

From: Co-Chairs, Capital Area Coast Guard Retiree Council
To: Commanding Officer, Headquarters Support Command (HSC)
Copy to: Council Members (via E-Mail – following approval by (HSC))

Subject: Minutes of the Friday 27 March 2009 Capital Area Coast Guard Retiree Council Meeting

In accordance with the COMDTINST 1800.5e, Sec. 6.b. (6) the following minutes are submitted for your review and comment. Upon receipt of your comments, the minutes will be revised as recommended and will be distributed to Capital Area Coast Guard Retiree Council Members, to the National Retiree Council and to other Coast Guard Regional Retiree Councils. They will also be posted on our WEB site for access by Retiree Council affiliated Retirees in the Washington, DC Metro 1 area, and others.

MINUTES OF THE FRIDAY, 27 MARCH, 2009 MEETING OF THE CAPITAL AREA COAST GUARD RETIREE COUNCIL

Welcome and Introductions – Co-Chairman SCPO Mike White convened the council meeting at 0900 on Friday, 27 March in Room B718 of Coast Guard Headquarters.

Council Members: LCDR John Bagg III	CAPT Norman Lemley
Mrs. Susan Baicar	Mr. Norman Paulhus
Mrs. Lula Carpenter	CDR Bruce A. Russell
Mr. H. Paul Cojeen	CDR Benjamin J. Stoppe, Jr.
LCDR David Dupont	CAPT Robert Warakomsky
CAPT Stephen E. Goldhammer	SCPO Mike White

CO Headquarters Support Command: CAPT Jack Smith

Proposed Agenda

1. ADMINISTRATIVE ITEMS

Welcome and Introductions
Comments by the Headquarters Support Command Representative
Discuss and Approve Minutes of the 5 December Council Meeting

2. COUNCIL PROGRAM

OLD BUSINESS

- 2.1.1 Holiday Party Feed back & Pre-Planning for 3rd Annual Party
- 2.1.2 Status of Google List and Membership Outreach
- 2.1.3 Help Desk Utilization – (New e-mail nrhdesk@gmail.com)
- 2.1.4 Update on Newsletter
- 2.1.5 Website Update
- 2.1.6 Development of Caregivers Guide & Status Update

- 2.1.7 Support for Retiring Reservists
- 2.2 **NEW BUSINESS**
 - 2.2.1 Discussion of Transition Impact on Retirees
 - 2.2.2 Development of SOP for Council Secretary
 - 2.2.3 National Coast Guard Retiree Council Meeting – 12 May to 14 May 2009
 - 2.2.4 Schedule 2009 Council Meetings
 - 2.2.5 Additional Items

2.5 **AJOURNMENT**

1. **ADMINISTRATIVE ITEMS**

- 1.1 **Welcome and Introductions-** Co-Chair Mike White called the meeting to order at 9:00 AM in Room B718 of Coast Guard Headquarters.
- 1.2 **Comments by Headquarters Support Command (HSC) Representative –** CAPT Jack Smith, Commander, HSC, gave a presentation on the construction of the new CGHQs to be located on the St Elizabeth's property. The tentative CGHQs move is 2013. The Council, noting that CAPT Smith will retire before the next meeting, thanked him for his active and sustained support throughout his HSC tenure. CAPT Smith informed the Council that CDR Andy Dutton, new HSC XO, would be the Council's new Sponsor.
- 1.3 **Discuss and Approve 5 December Council Minutes –** The minutes were approved.

2. **COUNCIL PROGRAM**

2.1 **OLD BUSINESS**

- 2.1.1 **Holiday Party Feedback & Planning for 3rd Annual Party –** The 2008 Party was a success. Coast Guard related raffle items were the most popular. A surplus of \$800 that will be placed in the Retiree Fund for the 2009 Party. Ticket prices and the number of food servers will be reviewed. Paul Peak will make arrangements at Vinson Hall for the 2009 Party. Also it was suggested we make an effort to encourage more junior officers, enlisted, and civilian retirees to attend. It was moved and the vote affirmative that a Planning Committee be formed and report at the June meeting. Bruce Russell stated that he is stepping down as chairman of the committee, but will remain as a member only. Bruce will speak with and ask Bud Schneeweis to be his replacement.
- 2.1.2 **Status of Google List and Membership Outreach –** Members on the Google list will be asked to update their information. Additional Coast Guard related e-mail lists will be researched. A sympathy card will be sent to CAPT Bob Farmer in memory of his brother.

- 2.1.3 **Help Desk Utilization** –The new e-mail addresses is nrhdesk@gmail.com. This new email address will enable watch standers to access and reply to inquiries directly versus email being forwarded from CGHQs personnel. Watch standers are being asked to send FAQs to Bob Warokomsky for updating the FAQs log. **Additional watch standers** are needed and this will be a topic at the National Retiree Council in May.
- 2.1.4 **Update on Newsletter** – The next edition of the Newsletter (#16) will go out this week
- 2.1.5 and provided for e-mail transmission and posting on the Council’s website.
- 2.1.5 **Website Update** – New material will be added and the new website address will be listed on the Google list.
- 2.1.6 **Development of Caregivers Guide and Status Update** – Work continues on this project.
- 2.1.7 **Support for Retiring Reservists** – The Council will recommend to the National Council the need to develop a Retiring Reservists Guide and to reinstituationalize processes, instructions and support personnel at PSC Topeka.

2.2 NEW BUSINESS

- 2.2.1 **Discussion of Transition Impact on Retirees** – The Council recommends that National Council discuss the COLA impact on proposed TRICARE fee increases with MOAA, Fleet Reserve, and that NAUS, CPOA and ROA be invited to the May National Council meeting.
- 2.2.2 **Development of SOP for Council Secretary** – An SOP outline will be developed by the June meeting and will be finalized at the September meeting.
- 2.2.3 **National Coast Guard Retiree Council Meeting** – The date is now set for 12 May to 14 May 2009. A reception for all regional council co-chairs will be held at the Virginia Suites (in Arlington/Rosslyn) the evening of 11 May. Council Co-Chairs Mike White and Bud Schneeweis will attend all events and meetings. All council members can and are **encouraged to attend, including the evening reception on 11 May.**
- 2.2.4 **Schedule 2009 Council Meetings** –
The Council will meet:
26 June, 2009
25 September, 2009
4 December, 2009
- 2.2.5 **Additional Items** – Christmas cards will again be sent to Metro area Retirees over age 75 during our December 4, 2009 meeting.

2.3 **AJOURNMENT**

Minutes prepared by Lula Carpenter
Submitted 7 April, 2009

CAPT Bud Schneeweis _____

SCPO Dennis M. (Mike) White _____

Co-Chairs, Capital Area Coast Guard Retiree Council

Approved April 9, 2009 _____
CAPT Jack Smith, COCGHSC