

E-Mail ALSPO G/11

Subj: FY 2012 SPECIAL DUTY ASSIGNMENT PAY CODES

- Ref: (a) [COMDT COGARD WASHINGTON DC 021249Z SEP 10/ALCOAST 412, CG12, COMDTNOTE 1430](#)
(b) [Servicing Personnel Office Manual, PPCINST M5231.3, Part 2, Pay Entitlements, Chapter 11, Special & Incentive Pays, Section O, Special Duty Assignment Pay](#)
(c) [E-Mail ALSPO J/10; FY2011 Special Duty Assignment Pay Codes](#)

Introduction This E-mail ALSPO publishes codes and procedures for FY 2012 Special Duty Assignment Pay (SDAP).

SDAP level changes (No SPO action required) Per reference (a), the following SDAP level changes are effective 1 October 2011. PPC will effect the level changes in JUMPS for personnel who are entitled to SDAP in these billets. The level changes will be reflected in the members' mid-month October 2011 pay (14 October 2011).

Billet	DA Earn Code	FY 11 SD Level	FY 12 SD Level
DSF Deployable Team Leader	DOGDTL	SD2	SD1
Heavy Weather Coxswain	COXHWC	SD2	SD1
Honor Guard Petty Officer	HONOR	SD2	SD1
White House Comms Agency	WHOCMM	SD2	SD3

SDAP level changes (SPO action required) Due to changes of unit designations within the CMC SDAP levels, SPOs must stop SDAP for the following Command Chiefs (CMC) effective 30 September 2011.

CMC Billet	DA Earn Code	FY 11 SD Level	FY 12 SD Level
CGRC	CMCLV2	SD1	SD2
CPO Academy (School Chief)	CMCLV2	SD1	SD2
DOG	CMCLV2	SD3	SD2
SELC (Senior Enlisted Leadership Course School Chief)	CMCLV2	SD1	SD2
USCGA	CMCLV3	SD2	SD3
FORCECOM	CMCLV3	SD4	SD3

SPOs must restart SDAP, effective 1 October 2011, for CMCs listed above at the authorized SDAP level in accordance with reference (a).

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New SDAP authorizations The following codes are assigned for new FY 12 SDAP authorizations. SPOs may start SDAP, with effective dates of 1 October 2011 or later, for personnel in these billets who meet the eligibility criteria described in reference (a).

Billet	Object Code	DA Code	JUMPS Code	FY 12 Pay level
Aviation Precision Marksman	1195E	APMARK	2L1	SD1
Tactical Delivery Coxswain	1195F	COXTAC	2M1	SD1
Honor Guard NONRATES	1175H	HONON	2N1	SD1
President E.O.C.	1195G	PREEOC	2O3	SD3
CMC Base	1175A	CMCLV1	1B1	SD1
CMC MFPU	1175A	CMCLV1	1B1	SD1
CMC PATFORSWA	1175A	CMCLV1	1B1	SD1

SDAP Codes The following codes are valid for FY 2012 SDAP transactions.

Billet/Title	Level	Object Code	JUMPS Code	DA Earnings Type Code	Note
Academy Company Chief	SD1	1175W	2F1	OCSCHF	
Aviation Precision Marksman	SD1	1195E	2L1	APMARK	New for FY12
Cape May Recruit Battalion Commander	SD3	11754	1V3	RECBAT	
Cape May Recruit Company Commander	SD5	11754	1V5	REC-CC	
Cape May Recruit Section Commander	SD4	11754	1V4	RECSEC	
CGIS Special Agent	SD2	11753	1U2	SPECAG	
CGRC Recruiter	SD2	11751	1R2	RECPRO	
CMC (Level 1) <ul style="list-style-type: none"> • Sector • Base • ALC • SFLC • MFPU • PATFORSWA • RFMC • SILC 	SD1	1175A	1B1	CMCLV1	Added: Base, MFPU, and PATFORSWA Removed: CGRC, CPO Academy, and SELC
CMC (Level 2) <ul style="list-style-type: none"> • CPO Academy (School Chief) • DOG • SELC (School Chief) • TRACEN 	SD2	1175A	1B2	CMCLV2	Added: CGRC, CPO Academy (Scl Chf), DOG, SELC (Scl Chf). Removed: USCGA

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SDAP Codes (continued)

