

USCG Auxiliary
Assistant Harbor Safety
Specialist
(AUX-EK)



Performance Qualification
System (PQS) Workbook

USCG Auxiliary Assistant Harbor Safety Specialist PQS (AUX-EK)

INTENT

Upon successful completion of this personal qualification, a person will hold the minimum competencies to assist a qualified Harbor Safety Officer in conducting a wide variety of Port Safety and Security tasks. Auxiliarists should not participate in boardings where members of the boarding team are armed, or where the vessel's cargo presents an elevated health or safety concern (ex. Explosive loads, Liquefied Hazardous Gases, carcinogenic cargoes, etc).

Marine Safety and Environmental Protection Training Guide

Assistant Harbor Safety Specialist

This booklet is your personal 'on the job training' guide to qualification as an Auxiliary Harbor Safety Specialist. It is your responsibility to document completed unit training items. For OJT, a person already holding this qualification code (called a verifying officer/mentor) is to review your qualifications and/or observe you perform each task and sign in the appropriate space provided in this booklet. It may be necessary to perform a task several times. The verifying officer will not give credit for any task that is not performed satisfactorily.

Multiple verifying officers may make entries in your manual. Every verifying officer/mentor must enter his or her name, rate/rank or Auxiliary qualification, signature, and initials in the Record of Verifying Officers section. When you have completed all of the items required by your command for this qualification, your command will issue a letter of designation.

USCG Auxiliary Assistant Harbor Safety Specialist PQS (AUX-EK)

AHS-1 CONDUCT PATROLS FOR HARBOR/ZONE CONTROL

<i>Task No.</i>	<i>OJT Task</i>	<i>Date Completed</i>	<i>Verifying Officer's Initials</i>
GENERAL			
AHS1	Describe the types of harbor patrols and their use. (MSM Vol 6 Ch1.A.1; Ch 1.I; Ch 1.J; Vol 8)	_____	_____
AHS2	Describe the types of limited access areas, (MSM Vol 6, Ch 1.I; 33 CFR 165)	_____	_____
AHS3	Describe the conditions for designation as a designated waterfront facility. (33 CFR 126.15, MSM Vol 6, Ch 1.H)	_____	_____
AHS4	Describe 3 examples of obstructions to navigation.	_____	_____
AHS5	Identify and locate designated waterfront facilities in the port. (Local facility files)	_____	_____
AHS6	Identify and locate chronic or potential major pollution sources in the port. (MSM Vol 6, Ch 1.B.3; local contingency plans, unit policy)	_____	_____
AHS7	Identify and locate environmentally sensitive areas in the port (Regional and local contingency plans, local indoctrination procedures)	_____	_____
AHS8	Identify the limits and terms of the limited access areas in the port. (33 CFR 165, local unit information)	_____	_____
AHS9	Identify the limits and terms of any designated anchorage areas within the COTP zone. (33 CFR 109-110, MSM Vol 6, Ch 1.D)	_____	_____
AHS10	Identify barge fleeting areas within the port.	_____	_____
PREDEPLOYMENT			
AHS11	Describe routine communications procedures for conducting patrols. (MSM Vol 6, Ch 1.A), District OPLAN and local communications policies)	_____	_____
AHS12	Demonstrate use of all communications equipment for conducting patrols. (MSM Vol 6, Ch 1.A), District OPLAN, and local communications policies)	_____	_____
AHS13	Identify possible hazards to patrol craft or vehicles in the port. (Local port info, charts, road maps)	_____	_____

USCG Auxiliary Assistant Harbor Safety Specialist PQS (AUX-EK)

