

ADDENDA B – SUPPLIES OR SERVICES AND PRICES/COSTS

B. General Information

B.1 Contract Title: Joint Depot Level Maintenance (JDLM) and Associated Services on United States Air Force (USAF) H60 Aircraft, United States Coast Guard, Aviation Logistics Center, Elizabeth City, NC

B.2 Type of Contract: Non-Commercial Requirements Contract with Firm Fixed Price Orders.

B.3 Set-Aside: Total Small Business.

B.4 NAICS: 488190 – Other Support Activities for Air Transportation. See attached Addenda K - Representations, Certifications and Other Statements Of Offerors

B.5 Wage Determinations: All non-professional positions are subject to the McNamara-O'Hara Service Contract Act (SCA). Department of Labor (DOL) wage determinations are locality-specific and can be located at www.wdol.gov. The applicable DOL wage determination for the base period is #05-2543 (rev 11) dated 04/23/2010 for the Aviation Logistics Center in Elizabeth City, NC. The Government will not provide price adjustments for wage-related increases. The Contractor warrants by submission of its offer that all wage-related costs for the entire contract period are included.

B.6 Unit Prices: Unit prices shall be firm fixed price and shall include all costs for performance of work in accordance with all contract requirements, including but not limited to fully-burdened labor, payroll and other taxes, fringes, licenses and permits, insurance, workforce productivity, non-airframe specific tools and equipment, coordination, transportation, field overhead, general and administrative overhead, and profit. Only those items specifically identified as Government-Furnished Property and Materials are not included.

B.7 Contract Term/Period of Performance: The contract contains provision for a one-year base period and four one-year option periods, to be exercised at the discretion of the Contracting Officer.

B.8 Historical Data in Attachment J-1 is provided for estimating purposes only. The Government considers this data to be accurate but does not guarantee its accuracy. This data is based on information derived from a Labor Hour contracting vehicle, not a Firm Fixed Price contract.

B.9 Evaluation of Proposals and Other Related Information: See attached Addenda L - Instructions, Conditions, and Notices and Addenda M - Source Selection Procedures and Criteria.

B.10 All Contractors must be United States citizens or permanent residents.

B.11 REQUEST FOR PROPOSALS (RFP) INFORMATION/CLARIFICATION QUESTIONS:

Contractors are responsible for obtaining the solicitation and any attachments from the Government point of entry (GPE) at www.fbo.gov. Contractors are required to review the entire solicitation package before submitting questions. Submit all questions on one document, either by electronic mail to ginger.g.woodington@uscg.mil or by facsimile to (252) 335-6840 at least 10 calendar days before proposals are due. Access to documents identified in the solicitation will be made available upon request to qualified vendors. All requests shall be made by electronic mail to ginger.g.woodington@uscg.mil.

ADDENDA B – SUPPLIES OR SERVICES AND PRICES/COSTS

SCHEDULE OF REQUIREMENTS WORK

Base Period – Contract Start Date through the Following One-Year Period

CLIN	DESCRIPTION OF WORK	EST QTY	UNIT	UNIT PRICE	TOTAL
0001	Joint Depot Level Maintenance	4	Ea	\$ _____	\$ _____
0002	Standard Over and Above Maintenance	4	Ea	\$ _____	\$ _____
0003	308 Frame Replacements	4	Ea	\$ _____	\$ _____
0004	600-Hour Phase Maintenance	4	Ea	\$ _____	\$ _____
0005	600-Hour Phase Maintenance During JDLM	4	Ea	\$ _____	\$ _____
0006	48 Month Refurbishment	4	Ea	\$ _____	\$ _____
0007	TCTO 822 Structural Upgrade	4	Ea	\$ _____	\$ _____
0008	TCTO 898 Cabin Upgrade	4	Ea	\$ _____	\$ _____
0009	TCTO 1H-60-952 RWR/Avionics Fan Modification	4	Ea	\$ _____	\$ _____
0010	TCTO 1H-60-935 Caution/Advisory Panel Master Warning Panels and Windshield Wiper System	4	Ea	\$ _____	\$ _____
0011	TCTO 923 Installation of Improved Durability Gearbox with Rotor Brake	4	Ea	\$ _____	\$ _____
0012	TCTO 1H-60-(H)G-2-6 Repair H-Bar and FRIES Bar	4	Ea	\$ _____	\$ _____
0013	TCTO 1H-60-(H)G-2-6 Repair Rescue Hoist	4	Ea	\$ _____	\$ _____
0014	TCTO 1H-60-(H)G-2-4 Repair Auxiliary Fuel Tanks and Harness	4	Ea	\$ _____	\$ _____
0015	Non-Standard Over and Above Work				
	Aircraft Mechanic I	2500	Hr	\$ _____	\$ _____
	Aircraft Mechanic Helper	2500	Hr	\$ _____	\$ _____
	Engineering Technician IV	250	Hr	\$ _____	\$ _____
	Engineering Technician V	250	Hr	\$ _____	\$ _____
	Production Control Clerk	250	Hr	\$ _____	\$ _____
	Supply Technician	250	Hr	\$ _____	\$ _____
	Material Coordinator	250	Hr	\$ _____	\$ _____
	Material Handling Laborer	250	Hr	\$ _____	\$ _____
	Forklift Operator	250	Hr	\$ _____	\$ _____
0016	Reserved	To	Be	Determined	
0017	Reserved	To	Be	Determined	
Total Estimated Price for Base Period					\$ _____

ADDENDA B – SUPPLIES OR SERVICES AND PRICES/COSTS

SCHEDULE OF REQUIREMENTS WORK

Option Period One – Twelve (12) Months Immediately Following the Base Period

CLIN	DESCRIPTION OF WORK	EST QTY	UNIT	UNIT PRICE	TOTAL
1001	Joint Depot Level Maintenance	4	Ea	\$ _____	\$ _____
1002	Standard Over and Above Maintenance	4	Ea	\$ _____	\$ _____
1003	308 Frame Replacements	4	Ea	\$ _____	\$ _____
1004	600-Hour Phase Maintenance	4	Ea	\$ _____	\$ _____
1005	600-Hour Phase Maintenance	4	Ea	\$ _____	\$ _____
	During JDLM				
1006	48 Month Refurbishment	4	Ea	\$ _____	\$ _____
1007	TCTO 822 Structural Upgrade	4	Ea	\$ _____	\$ _____
1008	TCTO 898 Cabin Upgrade	4	Ea	\$ _____	\$ _____
1009	TCTO 1H-60-952 RWR/Avionics Fan Modification	4	Ea	\$ _____	\$ _____
1010	TCTO 1H-60-935 Caution/Advisory Panel Master Warning Panels and Windshield Wiper System	4	Ea	\$ _____	\$ _____
1011	TCTO 923 Installation of Improved Durability Gearbox with Rotor Brake	4	Ea	\$ _____	\$ _____
1012	TCTO 1H-60-(H)G-2-6 Repair H-Bar and FRIES Bar	4	Ea	\$ _____	\$ _____
1013	TCTO 1H-60-(H)G-2-6 Repair Rescue Hoist	4	Ea	\$ _____	\$ _____
1014	TCTO 1H-60-(H)G-2-4 Repair Auxiliary Fuel Tanks and Harness	4	Ea	\$ _____	\$ _____
1015	Non-Standard Over and Above Work				
	Aircraft Mechanic I	2500	Hr	\$ _____	\$ _____
	Aircraft Mechanic Helper	2500	Hr	\$ _____	\$ _____
	Engineering Technician IV	250	Hr	\$ _____	\$ _____
	Engineering Technician V	250	Hr	\$ _____	\$ _____
	Production Control Clerk	250	Hr	\$ _____	\$ _____
	Supply Technician	250	Hr	\$ _____	\$ _____
	Material Coordinator	250	Hr	\$ _____	\$ _____
	Material Handling Laborer	250	Hr	\$ _____	\$ _____
	Forklift Operator	250	Hr	\$ _____	\$ _____
1016	Reserved	To	Be	Determined	
1017	Reserved	To	Be	Determined	
Total Estimated Price for Option Period One					\$ _____

ADDENDA B – SUPPLIES OR SERVICES AND PRICES/COSTS

SCHEDULE OF REQUIREMENTS WORK

Option Period Two – Twelve (12) Months Immediately Following Option Period One					
CLIN	DESCRIPTION OF WORK	EST QTY	UNIT	UNIT PRICE	TOTAL
2001	Joint Depot Level Maintenance	4	Ea	\$ _____	\$ _____
2002	Standard Over and Above Maintenance	4	Ea	\$ _____	\$ _____
2003	308 Frame Replacements	4	Ea	\$ _____	\$ _____
2004	600-Hour Phase Maintenance	4	Ea	\$ _____	\$ _____
2005	600-Hour Phase Maintenance	4	Ea	\$ _____	\$ _____
	During JDLM				
2006	48 Month Refurbishment	4	Ea	\$ _____	\$ _____
2007	TCTO 822 Structural Upgrade	4	Ea	\$ _____	\$ _____
2008	TCTO 898 Cabin Upgrade	4	Ea	\$ _____	\$ _____
2009	TCTO 1H-60-952 RWR/Avionics Fan Modification	4	Ea	\$ _____	\$ _____
2010	TCTO 1H-60-935 Caution/Advisory Panel Master Warning Panels and Windshield Wiper System	4	Ea	\$ _____	\$ _____
2011	TCTO 923 Installation of Improved Durability Gearbox with Rotor Brake	4	Ea	\$ _____	\$ _____
2012	TCTO 1H-60-(H)G-2-6 Repair H-Bar and FRIES Bar	4	Ea	\$ _____	\$ _____
2013	TCTO 1H-60-(H)G-2-6 Repair Rescue Hoist	4	Ea	\$ _____	\$ _____
2014	TCTO 1H-60-(H)G-2-4 Repair Auxiliary Fuel Tanks and Harness	4	Ea	\$ _____	\$ _____
2015	Non-Standard Over and Above Work				
	Aircraft Mechanic I	2500	Hr	\$ _____	\$ _____
	Aircraft Mechanic Helper	2500	Hr	\$ _____	\$ _____
	Engineering Technician IV	250	Hr	\$ _____	\$ _____
	Engineering Technician V	250	Hr	\$ _____	\$ _____
	Production Control Clerk	250	Hr	\$ _____	\$ _____
	Supply Technician	250	Hr	\$ _____	\$ _____
	Material Coordinator	250	Hr	\$ _____	\$ _____
	Material Handling Laborer	250	Hr	\$ _____	\$ _____
	Forklift Operator	250	Hr	\$ _____	\$ _____
2016	Reserved	To	Be	Determined	
2017	Reserved	To	Be	Determined	
Total Estimated Price for Option Period Two					\$ _____

