



## AIR STATION CAPE COD INSTRUCTION

Subj: FIRE SAFETY POLICY CONCERNING OUTDOOR FIREPLACES

1.PURPOSE: This instruction explains policies and procedures governing the use of Outdoor Fireplaces in **ALL** ASCC Housing. This also includes what is commonly known as Chiminea's. The policies and procedures described within this instruction allow for the safe use of Outdoor Fireplaces.

2.ACTION: A permit is required for all Open Flames for both outdoor use and in-door use. This includes porches, garages, fields and parking lots. Permits are issued from the Environmental Health and Safety Office. This permit is good for the quarters that the person applying for lives in. This permit is only valid while that individual and family occupy the quarters.

3.The following points of information will be followed:

- No open fires (torches) or fire pits are allowed.
- Fireplaces must be attended to at ALL TIMES.
- Fires in a fireplace must be put out when no one is near the fireplace to attend to it.
- Be aware that it may tip over by accident, by an animal running/brushing into it, or a child, etc. thus creating a fire situation.
- Fireplaces will burn the grass underneath it. Patio bricks may be placed under and around by filling out an alteration/restoration form at the Housing Office. They must be removed upon termination of quarters and the ground restored to its original grassy condition.
- Fireplace should be a safe distance away from any structure (15 feet) to avoid sparks flying and destroying anything in its path. Keep in mind sparks go upward as well as outward!
- A water hose or adequate source of water to extinguish the fire must be on-hand.

4. If you have questions about this policy, you can direct them to the Environmental Health and Safety Office.

# PERMIT

DATE:

NAME OF RESPONSIBLE RESIDENT:

ADDRESS/LOCATION:

The current resident of the Housing identified above, \_\_\_\_\_, is authorized to have and outside fire place. Rules attached in this permit must be followed at all times, or the permission to have this outside fire place will be discontinued. This permission ends once the current occupants move out of USCG Housing.