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R 221859Z DEC 11

FM COMCOGARD FORCECOM NORFOLK VA//FC-C// TO ALCOAST BT UNCLAS //N01430//
ALCOAST 578/11 COMDTNOTE 1430

SUBJ: NEW MARINE SCIENCE TECHNICIAN (MST) SERVICEWIDE (SWE) ELIGIBILITY
REQUIREMENTS A. COMCOGARD FORCECOM ALAMEDA CA 040208Z FEB 11/ALCOAST
033/11 B. ENLISTED ACCESSIONS, EVALUATIONS, AND ADVANCEMENTS, COMDTINST
M1000.2 (SERIES)

C. AOPS/TMT USER GUIDE, VERSION 14.0

1. THIS MESSAGE PROVIDES GUIDANCE TO THE MST RATING TO IMPLEMENT CHANGES
TO THE SERVICE WIDE EXAM (SWE) ELIGIBILITY REQUIREMENTS ANNOUNCED IN REF
(A) AND REINFORCED BY MULTIPLE COMMUNICATIONS TO THE MST COMMUNITY FROM
THE RATING FORCE MASTER CHIEF. THE FOLLOWING SWE ELIGIBILITY REQUIREMENTS
ARE IN EFFECT FOR THE MST RATING AND MUST BE COMPLETED BY THE 01 FEB 2012
SWE ELIGIBILITY DATE (SED) TO BE ELIGIBLE FOR THE MAY 2012 SWE, AND BY 01
JUL 2012 FOR THE OCT 2012

RSWE:

A. RATING PERFORMANCE QUALIFICATIONS (RPQ) FOR MST3, MST2, MST1, AND
MSTC.

B. RATING ADVANCEMENT TESTS (RAT) FOR MST1 AND MST2.

C. CERTIFICATION IN REQUIRED CORE COMPETENCIES FOR MST1, MSTC, MSTCS,
AND MSTCM AS ANNOUNCED IN REF (A) AND UPDATED IN PARA 4 BELOW.

2. GUIDANCE FOR RATING PERFORMANCE QUALIFICATIONS (RPQ). ALL VERSIONS OF
MST ENLISTED PERFORMANCE QUALIFICATIONS (EPQ) ARE CANCELLED. MST RPQS ARE
FOUND IN THE CG LEARNING MANAGEMENT SYSTEM (LMS) HOSTED WITHIN CGPORTAL,
WHICH MAY BE ACCESSED BY THE FOLLOWING:

A. GO TO [HTTPS://CGPORTAL.USCG.MIL](https://CGPORTAL.USCG.MIL).

B. CLICK "LEARNING MANAGEMENT SYSTEM" (MENU ON LEFT SIDE OF SCREEN).

C. SELECT THE "ENLISTED ADVANCEMENT" CATALOG.

D. SELECT THE "MARINE SCIENCE TECHNICIAN (MST)" CATALOG.

E. SELECT THE DESIRED GRADE.

3. GUIDANCE FOR RATING ADVANCEMENT TESTS (RAT). MST RATs WERE PROMULGATED
BY CG INSTITUTE EMAIL TO ALL EDUCATIONAL SERVICES OFFICERS (ESO) ON 19 OCT
2011 IN ACCORDANCE WITH REF (B), ALONG WITH INSTRUCTIONS FOR ADMINISTERING
THE RAT. THIS EMAIL IS AVAILABLE AT:

[HTTP://WWW.USCG.MIL/HQ/CG1/CGI/ESO/ESSENTIALS](http://WWW.USCG.MIL/HQ/CG1/CGI/ESO/ESSENTIALS). ESOS ARE REMINDED TO VERIFY
COMPLETION OF RPQS PRIOR TO ADMINISTERING THE RAT. THE 21-DAY WAITING
PERIOD IN BETWEEN RAT ATTEMPTS IS REDUCED TO 14-DAYS FOR THE CURRENT SWE
ELIGIBILITY CYCLE ENDING ON 01 FEB 2012.

4. GUIDANCE FOR CORE COMPETENCIES. THE CORE COMPETENCY REQUIREMENTS
ANNOUNCED IN PARA 7 OF REF (A) ARE IN EFFECT FOR THE MAY 2012 SWE WITH THE
FOLLOWING AMENDMENTS:

A. COMPETENCIES REQUIRED FOR ADVANCEMENT TO MSTC ARE ALSO REQUIRED FOR
ADVANCEMENT TO MSTCS AND MSTCM.

B. REPLACE COMPETENCY RESPONSE TECHNICIAN (MAREF) WITH RESPONSE MEMBER
(MAREE).

C. COMPETENCY POLLUTION INVESTIGATOR (MARED) IS NOW POLLUTION
RESPONDER (MARED).

D. ADD COMPETENCY CONTAINER INSPECTOR (CVSEC) AND FOREIGN FREIGHT
VESSEL EXAMINER (CVSFV) TO THE LIST OF CORE COMPETENCIES IN PARA 7.C OF
REF (A).

E. THE WAIVER PROCESS DESCRIBED IN PARA 7.E. OF REF (A) WILL BE CONSIDERED ONLY FOR THE MAY 2012 AND THE OCT 2012 RSWE CYCLES. BEGINNING WITH THE NOV 2012 SWE, WAIVERS OF CORE COMPETENCIES WILL NOT BE GRANTED. PARA 7.E. OF REF (A) IS AMENDED TO INCLUDE ANY UNIT THAT IS NOT A SECTOR, MSU, MSD OR SFO, AS ELIGIBLE UNITS FOR THE ONE-TIME WAIVER.