ADDENDA B – SUPPLIES OR SERVICES AND PRICES/COSTS

SCHEDULE OF REQUIREMENTS WORK

Option Period Three – Twelve (12) Months Immediately Following Option Period Two

CLIN	DESCRIPTION OF WORK	EST QTY	UNIT	UNIT PRICE	TOTAL
3001	Joint Depot Level Maintenance	4	Ea	\$ _____	\$ _____
3002	Standard Over and Above Maintenance	4	Ea	\$ _____	\$ _____
3003	308 Frame Replacements	4	Ea	\$ _____	\$ _____
3004	600-Hour Phase Maintenance	4	Ea	\$ _____	\$ _____
3005	600-Hour Phase Maintenance	4	Ea	\$ _____	\$ _____
	During JDLM				
3006	48 Month Refurbishment	4	Ea	\$ _____	\$ _____
3007	TCTO 822 Structural Upgrade	4	Ea	\$ _____	\$ _____
3008	TCTO 898 Cabin Upgrade	4	Ea	\$ _____	\$ _____
3009	TCTO 1H-60-952 RWR/Avionics Fan Modification	4	Ea	\$ _____	\$ _____
3010	TCTO 1H-60-935 Caution/Advisory Panel Master Warning Panels and Windshield Wiper System	4	Ea	\$ _____	\$ _____
3011	TCTO 923 Installation of Improved Durability Gearbox with Rotor Brake	4	Ea	\$ _____	\$ _____
3012	TCTO 1H-60-(H)G-2-6 Repair H-Bar and FRIES Bar	4	Ea	\$ _____	\$ _____
3013	TCTO 1H-60-(H)G-2-6 Repair Rescue Hoist	4	Ea	\$ _____	\$ _____
3014	TCTO 1H-60-(H)G-2-4 Repair Auxiliary Fuel Tanks and Harness	4	Ea	\$ _____	\$ _____
3015	Non-Standard Over and Above Work				
	Aircraft Mechanic I	2500	Hr	\$ _____	\$ _____
	Aircraft Mechanic Helper	2500	Hr	\$ _____	\$ _____
	Engineering Technician IV	250	Hr	\$ _____	\$ _____
	Engineering Technician V	250	Hr	\$ _____	\$ _____
	Production Control Clerk	250	Hr	\$ _____	\$ _____
	Supply Technician	250	Hr	\$ _____	\$ _____
	Material Coordinator	250	Hr	\$ _____	\$ _____
	Material Handling Laborer	250	Hr	\$ _____	\$ _____
	Forklift Operator	250	Hr	\$ _____	\$ _____
3016	Reserved	To	Be	Determined	
3017	Reserved	To	Be	Determined	
Total Estimated Price for Option Period Three					\$ _____

ADDENDA B – SUPPLIES OR SERVICES AND PRICES/COSTS
 SCHEDULE OF REQUIREMENTS WORK

Option Period Four – Twelve (12) Months Immediately Following Option Period Three

CLIN	DESCRIPTION OF WORK	EST QTY	UNIT	UNIT PRICE	TOTAL
4001	Joint Depot Level Maintenance	4	Ea	\$ _____	\$ _____
4002	Standard Over and Above Maintenance	4	Ea	\$ _____	\$ _____
4003	308 Frame Replacements	4	Ea	\$ _____	\$ _____
4004	600-Hour Phase Maintenance	4	Ea	\$ _____	\$ _____
4005	600-Hour Phase Maintenance	4	Ea	\$ _____	\$ _____
	During JDLM				
4006	48 Month Refurbishment	4	Ea	\$ _____	\$ _____
4007	TCTO 822 Structural Upgrade	4	Ea	\$ _____	\$ _____
4008	TCTO 898 Cabin Upgrade	4	Ea	\$ _____	\$ _____
4009	TCTO 1H-60-952 RWR/Avionics Fan Modification	4	Ea	\$ _____	\$ _____
4010	TCTO 1H-60-935 Caution/Advisory Panel Master Warning Panels and Windshield Wiper System	4	Ea	\$ _____	\$ _____
4011	TCTO 923 Installation of Improved Durability Gearbox with Rotor Brake	4	Ea	\$ _____	\$ _____
4012	TCTO 1H-60-(H)G-2-6 Repair H-Bar and FRIES Bar	4	Ea	\$ _____	\$ _____
4013	TCTO 1H-60-(H)G-2-6 Repair Rescue Hoist	4	Ea	\$ _____	\$ _____
4014	TCTO 1H-60-(H)G-2-4 Repair Auxiliary Fuel Tanks and Harness	4	Ea	\$ _____	\$ _____
4015	Non-Standard Over and Above Work				
	Aircraft Mechanic I	2500	Hr	\$ _____	\$ _____
	Aircraft Mechanic Helper	2500	Hr	\$ _____	\$ _____
	Engineering Technician IV	250	Hr	\$ _____	\$ _____
	Engineering Technician V	250	Hr	\$ _____	\$ _____
	Production Control Clerk	250	Hr	\$ _____	\$ _____
	Supply Technician	250	Hr	\$ _____	\$ _____
	Material Coordinator	250	Hr	\$ _____	\$ _____
	Material Handling Laborer	250	Hr	\$ _____	\$ _____
	Forklift Operator	250	Hr	\$ _____	\$ _____
4016	Reserved	To	Be	Determined	
4017	Reserved	To	Be	Determined	
Total Estimated Price for Option Period Four					\$ _____

ADDENDA C – DESCRIPTION/SPECIFICATION/STATEMENT OF WORK

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ADDENDA C – DESCRIPTION/SPECIFICATION/STATEMENT OF WORK

C.1 GENERAL INTENTION

The United States Coast Guard (USCG) Aviation Logistics Center (ALC) intends to award a non-commercial indefinite delivery requirements contract for the Joint Depot Level Maintenance (JDLM) and associated services on United States Air Force (USAF) H60 aircraft at the ALC and in accordance with established Government manuals, drawings, directives, and instructions, most current editions. Work space, airframe-specific equipment and tools, technical data, parts and materials are to be Government-provided. However, no office space, non-airframe specific equipment and tools, or supplies will be provided. Work will be ordered by the Contracting Officer on an as-required basis. There are typically four (4) aircraft serviced at the ALC annually.

This requirements contract applies only to USAF H60 aircraft serviced at the USCG ALC. It does not include all USAF H60 aircraft; nor does it include Department of Homeland Security (DHS) aircraft assets. However, this requirement may be scalable. DHS aircraft assets may be added by modification at the discretion of the Contracting Officer. Any such additions will be negotiated in accordance with FAR 52. 243-1 Changes – Fixed Price (Aug 1987) and incorporated into the contract by firm fixed price line item(s).

C.2 DESCRIPTION OF WORK

JDLM and associated services shall include on-site maintenance, technical, and engineering support in the overhaul, repair, modification and servicing of USAF H60 aircraft at the ALC. All work shall be performed in accordance with the documents identified in Attachment J-C2.

Depot Level Maintenance (DLM) of the USAF H60 aircraft is an airframe on condition maintenance event that consists of disassembly of the aircraft to the maximum extent practical, with further disassembly as required, to conduct a nose-to-tail inspection of the entire airframe for condition, security, and corrosion with identification of all discrepancies and correction of all corrosion, major and critical structural defects, and safety-of-flight discrepancies.

DLM is based on the structural repair and modification of the aircraft but also includes the induction, disassembly, inspection, repair, reassembly, ground runs, and functional testing necessary to facilitate maintenance requirements. This includes, but is not limited to, inherent support functions that pertain to the research of technical requirements, refinement of local DLM procedures, technical writing, supply support, and data entry. Cleaning, inspection, and minor rework of components are anticipated.

DLM does not include any Organizational or Intermediate (O/I) level maintenance except in cases where the O/I level discrepancy could adversely affect aircraft safety of flight or as over-and-above (O&A) work on a case-by-case basis as approved by the Air Force.

a. COORDINATION OF PARTS AND MATERIALS

The Contractor shall coordinate with USAF representatives to assure all necessary parts and materials are onsite at the ALC in sufficient time for use in performance of all required work. The Contractor shall order, receive, store, transport, and assure availability of all parts and

materials. Parts and materials shall be received and stored by the Contractor onsite at the ALC. A Government-furnished vehicle will be provided for use by the Contractor onsite at the ALC only and only for movement of parts and materials to and from storage and the site of work.

b. COMMENCEMENT, EXECUTION, AND COMPLETION OF WORK

All work shall be ordered through issuance of firm fixed price line items identified on a task order or task order modification. The Contractor shall be onsite at the ALC with appropriate personnel to commence work no later than 15 calendar days from date of issuance of the task order. All work shall be coordinated and executed diligently in the most effective and efficient manner and in accordance with all applicable processes and procedures, maintenance manuals, and publications.

c. JOINT DEPOT LEVEL MAINTENANCE AND ASSOCIATED SERVICES

JDLM and Standard Over and Above (O&A) Maintenance will be ordered concurrently and shall be worked to completion within 120 calendar days from start, which shall be within 15 calendar days of issuance. All other associated services will be ordered following induction on an as-needed basis. Each additional item ordered will extend the task order completion date by the number of calendar days identified with those items below. No work is ordered unless authorized by the Contracting Officer.

(1) JOINT DEPOT LEVEL MAINTENANCE (JDLM) - JDLM is an airframe On-Condition Maintenance (OCM) program that accomplishes depot-level rework of the USAF H60 airframe structure, and repairs defects that are likely to impair proper operation of the aircraft during its operational life. Components including but limited to engines, drive-train elements, and avionics shall be removed by the Contractor to the extent required to conduct a detailed airframe inspection and make any necessary repairs. These components will not normally be the subject of any depot-level maintenance effort. However, maintenance actions such as component level rework or test, modifications, or special inspections may be required on an over-and-above basis with prior Coast Guard approval. All work shall be performed in accordance with the JDLM Workbook, which identified the tasks to be performed and processes to be utilized. All work shall be performed concurrently with Standard Over and Above Maintenance and shall be completed within 120 calendar days from start.

(2) STANDARD OVER AND ABOVE (O&A) MAINTENANCE – This work includes a standard list of maintenance and repair tasks not identified as JDLM but performed with every JDLM. The Government will identify the tasks to be performed on each aircraft from the USAF standard O&A list, which must be approved by the USAF prior to performance. Performance of the entire list of tasks shall not exceed 450 labor hours total. The Contractor shall notify the COTR when 75% of the labor hours have been expended. If the total hours to complete all work is anticipated to exceed 450 labor hours, the Contractor shall identify the work to be completed within the 450 hours and shall provide a proposal within two (2) workdays for the work expected to exceed the 450 labor hours. Following acceptance by the Government, or negotiation if needed, the portion of the work exceeding the 450 labor hours will be ordered as non-standard O&A maintenance by issuance of a firm fixed price modification to the task order. All standard O&A work shall be performed concurrently with JDLM and shall be completed within 120 calendar days from start.

