



## *Reserve Welcome Aboard!*



Congratulations on your assignment to Coast Guard Sector Jacksonville Reserves! As a valued member of the Sector Jacksonville Reserve team, we welcome you aboard and are committed to helping make your duty here as rewarding as possible.

### *About Sector Jacksonville*

Sector Jacksonville was established on August 16, 2005 from the reorganization and consolidation of Group Mayport, Base Mayport and MSO Jacksonville. Sector Jacksonville is located on six acres of land adjacent Naval Station Mayport, along the St. Johns River in Mayport, FL. The mission of Sector Jacksonville is to provide unified command and control for accomplishing Coast Guard mission objectives. Sectors provide strategically guided, goal focused, and high performance service delivery across the full range of Coast Guard missions.

Sector Jacksonville's Area of Responsibility (AOR) encompasses 40,000 square miles of ocean and inland waterways. Within the Sector's AOR are 190 miles of coastline stretching from King's Bay, GA to Port Malabar, FL. Along this coastline are 10 inlets, most of which provide safe passage to inland waterways. Inland waters within the AOR include 248 miles of the Intracoastal Waterway (ICW), 161 miles of the St. John's River, and numerous rivers, creeks, and marshes.

Sector Jacksonville is responsible for all Coast Guard missions in the Jacksonville Captain of the Port (COTP) zone and AOR including Search and Rescue, Ports Waterways and Coastal Security, Waterways Management, Maritime Homeland Security, Marine Science Activities, Aids to Navigation, and finally Command and Logistical Support.

SELRES members within Sector Jacksonville's AOR are assigned to one of five units: 1) Sector Jacksonville Proper, located in Atlantic Beach, 2) Station Mayport, co-located with Sector Jacksonville Proper in Atlantic Beach, 3) Station Ponce De Leon, located in New Smyrna Beach, 4) MSD Canaveral, located in Port Canaveral, 5) Station Port Canaveral, co-located with MSD Canaveral.

#### **Sector Jacksonville Mailing Address**

Commander  
U. S.C.G. Sector Jacksonville  
4200 Ocean Street  
Atlantic Beach, FL 32233

## *Reporting Aboard*

Sector Jacksonville is staffed with three full time, active duty personnel dedicated to supporting the Reserve program and Reserve personnel. These members of the Reserve Forces Readiness Staff (RFRS) are available during the week to answer any questions about the unit, berthing, PCS orders, points of contact, etc. Please reach out to them prior to your arrival and inform them of your anticipated arrival date.

Reserve Forces Readiness Staff (RFRS):

CWO Amy K. Cerino:

[amy.k.cerino@uscg.mil](mailto:amy.k.cerino@uscg.mil)

Phone: 904-564-7666

Cell Phone: 904-382-4598

BMC W. Clift Newberry:

[William.c.newberry@uscg.mil](mailto:William.c.newberry@uscg.mil)

Phone: 904-564-7676

Cell Phone: 904-537-2469

ME1 Troy S. King:

[troy.s.king@uscg.mil](mailto:troy.s.king@uscg.mil)

Phone: 904-564-7360

Cell Phone: 904-537-2469

New members are required to report aboard during a scheduled drill weekend. Visit our website at <http://www.uscg.mil/d7/sectJacksonville/Reserves/index.asp> for drill dates, berthing request forms, and other useful information. Work hours during the week, as well as on Reserve drill weekends, are from 0730 to 1600, unless otherwise operationally defined. Report aboard in the uniform of the day, ODU's. The Tropical Blue Long uniform is also acceptable.

Once you arrive, you will be assigned a code in order to enter and exit the base through the electronic gate. If you have problems getting inside the electronic gate while reporting aboard, please contact the Sector Jacksonville Base Duty Officer (BDO) at 904-591-1705.

The Sector Jacksonville Servicing Personnel Office (SPO) is co-located with the Admin Department at Sector Jacksonville. For urgent pay-related matters, contact the current active duty YN supporting the Reserves. This information can be found on the Admin page of the Reserve website. For non-urgent administrative matters, please see our reserve YN's during scheduled drill weekends.

## *Berthing*

**IDT drills:** Reservists residing more than 50 miles from Sector Jacksonville may obtain a unit funded room by submitting a berthing form to the RFRS staff. The berthing form is located on the Reserve website/Admin/Berthing: <http://www.uscg.mil/d7/sectJacksonville/Reserves/AdminBerthing.asp>. Rooms should be reserved at least 21 calendar days in advance. Members that do not submit berthing requests and pay for their rooms out-of-pocket will not be reimbursed. For your initial request, please inform the RFRS staff that you are new to the unit.

**ADT drills:** Contact the TVQ directly at 904 270-5423. Reservists are required to make their own reservation and pay for their rooms. Maintain receipts and complete a travel claim in order to be reimbursed.

## *Galley*

Sector Jacksonville has an excellent galley available onboard. Their menu is updated weekly and can be located on the Sector Jacksonville Intranet Website. The galley can be reached at 904-564-7574. The current hours and prices are as follows:

1. Breakfast: \$2.30 HOURS: Weekdays 0630-0730 / Weekends 0730-0830
2. Lunch: \$4.25 HOURS: Weekdays and Weekends 1130-1230
3. Dinner: \$4.25 HOURS: Weekdays 1645-1730 / Weekends sign up by 1600, served 1645 -1730

## *Commissaries/Exchange*

Jacksonville is historically a Navy town and there are two DOD Commissaries in the area. Naval Station Mayport is the closest base located in Mayport, Florida, and N.A.S Jacksonville is located approximately 20 miles Southwest of Atlantic Beach, Florida in Orange Park. USCG Sector Jacksonville has a small exchange, which carries a fair amount of CG uniform items. The local CG Exchange can be reached at 904-247-8736 or 8737.

Local Exchange hours of operation:

Mon – Fri: 0900-1700

Sat: 0900-1600

Sun: 1100-1500

A large Navy Station Mayport Commissary/Exchange is located off of Mayport Road between Buccaneer Road and Assisi Lane in the Pan Am Plaza. The address is 2292 Mayport Rd Ste 50, Atlantic Beach, FL 32233. Phone: (904) 249-8883. The commissary is closed on Mondays.

Off base Exchange hours of operation:

Tues – Sat: 0900-2000

Sun/Mon: 1000-1800

## *Fitness Facility Amenities*

There is an excellent Fitness Center located at Sector Jacksonville with several treadmills, elliptical machines, and stationary bikes. There is also an entire floor dedicated to just weight and strength training. These facilities are free for you and your dependents to utilize. The hours are from 0600-2200.

## *Medical/Dental*

Sector Jacksonville has a small clinic located in the main building that is staffed during primary drill weekends from 0730-1530. If you have a medical issue that needs further attention, the Sector Jacksonville Medical Staff is able to refer you to the Naval Station Mayport Clinic from 0800 -1330 Saturday (only).

Please visit <http://www.uscg.mil/d7/sectJacksonville/Reserves/Medical.asp> for more information.

Office: 904-564-7581

Duty Cell phone: 904-219-6680