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15 SEP 2010

## MEMORANDUM

From: Edward See, LT  
Reserve MSD Supervisor

To: MSD Port Canaveral Reserve Personnel

Subj: **IDT ORDERS FOR FIRST QUARTER FY-11**

Ref: (a) Reserve Policy Manual, COMDTINST M1001.28(Series)

1. You are directed to perform IDT drills as indicated on enclosure (1). Per reference (a) Chapters 2 and 4; prior approval must be obtained from your Department Reserve Manager (DRM) or the Department Head in their absence prior to performing drills other than those scheduled. Follow your chain of command when requesting permission to not drill and seeking permission to make up drills. Paragraph 2-B-3 of reference (a) applies to excusable absences, and you are reminded that the Uniform Code of Military Justice (UCMJ) applies to unexcused absences.

2. Single (not less than 4 hours) and multiple (not less than 8 hours) drills are normally performed as follows:

a. Two multiple IDT drills performed on a weekend will begin at 0730 Saturday and end when liberty is granted on Sunday. Liberty will normally be granted at 1600 on Saturday and Sunday.

b. **While in a liberty status on Saturday you are subject to recall. When liberty is granted on Sunday, you are not subject to recall.**

3. Important points to remember:

a. The uniform of the day is the ODU or appropriate work uniform, depending on your assigned work environment. You are required to adhere to grooming and uniform standards as prescribed by reference (a).

b. Injury and illness must be reported to your Weekend Section Supervisor, via your chain of command. Sick call is 0700 at PAFB.

c. You are required to have a copy of these orders and a valid military identification card in your possession during drills and associated travel.

d. If berthing is provided during your IDT, and you do not perform drills on the scheduled days, **you must** coordinate cancellation and rescheduling of your berthing reservations through the Sector Housing Officer. If you do not cancel within 72 hours of your scheduled stay, the Unit Credit Card may be charged and you lose your entitlement for that month. For more berthing information, contact ME1 Troy King, Reserve Force Readiness, at 904/564-7630 or email [Troy.S.King@uscg.mil](mailto:Troy.S.King@uscg.mil)

e. All reserve admin issues should be routed through the chain of command. The reserve admin POC at Sector Jacksonville SPO is YN2 Sarah Pittman at 904/564-7528 or email [Sarah.A.Pittman@uscg.mil](mailto:Sarah.A.Pittman@uscg.mil).

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Enclosure: (1) IDT Personnel list / dates; Orders for 1st Qtr FY-11

## USCG MSD Port Canaveral Reserve Orders

	Member	OCT2010	NOV2010	DEC2010
<b>Port Safety &amp; Security Teams (PSST)</b>				
1	LT E. SEE**	16,17	06,07	11,12
<b>TEAM ONE</b>		<b>OCT2010</b>	<b>NOV2010</b>	<b>DEC2010</b>
2	LT B. DOWNS* (Lead)	23,24	06,07	04,05
3	CWO J KLEIN	23,24	06,07	04,05
4	MST2 J. BARTON*	ADOS	ADOS	ADOS
<b>TEAM TWO</b>		<b>OCT2010</b>	<b>NOV2010</b>	<b>DEC2010</b>
5	CWO L. JOHNSON** (Lead)	09,10	13,14	11,12
6	CWO D. BUNK**	09,10	13,14	11,12
7	MST1 R. ISLER*	16,17	13,14	11,12
--	MST2 M. PACHECO (IRR req.)	IRR Request	IRR Request	IRR Request
8	SA D. HOWELL	MST A School	MST A School	MST A School
<b>TEAM THREE</b>		<b>OCT2010</b>	<b>NOV2010</b>	<b>DEC2010</b>
9	LT M. BURDICK* (Lead)	16,17	20,21	18,19
10	MSTCS B. KHODADAD	16,17	20,21	18,19
11	MST2 M. COX*	16,17	20,21	18,19

\* Indicates 1 day berthing

\*\* Indicates 2 days berthing

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