



1401

DEC 12 2008

## MEMORANDUM

From: B. E. Viekman, CAPT  
CG PC-c

*Mr. B. E. Viekman*

To: S. E. Day, RDML  
Board President

Subj: PRECEPT CONVENING A SELECTION PANEL TO RECOMMEND ASSIGNMENT TO ATTEND THE SENIOR RESERVE COMPONENT OFFICERS COURSE (SRCOC), JOINT FORCES RESERVE ORIENTATION COURSE (JFROC), AND CY09 RESERVE WAR AND STAFF COLLEGE COURSES

Ref: (a) COMCOGARD PERSCOM Arlington VA 041946Z NOV 08/ALCGRSV 047/08  
(b) COMCOGARD PERSCOM Arlington VA 041956Z NOV 08/ALCGRSV 048/08  
(c) COMCOGARD PERSCOM Arlington VA 032037Z NOV 08/ALCGRSV 046/08  
(d) Personnel Manual, COMDTINST M1000.6A

1. In accordance with references (a) through (c), a Selection Panel is appointed consisting of yourself as President and the following additional members:

CAPT Scott B. Beeson, USCGR – Member  
CAPT Douglas A. Ash, USCGR – Member  
CAPT Robert H. Carmack, USCGR – Member

LTJG Yanira Tirado, USCGR – Non-voting member/Recorder

2. The Panel shall convene at 0830, 15 December 2008, in Suite 501, Coast Guard Personnel Command, or as soon thereafter as practicable, for the purpose of recommending:

- a. One officer from the pool of applicants for selection to the FY09 Senior Reserve Component Officers Course (SRCOC). There is one quota, filled by an officer in pay grade O-6 or above. The Panel shall recommend one primary selectee and one or more alternate selectees based on the eligibility criteria and prerequisites identified in reference (a).
- b. Three officers from the pool of applicants for selection to the FY09 Joint Forces Reserve Orientation Course (JFROC). There are three quotas, filled by an officer in pay grade O-6 or above. The Panel shall recommend three primary selectees and one or more alternate selectees based on the eligibility criteria and prerequisites identified in reference (b).

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- c. The number of quotas and class convening dates for the Supplemental CY09 Reserve War and Staff College Panel announced in reference (c) has changed. The Panel shall recommend:
- (1) Thirteen primary selectees and one or more alternate selectees for the April 2009 Reserve Components National Security Course (RCNSC) based on the eligibility criteria and prerequisites identified in reference (c).
  - (2) Fourteen primary selectees and one or more alternate selectees for the July 2009 Reserve Components National Security Course (RCNSC) based on the eligibility criteria and prerequisites identified in reference (c).
3. The Panel will put emphasis on the performance and experience of the member and the needs of the Coast Guard.
4. For the SRCOC and JFROC course quotas, select only those highly qualified officers, who, in the Panel's opinion, offer the greatest potential for executive level service in the Coast Guard. Panel members should be aware that they are selecting officers for unique, broadening educational programs designed to prepare high performing officers for the Coast Guard's top executive leadership roles. Enclosure (2) provides the Commandant's expectations for service at this level.
5. For the Reserve War and Staff College RCNSC quotas, the Panel shall refer to the provisions of Section 14.A. of reference (d) and the Commandant's Guidance to PY09 Officer Selection Boards and Panels, enclosed, in the development of evaluation criteria for determining the officers recommended for selection. Panel members should be aware that they are selecting Reserve officers to attend courses of study designed to prepare them for expanded leadership roles in the Coast Guard Reserve. These courses include significant interaction with defense and public policy leaders, and the officers selected must be capable of successfully completing an intellectually rigorous short term course of study, and representing the Coast Guard well in a demanding joint service environment.
6. You should emphasize to the members of the Panel the importance of the obligation to confine themselves to facts of record and not predicate judgments on rumor or hearsay.
7. Officers serving in specialties, carrying out operational responsibilities, working in administrative areas or assigned elsewhere all perform a function vital to the Coast Guard. Every job in the Coast Guard is important. Therefore, the Panel is to consider the officer's performance in the job, not only the job performed.

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8. At the end of your deliberations, the Panel must be able to say that the officers recommended are, in the opinion of a majority of the Panel members, the most suitable applicants to attend the courses. If the Panel identifies alternate selectees, they must be listed in order of preference determined by the Panel. You should emphasize to the members of the Panel the importance of the obligation they have assumed by serving on this Selection Panel. Each member is obligated to evaluate the fitness of all eligible officers without prejudice or partiality.

9. The Panel shall submit a report in writing signed by all members of the Panel to Commander, Coast Guard Personnel Command. The Panel shall be sworn, and except for the report of this Panel, the proceedings of the Panel shall not be disclosed to any person not a member of the Panel. You will direct the members of the Panel that their recommendations shall be kept confidential until the report has been approved, and the names of the officers selected are released to the service at large.

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Enclosures: (1) Brief Descriptions of Each Program  
(2) Commandant's Guidance to PY09 Officer Selection Boards and Panels