

**To:** Co-Chairs, Capital Area Coast Guard Retiree Council  
**Copy to:** Council Members (via E-Mail – following approval)  
**Subject:** Minutes of the Friday 03 December, 2010 Capital Area Coast Guard Retiree Council Meeting

In accordance with the COMDTINST 1800.5e, Sec. 6.b. (6) the following minutes are submitted for your review and comment. Upon receipt of your comments, the minutes will be revised as recommended and will be distributed to Capital Area Coast Guard Retiree Council Members, to the National Retiree Council and to other Coast Guard Regional Retiree Councils. They will also be posted on our WEB site for access by Retiree Council affiliated Retirees in the Washington, DC Metro area, and others.

**MINUTES OF THE FRIDAY, 03 December 2010 MEETING OF THE CAPITAL AREA COAST GUARD RETIREE COUNCIL**

**Welcome and Introductions** – Co-Chairs Bud Schneeweiss and SCPO Mike White convened the Council meeting at 0900 AM on Friday, 03 December, 2010 in Room B718 of Coast Guard Headquarters.

**Council Members Attending:**

Mrs Susan Baicar	CAPT Norman Lemley
LCDR John Bagg	CAPT James Louttit
CAPT David Bernstein	Mr. Norman Paulhus
Mr. Paul Cojeen	CDR Bruce Russell
Mrs. Lula Carpenter	CAPT Bud Schneeweis
LCDR David Du Pont	CDR Benjamin Stoppe
CAPT Robert Gauvin	CAPT Robert Warakomsky
	SCPO Mike White

**Proposed Agenda**

**1. ADMINISTRATIVE ITEMS**

1. Welcome and Introductions
2. Discuss and Approve Minutes of the 24 September Council Meeting

**2. COUNCIL PROGRAM**

**OLD BUSINESS**

- 1.1 Status of Google List and Membership Outreach
- 1.2 Help Desk Utilization – (email [nrhdesk@gmail.com](mailto:nrhdesk@gmail.com))
- 1.3 Update on Newsletter
- 1.4 Website Update
- 1.5 Caregivers Guide Update

## **NEW BUSINESS**

- 2.2.1 Mailing list update, Council Surveys & other issues; RADM Silva
- 2.2.2 Treasurers Report
- 2.2.3 Discussion of COMDTINST, Section 5, 5.1, Liaison & Sponsoring Command
- 2.2.4 Holiday Party Pre-Planning
- 2.2.5 Promotion of Retiree Participation in USCG Related Events, i.e., “Pump Primer List”
- 2.2.6 Holiday Card Discussion
- 2.2.7 2011 Meeting Schedule
- 2.2.8 Succession Planning
- 2.2.9 Suggestion for the Good of the Order

## **AJOURNMENT**

### **1. ADMINISTRATIVE ITEMS**

**Welcome and Introductions-** Co-Chair Bud Schneeweis called the meeting to order at 9:00 AM in Rm B718 of CGHQ. Mr. Gary Adams, TAP Program Administrator, was introduced to the Council. Mr. Adams needs the Council to network with Retirees to aid his program in hiring veterans & spouses. Norm Lemley suggested that on retirement, the Coast Guard retiree keep his old service email address so the Coast Guard can more easily reach out to retired veterans. Many other service organizations already do this for continuity.

- 2. **Discuss and Approve 24 September, 2010 Council Minutes** – The minutes were approved as corrected. David Bernstein should be listed as alternate under “Website” to help when Bob Warakomsky is unavailable.

## **COUNCIL PROGRAM**

### **OLD BUSINESS**

**1.1 Status of Google List and Membership Outreach - David** Bernstein and Norm Lemley reported that there are approximately 300 names on 5 separate lists and “Google” is gone. Nick Grasselli is working through CG JAG to obtain their email list. Norm Lemley will contact Jim Sylvester concerning access to the CG Academy Alumnae contact list. Norm Paulhus will check out the list at “Fred’s Place” and the Bulletin. Mike White will talk to Tom Scaramastro, Executive Director of the Coast Guard Chief Petty Officers Association (CPOA) about their contact list.

**1.2 Help Desk Utilization** – Bob Warakomsky reported that the new Watchstanders are being utilized and doing well. Approximately 8-12 queries are received per week. David Du Pont reported that 7 volunteers stepped forward after the last National Council Meeting. 4 are now fully qualified, with 2 finishing their training. When finished, there will be right at, or a little over 12 qualified Watchstanders.

