

SUBJ: WELCOME ABOARD {NEW SHIPMATE}, EMPLID XXXX, USCG

1. WELCOME ABOARD! CONGRATULATIONS ON YOUR ORDERS TO USCGC STATEN ISLAND (WPB-1345). CGC STATEN ISLAND'S HOME PORT IS ATLANTIC BEACH, NORTH CAROLINA WHERE WE ARE CO-LOCATED WITH SECTOR NORTH CAROLINA, USCGC ELM, USCGC BLOCK ISLAND, USCGC SMILAX, ANT FORT MACON, AND STATION FORT MACON.
2. THE MISSION OF USCGC STATEN ISLAND IS MARITIME LAW ENFORCEMENT (MLE), FEDERAL FISHERIES ENFORCEMENT AND SEARCH AND RESCUE. ON OCCASION WE SUPPORT PRE-DEPLOYMENT TRAINING FOR THOSE ASSIGNED TO PATFORNSWA. OUR TYPICAL PATROL AREA IS FROM THE NORTH CAROLINA/SOUTH CAROLINA BORDER TO MANASQUAN, NEW JERSEY.
3. I LOOK FORWARD TO YOUR ARRIVAL AND I AM COMMITTED TO HELPING MAKE YOUR TRANSFER AS SMOOTH AS POSSIBLE. TO ASSIST YOU ON A ONE-ON-ONE BASIS I HAVE ASSIGNED XXXXX AS YOUR SPONSOR. YOU MAY REACH HIM AT: 252-247-4593 OR VIA EMAIL:
4. ATLANTIC BEACH IS A POPULAR VACATION AREA WHICH CAN MAKE HOUSING DIFFICULT TO FIND IN THE IMMEDIATE AREA, MOREHEAD CITY, BEAUFORT NEWPORT AND HAVELOCK ARE ALL WITHIN A REASONABLE COMMUTE OF OUR HOME PORT. MILITARY HOUSING IS ALSO AVAILABLE AT MARINE CORPS AIR STATION CHERRY POINT LOCATED IN HAVELOCK, NORTH CAROLINA. I HAVE INCLUDED SOME LINKS TO ASSIST YOU IN YOUR TRANSITION.
  - A. [HTTP://WWW.CRYSTALCOASTNC.ORG/](http://www.crystalcoastnc.org/)
  - B. [HTTP://CRYSTALCOAST.COM/](http://crystalcoast.com/)
  - C. [HTTP://WWW.INSIDERS.COM/CRYSTALCOAST/](http://www.insiders.com/crystalcoast/)
  - D. [HTTP://WWW.CRYSTALCOASTGUIDE.COM/](http://www.crystalcoastguide.com/)
5. OUR DAILY IN PORT ROUTINE BEGINS AT 0645 WITH ALL HANDS PHYSICAL TRAINING (PT) FOLLOWED BY SHIP'S WORK UNTIL APPROXIMATELY 1400.
6. PLEASE CONTACT YOUR SPONSOR AS SOON AS POSSIBLE. BE PREPARED TO PROVIDE THE FOLLOWING INFORMATION WHEN YOU CONTACT YOUR SPONSOR TO ASSIST YOUR SPONSOR IN MEETING YOUR NEEDS AND TO FACILITATE YOUR TRANSITION TO THIS UNIT.
  - A. MARITAL/DEPENDENT STATUS.
  - B. HOUSING NEEDS.
  - C. EXPECTED DATE OF ARRIVAL TO ATLANTIC BEACH, NORTH CAROLINA AND EXPECTED MODE OF TRANSPORTATION.
  - D. JACKET SIZE, DRY SUIT SIZE, AND SHOE SIZE.
7. THE FIFTH DISTRICT WORK LIFE RELOCATION ASSISTANCE MANAGER IS ANNE PATTERSON (757) 686-4030.
8. UNIT OMBUDSMAN IS MRS. AUDREY PATE AND CAN BE REACHED AT [AUDREYPATE@GMAIL.COM](mailto:AUDREYPATE@GMAIL.COM)
9. THE MAILING ADDRESS IS:  
2301 E FORT MACON RD.  
ATLANTIC BEACH, NC 28512
10. I CAN GUARANTEE THIS WILL BE MEMORABLE FOR YEARS TO COME. AGAIN CONGRATULATIONS AND WELCOME ABOARD CGC STATEN ISLAND.
11. LT BRENDAN C. SHIELDS, COMMANDING OFFICER, SENDS