Billet/Title	Level	Object Code	JUMPS Code	DA Earnings Type Code	Note
CMC (Level 3) • Districts • PSC Arlington • JIATF • C4IT • USCGA • FORCECOM	SD3	1175A	1B3	CMCLV3	Added: USCGA and FORCECOM Removed: DOG
CMC (Level 4) • DCMS • DCO • LANTAREA • PACAREA	SD4	1175A	1B4	CMCLV4	Added: LANTAREA and PACAREA Removed: FORCECOM
CMC (MCPOCG Level 5)	SD5	1175A	1B5	CMC-MC	
CMC (MCPOCGRF Level 5)	SD5	1175A	1B5	CMCRES	
D17 ATON	SD1	1157B	2C1	D17	
Deployable Specialized Forces (DSF) Aerial Gunner	SD1	1195D	2K1	DSFAGN	
DSF Advanced Interdiction Boarding Officer	SD1	1175D	1D1	DOGBO	
DSF Canine Officer	SD1	1175N	SD1	CANINE	
DSF Deployable Team Leader	SD1	1175D	1D1	DOGDTL	Rate change
Equal Opportunity Advisor	SD1	1195A	2H1	EQOADV	
First Class Diver	SD1	1175Y	2G1	FCLDIV	
Heavy Weather Coxswain	SD1	1175R	1W1	COXHWC	Rate change
Helicopter Rescue Swimmer	SD3	11758	1Y3	HELORS	
HITRON Aerial Gunner	SD2	1175E	1H2	HIRON	
Honor Guard NONRATES	SD1	1175H	2N1	HONON	New for FY12
Honor Guard Petty Officer	SD1	1175H	1J1	HONOR	Rate change
Independent Duty Food Services Officer (FSO)	SD2	1175U	2D2	IDFSO	
International Training Division - Team Leader	SD1	1175I	1K1	ITDLDR	
International Training Division - Team Member	SD1	1175I	1M1	ITDMBR	
Middle East Training Team Leader	SD1	1195C	2J1	METTLR	
Middle East Training Team Member	SD1	1195C	2J1	METTMR	
NCV Pursuit Coxswain (Cutter)	SD2	1175V	2E2	COXCUT	
NCV Pursuit Coxswain (Station)	SD2	1175T	2A2	COXNCV	
NCV Pursuit Crewmember (Cutter)	SD1	1175V	2E1	NCVCUT	
NCV Pursuit Crewmember (Station)	SD1	1175T	2A1	NCVPST	
NSF Response Member	SD1	11757	1X1	NSF-RM	
NSF Response Supervisor	SD3	11757	1X3	NSF-RS	
NSF Response Technician	SD2	11757	1X2	NSF-RT	
OIC Afloat	SD5	11750	1S5	OICAFI	
OIC Ashore	SD5	11752	1T5	OICASH	
President E.O.C.	SD3	1195G	2O3	PREEOC	New for FY12

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SDAP Codes (continued)

Billet/Title	Level	Object Code	JUMPS Code	DA Earnings Type Code	Note
Special Mission Training Center High Risk Training Instructor	SD1	1175X	2B1	SMTCRI	
Surfman	SD4	11759	1A4	SURFCT	
Tactical Delivery Coxswain	SD1	1195F	2M1	COXTAC	New for FY12
USDAO Defense Attaché Staff	SD3	1175G	1F3	DETACH	
White House Comms Agency	SD3	1195B	2I3	WHOCMM	Rate Change

Direct-Access data entry

Transactions to stop and start SDAP are entered through Direct-Access. Procedures are available in reference (b).

- SDAP Starts/Stops for active duty members and reserve members performing active duty are recorded on the Employee Entitlements page ([Compensate Employees](#) > [Maintain Entitlements](#) > [Use](#) > **Employee Entitlements**).
- SDAP for reserve IDT/RMP is recorded by entering the applicable Earnings Type Code in the SDAP field on the Schedule Drills page ([Develop Workforce](#) > [Administer Training \(GBL\)](#) > [Use](#) > **Schedule Drills**). Drills for members entitled to SDAP must be approved individually; they cannot be approved using the Schedule Multiple Drills page.

Note: SDAP automatically stops the day prior to PCS departure and the day of separation. There is no need for SPOs to submit manual SDAP stops for these events.

Directives affected

Reference (c) is cancelled effective 30 September 2011. SDAP Codes announced in reference (c) remain in effect for SDAP transactions if the effective date is prior to 1 October 2011.

The contents of this E-Mail ALSPO message will be incorporated into the applicable sections of reference (b). This E-Mail ALSPO message provides interim guidance which shall expire on 30 September 2012 unless it is incorporated into an appropriate PPC publication, reissued, or cancelled.

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Questions

Questions regarding the content of this E-Mail ALSPO message may be directed to PPC Customer Care at:



(866) 772-8724/(785) 339-2200



<http://www.uscg.mil/ppc/ccb/> (Online Trouble Ticket/Inquiry Form)



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Released by

Internet release authorized.

/s/

J. D. PHILLIPS, CAPT, USCG
Commanding Officer
