

3. WELCOME AND INTRODUCTIONS -

Review and Approval of Agenda – Council Chair CDR. Bruce Russell welcomed the attendees and introduced the guests.

4. ADMINISTRATIVE ITEMS –

4.1 Agenda - The Proposed Agenda and supporting material were distributed and CDR Bruce Russell invited attendees to suggest changes. No changes were suggested, and without objection, the Agenda was approved as submitted.

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4.1.1 Comments by the Headquarters Support Command - CAPT Jack Smith, Commanding Officer of the Headquarters Support Command, commented regarding the Commandant's Intent Action Orders (CIAO) stating that the initiative has been renamed and is now referred to as the Strategic Transformation Program. Today, September 28, 2007 was the first day of the Headquarter's reorganization leading eventually to the replacement of Atlantic and Pacific Area Commands by the Coast Guard Operations Command and Coast Guard Force Readiness Command under an Assistant Commandant for Operations and an Assistant Commandant for Readiness. Legislative action is currently pending to facilitate the use of authorized Vice Admiral billets for these Commands. It is envisioned that the Coast Guard world wide Operations Command will located in Portsmouth Virginia and the Readiness Command will be located on the west coast.. It is expected that CAPT Smith will provide progress reports on the Coast Guard's Strategic Transformation Program.

4.2 Review and Approval of the Minutes of the March 30, 2007 Council meeting - The minutes of the Council meeting were discussed and approved without change.

4.3 Review of Council Membership - CAPT Glass distributed the Council roster (*Attachment I*) which lists 15 current members and noted that the maximum number of members previously agreed to by the Council is 20 members.

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4.3.1 Recruiting of Additional Council Members - Discussion regarding the recruiting of additional Council members. Prospective additional members include: CAPT Darnel Hendrickson, Mrs. Lula Carpenter, and Mrs. Susan Baicar. CAPT Hendrickson and Mrs Baicar were present at the meeting and expressed an interest in becoming Council members. It is expected that they will be enrolled as Council members at the next Council meeting, on 7 December . Mrs. Carpenter was unable to attend the meeting but has expressed an interest in becoming a Council member. She will be invited to attend the 7 December meeting and will be enrolled as a Council member at the following meeting on March 28, 2008.

4.4 Schedule for Future Meetings - The schedule for future Council meetings was reviewed and agreement was reached on the following schedule –

Friday 7 December 2007

Friday 28 March, 2008

Friday 27 June, 2008

Friday 26 September, 2008

5. COUNCIL PROGRAM

5.1 OLD BUSINESS

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5.1.1 Recruiting of Additional Council Members – As previously mentioned, the Council agreed to recommend CAPT Darnel Hendrickson, and Mrs. Susan Baicar for membership on the Council and to

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invite Mrs. Lula Carpenter to attend the 7 December Council meeting to meet other Council members before being recommended for Council membership. The enrollment of these three new members will increase the Council membership to 18. As previously agreed, recruitment of additional Council members will continue to be an item of business at future Council meetings, until the Council is satisfied that its membership objectives are met.

5.1.1.1 Retiree Council Affiliates - The Capital Area Coast Guard Retiree Council has compiled an Excel data file listing Coast Guard military retirees and annuitants living in the Washington DC area, who wish to be affiliated with the Retiree Council, and to be on the Council's E-mail distribution list for notices regarding activities, events and issues of interest to retirees. The information for this data file was abstracted from Headquarters Publication HSCNOTE 1720 which lists Coast Guard active duty and retired personnel living in the Washington DC area. HSCNOTE 1720 is currently being updated, and when available, will be used to update the list of retiree council affiliates.

5.1.1.2 Listing of Coast Guard Civilian Retirees - CAPT Norman Lemley commented on possible Retiree Council involvement in listing retired civilian Coast Guard employees. He noted that the issuance of I.D. cards for retired civilian Coast Guard employees had been discussed at the National Retiree Council meeting. CAPT Schneeweis commented that the issuance of I.D. cards for civilian employees of other Military Services was being considered because many of these employees were entitled to use military facilities and benefits and needed I.D. cards to exercise these privileges. CAPT Lemley suggested that he and Mrs Susan Baicar investigate this issue and report on it at the next Retiree Council meeting.

5.1.2 Update on the Capital Area Coast Guard Retiree Council WEB Site: CDR Russell reported that the WEB site is now fully operational. The WEB site address is: <http://www.uscg.mil/ccs/carc>. Council members are encouraged to explore the contents of the WEB site and to make any suggestions for changes to CAPT Warakomsky. CAPT Glass volunteered to issue a notice to retirees in the Washington DC area regarding the availability of the WEB site and to invite comments. Comments and suggestions for changes to the WEB site may be sent to CAPT Warakomsky by E-mail at <bpwarakom@cox.net>. CAPT Glass volunteered to issue Retiree Council Google Group notices to announce changes in the WEB site to retirees in the Washington DC area.

