



SECDELBAYINST 1650.4

FEB 9 2007

SECTOR DELAWARE BAY INSTRUCTION 1650.4

Subj: MARINE SAFETY AND BOAT FORCE OPERATIONS INSIGNIAS

Ref: (a) Marine Safety Insignia ALCOAST 183/01
(b) Boat Force Operations Personnel Qualification Standard (PQS) COMDTINST
M16114.30

1. PURPOSE: This instruction establishes unit guidance for the awarding of the Boat Force Operations and the Marine Safety Insignias for members assigned to Sector Delaware Bay. It includes guidelines for members to complete Personal Qualification Standards (PQS) required for the Boat Force Operations and Marine Safety qualifications, including guidelines for supervisors and Department Heads to follow as they support the member's efforts.
2. ACTION: Department Heads shall ensure the widest dissemination of this instruction and shall ensure compliance with its provisions. All supervisors are responsible for and must be committed to providing a workplace environment that allows personnel the opportunity to maximize professional development through attaining qualifications. Deserving members should be awarded the appropriate insignia to signify the hard work and dedication they invested during the qualification processes.
3. DIRECTIVES AFFECTED: MSO/GRUPHILAINST 1650.3 is hereby cancelled.
4. ENVIRONMENTAL ASPECTS AND IMPACT CONSIDERATIONS: Environmental considerations were examined in the development of this Instruction and have been determined to be not applicable.
5. DISCUSSION:
 - a. **Marine Safety Insignia**. In accordance with reference (a), to acquire the Marine Safety Insignia the member must be assigned to a Marine Safety unit for a total of four years. All members of the Sector Delaware Bay crew are considered to be assigned to a Marine Safety unit and all members will be afforded the opportunity to work towards attaining Marine Safety qualifications while assigned to the Sector.
 - b. **Advanced Silver and Gold-tone Boat Force Operations Insignia**. In accordance with reference (b), to acquire the Advanced Silver and Gold-tone Boat Force Operations Insignia the member must be assigned to a billet that has direct and regular involvement in boat operations or boat support for a total of five years. The following billets at Sector

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Delaware Bay are considered to qualify as direct and regular involvement in boat operations or boat support:

- Incident Management Branch Director
- Incident Management Duty - Boat Manager
- Incident Management Duty - Small Boat Station Manager
- Enforcement Branch Director
- Enforcement Branch - LE Officer
- Enforcement Branch - PWCS
- Command Center Chief
- Sector Duty Officer
- Waterways Management Division Officer
- Waterways Management Division - ATON Officer
- Member of the Ready for Operations Team
- Other billets may be considered on a case by case basis taking into consideration what projects/assignments the individuals are working on.

Other requirements for attaining the Boat Force Operations Insignia include being SAR Controller, Boarding Team Member, and Boat Crewman qualified. All of these qualifications require a significant amount of training and dedicated time.

- c. **Basic Pewter-tone Boat Force Operations Insignia.** The requirements for the Basic Pewter-tone Boat Force Operations Insignia are far less stringent than those for the Silver and Gold-tone Insignia. The member must be assigned to a billet that has direct and regular involvement in boat operations or boat support for a total of five years (six months for the Temporary Insignia) and must qualify as a Boat Crewman. Members assigned to billets identified in paragraph (b) above should be considered for going TAD to a small boat station to complete the required training to earn the Boat Crewman qualification. The member's supervisor must agree upon this arrangement and will be dependent upon the member's performance evaluation and operations permitting.

6. PROCEDURES:

- a. **Individual Development Plans (IDP).** Members are encouraged to use their IDP to identify a goal of earning desired qualifications. Department Heads and supervisors should take this into consideration when determining what jobs the member will be assigned to while at the Sector.
- b. **Process for Earning Qualifications.** Members should refer to Enclosures (1) and (2) for guidelines on who at the Sector can assist with their qualification process.
- c. **Recognition.** Members who earn an insignia will be formally recognized and presented the appropriate insignia pin at a unit all-hands gathering.

7. CONCLUSION: A critical element for successfully completing the requirements for either the Marine Safety or the Boat Force Operations Insignia is awareness not only by the member

working towards the insignia, but also by the Department Heads and supervisors who can facilitate the member by allowing adequate time and opportunities for working towards the individual qualifications required to earn the respective insignias. This will likely require dedicating specific time to work on qualifications that may cross Department/Division lines.



D. L. SCOTT

- Encl: (1) Marine Safety Qualifications List
(2) PQS Qualifiers for Boat Force Operations Insignia PQS

Marine Safety Qualification List

In accordance with the Marine Safety Manual Volume 1 Chapter 7, the following is a list of Marine Safety qualifications that can be earned and count towards the Marine Safety Insignia. Where applicable, Departments within Sector Delaware Bay shall assign a Point of Contact (POC) for each qualification associated to the scope of responsibility within their respective divisions. Members should contact the assigned POC to receive specific guidance on how to pursue individual qualifications.