(3) 308 FRAME REPLACEMENTS – The Contractor shall remove the existing frame 308 and replace it with a new frame station 308 due to cracks, corrosion, or any defect that may impact the frames structural integrity. Issuance of this line item will extend the task order completion date by 56 calendar days.

(4) 600 HOUR PHASE MAINTENANCE – The Contractor shall provide standard maintenance checks that are required approximately every 600 flight hours. Issuance of this line item will extend the task order completion date by 41 calendar days.

(5) 600 HOUR PHASE MAINTENANCE PERFORMED DURING DLM - Same requirements as listed above except services are performed while the aircraft is undergoing depot level maintenance. Issuance of this line item will extend the task order completion date by 7 calendar days.

(6) 48 MONTH REFURBISHMENT – The Contractor shall repair and renovate aircraft interior furnishings in keeping with acceptable standards of appearance and comfort that is consistent with the mission of the aircraft. This shall include the replacement of deteriorated, worn, or otherwise damaged furnishings in like kind. Issuance of this line item will extend the task order completion date by 9 calendar days.

(7) TCTO 822: STRUCTURAL UPGRADE – The Contractor shall remove existing and install three new structural integrity modifications to the airframe, one each at the Tail Rotor Gearbox Support Fitting, the Fuselage Side Skin Beaded Panel, and the B.L 34.5 beam. Issuance of this line item will extend the task order completion date by 17 calendar days.

(8) TCTO 898: CABIN UPGRADE – The Contractor shall install a structural modification to the airframe in order to prevent cracking in the upper cabin roof. Issuance of this line item will extend the task order completion date by 10 calendar days.

(9) TCTO 1H-60-952: RWR/AVIONICS FAN MODIFICATION – The Contractor shall install and integrate the Radar Warning (RWR) fan with the AN/APR-39B (v) 2 Radar Signal Detecting set and replace the avionics fan in the tail section. Issuance of this line item will extend the task order completion date by 3 calendar days.

(10) TCTO 1H-60-935: CAUTION/ADVISORY PANEL MASTER WARNING PANELS AND WINDSHIELD WIPER SYSTEM – The Contractor shall incorporate new caution advisory capsules and connections, and reconfigure wiring to the Windshield Wiper System due to the new connectors. Issuance of this line item will extend the task order completion date by 3 calendar days.

(11) TCTO 923: INSTALLATION OF IMPROVED DURABILITY GEARBOX WITH ROTOR BRAKE – The Contractor shall install the rotor brake system on the Improved Durability Gearbox. Issuance of this line item will extend the task order completion date by 19 calendar days.

(12) TCTO 1H-60-(H)G-2-6: REPAIR OF H-BAR AND FRIES BAR – The Contractor shall remove, inspect, repair, and reinstall H-Bar and FRIES Bar and test for proper operation. All damage, corrosion and broken welds on the H-Bar or FRIES Bar shall be repaired. The extension arms, pip pins, and quick releases shall all be checked for proper operation; hardware for security and mounting bolt for presence of undamaged slippage marks; cables for fraying;

assembly for adequate lubrication. The Contractor shall assure all items are operating properly. Issuance of this line item will extend the task order completion date by 1 calendar day.

(13) TCTO 1H-60-(H)G-2-6: REPAIR RESCUE HOIST – The Contractor shall remove, inspect, repair, and reinstall rescue hoist and test for proper operation. All corrosion, leaking, damages, and cracks shall be repaired, and lubrication shall be performed. Issuance of this line item will extend the task order completion date by 3 calendar days.

(14) TCTO 1H-60-(H)G-2-4: REPAIR AUXILIARY FUEL TANKS AND HARNESS – The Contractor shall remove, inspect, repair, and reinstall auxiliary fuel tanks, components and associated harness and test for proper operation. All leaking, damage, or corrosion to the fuel system tanks, components, and associated wiring shall be repaired. Issuance of this line item will extend the task order completion date by 2 calendar days.

(15) NON-STANDARD OVER AND ABOVE (O&A) WORK – This work includes tasks in excess of the 450 labor hours provided for Standard O&A Maintenance or work of an unpredictable or nonrecurring nature. The tasks will be identified by the Government in a scope of work for a specific task, including identification of applicable documents, and desired completion time. The Contractor shall provide a proposal within five (5) calendar days of the Contracting Officer's request. The proposal shall identify the work to be performed by labor category and labor hours at the appropriate labor hour rate and shall identify the necessary parts and materials necessary for successful completion. The labor rates shall be fully burdened hourly labor rates inclusive of all direct and indirect costs and profit. The number of hours required will be subject to negotiation and shall be multiplied by the hourly rate, which shall become a firm fixed price for the scope of work. The Contractor's proposal shall provide sufficient detail for a determination of price reasonableness by the Contracting Officer. Additional information may be required at the Contracting Officer's discretion. All parts and material will be Government-furnished but shall be coordinated between the Contractor and the USAF representative. Unpredictable, nonrecurring work includes the following tasks:

(a) Over-and-Above Maintenance: Any DLM task accomplished that is not negotiated as part of the aircraft work package as explicitly documented in the AFTO Form 103 will be considered over-and-above maintenance. All over-and-above maintenance must be approved by the Air Force.

(b) Noted But Not Corrected Defects (NBNC): O/I level defects not authorized to be corrected by the above criteria shall be identified by type, location, and description on the NBNC Report for corrective action by the gaining custodian.

(c) Temporary Repairs: Any temporary repair, as documented in the aircraft Logs and Records, discovered during the DLM process shall be considered a defect. Existing permanent repairs shall be evaluated for integrity and, if necessary, corrective action will be applied accordingly.

(d) Nonstandard Modifications: Any airframe or structural modification that is intended to be temporary and is discovered during the DLM process shall not automatically be considered a defect. The Contractor shall notify the Air Force and Program Manager of any nonstandard modification for evaluation and corrective disposition.

(e) Special Work Request: A Special Work Request, which includes AFTO Form 103, contains inspection or maintenance actions that are not considered part of the DM process. These are considered over-and-above maintenance requirements and shall be accomplished only if agreed upon by ALC, and approved and funded by the Air Force.

d. ACCESS TO TECHNICAL PUBLICATIONS AND MPC DATABASE

The Contractor will be provided limited computer access to technical publications and the MPC database. Government computer(s) located on the hangar deck(s) are to be used for this purpose. Contractor employees designated to perform this function shall be kept to a minimum. The Contractor will not be allowed to have all its employees approved for access to Government computers or to Government computer programs.

C.3 DEFINITIONS

- a. Depot Level Maintenance (DLM) – The repair, fabrication, manufacture, rebuilding, assembly overhaul, modification, refurbishment, rebuilding, test, analysis, repair-process design, in-service engineering, upgrade, painting and disposal of parts, assemblies, subassemblies, software, components, or end items that require shop facilities, tooling, support equipment, and/or personnel of higher technical skills, or processes beyond the organizational level capability.
- b. On-Condition Maintenance (OCM) – Primary maintenance process that schedules periodic inspections or test to determine remaining serviceability of a component or system.
- c. Organizational or Intermediate (O/I) Level Maintenance - That maintenance which is the responsibility of and performed by designated maintenance activities for direct support of using organizations. Its phases normally consist of: I - Calibration, repair, or replacement of damaged or unserviceable parts, components, or assemblies; II - The emergency manufacture of non-available parts; III - Providing technical assistance to using organizations
- d. Time Compliant Technical Order (TCTO) - Instructions to modify military systems or commodities within specified time limits, initiate special “one time” inspections, or impose temporary restrictions and track configuration on systems or equipment.

C.4 REGULAR WORKING HOURS

The regular working hours for the ALC are Monday-Friday 0645-1815 eastern daylight time.

C.5 PERSONNEL REQUIREMENTS

a. PROPER MIX AND QUALIFICATIONS OF PERSONNEL

All services shall be provided by experienced personnel fully qualified and capable in the relevant profession, trade or field, and holding any licenses required by law. The Contractor shall provide the proper mix of personnel to provide the most efficient and effective coordination and JDLM and associated services. The Contractor shall maintain a current list of employees at all times and shall provide the list to the Contracting Officer or COTR immediately upon request.

b. PROJECT MANAGEMENT AND QUALITY CONTROL PERSONNEL

(1) The Project Manager (PM) shall have relevant experience at a comparable level of responsibility on projects of similar size, scope, and complexity. The PM shall have full authority to act for the Contractor on all matters relating to this contract.

(2) The Quality Control Manager (QCM) shall have full authority and responsibility for assuring satisfactory performance of all work requirements.

c. EMPLOYEE APPEARANCE, CONDUCT, AND REMOVAL

(1) The Contractor shall ensure all employees present a professional appearance appropriate for the position held. All Contractor personnel shall be identified by a distinctive nameplate, emblem, or patch attached in a prominent place on an outer garment, and clearly identifying the employee as a representative of the Contracted firm. Employee identification shall not be substituted for station required passes or badges.

(2) Contractor employees shall conduct themselves in a proper, efficient, courteous, and businesslike manner at all times.

(3) All personnel shall be fully knowledgeable of and work in full compliance with all safety, security and environmental requirements associated with the work. Personnel shall speak, read, and comprehend English to the extent that they can read and understand printed regulations, detailed written orders, operating procedures, training instructions and materials.

(4) The Contractor shall immediately remove from the site any individual whose continued employment is deemed by the Contracting Officer to be contrary to the public interest or inconsistent with the best interests of National Security.

c. Executive Order #13495 Nondisplacement of Qualified Workers Under Service Contracts dated January 30, 2009 applies.

d. CONFLICT OF INTEREST

The Contractor shall not employ any person who is an employee of the U.S. Government if the employment would, or would appear to, cause a conflict of interest. The Contractor shall not employ on a full or part time basis an employee of the Coast Guard, uniformed or civilian, without the written consent of the Contracting Officer's Technical Representative (COTR) or the Contracting Officer.

