

GUIDE TO QUESTIONS FOR COORDINATOR YOUTH PROGRAMS

1. Name of school, organization, or sponsor.

2. Address and directions to the event.

3. Description of event (classroom, booth, fair, etc,) _____

4. Date and time of event _____

5. Length of event _____ Ending time _____

6. Contact person _____

Phone _____ E-mail _____

7. Person responsible _____

Phone _____ E-mail _____

8. What does the sponsor want or expect of the Auxiliary? _____

9. Number of people expected _____ Any limits _____

10. Age range of participants _____

11. Type of instruction/information wanted _____

12. Description of physical situation _____

13. Ask such questions as: Kind of equipment available, Parking, Access to property, Power, kinds of booths, equipment Auxiliary needs to take, what happens if it rains, tables & chairs, Sponsors help, handicap access, etc.

14. Resources that might enhance the event

Life Jackets Videos PFD Panda Wagon Boat & Air mattress

Hypothermia Tank (Cold Water Beaker) Banners Coastie

Pamphlets (which ones) Others

15. YOUR PLANS

What equipment will you need

When & where to get the equipment

Who will help you

Curriculum to be used

AUXILIARY EVALUATION

(We need to use our People (Auxiliary) resources effectively and efficiently)

1. Name of sponsor _____
2. Contact Person _____
3. Location of event _____
4. Did you personally think it was worth the time and energy?
5. Did you have FUN, was it enjoyable?
6. Would you do it again?
7. Did you have the equipment you needed (table, chairs, be specific)?
8. What would be needed to get the equipment you wanted?
9. How easy was it to set up and/or take down?
 - Loading & unloading car?
 - Was more help needed?
10. How was the time schedule?
11. How helpful was the sponsor?
12. Was the effort of the event worth it?
13. Suggestions for changes or improvements?
14. Other Comments:

Send this evaluation to

SPONSOR EVALUATION

Name of Sponsor _____

Contact person _____

Phone _____ E-mail _____

Location of event _____

Date _____

1. Do you think the experience was worthwhile? _____

Comment _____

2. Would it be something that you would ask for again? _____

Comment _____

3. Was the information presented useful or valuable? _____

4. Were your questions answered to your satisfaction? _____

5. Ideas of improvement for your organization. _____

6. Name of Auxiliarist _____

7. Other Comments _____