Inspections Division:

- Hull Inspector (HI)
- Hull Inspector-Tankship (HT)
- Machinery Inspector (MI)
- Machinery Inspector-Steam (MS)
- T-boat Inspector (TI)
- K-boat Inspector (KI)
- Assistant Hull Inspector (FA)
- Assistant Machinery Inspector (FB)
- Barge Inspector (BI)
- Dry Dock Inspector (DI)
- Mobile Offshore Drilling Unit Inspector (MU)
- Foreign Chemical Tank Vessel Inspector or Letter of Compliance Inspector (ML)
- Licensing and Seaman Document Examiner (FE)
- Licensing and Document Evaluator (FG)
- Offshore Supply Vessel Inspector (OI)
- Commercial Fishing Vessel Examiner (CFVE)
- Foreign Vessel Inspector (FV)
- Foreign Tank Vessel Inspector (TV)
- Control Verification Inspector (CV)

Facilities and Containers Division:

- Container Inspection (EC)
- Facility Inspector (EU)

Waterways Division:

- Harbor Safety Officer (EK)

Investigations Division:

- Casualty Investigator (FO)
- Violation Investigator (EO)
- Suspension and Revocation Investigator (FN)

Marine All Hazards Response (MAHR) Division:

- Pollution Investigator (PI)
- Federal On Scene Coordinator Representative (FOSCR)

- Explosive Handling Supervisor (EB)

Port Waterways Coastal Security Division:

- Boarding Officer (EI)
- Special Interest Vessel Boarding Officer (EJ)

Contingency Planning and Force Readiness Department:

- Contingency Planner (CP)

Regional Examination Center:

- Licensing Evaluator (FG)
- Licensing Examiner (FE)

Strike Teams:

- Response Member (EE)
- Response Officer (EH)
- Response Technician (EF)
- Response Supervisor (EG)

Auxiliary Marine Safety Qualifications:

- Assistant Contingency Preparedness Specialist (AUX-ACP)
- Port State Control Boarding Team Assistant (AUX-AEI)
- Assistant Container Inspector (AUX-CI)
- Assistant Pollution Investigator (AUX-ED)
- Assistant Harbor Safety Specialist (AUX-EK)
- Assistant Pollution Response Specialist (AUX-ET)
- Assistant Facilities Inspector (AUX-EU)
- Assistant License & Document Evaluator (AUX-LDEV)
- Assistant License & Document Examiner (AUX-LDEX)
- Marine Environmental Educational Specialist (AUX-MEES)
- Marine Safety Administrative & Management Specialist (AUX-MSAM)
- Marine Safety Watchstander (AUX-MSW)
- Port State Control Dispatcher (AUX-PSC)
- Uninspected Passenger Vessel Examiner (AUX-UPV)
- Uninspected Towing Vessel Examiner (AUX-UTV)



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MEMORANDUM

NOV - 6 2006

From:  6 NOV 2006
D. L. Scott, CAPT, USCG
CG Sector Delaware Bay

To: Training Officer

Subj: PQS QUALIFIERS FOR BOAT FORCE OPERATIONS INSIGNIA PQS

Ref: (a) Boat Force Operations PQS, COMDTINST M16114.30
(b) Boat Force Operations Insignia Criteria, COMDTNOTE 1650.3

1. The following members are designated PQS instructors and are authorized to certify completion of the indicated Boat Force Operations PQS tasks contained in reference (a):

LT Jones	General
LTJG Merriman	General
BOSN2 Todd	General
ADMIN Officer	2-03 CG Reserves
	4-02 Military Justice and Administrative Investigations
Auxiliary Liaison Officer	2-04 CG Auxiliary
Safety Officer	2-05 Safety Fundamentals
	5-04 Confined Space Entry
	5-05 Hazardous Materials Handling
Command Security Officer	2-07 Internal, Physical, and Classified Material Security Fundamentals
Command Center Chief	3-01 Area Familiarization
	3-02 Operations Center Fundamentals
	3-04 Search and Rescue
Enforcement Branch Director or	3-03 Maritime Safety and Security Operations
Law Enforcement Officer	3-05 Enforcement of Laws and Treaties
	3-13 Law Enforcement Equipment System
INTEL Officer	3-06 Intelligence and the CG Investigative Service
ATON Officer	3-07 ATON Fundamentals
Contingency Planning Department	3-10 Unit Contingency Preparedness
RFO Coordinator	3-11 Readiness and Standardization Program
Supply Officer	4-01 Supply, Finance, and Property
EO or MKCS	5-01 Civil Engineering
	5-02 Naval Engineering
	5-03 Material Inspections

Enclosure (2)

2. The unit POC for the Boat Force Operations Insignia Personal Qualification Standard program is LT K. Jones, Incident Management Branch.

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