C.6 IDENTIFICATION OF CONTRACTOR EMPLOYEES

a. All Contractor employees shall wear a uniform at all times. At a minimum the uniform shall consist of a shirt with the Contractor's emblem, clearly identifying the employee as a representative of the Contracted firm and shall be clearly identifiable as such from a distance of 25 feet.

b. The Contractor shall provide each employee with an identification card before the employee commences work at the site. Each Contract employee shall have their card in their possession at all times while performing contract work.

c. Contractor employees shall be issued a command identification card (ID) as part of the orientation process. The command ID card shall be returned to the COTR upon employee dismissal or completion/termination of the contract.

d. Contractor occupied facilities on Government installations such as offices, separate rooms, or cubicles must be clearly identified non-metallic signs no less than 2" x 8" in size, name plates, or other identification showing that these work areas are for Contractor or Subcontractor personnel.

e. Contractor personnel shall wear a Government ID badge at all times when performing work under this contract at a government site, including while attending Government meetings and conferences that may take place outside the Government facility. Unless otherwise specified in the contract, each Contractor employee shall wear the ID badge in a conspicuous place on the front of exterior clothing and above the waist, except when safety or health reasons prohibit such placement.

f. Common Access Cards (CAC) will also be issued to contractors through the Contractor Verification System (CVS) as the official DHS identification card for contractor personnel. The card will be used to grant access to DHS/DOD installations and buildings. It is also used to access DHS/DOD networks and secure websites as required. The CAC card shall be returned to the COTR upon employee dismissal or completion/termination of this contract.

g. Utilizing Electronic Mail. When Contractor personnel send electronic mail as part of their contract performance or related contract matters, they shall include their first and last name, electronic mail address, and the name of their employer. Contractors that have access to Government email and other on-line systems must have user IDs that call attention to their special status (by indicating CTR, or the company name, for example, after their given name in the user ID on the system). The use of electronic mail is for bona fide business only. In the event of violation of this provision, the Coast Guard will take appropriate action with regard to the contract.

h. Answering Telephones. All Contractor personnel shall identify themselves as Contractor employee when answering Government telephones and their voicemail shall likewise indicate their special status as a Contractor employee.

i. The COTR, or designee, shall ensure that accounts established in Government electronic mail systems for Prime or Subcontractor personnel shall identify individuals as Contract personnel (CTR) in the "address book" display and on the individual's E-mail. Detailed "properties" for the account shall include the name of the individual's employer and the name of the customer for the contract. The customer's information assurance security officer that established the account shall be notified immediately when a Contractor employee is no longer performing duties that require an account in the Government E-mail system.

j. Contractor personnel and their Subcontractors attending meetings, or working in situations (telephone conversations, electronic correspondence, or correspondence related to the contractor) where their actions could be construed as official Government acts must identify themselves as a Contractor and provide the name of their employer.

k. The Contractor shall insure its employees display their name and the name of the company while in the work area, and include the company's name in their email display. When the Contractor is required by the Government to attend any type of meeting where classified or sensitive unclassified material may be presented, the COTR will provide, in writing or by email, verification of the Contractor's security clearance and/or need to know basis. The Government host responsible for the classified or sensitive information is responsible for obtaining this information and ensuring that those who will receive the information have the appropriate security clearance and need to know before admitting the Contractor. The Contractor shall not attend meetings requiring secret or top secret clearance.

C.7 GOVERNMENT FURNISHED PROPERTY AND MATERIALS

a. The Government will provide workspace, airframe-specific tools and equipment, technical data, parts and materials. A Government-furnished vehicle will be provided for use by the Contractor onsite at the ALC only and only for movement of parts and materials to and from storage and the site of work. No office space, office facilities, office supplies, or non-airframe specific tools and equipment will be provided by the Government. Airframe-specific equipment and tools are test gear, check stands, hobarts, and drill presses. Non-airframe specific equipment and tools include but are not limited to drills, hole cutters, metric and standard wrenches, sockets, screwdrivers, soldering and other hand tools, whether manual, electric, pneumatic, hydraulic or otherwise driven.

b. The Contractor shall be responsible for controlling and maintaining Government-provided tools IAW ALCINST 13600.1H, ALCINST 13020.8 (series) and CGTO PG-85-00-110 (series). This shall include the use of ALCINST 13600.1H to report lost tools.

c. The Contractor will be authorized the use of computer(s) on the hangar deck(s), telephone and facsimile long distance services in accordance with USCG published guidelines for official business only. All communications are subject to Communications Security (COMSEC) review. All communication devices are subject to monitoring and recording. The Contractor is responsible for all communications made by its personnel or subcontractors. The Contractor shall complete Government-provided Information Assurance Awareness Program training prior to accessing Government computer networks.

d. The Contractor shall be responsible for damages to Government-provided property in excess of normal wear and tear and shall reimburse the Government for the replacement costs of the furniture and/or repair of the office space. The COTR will make the determination of damages and submit a report to the Contracting Officer.

C.8 CONTRACTOR FURNISHED PROPERTY AND MATERIALS

a. Except for items identified as Government Furnished Property and Materials, the Contractor shall provide all transportation, equipment, tools, materials, parts, supplies, components, uniforms, identification, and facilities to perform the requirements of this contract. The COTR may inspect Contractor-furnished items for adequacy and compliance with contract requirements. Inadequate or unsafe items shall be removed and replaced by the Contractor at no cost to the Government.

b. All Contractor supplied tools used in the performance of the work shall be controlled in the manner prescribed by ALCINST 13600.1H, Aviation Tool Control Program, December 19,

2008 or a Coast Guard approved tool control program which meets DCMA 8210 requirements. The Contractor shall submit their tool control plan to the COTR 5 days before commencing work for approval.

c. The Contractor shall provide all required Personal Protective Equipment (PPE). This includes but is not limited to hard hats, safety shoes, prescription safety eye glasses, plastic safety glasses, coveralls both insulated and non-insulated, rain gear, cold weather gear, and air respirators.

C.9 SAFETY REQUIREMENTS

a. The Contractor shall develop and maintain a safety program in compliance with Public Law 91-596 Occupational Safety and Health Act (OSHA) Series 1910 and shall meet or exceed the Safety and Health Specification for Industrial Requirements. Contractor personnel shall work in a safe manner and in full compliance with all applicable safety regulations. The Contractor shall be subject to safety inspections of its work sites by the Government. Contractor safety records shall be available upon request by the Contracting Officer. All unsafe incidents shall be immediately reported to the COTR.

b. Accident Reporting. The Contractor shall maintain an accurate record of, and shall report to the COTR, exposure data and all accidents resulting in death, traumatic injury, or occupational disease, incidental to work performed under this contract.

c. Damage Reporting. The Contractor shall maintain an accurate record of, and shall report to the COTR, damage to property, materials, supplies and equipment incidental to work performed under this contract. Damage resulting from Contractor negligence, as determined by the Contracting Officer, shall be the responsibility of the Contractor.

d. Fire Protection. All Contractor personnel shall know where fire alarms are located and how to activate them. The Contractor shall handle and store all combustible supplies, materials, waste and trash in a manner that prevents fire or hazards to persons, facilities, and materials.

e. The Contractor shall take reasonable and prudent action to establish control of an accident, prevent further damage to persons or property, and preserve evidence until released by an investigative authority through the Contracting Officer.

C.10 ENVIRONMENTAL PROTECTION

a. Compliance with Laws and Regulations. The Contractor shall be knowledgeable of and comply with all applicable interstate, federal, state, and local laws, regulations, and requirements regarding environmental protection. The Contractor shall comply with North Carolina Department of Environment and Natural Resources (NCDENR) and Federal Environmental Protection Agency law as it applies to hazardous materials handling, transportation, and waste management.

b. Notification of Environmental Spills. If the Contractor spills or releases any substance contained in 40 CFR 302 into the environment, the Contractor shall immediately report the incident to the base fire department or the local emergency response number. The Contractor is solely responsible for any liability regarding the release of substances.

c. Material Storage and Use. The Contractor shall follow manufacturers' guidelines and professional recommendations for storage and control of materials, hazardous and non-hazardous.

C.11 SECURITY REQUIREMENTS

a. Financial/Criminal Background Checks

(1) The Contractor shall provide a list of names of all employees to the COTR prior to the contract start date. The list shall be updated as changes occur. Division administrative assistants shall be notified in writing of all employee changes. The Contractor shall be responsible for employee background check (criminal and financial) for any Contractor employee requiring admission to the U. S. Coast Guard facility and having access to ALMIS or other Coast Guard systems to perform work under this contract.

(2) The Contractor shall certify on company letterhead that the background check has been accomplished and that there are no negative or criminal offenses found in the background check. If there are negative or criminal offenses found in the background check then the Contractor shall explain why these findings will not impact the hiring of this individual and the company shall take full responsibility for the hiring decision. All background investigations must be completed prior to commencing work under this contract.

(3) Although contents of this contract or information concerning Integrated Logistics Support and processes are classified and non-classified, such information is to be considered sensitive, For Official Use Only (FOUO) information, and classified not for reproduction. Contract employees shall be aware that divulging information without proper authority could result in the Coast Guard taking appropriate action with regard to this contract.

b. Non-Disclosure Agreements. The Contractor shall be responsible for the management of all security clearances and all personnel shall sign a Non-Disclosure Agreement with the Government.

C.12 USCG INFORMATION SYSTEMS SECURITY

a. The Contractor shall only access those areas of Coast Guard Information Technology resources (e.g. computer equipment, networking equipment, telecommunications equipment, cabling, network drives, computer drives, network software, computer software, software programs, intranet sites, and internet sites) explicitly stated in this contract and/or approved by the COTR in writing as necessary for performance of the work under this contract. Any attempts by Contractor personnel to gain access to any information technology resources not explicitly authorized by the Performance Work Statement, other terms and conditions in this contract or approved in writing by the COTR is strictly prohibited. In the event of violation of this provision, the Coast Guard will take appropriate actions with regard to the contract.

b. Authorized use of Government office equipment is governed by COMDTINST 5375.1B (specific ALC guidance is provided in ALCINST 5375.1C). Personal use of Government office equipment is authorized only for Coast Guard personnel as defined in COMDTINST 5375.1B. In the event of violation of this provision, the Coast Guard will take appropriate action with regard to this contract.

c. The Information Systems Division (ISD) Standard Operating Procedure mandates background checks on contract employees requiring access to Government information systems. Such background checks shall include a criminal records check and a credit records check for all Contract employees being newly hired under an existing contract or for all Contract employees being hired under a new contract. If existing Contract employees are transitioned to a new contract, then a criminal records check and credit records check must be performed on the new contract. Contract is defined as a purchase order, delivery order or contract. The Contractor shall provide the results of the checks to the Contracting Officer in writing either as the actual report itself or on a company letterhead and signed by a responsible official of the company.

(1) If the results of the background checks are unsatisfactory, the Contract employee shall not be granted access to any Government information system.

(2) If the results of the checks are satisfactory, the employee shall complete the host commands Check-in/Check-out process and be provided a host facility security badge. All new Contract employees shall receive a security briefing after completing the host facility Check-in/Check-out process.

d. If required for the performance of this contract, no Contractor personnel shall commence any performance under this contract until they (1) have received a security briefing about the Coast Guard Information Assurance Manual, COMDTINST M5500.13 (Series), from the appropriate Coast Guard Information Systems Security Officer (ISSO) and (2) have signed a "Coast Guard Information Technology Contractor User Security Agreement" (see Attachment A). By signing the aforementioned user security agreement, the individual will be acknowledging their responsibility to properly use and safeguard all Coast Guard information technology resources and information related thereto. The COTR for this contract shall arrange the aforementioned security briefing. The ISSO is responsible for retaining the security documents signed and submitted by contract employees.

e. Contractor access to Coast Guard networks from a remote location is a temporary privilege for the mutual convenience it offers while the Contractor performs business for the Coast Guard. It is not a right, a guarantee, a condition of the contract, nor is it Government Furnished Equipment (GFE).

f. Contractor access will be terminated for unauthorized use. The Contractor agrees to hold the Coast Guard harmless and the Contractor shall not request additional time or money under the contract for delay resulting from unauthorized use.

g. Contractor employees are defined as individuals working on a contract for the Government and who are a United States citizen or a permanent resident alien.