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5.1.3 2007 Holiday Party - CAPT Glass reported that there was a good response from retirees expressing their intention to attend the 1 December 2007 Holiday Party. Positive responses were received from 53 retirees (representing 98 attendees). Starting on 1 November and before Friday 23 November, 2007, Prospective Attendees are expected to confirm party reservations by forwarding a check payable to "Coast Guard Retiree Fund" covering payment for the party addressed to:

CAPT Paul Peak, USCG (Ret)
Vinson Hall, Apt. 306
McLean, VA 22101-4807

Currently, it is intended that the invitation for additional Coast Guard retirees to participate in the 2007 Holiday Party will remain open until 23 November 2007.

5.1.4 Discussion Groups – CDR Russell withdrew the proposal to establish internet discussion groups.

5.1.5 Report on Survivor and Family Benefits and Entitlements Information: CDR Russell reviewed the objectives of this proposal: to develop an objectives statement and outline of issues, concerns and sources, etc. to provide a benefits' guide for family and caregivers. Capt Schneeweis is working with CDR Russell.

5.1.6 Help Desk- Several Help desk watch standers brought up concerns about the Help desk reporting form and the FAQs. CDR Russell agreed to discuss these concerns with Capt. Warakomsky.

5.2 NEW BUSINESS

5.2.1 MEMBERSHIP OUTREACH –At the invitation of CDR. Russell, Norm Paulhus provided an overview of his "Coast Guard Forwards (CGF)" e-mail news service. Some 800-850 people receive the items daily: they include active duty members of USCG and their families, as well as reservists, auxiliaries, retirees, and others with an interest in the Coast Guard. Active duty recipients range in rank from enlisted to three-star Admirals.

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All recipients have asked to get the items, which are provided to them as background information like other press clips. They are not sent to the general public to avoid copyright issues. Mr. Paulhus does not actively solicit new recipients, but adds anyone with an interest in USCG who requests to be added. The items focus on Coast Guard news as seen by the media and sources outside of the Coast Guard.

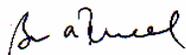
The items include news on legislative and policy initiatives affecting USCG, organizational changes, key speeches and testimony by USCG and DHS management, operations, a limited amount of message traffic (senior promotions, assignments, etc.), articles summarizing analyses and thinkpieces, and news about former USCG members (new jobs, promotions, passings, etc.) The information is gathered from many sources. On-line searches provide much of the material. However, many Coast Guard members volunteer items that deal with their unit's activities, or that they found particularly interesting or informative.

The CGF's are just one of a variety of sources for information on USCG and its activities, and a number of these were discussed, particularly how they might help keep the retiree community "plugged in" to changes that might affect them.

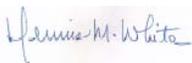
Attachment 2 is an outline of Mr. Paulhus' presentation.

6. Adjournment - **The meeting adjourned at 1145, Friday 28 September, 2007.**

Minutes prepared by CAPT Charles Glass, Council Secretary
Submitted: 8 November, 2007



CDR Bruce Russell _____



SCPO Dennis M. (Mike) White _____
Co-Chairs, Capital Area Coast Guard Retiree Council

Approved : 9 November, 2007
CAPT Jack Smith, COCGHSC

ATTACHMENT 1

CAPITAL AREA COAST GUARD RETIREE COUNCIL MEMBERS

Updated: September 24, 2007

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ATTACHMENT 1 (CONTINUED)

MEMBERSHIP PENDING

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Outline of presentation by Mr. Norman Paulus to the Capital Area Coast Guard Retiree Council on 28 September 2007

Coast Guard Forwards (CGF's)

Purpose –

Keeps lines open with USCG friends
Provide information on developments

Evolution of CGF's -

Phase 1 – Pre-1988: Postcards to active and afloat friends
Phase 2 - 1988 – 1996 : 30 page hard copy mailed news clipping summaries

CGF Target Audience/Recipients

Active Duty USCG Members
USCG Reservists
USCG Auxiliarists

CGF Contents / Information Provided

News on Legislative/Policy initiatives/ Organization Changes
News on USCG Operations (SAR, Drug Interdictions
Jey Speeches/Testimony by USCG Management
Medio Op-Ed Pieces on USCG
News Impacting on USCG of DHS its Member Agencies

CGF Information Sources

Google news searches
Searches of other key newspaper sites (e.g. Elizabeth City, Key West papers)

CGF Message Characteristics

8 – 12 per workday
Not for public (press clips for background use ONLY)
All nongovernment items disclaimed

CGF Mailing List

800 – 850 people on list: 150 or so retired
Active duty recipients range from enlisted to three star

Some other Externally-Accessible Maritime/USCG Information Sources

Fred's Place "Scuttlebutt Morning News" (Editor Barbara Chiles, <http://www.fredsplace.org/news>)
Haight's Maritime Items (Dennis Bryant with Holland and Knight dennis.bryant@hklaw.com)
Maritime Today

Reaching Retired Military

Evening Colors, The Retiree Newsletter <http://www.uscg.mil/hq/psc/eveningcolors>
Fred's Okace <http://www.fredsplace.org>
USCG Academy Alumni Association <http://www.cgaalumni.org>

Reaching Retired Civilian Employees

Office of Personnel Management –OPM- Retirement Services <http://www.opm.gov/retire>
American Association of Retired Persons –AARP- <http://aarp.org>

Possible Outreach Channels

Community Bulletin Boards
Marine Supply Stores