Besides those volunteers in the DC area, there are Watchstanders in FL, TX, CA and WA. Ron Silva reported that PPC would like to know how many calls are made to the Help Desk.

**1.3 Update on Newsletter** – Norm Lemley reported the Newsletter will go out after the Holiday Party. Susan Baicar reported that she has not received word of any funerals at Arlington recently and will check to make sure we are still being contacted.

**1.4 Website Update** - Bob Warakomsky reported that the Attendees for the Holiday Party are posted on the Website. Bob posts new items once a month unless critical information needs to be passed.

**1.5 Caregivers Guide** – Bruce Russell reported that he would like to finish the Guide, but needs volunteers to help with parts of the Guide. This Guide will provide links only and hopefully the Guide will be completed in time for the National Council Meeting in the spring.

## **NEW BUSINESS**

**2.2.1 Mailing List Update, Council Surveys & other issues; RADM Silva** – RADM Silva reported that all the Regional Councils are different due to membership needs. All Councils seem to be going electronic via email or websites. He is working with the CO of PPC to:

1. Update the Commandant Instruction
2. Reissue Charters after Reorganization/codify roles
3. Get the word out to new Retirees about the Councils. TAP classes may be a source.
4. Encourage PPC to give address lists to Retiree Councils realizing the Privacy issues.
5. The need to address the issues of the newly retired 20 yr CG veteran.

All these issues will be discussed at the next National Retiree Council Meeting.

**2.2.2 Treasurers Report** – Bob Warakomsky reported that the **previous balance** was **\$1042.52**. Paul Peak had collected \$1370 for the Holiday party with \$180 still to come in. This makes the **current balance** – **\$2412.52**

**2.2.3 Discussion of COMDTINST, Section 5, 5.1, Liaison & Sponsoring Command** – This Issue will be tabled until the June meeting.

**2.2.4 Holiday Party Pre-Planning** – Bud Schneeweis reported that he would get the raffle tickets, drink tickets and name tags. Mike White, Bruce Russell, Lula Carpenter and Mary Jane Comly will help. ADM Papp will pay, but the Master Chief and Security detail will not pay. Paul Peak has gathered raffle prizes and the drawing will take place mid-party.

**2.2.5 Promotion of Retiree Participation in USCG Related Events, i.e.; “Pump Primer List”**  
Norm Paulhus reported that putting events in chronological order can be problematic along with contact data. Norm Lemley and Bob Warakomsky will publish the “Pump Primer List” in the Newsletter and on the Council website.

**2.2.6 Holiday Card Discussion** – After much discussion, Norm Lemley moved and it was seconded to table the Holiday Card discussion until the March meeting. In the interim, Norm Lemley will send out electronic Holiday cards and a card will be posted on the Website. John Bagg made a motion and was seconded that we send cards to the Commandant, Vice Commandant, MCPO, MCPO Reserve Force, CG Chaplain, Flags, SES and Master Chiefs which is approximately 2 dozen cards. It was also suggested a card be sent to ADM Allen. Norm Lemley volunteered to do this.

**2.2.7 2011 Meeting Schedule**

- 25 March 2011
- 24 June 2011
- 30 September 2011
- 02 December 2011

**2.2.8 Succession Planning** – Bud Schneeweis is stepping down as Co-Chairman after 3 years. The Council expressed its great appreciation to Bud for his outstanding service and hard work as Co-Chair. Mike White will continue as Co-Chair. David Bernstein was nominated to be the new Co-Chair and accepted and the Council vote was unanimous.

**2.2.9 Suggestions for the Good of the Order** – David Du Pont reported that as of Oct 15, 2010 The Armed Forces Retirement Home is now open to Coast Guard veterans. The CACG Retiree Council helped to put this forward beginning in 1999. Norm Paulus reminded the Council that the “clock is ticking” on renewing the Council’s Security and Parking passes. Mike White will discuss this with CGHQs Security and make arrangements to have the Security and Parking passes renewed when we meet in March.

**ADJOURNMENT**

Minutes Prepared by Lula Carpenter, Secretary  
Submitted December 9, 2010

Co-Chairs, Capital Area Coast Guard Retiree Council

CAPT Bud Schneeweis

SCPO Dennis M. (Mike) White