C.13 SUPERVISION, DIRECTION, OR CONTROL

a. At all times during performance of this contract and until the work is completed and accepted, the Contractor shall directly manage the work or assign and have on the worksite a competent manager who is satisfactory to the Contracting Officer and has authority to act for the Contractor.

b. The Government will not exercise supervision or control over the Contractor in the performance of services under this contract. The Contractor shall not supervise, direct, or control

the activities of Government personnel or the employees of any other Contractor, except any Subcontractor employed by the Contractor on this contract/order. The Contractor shall be responsible for the actions of its personnel and its subcontractors.

ADDENDA D – PACKAGING AND MARKING

Not applicable.

ADDENDA E – INSPECTION AND ACCEPTANCE

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E.5	Performance Evaluation Meetings.....	24
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ADDENDA E – INSPECTION AND ACCEPTANCE

E.1 INSPECTION AND ACCEPTANCE

The performance and quality of work delivered by the Contractor, including services rendered and any documentation or written material compiled, shall be subject to inspection, review, and acceptance by the Government.

E.2 GOVERNMENT QUALITY ASSURANCE (QA)

In accordance with the FAR 52.246-4, "INSPECTION OF SERVICES - FIXED PRICE" clause, each phase of the services rendered under this contract is subject to Government inspection, during the Contractor's operations and after completion of the tasks. The Government's Quality Assurance Surveillance Program is not a substitute for Quality Control by the Contractor. The Government may request consideration for all findings of unsatisfactory or non-performed work. All costs associated with rework are the responsibility of the Contractor. The Government reserves the right to choose the inspection methods to be used in implementing its Quality Assurance Surveillance Program and to vary the inspection methods utilized during the work, without notice to the Contractor.

E.3 CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)

In accordance HSAR 3052.242-72 Contracting Officer's Technical Representative (Dec 2003), the Contracting Officer will appoint a COTR in writing for this contract. The Contractor will be provided a copy of the COTR appointment letter delineating the duties, responsibilities, and authority of the COTR. The COTR primary duty is to monitor and document the contractor's performance to ensure that all of the technical requirements of the contract are met by the delivery date or within the period of performance, and at the price or within the estimated cost stipulated in the contract. The COTR is the Contracting Officer's technical liaison and is responsible for inspection of all services and deliverables. The COTR has no authority to authorize contractual changes. The Contractor shall bring any communication it considers as constituting a contractual change to the attention of the Contracting Officer immediately for resolution prior to proceeding.

E.4 CONTRACTOR QUALITY CONTROL (QC)

a. The Contractor shall establish and maintain a Quality Control Program in accordance with the FAR 52.246-4, "INSPECTION OF SERVICES - FIXED PRICE" clause to ensure that the work performed under the contract conforms to the contract requirements. The Contractor shall submit to the Contracting Officer, a Quality Control Plan (QCP) for approval 15 calendar days after award of the contract. A general description of the Contractor's Quality Control (QC) program shall be available for Government review during the preaward survey.

b. The Contractor's QCP shall provide top Contractor management with an effective and efficient means of identifying and correcting problems throughout the entire scope of operations.

c. The QCP shall include:

(1) A description of the Contractor's quality control system. The system must cover all contract services, specify work to be inspected on either a scheduled or unscheduled basis, and describe how inspections are to be conducted.

(2) The name(s) and qualifications of the individual(s) responsible for performing the quality control inspections, and the extent of their authority.

(3) Provisions for recording the results of inspections and for recording corrective action taken.

(4) Provisions to update and revise the QCP during the performance of the contract.

d. A file of all Quality Control inspections, both performed and scheduled, inspection results, and dates and details of corrective actions taken shall be maintained by the Contractor through the term of this contract. The file shall be the property of the Government and made available to the Contracting Officer during regular working hours. The file shall be turned over to the Government immediately following completion/termination of the contract.

E.5 PERFORMANCE EVALUATION MEETINGS

The Contractor shall meet with the Government's representative monthly during the first 4 months of the contract. Thereafter, meetings will be as often as necessary at the discretion of the Contracting Officer, but not less than quarterly. A mutual effort will be made to resolve all problems identified. The written minutes of these meetings, prepared by the Government, shall be signed by the Contractor's representative and the Government's representative. Should the Contractor not concur with the minutes, the Contractor shall state, in writing, to the Contracting Officer any areas of disagreement within two calendar days.

E.6 GOVERNMENT PERFORMANCE ASSESSMENT

In accordance with FAR 52.246-4 INSPECTION OF SERVICES - FIXED PRICE, each phase of services rendered under this contract is subject to Government inspection, during the Contractor's operations and after completion of the tasks. The Government will employ a variety of inspection methods and frequencies in order to assess the degree to which all service deliverables conform to contract performance standards. The Government may vary these inspection methods/frequencies as dictated by actual performance status. The results of all inspections will be documented and used in assessing the Contractor's performance.

The Government's performance assessment is not a substitute for Contractor quality control. The Government will regularly assess deliverables for conformance to contract performance objectives and standards. If a performance inconsistency is apparent in the basic service deliverable (e.g., JDLM and associated services), inspection will then be focused on component elements of the deliverable (e.g., timeliness, quality of end product). For any non-conformances identified at this level, assessment may then include review of Contractor material representations (e.g., Quality Management System).

Performance assessments and other performance documentation requirements of FAR 42.15 will be used as input to Contractor performance evaluations, and to substantiate any findings of nonconforming services in accordance with FAR 52.246-4.

Government performance assessment will also address any risks associated with future service deliverables. Current performance status, process outputs, trend data, and the material representations of the Contractor's technical proposal will all be considered as necessary in determining the likelihood of achieving required performance outcomes for deliverables that are not yet completed.

In the event the Government performance assessment indicates a high risk of future non-conforming services outcomes, the Contractor will be required to take preemptive/corrective action. The Contractor may receive reduced/negative performance evaluations until such time as quality control is restored and performance risks are mitigated.

Any non-conforming deliverables will be identified during periodic performance assessment meetings, and form the basis for price reduction or other consideration in accordance with FAR 52.246-4. Any such adjustments will be processed by the Contracting Officer and result in a formal contract modification.

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ADDENDA F – DELIVERABLES OR PERFORMANCE

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ADDENDA F – DELIVERIES OR PERFORMANCE

F.1 LOCATION OF WORK

The location of work is the USCG Aviation Logistics Center (ALC) in Elizabeth City, NC.

F.2 PERIOD OF PERFORMANCE

The period of performance will be a one-year base contract period to begin at time of award or other date as identified by the Contracting Officer, with four (4) twelve-month option periods that may be exercised at the Government's discretion in accordance with FAR 52.217-9 Option to Extend the Term of the Contract (Mar 2000). The contract may not exceed sixty (60) months, except as provided by FAR 52.217-8 Option to Extend Services (Nov 1999).

F.3 REGULAR WORKING HOURS

a. The regular working hours for the ALC are Monday-Friday 0645-1815 eastern daylight time, except observed Federal holidays and Government-designated plant shutdowns.

b. The performance of work requirements shall be accomplished within the regular working hours. Any other work outside regular working hours requires coordination and prior approval.

c. Contractor Sponsored Functions. All Contractor-sponsored functions (i.e., training, social gatherings) shall be conducted outside business working hours, and at the Contractor's expense.

d. Holidays. The Contractor shall establish a holiday schedule for personnel performing under this contract that directly coincides with the Government's schedule. Holidays different from the Government shall be considered as holidays for Contractor personnel and are not billable. Contractor personnel will not perform work on Government holidays. Government holidays are: New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Fourth of July, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Christmas Day, and any other day mandated by this Command, and/or any other day designated by Federal Statute, and/or any other day designated by the President's Proclamation.

e. Plant Shutdowns.

(1) Planned mandatory plant shutdowns are not separately billable by the Contractor. They will be determined in advance by the host facility and may include the day after Thanksgiving and other days immediately preceding or following other holidays.

(2) Unplanned plant shutdown time (i.e. for inclement weather), not normally exceeding twenty (20) hours per employee per year, is not separately billable by the contractor.

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F.4 REPORTS/DELIVERABLES

Paragraph	Description	Quantity	Submit to	Due Date /Frequency
FAR 52.228-5	Certificate of Insurance	1 ea	Contracting Officer	Within 15 calendar days of contract award
C.5	Current List of Employees	Ongoing	Contracting Officer or COTR	Maintain current at all times; provide upon request
C.11	Security Clearances	1 ea	Contracting Officer	prior to the contract start date
C.11	Non-Disclosure Agreements	As required	Contracting Officer	Maintain current at all times
E.4	Contractor Quality Control Plan	1 ea	Contracting Officer	Within 15 calendar days of contract award, as updated and each contract period thereafter
	Weekly Status Report	Once weekly	COTR	Weekly to COTR and Monthly with Invoice
H.3	Safety and Environmental Program	1 ea	COTR	Within 15 calendar days of contract award, updated as needed to remain in compliance

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ADDENDA G – CONTRACT ADMINISTRATION DATA

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G.2	Submission of Invoices.....	30

ADDENDA G – CONTRACT ADMINISTRATION DATA

G.1 CONTRACTING OFFICER AUTHORITY

In no event shall any understanding or agreement between the Contractor and any Government employee other than the Contracting Officer on any contract, modification, change order, letter or verbal direction to the Contractor be effective or binding upon the Government. All such actions must be formalized by a proper contractual document executed by an appointed Contracting Officer. The Contractor is hereby put on notice that in the event a Government employee other than the Contracting Officer directs a change in the work to be performed, it is the Contractor's responsibility to make inquiry of the Contracting Officer before making the deviation. Payments will not be made without being authorized by an appointed Contracting Officer with the legal authority to bind the Government.

G.2 SUBMISSION OF INVOICES

a. Invoices with supporting documentation shall be submitted for satisfactorily completed work only. Partial payments may be made for segregable work only and only on a case-by-case basis at the discretion of the Contracting Officer.

b. Individual invoices must be accompanied by the DD Form 250 Material Inspection and Receiving Report (MIRR) signed by the Contracting Officer's Technical Representative (COTR). The original, and three (3) copies, of the Contractor's invoice shall be submitted to the designated billing office for payment as follows:

Chief, Fiscal Branch
Bldg. 63
USCG, Aviation Logistics Center
Elizabeth City, NC 27909-5001

MARK FOR: HSCG38-(to be added at award)
(Applicable Contract No.)

