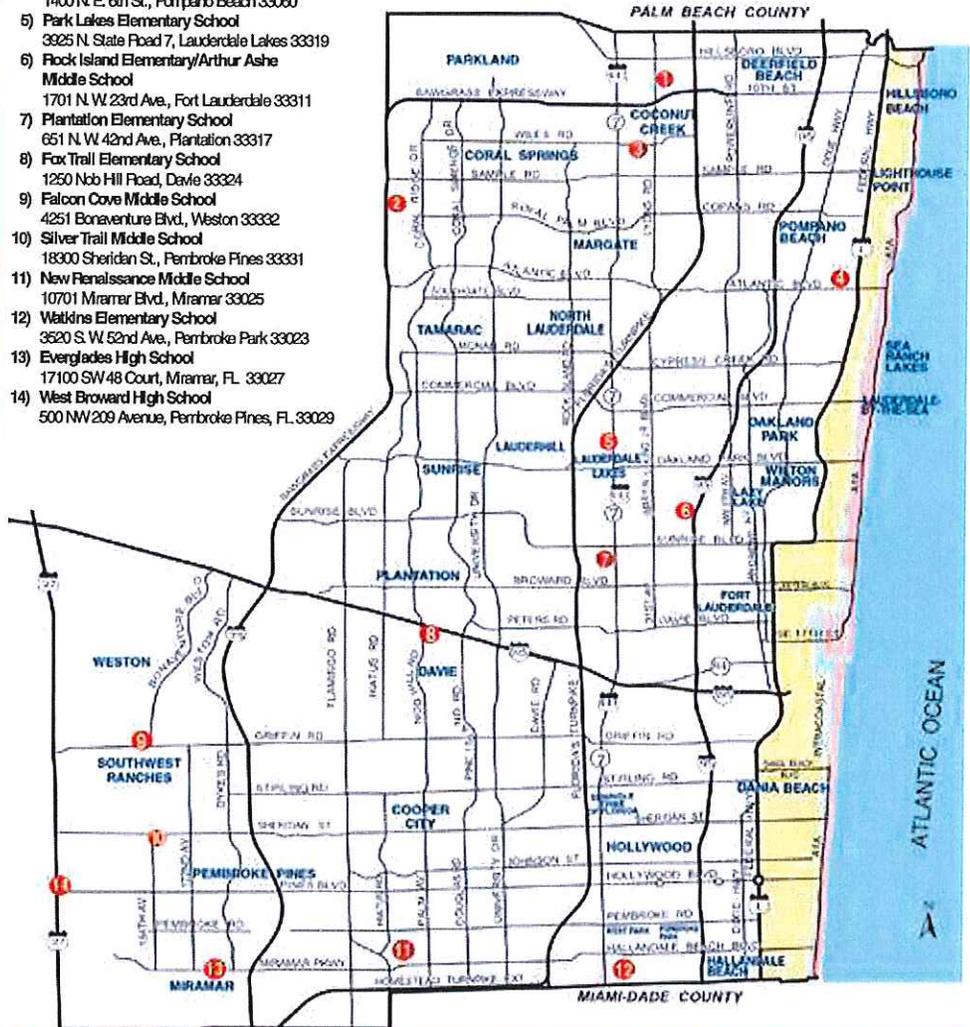
Not all shelters may be open during a state of emergency. In the event of an evacuation order, monitor news reports or call the Broward County Emergency Hotline, 311 or 954-831-4000, for specific shelter openings.

Pet-Friendly Shelter

A pet-friendly shelter operated by the American Red Cross and the Broward County Humane Society is available to residents with pets who either live in an evacuation area, or a mobile home anywhere in Broward County. Pre-registration is required. Call the Humane Society at 954-989-3977.

- PLAN A Evacuation** Typically a Category 1-2 hurricane.
- PLAN B Evacuation** Typically a Category 3 or higher hurricane

Those persons located in low lying areas or beside tidal bodies of water should seek shelter elsewhere if conditions warrant. ALL mobile home residents must evacuate in PLAN A and PLAN B. In addition, mobile home residents may be ordered to evacuate if tropical storm conditions warrant.



Quick Tip

If you are elderly, frail, disabled, or have special needs and are concerned about your sheltering plan, or if you want the latest information on shelter modifications for individuals with disabilities or special needs, contact Human Services Department at 954-357-6385 (TTY 954-357-5608).

Hurricane Hotline 311 or 954-831-4000 • TTY 954-831-3940 7