F. MEMBERS WHO HAVE RECENTLY TRANSFERRED FROM A WAIVER ELIGIBLE UNIT TO A SECTOR, MSU, MSD OR SFO, WHO HAVE LESS THAN 12 MONTHS AT THAT UNIT AS OF THE 01 FEB 2012 SWE ELIGIBILITY DATE (SED), MAY REQUEST AN EXTENSION OF THE DEADLINE UP TO THE 01 JAN 2013 TERMINAL ELIGIBILITY DATE (TED) IN ORDER TO COMPLETE REQUIRED COMPETENCIES.

REQUESTS FROM MEMBERS COMMAND TO PPC(ADV) MUST INCLUDE A STATEMENT THAT MEMBER REPORTED FROM A WAIVER ELIGIBLE UNIT ON OR AFTER 01 FEB 2011 AND WILL HAVE THE OPPORTUNITY TO COMPLETE THE COMPETENCIES ON OR PRIOR TO THE 01 JAN 2013 DEADLINE. MEMBERS WHO RECEIVE AN EXTENSION OF THE DEADLINE WILL BE ALLOWED TO PARTICIPATE IN THE SWE AND APPEAR ON THE LIST BUT WILL NOT ADVANCE IF THE COMPETENCIES HAVE NOT BEEN COMPLETED AND DOCUMENTED IN TMT AND DIRECT ACCESS BY THE 01 JAN 2013 DEADLINE. EXTENSIONS OF THE SED WILL BE CONSIDERED ONLY FOR THE MAY 2012 AND OCT 2012 SWE CYCLES.

G. COMPLETION OF CORE COMPETENCIES MUST BE RECORDED AND ACKNOWLEDGED IN THE TRAINING MANAGEMENT TOOL (TMT) AS INDICATED IN PARA (5) BELOW IN ORDER TO BE CREDITED FOR SWE ELIGIBILITY.

5. RATING COMPETENCY. THE RATING COMPETENCY IS A DIRECT ACCESS RATING COMPETENCY CODE THAT WILL BE USED TO INDICATE COMPLETION OF CORE COMPETENCIES REQUIRED FOR SWE ELIGIBILITY, BEGINNING WITH THE MAY 2012 SWE. A TMT USER GUIDE IS AVAILABLE AT [HTTP://AOPSWEB.OSC.USCG.MIL/](http://AOPSWEB.OSC.USCG.MIL/). ADDITIONALLY, MST SPECIFIC TMT INSTRUCTIONS AND A JOB AID, TO ASSIST WITH TMT ENTRIES TO OBTAIN THE DIRECT ACCESS RATING COMPETENCY CODE, WERE SENT TO EACH MST ON 21 OCT 2011 BY THE MST RFMC, AND MAY BE OBTAINED BY CONTACTING THE MST RATING KNOWLEDGE MANAGER (RKM), MSTC PIPER, AT (757) 856-2074. SUBSEQUENT UPDATES TO MST TMT INSTRUCTIONS AND JOB AID WILL BE PROMULGATED BY THE RKM. UNITS ARE ENCOURAGED TO COMPLETE TMT ENTRIES AT LEAST 24 HOURS PRIOR TO THE SWE ELIGIBILITY DATE TO ENSURE ACCURACY IN THEIR PERSONAL DATA EXTRACT.

6. FUTURE PLANS. EFFECTIVE FOR THE NOV 2012 SWE CYCLE, THE RATING COMPETENCY CODE WILL BE USED TO TRACK ALL THE SWE ELIGIBILITY REQUIREMENTS LISTED IN PARA (1). RPQ AND RAT COMPLETION (IF APPLICABLE) WILL BE ADDED AS TASKS THAT MUST BE COMPLETED AND ACKNOWLEDGED IN TMT TO ATTAIN THE DIRECT ACCESS RATING COMPETENCY CODE AT EACH PAY GRADE. UPDATED INSTRUCTIONS FOR MAKING THESE NEW TMT ENTRIES WILL BE PROVIDED BY THE RKM.

7. QUESTIONS REGARDING MST SWE ELIGIBILITY REQUIREMENTS MAY BE ADDRESSED TO THE MST RATING FORCE MASTER CHIEF, MSTCM JEFF LANG, AT (202)372-1342.

8. OTHER QUESTIONS REGARDING THE CONTENT OF THIS ALCOAST MAY BE ADDRESSED TO THE FOLLOWING INDIVIDUALS:

- A. RAT COMPOSITION: MSTCM JAMES HEARD (757)856-2101.
- B. TMT QUESTIONS: LT MARCIA CASTANEDA (202)372-1305.
- C. ESO QUESTIONS: CG INSTITUTE CST DIVISION (405)954-7275.
- D. TECHNICAL ISSUES ENCOUNTERED WHILE TAKING THE RAT: OSC HELPDESK (877)872-4797.
- E. ERATS IMPLEMENTATION: LCDR BILL GIBBONS (202)475-5480.

9. SPECIAL THANKS TO SECTOR HONOLULU, MSU PORT ARTHUR, AND SECTOR LONG ISLAND SOUND FOR THEIR ASSISTANCE IN TESTING AND IMPROVING THE RATING COMPETENCY.

10. RDML STEPHEN E. MEHLING, COMMANDER, FORCE READINESS COMMAND, SENDS.

11. INTERNET RELEASE AUTHORIZED.

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