

EXECUTIVE PERFORMANCE APPRAISAL RECORD

NAME: _____ PERIOD COVERED: _____

POSITION TITLE: _____

ORGANIZATION: _____

EXECUTIVE INFORMED OF THE PERFORMANCE PLAN:

EXECUTIVE'S SIGNATURE DATE RATING OFFICIAL'S SIGNATURE DATE

PROGRESS REVIEW COMPLETED:

EXECUTIVE'S SIGNATURE DATE RATING OFFICIAL'S SIGNATURE DATE

	(X) IF CRITICAL	OBJECTIVES WITH PERFORMANCE TARGETS THAT INCLUDE THE IMPACT OF THE EXPECTED ACCOMPLISHMENT	ASSESS- MENT
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2.			
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5.			
<p>NOTE: THERE ARE THREE ASSESSMENT LEVELS: ACHIEVED RESULTS, MINIMALLY SATISFACTORY, AND UNSATISFACTORY. A WRITTEN RATIONALE MUST BE ATTACHED FOR EACH ASSESSMENT OF MINIMALLY SATISFACTORY OR UNSATISFACTORY FOR AN INDIVIDUAL PERFORMANCE OBJECTIVE. ALTHOUGH NOT REQUIRED, NARRATIVE FEEDBACK IS RECOMMENDED FOR AN ACHIEVED RESULTS ASSESSMENT. AN EXECUTIVE MAY BE ASKED TO PROVIDE A SELF-ASSESSMENT FOR EACH OBJECTIVE</p>			
<p>INITIAL SUMMARY RATING</p>			

