

**From: Co-Chairs, Capital Area Coast Guard Retiree Council**  
**To: Headquarters Executive Officer (HEO)**  
**Copy to: Council Members (via E-Mail – following approval by (HEO))**

**Subject: Minutes of the Friday 26 March, 2010 Capital Area Coast Guard Retiree Council Meeting**

**In accordance with the COMDTINST 1800.5e, Sec. 6.b. (6) the following minutes are submitted for your review and comment. Upon receipt of your comments, the minutes will be revised as recommended and will be distributed to Capital Area Coast Guard Retiree Council Members, to the National Retiree Council and to other Coast Guard Regional Retiree Councils. They will also be posted on our WEB site for access by Retiree Council affiliated Retirees in the Washington, DC Metro area, and others.**

**MINUTES OF THE FRIDAY, March 26, 2010 MEETING OF THE CAPITAL AREA COAST GUARD RETIREE COUNCIL**

**Welcome and Introductions – Co-Chair SCPO Mike White convened the council meeting at 0900 on Friday 26 March, 2010 in Room B718 of Coast Guard Headquarters.**

<b>Council Members: Mrs. Susan Baicar</b>	<b>LT James Koshar</b>
<b>LCDR John Bagg</b>	<b>CAPT Norman Lemley</b>
<b>CAPT David Bernstein</b>	<b>CAPT James Louttit</b>
<b>Mrs. Lula Carpenter</b>	<b>SCPO John Milkiewicz</b>
<b>Mr. Paul Cojeen</b>	<b>Mr. Norman Paulhus</b>
<b>LCDR David Du Pont</b>	<b>CDR Benjamin Stoppe</b>
<b>CAPT Stephen Goldhammer</b>	<b>CAPT Robert Warakomsky</b>
	<b>SCPO Mike White</b>

**CO Headquarters Support Command: CDR Andrew Dutton-not in attendance**

**Proposed Agenda**

**1. ADMINISTRATIVE ITEMS**

**Welcome and Introductions**  
**Comments by the Headquarters Support Command Representative**  
**Discuss and Approve Minutes of the 4, December 2009 Council Meeting**

## **2. COUNCIL PROGRAM**

### **OLD BUSINESS**

- 2.1 Holiday Party Feedback & Reservation date for DEC 2010**
- 2.2 Holiday Card/Retiree Mailing List Legal Issue**
- 2.3 Status of Google List and Membership Outreach**
- 2.4 Help Desk Utilization- (e-mail [nrhdesk@gmail.com](mailto:nrhdesk@gmail.com))**
- 2.5 Update on Newsletter**
- 2.6 Website Update**
- 2.7 Development of Caregivers Guide & Status Update**
- 2.8 Amended By-Laws; Office of Treasurer & Command Name Change**
- 2.9 Updated SOPs for Council Officers & New Treasurer**
- 2.10 Report by Attendee's on CWO Betty Splaine's interment on 13 JAN, 2010**

### **NEW BUSINESS**

- 2.2.1 Treasurer's Report/Financials from Holiday Party**
- 2.2.2 Discussion of COMDTINST, Section 5,5.1, Liaison & Sponsoring Command**
- 2.2.3 2010 Meeting Schedule**
- 2.2.4 Additional Items and Good of the Order**
- 2.2.5 ADJOURNMENT**

## **1. ADMINISTRATIVE ITEMS**

- 1.1 Welcome and Introductions-** Co-Chair Mike White called the meeting to order at 9:00 AM in Rm B718 of CG HQ. New prospective members CAPT James "Kip" Louttit and SCPO John Milkiewicz were introduced & welcomed. After expressing their intention to join the council and unanimous consent, they are now members of the CACG Retiree Council.
- 1.2 Comments by Headquarters Support Command (HSC) Representative –** CDR Dutton was not in attendance
- 1.3 Discuss and Approve 4 December Council Minutes –** The minutes were approved as amended.

## **2. COUNCIL PROGRAM**

### **OLD BUSINESS**

- 2.1 Holiday Party Feedback and Reservation Date for December 2010 –** The Holiday Party was a success with 91 in attendance. Commandant Thad Allen &

MCPOCG “Skip” Bowen attended, with the Commandant donating \$500 to the CAGC Retiree Council Fund. Chairmen Bud Schneeweis did an excellent job in planning the party. The 2010 Party will be held again at “Vinson Hall” and the date of 5 DEC 2010 has been reserved.

**2.2 Holiday Card/Retiree Mailing List & Membership Outreach** –PSC Topeka Blocked the acquisition of names for our Retiree Mailing List due to privacy issues. Curt Odom of CG-1 is working on resolving this issue and will speak at the National Council Meeting (April 27 – April 29<sup>th</sup>) on this subject. Council members Susan Baicar and Ben Stoppe are also working on removing names from the mailing list due to no forwarding address, lack of interest in receiving a card, and death.

**2.3 Status of Google List & Membership Outreach** – Due to problems With Google” in not being able to have full control of the distribution lists of email addresses to move, add, or change retiree’s email addresses, David Bernstein volunteered to create an email distribution listings and groups in Outlook. A motion was made, seconded and passed to set up a “Stand Alone” email address list in “Outlook”, which will allow us to create our own addressees in designated groups, with full permissions and authority to move, add, or change retiree’s email addresses as needed. Paul Cojeen will export the existing Google list to David, along with help and input from Susan Baicar, and David Du Pont.