The invoice may be sent to the Fiscal Branch via electronic mail at ALC-fiscal@uscg.mil in lieu of by U.S. Mail or other delivery service. In this event, the Contracting Officer shall be copied on the transmission.

c. RELEASE OF CLAIMS

The Contractor shall, with the final invoice for the contract, provide a release of claims worded similar to the following: "The undersigned Contractor does, and by receipt of said sum shall for itself, its successors and assigns, remise, release and forever discharge the Government, its officers, agents, and employees, of and from all liabilities, obligations and claims whatsoever in law and in equity under or arising out of said contract."

ADDENDA H – SPECIAL CONTRACT REQUIREMENTS

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ADDENDA H – SPECIAL CONTRACT REQUIREMENTS

H.1 HOMELAND SECURITY PRESIDENTIAL DIRECTIVE (HSPD)-12 – COMMON ACCESS CARDS FOR CONTRACTORS: CONTRACTOR VERIFICATION SYSTEM (CVS)

The CVS must be used to obtain a CAC for a Contractor employee who is contractually required to access a Coast Guard, DOD, or other Federally-controlled computer information system or requiring Public Key Infrastructure (PKI) authentication to perform their required duties. The Contractor shall fully comply with the requirements of HSPD-12. The Contractor is responsible for the accuracy and completeness of the required data submitted to the CVS trusted agent and for any liability resulting from the Government relying on inaccurate or incomplete data. The COTR is the CVS trusted agent.

H.2 COMMUNICATIONS SECURITY

All communications are subject to Communications Security (COMSEC) review. All communication devices are subject to monitoring and recording at all times. The Contractor is responsible for all communications made by its personnel or subcontractors. The Contractor shall complete Government-provided Information Assurance Awareness Program training prior to accessing Government computer networks.

H.3. COMPLIANCE WITH FEDERAL, STATE, AND LOCAL REGULATIONS, INSTRUCTIONS, AND DIRECTIVES

- a. The Contractor shall comply with all federal, state, and local laws, regulations, instructions, and directives.
- b. The Contractor shall comply with all local base regulations, instructions, directives, orders and special procedures including fire prevention as promulgated by the Commanding Officer, U.S. Coast Guard, Aviation Logistics Center, Elizabeth City, NC.
- c. Vehicle Registration. The Contractor shall ensure all Contractor-provided vehicles in performance on the contract and Contractor employee's to be driven on the installation, to include motorcycles, are registered with the host command security office (for the ALC, that would be the USCG Support Command, Command Security Office, Building 35) in conformance with local procedures in effect at the time of registration. The Government will not permit access to the installation without proper vehicle identification. Evidence of a valid driver's license, vehicle registration card, state safety inspection certificate, Government provided ID card, and proof of insurance are required for registration. The Contractor shall ensure all installation-issued decals are removed from the vehicle and returned to the installation security office at completion of the contract, termination/completion of employment, or a change in vehicle used for access to the installation. Motorcycle owner/operators shall comply with all installation requirements. Contract employees shall maintain insurance on all privately owned vehicles (POV) brought on the installation property; the Contractor shall maintain insurance on all Contractor-owned vehicles brought on the installation property, including rental vehicles.
- d. Parking and Traffic control. The Contractor and its employees shall abide by installation parking regulations. All vehicles shall be parked in designated parking areas only. The

Contractor and its employees shall conform to state and federal driving regulations and any applicable Coast Guard regulations.

H.4 CONTRACTOR'S SAFETY AND ENVIRONMENTAL PROGRAM

The Contractor shall submit a Safety and Environmental Plan within 15 calendar days of contract award and prior to start of work. The Plan shall clearly describe the Contractor's program for safety and environmental compliance and shall identify actions to be taken for the prevention of and protection from any noncompliance. The Plan shall provide for the protection of Government facilities, property, and personnel as well as the environment.

ADDENDA I – CONTRACT CLAUSES

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ADDENDA I – CONTRACT CLAUSES

I.1 FAR 52.211-11 LIQUIDATED DAMAGES—SUPPLIES, SERVICES, OR RESEARCH AND DEVELOPMENT (SEPT 2000)

(a) If the Contractor fails to deliver the supplies or perform the services within the time specified in this contract, the Contractor shall, in place of actual damages, pay to the Government liquidated damages of \$10,175.00 per calendar day of.

(b) If the Government terminates this contract in whole or in part under the Default—Fixed-Price Supply and Service clause, the Contractor is liable for liquidated damages accruing until the Government reasonably obtains delivery or performance of similar supplies or services. These liquidated damages are in addition to excess costs of repurchase under the Termination clause.

(c) The Contractor will not be charged with liquidated damages when the delay in delivery or performance is beyond the control and without the fault or negligence of the Contractor as defined in the Default—Fixed-Price Supply and Service clause in this contract.

I.2 FAR 52.216-18 ORDERING (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from contract award through contract expiration.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered “issued” when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

I.3 FAR 52.216-19 ORDER LIMITATIONS (OCT 1995)

(a) *Minimum order.* When the Government requires supplies or services covered by this contract in an amount of less than \$5,000.00, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) *Maximum order.* The Contractor is not obligated to honor—

(1) Any order for a single item in excess of \$900,000.00;

(2) Any order for a combination of items in excess of \$900,000.00; or

(3) A series of orders from the same ordering office within five (5) days that together call for quantities exceeding the limitation in paragraph (b)(1) or (2) of this section.

(c) If this is a requirements contract (*i.e.*, includes the Requirements clause at subsection [52.216-21](#) of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) of this section.

(d) Notwithstanding paragraphs (b) and (c) of this section, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 5 calendar days after issuance, with written notice stating

the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

I.4 FAR 52.216-21 REQUIREMENTS (OCT 1995)

(a) This is a requirements contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies or services specified in the Schedule are estimates only and are not purchased by this contract. Except as this contract may otherwise provide, if the Government's requirements do not result in orders in the quantities described as "estimated" or "maximum" in the Schedule, that fact shall not constitute the basis for an equitable price adjustment.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order Limitations clause or elsewhere in this contract, the Contractor shall furnish to the Government all supplies or services specified in the Schedule and called for by orders issued in accordance with the Ordering clause. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(c) Except as this contract otherwise provides, the Government shall order from the Contractor all the supplies or services specified in the Schedule that are required to be purchased by the Government activity or activities specified in the Schedule.

(d) The Government is not required to purchase from the Contractor requirements in excess of any limit on total orders under this contract.

(e) If the Government urgently requires delivery of any quantity of an item before the earliest date that delivery may be specified under this contract, and if the Contractor will not accept an order providing for the accelerated delivery, the Government may acquire the urgently required goods or services from another source.

(f) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; *provided*, that the Contractor shall not be required to make any deliveries under this contract after 120 calendar days.

I.5 FAR 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within the current contract period.

I.6 FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within the current contract period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

I.7 FAR 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of [5 U.S.C. 5341](#) or [5332](#).

*This Statement is for Information Only:
It is not a Wage Determination*

Employee Class	Monetary Wage—Fringe Benefits
Aircraft Mechanic I	\$25.47
Aircraft Mechanic Helper	\$17.78
Engineering Technician IV	\$19.21
Engineering Technician V	\$23.49
Production Control Clerk	\$17.28
Supply Technician	\$19.21
Material Coordinator	\$21.09
Material Handling Laborer	\$13.09
Forklift Operator	\$17.78

I.8 FAR 52.246-20 WARRANTY OF SERVICES (MAY 2001)

(a) *Definition.* “Acceptance,” as used in this clause, means the act of an authorized representative of the Government by which the Government assumes for itself, or as an agent of another, ownership of existing and identified supplies, or approves specific services, as partial or complete performance of the contract.

(b) Notwithstanding inspection and acceptance by the Government or any provision concerning the conclusiveness thereof, the Contractor warrants that all services performed under this contract will, at the time of acceptance, be free from defects in workmanship and conform to the requirements of this contract. The Contracting Officer shall give written notice of any defect or nonconformance to the Contractor within 30 days from the date of acceptance by the Government. This notice shall state either—

(1) That the Contractor shall correct or reperform any defective or nonconforming services; or (2) That the Government does not require correction or reperformance.

(c) If the Contractor is required to correct or reperform, it shall be at no cost to the Government, and any services corrected or reperformed by the Contractor shall be subject to this clause to the same extent as work initially performed. If the Contractor fails or refuses to correct or reperform, the Contracting Officer may, by contract or otherwise, correct or replace with similar services and charge to the Contractor the cost occasioned to the Government thereby, or make an equitable adjustment in the contract price.

(d) If the Government does not require correction or reperformance, the Contracting Officer shall make an equitable adjustment in the contract price.

I.9 FAR 52.252-2 Clauses Incorporated by Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if provided in full text. The full text of a clause may be accessed electronically at this/these address(es): www.arnet.gov.

I.10 HSAR 3052.204-71 Contractor Employee Access (Jun 2006)

(a) *Sensitive Information*, as used in this Chapter, means any information, the loss, misuse, disclosure, or unauthorized access to or modification of which could adversely affect the national or homeland security interest, or the conduct of Federal programs, or the privacy to which individuals are entitled under section 552a of title 5, United States Code (the Privacy Act), but which has not been specifically authorized under criteria established by an Executive Order or an Act of Congress to be kept secret in the interest of national defense, homeland security or foreign policy. This definition includes the following categories of information:

(1) Protected Critical Infrastructure Information (PCII) as set out in the Critical Infrastructure Information Act of 2002 (Title II, Subtitle B, of the Homeland Security Act, Public Law 107-296, 196 Stat. 2135), as amended, the implementing regulations thereto (Title 6, Code of Federal Regulations, Part 29) as amended, the applicable PCII Procedures Manual, as amended, and any supplementary guidance officially communicated by an authorized official of the Department of Homeland Security (including the PCII Program Manager or his/her designee);

(2) Sensitive Security Information (SSI), as defined in Title 49, Code of Federal Regulations, Part 1520, as amended, "Policies and Procedures of Safeguarding and Control of S SI," as amended, and any supplementary guidance officially communicated by an authorized official of the Department of Homeland Security (including the Assistant Secretary for the Transportation Security Administration or his/her designee);

(3) Information designated as "For Official Use Only," which is unclassified information of a sensitive nature and the unauthorized disclosure of which could adversely impact a person's privacy or welfare, the conduct of Federal programs, or other programs or operations essential to the national or homeland security interest; and

(4) Any information that is designated "sensitive" or subject to other controls, safeguards or protections in accordance with subsequently adopted homeland security information handling procedures.

(b) "Information Technology Resources" include, but are not limited to, computer equipment, networking equipment, telecommunications equipment, cabling, network drives, computer drives, network software, computer software, software programs, intranet sites, and internet sites.