<i>Task No.</i>	<i>OJT Task</i>	<i>Date Completed</i>	<i>Verifying Officer's Initials</i>
AHS14	Demonstrate the use of Occupational Health and Safety equipment and state the precautions required to conduct a patrol. (MSM Vol 6, Ch 1.A), District OPLAN and local communications policies) <i>Auxiliarists should be familiar with the precautions and procedures, but should not be conducting patrols where elevated safety concerns require the use of specialized safety equipment.</i>	_____	_____
AHS15	Obtain information to determine vessel status. (MISLE, & MSM Vol 6, Ch 1.E.4; Vol 6, Ch 1.E.5).	_____	_____
AHS16	Obtain information to determine facility status. (Facility files, operations manual, & contingency plans; MSM Vol 6, Ch 1.C, 33 CFR 154.300)	_____	_____
AHS17	Describe the means of enforcing limited access areas. (33 CFR 165, MSM Vol 6 Ch 1.E, unit policy)	_____	_____
AHS18	List situations or conditions found on a patrol that require immediate follow-up action. (Local policy, 33 CFR 153, 33 CFR 160, 33 CFR 60-72, MSM Vol 1, Ch 4.U; Vol 1, Ch 4.0; Vol 1, Ch 4)	_____	_____
AHS19	List situations or conditions found on a patrol that require routine follow-up action. (Local policy)	_____	_____
DEPLOYMENT			
AHS20	List all areas or activities of interest in the port to observe during a patrol. (MSM Vol 6, Ch 1.B.3) and local patrol procedures)	_____	_____
AHS21	Target vessels, facilities, or areas of interest for observation based on risk evaluation. (MISLE, MSM Vol 6, Ch 1.B.3)	_____	_____
AHS22	Identify changes that have occurred in port status or harbor conditions since the last patrol/report. (MSM Vol 6, Ch 1.B.3, logs/reports of previous patrols)	_____	_____
AHS23	Identify on-going situations or harbor conditions since previous report. (MSM Vol 6, Ch 1.B.3; logs/reports of previous patrols)	_____	_____
AHS24	Assist in enforcement of a limited access area in the port. (33 CFR 165, unit policy)	_____	_____
AHS25	Demonstrate or describe the process of disestablishing or canceling a limited access area. (33 CFR 165, unit & Auxiliary policy)	_____	_____
AHS26	Draft a harbor patrol report.	_____	_____

USCG Auxiliary Assistant Harbor Safety Specialist PQS (AUX-EK)

AHS-2 DEMONSTRATE KNOWLEDGE OF PERMIT AND HARBOR/ZONE CONTROL PROGRAMS

<i>Task No.</i>	<i>OJT Task</i>	<i>Date Completed</i>	<i>Verifying Officer's Initials</i>
AHS27	Evaluate at least 3 types of permits, using submitted permit applications, for issue or re-issue, and identify any problems or deficiencies. (MSM Vol 6, Ch 1.H, 33 CFR 126.27, 33 CFR 126.17-25, 46 CFR 146.29-13, 49 CFR 176.100, 49 CFR 176.415, 33 CFR 126.5(c), 46 CFR 146.02-20, 49 CFR 176.54, 33 CFR 109-110, 49 CFR 176.65, 33 CFR 164.55, 33 CFR 154.107, 33 CFR 155.107, 33 CFR 156.107, 33 CFR 125, MSM Vol 7 (to be developed), 33 CFR 160.7, unit policy)	_____	_____
AHS28	Prepare a Permit for COTP signature.	_____	_____
AHS29	Describe the effects/consequences of issuing, re-issuing, or revoking permits.	_____	_____

AHS-3 DEMONSTRATE KNOWLEDGE OF COTP ORDERS FOR HARBOR/ZONE CONTROL

<i>Task No.</i>	<i>OJT Task</i>	<i>Date Completed</i>	<i>Verifying Officer's Initials</i>
AHS30	Describe a COTP order and its limitations. (33 CFR 160, MSM Vol 6 Ch 1.E)	_____	_____
AHS31	Describe the process for issuing a COTP order when needed. (33 CFR 160, MSM Vol 6 Ch 1.E, unit policy)	_____	_____
AHS32	Describe the means of enforcing a COTP order. (33 CFR 160, MSM Vol 6 Ch 1.E, unit policy)	_____	_____
AHS33	Evaluate a port level situation to determine if a COTP order is needed. (33 CFR, MSM Vol 6 Ch 1.E)	_____	_____

USCG Auxiliary Assistant Harbor Safety Specialist PQS (AUX-EK)

AHS-4 DEMONSTRATE KNOWLEDGE OF WASTE RECEPTION FACILITIES

<i>Task No.</i>	<i>OJT Task</i>	<i>Date Completed</i>	<i>Verifying Officer's Initials</i>
AHS34	Describe the permit required, application, inspection, and Maintenance of Facility Certification (33 CFR 158, MSM Vol 10 Ch 10)	_____	_____