Mike White reported that he had been in communications with the DC Chapter of the CPOA to reach out and solicit their involvement in retiree issues. Mike also reported that our council has been mentioned and cited in their minutes. Mike informed the CPOA of our meeting on March 26 and also of the National Retiree Council Meeting in April. Our aim is to not only have this chapter involved in being a part of our council; it is to also have points of contacts within the CPO Mess at CGHQ to assist us in resolving issues important to the council. The next aim is to solicit retiring CPOs to join a Regional Council upon their departure, or form new councils in areas where there is no representation.

Our newest Enlisted member, SCPO John Milkiewicz also gave us his impression of attending his first meeting; ‘we are very active and seeking solutions that affect all retirees. John told the Council of his problems on retiring from the CG Reserve. This prompted a discussion of what the Council can do to recommend to those in the Active duty Coast Guard on what information is needed to make the transition go smoother and what the Council can do as an organization to support our retirees. Based on John’s experience, again, our PPSUs have great and professional people staffing the office, but they are not versed in preparing a reservist for retirement. SCPO White advised John that this is an official and reported issue brought before the National Council in 2009 and that the issue is being researched by CG-1, upon whom a report is expected at the April 2010 National Council Meeting this year. The general feeling at this council meeting is that more information needs to be passed prior

to retirement as well as after retirement. Also, more outreach will need to be put forth in regards to staying in touch with our fellow Coast Guard Retirees after retirement, notably at informal gatherings. Kip Louttit and John Milkiewicz volunteered to research this problem. Also, SCPO White invited SCPO Milkiewicz to speak about his retirement processing experience at the National Retiree Council Meeting April 27 to April 29th.

- 2.4 Help Desk Utilization – (email [nrhdesk@gmail.com](mailto:nrhdesk@gmail.com))** - The most asked question on the Help Desk is problems with Reserve retirement as addressed in the previous paragraph and we will report on this factor during the National Council Meeting. It was also reported that we have received a request from one of our early plank owner help desk watch standers, MCPO Ib Anderson (RET) of the Cape May Regional Council to step down from his watch. Norm Lemley will send a letter of Recognition to Mr. Anderson, thanking him for his many years of selfless service to the retiree community.
- 2.5 Update on Newsletter** – Norm Lemley supplied a draft copy of the Newsletter to each Council member. Norm will add the information on the Commandant's Change of Watch and Retirement on 25 May at 11:00 AM at Fort McNair.
- 2.6 Website Update** – Bob Warakomsky reported that the website update was coming soon.
- 2.7 Development of Caregivers Guide & Status Update** – John Bagg is working on the ID Card information & links for Retirees w/o pay, Active Reserves and Retirees.
- 2.8 Amended By-laws; Office of Treasurer & Command Name Change** – Discussion was made on reviewing and making changes to our By-Laws due to having elected and filled the Treasurer's position and the sponsor's name change from Headquarters Support Command to PSSU (Personnel Services Support Unit). This will be an Agenda item for the June meeting.
- 2.9 Update SOPs for Council Officers & New Treasurer** - Treasurer Bob Warakomsky will use an SOP provided by Paul Peak. The Secretary's SOP will be reviewed & commented on by council members not later than Friday, April 2 & sent to Mike White & Bud Schneeweis for review and for presentation to the National Council as a possible resource for other regional Councils.
- 2.10 Report by Attendees on CWO Betty Splaine's interment on 13 Jan** – The funeral was well attended, with the Council represented by members Bud Schneeweis, David Du Pont & David Bernstein, family & Senior Coast Guard Officers were present. A reception was held at the Women's Service Memorial and the song "Coast Guard Girl" was sung.

## **NEW BUSINESS**

### **2.9.1 Treasurer's Report/Financials from Holiday Party** – The information was Supplied by Paul Peak.

Cost to attend -	\$ 25 per person
Party Income -	\$3800 (includes ADM Allen's' \$500 donation, \$153
Expenses -	\$2700
Assets	\$1092 (minus \$50 refund to Grant Leber)

\$1042 was sent to Treasurer Bob Warakomsky to open an account at Pentagon Federal Credit Union. A tax exempt account is being re-applied for and we will use the tax ID# used by Paul Peak. Council Chairs Mike White, Bud Schneeweis and Bob Warakomsky will be signatories. Council Secretary Lula Carpenter will scan Paul Peak's report to the Council's files.

### **2.2.2 Discussion of COMDTINST, Section 5, 5.1, Liaison & Sponsoring Command** – Tabled till 25 June meeting.

### **2.2.3 2010 Meeting Schedule**

25 June 2010

24 September 2010

03 December 2010

Council Secretary will be in touch with CGHQ @ meeting dates in 2011.

### **2.2.4 Additional Items and Good of the Order** - New members Kip Louttit and John Milkiewicz were asked if they found the Council meeting beneficial & they were positive in their remarks.

## **ADJOURNMENT**