(c) Contractor employees working on this contract must complete such forms as may be necessary for security or other reasons, including the conduct of background investigations to determine suitability. Completed forms shall be submitted as directed by the Contracting Officer. Upon the Contracting Officer's request, the Contractor's employees shall be fingerprinted, or subject to other investigations as required. All contractor employees requiring recurring access to Government facilities or access to sensitive information or IT resources are required to have a favorably adjudicated background investigation prior to commencing work on this contract unless this requirement is waived under Departmental procedures.

(d) The Contracting Officer may require the contractor to prohibit individuals from working on the contract if the government deems their initial or continued employment contrary to the public interest for any reason, including, but not limited to, carelessness, insubordination, incompetence, or security concerns.

(e) Work under this contract may involve access to sensitive information. Therefore, the Contractor shall not disclose, orally or in writing, any sensitive information to any person unless authorized in writing by the Contracting Officer. For those contractor employees authorized access to sensitive information, the contractor shall ensure that these persons receive training concerning the protection and disclosure of sensitive information both during and after contract performance.

(f) The Contractor shall include the substance of this clause in all subcontracts at any tier where the subcontractor may have access to Government facilities, sensitive information, or resources.

I.11 HSAR 3052.204-71 Contractor Employee Access (Jun 2006) Alt I (Jun 2006)

When the contract will require contractor employees to have access to Information Technology (IT) resources, add the following paragraphs:

(g) Before receiving access to IT resources under this contract the individual must receive a security briefing, which the Contracting Officer's Technical Representative (COTR) will arrange, and complete any nondisclosure agreement furnished by DHS.

(h) The contractor shall have access only to those areas of DHS information technology resources explicitly stated in this contract or approved by the COTR in writing as necessary for performance of the work under this contract. Any attempts by contractor personnel to gain access to any information technology resources not expressly authorized by the statement of work, other terms and conditions in this contract, or as approved in writing by the COTR, is strictly prohibited. In the event of violation of this provision, DHS will take appropriate actions with regard to the contract and the individual(s) involved.

(i) Contractor access to DHS networks from a remote location is a temporary privilege for mutual convenience while the contractor performs business for the DHS Component. It is not a right, a guarantee of access, a condition of the contract, or Government Furnished Equipment (GFE).

(j) Contractor access will be terminated for unauthorized use. The contractor agrees to hold and save DHS harmless from any unauthorized use and agrees not to request additional time or money under the contract for any delays resulting from unauthorized use or access.

(k) Non-U.S. citizens shall not be authorized to access or assist in the development, operation, management or maintenance of Department IT systems under the contract, unless a waiver has been granted by the Head of the Component or designee, with the concurrence of both the Department's Chief Security Officer (CSO) and the Chief Information Officer (CIO) or their designees. Within DHS Headquarters, the waiver may be granted only with the approval of both the CSO and the CIO or their designees. In order for a waiver to be granted:

(1) The individual must be a legal permanent resident of the U. S. or a citizen of Ireland, Israel, the Republic of the Philippines, or any nation on the Allied Nations List maintained by the Department of State;

(2) There must be a compelling reason for using this individual as opposed to a U. S. citizen; and

(3) The waiver must be in the best interest of the Government.

(l) Contractors shall identify in their proposals the names and citizenship of all non-U.S. citizens proposed to work under the contract. Any additions or deletions of non-U.S. citizens after contract award shall also be reported to the contracting officer.

I.12 The following clause(s) is/are hereby incorporated by reference:

FAR Clauses:

52.202-1 Definitions (Jul 2004)

52.203-3 Gratuities (Apr 1984)

52.203-5 Covenant Against Contingent Fees (Apr 1984)

52.203-6 Restrictions on Subcontractor Sales to the Government (Sep 2006)

52.203-7 Anti-Kickback Procedures (Jul 1995)

52.203-13 Contractor Code of Business Ethics and Conduct (Dec 2008)

52.204-2 Security Requirements (Aug 1996)

52.204-7 Central Contractor Registration (Apr 2008)

52-204-9 Personal Identity Verification of Contractor Personnel (Sep 2007)

52.215-8 Order of Precedence – Uniform Contract Format (Oct 1997)

52.215-14 Integrity of Unit Prices (Oct 1997)

52.219-6 Notice of Total Small Business Set-Aside (Jun 2003)

52.219-8 Utilization of Small Business Concerns (May 2004)

52.222-3 Convict Labor (Jun 2003)

52.222-4 Contract Work Hours and Safety Standards Act – Overtime Compensation (Jul 2005)

52.222-26 Equal Opportunity (Mar 2007)

52.222-41 Service Contract Act of 1965 (Nov 2007)

52.222-43 Fair Labor Standards Act and Service Contract Act—Price Adjustment (Multiple Year and Option Contracts) (Sep 2009)

52.222-50 Combating Trafficking in Persons (Feb 2009)

52.222-54 Employment Eligibility Verification (Jan 2009)

52.223-14 Toxic Chemical Release Reporting (Aug 2003)

52.225-13 Restrictions on Certain Foreign Purchases (Jun 2008)
52.228-5 Insurance – Work on a Government Installation (Jan 1997)
52.232-1 Payments (Apr 1984)
52.232-8 Discount for Prompt Payment (Feb 2002)
52.232-11 Extras (Apr 1984)
52.232-16 Progress Payments (Jul 2009)
52.232-18 Availability of Funds (Apr 1984)
52.232-19 Availability of Funds for the Next Fiscal Year (Apr 1984)
52.232-25 Prompt Payment (Oct 2008)
52.232-33 Payment by Electronic Funds Transfer – Central Contractor Registration (Oct 2003)
52.233-1 Disputes (Jul 2002)
52.233-3 Protest after Award (Aug 1996)
52.233-4 Applicable Law for Breach of Contract Claim (Oct 2004)
52.237-1 Site Visit (Apr 1984)
52.237-2 Protection of Government Buildings, Equipment, and Vegetation (Apr 1984)
52.237-3 Continuity of Services
52.242-13 Bankruptcy (Jul 1995)
52.243-1 Changes – Fixed Price (Aug 1987) Alt II (Apr 1984)
52.245-1 Government Property (Jun 2007)
52.246-4 Inspection of Services – Fixed Price (Aug 1996)
52.246-25 Limitation of Liability – Services (Feb 1997)
52.249-2 Termination for Convenience of the Government (Fixed Price) (May 2004)
52.249-8 Default (Fixed-Price Supply and Service) (Apr 1984)
52.253-1 Computer Generated Forms (Jan 1991)

HSAR Clauses:

3052.215-70 Key Personnel or Facilities (Dec 2003)
3052.223-90 Accident and Fire Reporting (Dec 2003)
3052.228-70 Insurance (Dec 2003)
3052.242-71 Dissemination of Contract Information (Dec 2003)
3052.242-72 Contracting Officer's Technical Representative (Dec 2003)

ADDENDA J – DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS

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Attachment J-1

Historical Data for Estimating Purposes Only
(Data Derived From A Labor Hour Contracting Vehicle)

Standard JDLM Aircraft

AFTO 103 Requirements		Calendar Days	Work Days
JDLM		120	86
Paint, Strip, Composite (Done Using Civil Service)		13	10
Total Flow Days		133	96

Item No.		Estimated Hours
1	Supply Support Tasks	
1a	Material Coordinator	1,152
1b	Parts Mover	576
1c	Supply Technician	104
	Supply Subtotal	1,832
2	Engineering Support	
2a	Maintain Workbook	144
2b	Maintain JDLM Net	374
2c	Maintain Acft Logs & Records	230
2d	Maintain Pubs/JEDMICs	202
2e	Maintain Industrial Time Actg & Production Ctrl	202
2f	Engineering Research & Spt, ESRs	576
	Engineering Subtotals	1,728
3	Mechanical Tasks	
3a	Induction	172
3b	Disassembly	650
3c	Inspection	1,085
3d	Maintenance and Repair	1,233
3e	Assembly	3,400
3f	Shop Preflight	200
3g	Ground Runs/Test Flts/Delivery	260
	Mechanical Tasks Subtotals	7,000
4	Over & Above Repairs	
4a	900 Hours Over and Above	900
4b	Application of AVDEC Gasket & Self Leveling Green	30
4c	Paint / Strip / Composite (Civil Service)	
	O&A Subtotals	930
Total Historical Hours		11,490

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

308 Frame Replacement

308 Requirements	Calendar Days	Work Days
308 Frame Replacement	56	42
Total Flow Days	56	42

Item No.	Supply Support	Estimated Hours
1		
	1a Material Coordinator	504
	1b Parts Mover	252
	1c Supply Tech	45
	Supply Support Subtotal	801
	Engineering Support	Estimated Hours
2	Maintain Workbook	63
	2a Maintain JDLM Net	164
	2b Maintain Acft Logs & Records	101
	2c Maintain Pubs/JEDMICs	88
	2d Maintain Industrial Time Actg & Prod. Ctrl Systems	88
	2e Engineering Research & Spt, ESRs	252
	Engineering Support Subtotals	756
	Mechanical Tasks	Estimated Hours
3	Frame Removal	1,600
	3a Prep New Frame for Installation	
	3b Installation	
	3c Install Servo Rail Fittings	
	3d Wiring and Component Installation	
	Recurring Tasks Subtotals	1,600
	Total Historical Hours	3,157

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

600 Hour Stand Alone Phase Maintenance

AFTO 103 Requirements	Work Days
600 Hour Stand Alone Phase Maintenance	30

Item No.		Estimated Hours
1	Supply Support Tasks	
	1a Material Handler	540
	1c Supply Tech / Parts Mover	32
	Supply Subtotal	572
2	Engineering Support	
	2a Maintain WorkBook	45
	2b Maintain JDLM Net	117
	2c Maintain Acft Logs & Records	72
	2d Maintain Pubs/JEDMICs	63
	2e Maintain Industrial Time Actg & Production Ctrl Systems	63
	2f Engineering Research & Spt, ESRs	180
	Engineering Subtotals	540
3	Maintenance Tasks	
	3a Induction	30
	3b Disassembly	325
	3c Inspection	300
	3d Phase Maintenance and Repair	300
	3e Assembly	680
	3f Shop Preflight	60
	3g Ground Runs/Test Flts/Delivery	100
	Recurring Tasks Subtotals	1,795
4	Over & Above Repairs	
	4a Unit Requested Over and Above Maintenance	0
	4b Engine Shop / Machine Shop / Composite Shop	100
	O&A Subtotals	100
	Total Historical Hours	3,007

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

600 Hour Phase

600 Hour Phase	Calendar	Work
600 Phase Maintenance	7	5
Total Flow Days	7	5

**Item
No.**

1	Supply Support	Estimated Hours
1a	Material Coordinator	60
1b	Parts Mover	30
1c	Supply Tech	5
	Supply Support Subtotal	95
2	Engineering Support	Estimated Hours
2a	Maintain WorkBook	8
2b	Maintain JDLM Net	20
2c	Maintain Acft Logs & Records	12
2d	Maintain Pubs/JEDMICs	11
2e	Maintain Industrial Time Actg & Production Ctrl Systems	11
2f	Engineering Research & Spt, ESRs	30
	Engineering Support Subtotals	90
3	Mechanical Tasks	Estimated Hours
3a	Phase Maintenance	275
	Recurring Tasks Subtotals	275
Total Historical Hours		460

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

48 Month Refurbish Inspection

	Calendar Days	Work Days
48 Month Refurbish Inspection		
48 Month Refurbish Maintenance	9	7
Total Flow Days	9	7

Item
No.

1	Supply Support	Estimated Hours
	1a Material Coordinator	84
	1b Parts Mover	42
	1c Supply Tech	8
	Supply Support Subtotal	134
2	Engineering Support	Estimated Hours
	2a Maintain WorkBook	11
	2b Maintain JDLM Net	27
	2c Maintain Acft Logs & Records	17
	2d Maintain Pubs/JEDMICs	15
	2e Maintain Industrial Time Actg & Production	15
	2f Engineering Research & Spt, ESRs	42
	Engineering Support Subtotals	126
3	Maintenance Tasks	Estimated Hours
	3a 48 Month Refurbish	90
	Recurring Tasks Subtotals	90
	Total Historical Hours	350

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

TCTO 822 Structural Upgrade

TCTO 822 Structural Upgrade	Calendar Days	Work Days
Structural Upgrade	17	13
Total Flow Days	17	13

Item No.		Estimated Hours
1	Supply Support	
	1a Material Coordinator	156
	1c Parts Mover	78
	1d Supply Tech	14
	Supply Support Subtotal	248
2	Engineering Support	
	2a Maintain WorkBook	20
	2b Maintain JDLM Net	51
	2c Maintain Acft Logs & Records	31
	2d Maintain Pubs/JEDMICs	27
	2e Maintain Industrial Time Actg & Production Ctrl Systems	27
	2f Engineering Research & Spt, ESRs	78
	Engineering Support Subtotals	234
3	Maintenance Tasks	
	3a Installation	410
	Recurring Tasks Subtotals	410
	Total Historical Hours	892

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

TCTO 1H-60-952 RWR/Avionics Fan Mod

Radar Warning (RWR)/Avionics Fan Modification	Calendar Days	Work Days
RWR/Avionics Fan Mod	3	3
Total Flow Days	3	3

Item No.	Supply Support	Estimated Hours
1a	Material Coordinator	36
1b	Parts Mover	18
1c	Supply Tech	3
Supply Support Subtotal		57

2	Engineering Support	Estimated Hours
2a	Maintain WorkBook	5
2b	Maintain JDLM Net	12
2c	Maintain Acft Logs & Records	7
2d	Maintain Pubs/JEDMICs	6
2e	Maintain Industrial Time Actg & Production Ctrl Systems	6
2f	Engineering Research & Spt, ESRs	18
Engineering Support Subtotals		54

3	Maintenance Tasks	Estimated Hours
3a	RWR/Avionics Fan Mod	120
Recurring Tasks Subtotals		120

Material Cost Subtotals

Total Historical Hours	231
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Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

TCTO 898 Cabin Upgrade

TCTO 898 Cabin Upgrade	Calendar Days	Work Days
Structural Upgrade	10	8
Total Flow Days	10	8

Item No.	Supply Support	Estimated Hours
1	SRA	
1a	Material Coordinator	96
1b	Parts Mover	48
1c	Supply Tech	9
	Supply Support Subtotal	153
2	Engineering Support	Estimated Hours
2a	Maintain WorkBook	12
2b	Maintain JDLM Net	31
2c	Maintain Acft Logs & Records	19
2d	Maintain Pubs/JEDMICs	17
2e	Maintain Industrial Time Actg & Production Ctrl Systems	17
2f	Engineering Research & Spt, ESRs	48
	Engineering Support Subtotals	144
3	Maintenance	Estimated Hours
3a	Installation	248
	Recurring Tasks Subtotals	248
	Grand Totals	545

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

***TCTO 1H-60-935 Caution/Advisory Panel Master
 Warning Panels, and Windshield***

Radar Warning (RWR)/Avionics Fan Modification Caution/Advisory Panel Master Warning & Windshield Wiper System	Calendar Days	Work Days
	3	3
Total Flow Days	3	3

Item No.		Estimated Hours
1	Supply Support	
1a	Material Coordinator	36
1b	Parts Mover	18
1c	Supply Tech	3
	Supply Support Subtotal	57
2	Engineering Support	
2a	Maintain WorkBook	5
2b	Maintain JDLMNet	12
2c	Maintain Actf Logs & Records	7
2d	Maintain Pubs/JEDMCS	6
2e	Maintain Industrial Time Actg & Production Ctrl Systems	6
2f	Engineering Research & Spt, ESRs	18
	Engineering Support Subtotals	54
3	Maintenance Tasks	
3a	Caution/Advisory Panel Master Warning & Windshield Wiper System	36
	Recurring Tasks Subtotals	36
	Total Historical Hours	147

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

TCTO 1H-60-923 Installation of Improved Durability Gearbox with Rotor Brake

Radar Warning (RWR)/Avionics Fan Modification	Calendar Days	Work Days
Improved Durability Gearbox with Rotor Brake	19	15
Total Flow Days	19	15

Item No.		Estimated Hours
1	Supply Support	
	1a Material Coordinator	180
	1b Parts Mover	90
	1c Supply Tech	16
	Supply Support Subtotal	286
2	Engineering Support	
	2a Maintain WorkBook	23
	2b Maintain JDLM Net	59
	2c Maintain Actg Logs & Records	36
	2d Maintain Pubs/JEDMICs	32
	2e Maintain Industrial Time Actg & Production Ctrl Systems	32
	2f Engineering Research & Sp, ESRs	90
	Engineering Support Subtotals	270
3	Maintenance Tasks	
	3a Improved Durability Gearbox with Rotor Brake	480
	Recurring Tasks Subtotals	480
Total Historical Hours		1,036

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

H-Bar/FRIES Bar Removal/Inspect/Install

Rescue Hoist Removal/Inspect/Test/Install	Calendar Days	Work Days
H-Bar FRIES Bar Removal/Inspect/Install	0	0
Total Flow Days	0	0

Item No.		Estimated Hours
1	Supply Support	
	1a Material Coordinator	-
	1c Parts Mover	-
	1d Supply Tech	-
	Supply Support Subtotal	-
2	Engineering Support	
	2a Maintain Workbook	-
	2b Maintain JDLM Net	-
	2c Maintain Acft Logs & Records	-
	2d Maintain Pubs/JEDMICs	-
	2e Maintain Industrial Time Actg & Production Ctrl Systems	-
	2f Engineering Research & Spt, ESRs	-
	Engineering Support Subtotals	-
3	Maintenance Tasks H-Bars/FRIES Bar	
	3a Remove	8
	3b Inspect	4
	3c Install	8
	Recurring Tasks Subtotals	20
	Total Historical Hours	20

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

Rescue Hoist Removal/Inspect/Test/Install

Rescue Hoist Removal/Inspect/Test/Install	Calendar Days	Work Days
Rescue Hoist Removal/Inspect/Test/Install	3	3
Total Flow Days	3	3

Item No.		Estimated Hours
1	Supply Support	
1a	Material Coordinator	36
1b	Parts Mover	18
1c	Supply Tech	3
	Supply Support Subtotal	57
2	Engineering Support	
2a	Maintain Workbook	5
2b	Maintain JDLM Net	12
2c	Maintain Acft Logs & Records	7
2d	Maintain Pubs/JEDMICs	6
2e	Maintain Industrial Time Actg & Production Ctrl Systems	6
2f	Engineering Research & Spt, ESRs	18
	Engineering Support Subtotals	54
3	Maintenance Tasks	
3a	Remove	3
3b	Inspect	42
3c	Test	12
3d	Install	6
	Recurring Tasks Subtotals	63
	Total Historical Hours	174

Attachment J-1
 Historical Data for Estimating Purposes Only
 (Data Derived From A Labor Hour Contracting Vehicle)

Aux Fuel Tanks Harness Removal/Inspect/Install

Rescue Hoist Removal/Inspect/Test/Install	Calendar Days	Work Days
Aux Fuel Tanks & Harness Removal/Inspect/Install	0	0
Total Flow Days	0	0

Item No.	Supply Support	Estimated Hours
1		
1a	Material Coordinator	-
1b	Supply Tech	-
1c	Parts Mover	-
	Supply Support Subtotal	-
2	Engineering Support	Estimated Hours
2a	Maintain WorkBook	-
2b	Maintain JDLM Net	-
2c	Maintain Acft Logs & Records	-
2d	Maintain Pubs/JEDMICs	-
2e	Maintain Industrial Time Actg & Production Ctrl Systems	-
2f	Engineering Research & Spt, ESRs	-
	Engineering Support Subtotals	-
3	Maintenance Tasks for Tanks	Estimated Hours
3a	Remove Tanks	20
3b	Inspect Tanks	4
3c	Inspect Harness	4
3d	Install Tanks	20
	Recurring Tasks Subtotals	48
Total Historical Hours		48

Attachment J-2

WD 05-2543 (Rev.-11) was first posted on www.wdol.gov on 05/04/2010

REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT		U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION
		Wage Determination No.: 2005-2543
Shirley F. Ebbesen	Division of	Revision No.: 11
Director	Wage Determinations	Date Of Revision: 04/23/2010

States: North Carolina, Virginia

Area: North Carolina Counties of Camden, Chowan, Currituck, Gates, Pasquotank, Perquimans
 Virginia Counties of Chesapeake, Gloucester, Hampton, Isle of Wight, James City, Mathews, Newport News, Norfolk, Poquoson, Portsmouth, Southampton, Suffolk, Surry, Virginia Beach, Williamsburg, York

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.03
01012 - Accounting Clerk II		15.74
01013 - Accounting Clerk III		17.61
01020 - Administrative Assistant		22.28
01040 - Court Reporter		17.11
01051 - Data Entry Operator I		11.94
01052 - Data Entry Operator II		13.90
01060 - Dispatcher, Motor Vehicle		16.01
01070 - Document Preparation Clerk		13.21
01090 - Duplicating Machine Operator		13.21
01111 - General Clerk I		12.08
01112 - General Clerk II		13.78
01113 - General Clerk III		15.47
01120 - Housing Referral Assistant		19.08
01141 - Messenger Courier		12.22
01191 - Order Clerk I		13.46
01192 - Order Clerk II		17.61
01261 - Personnel Assistant (Employment) I		16.22

01262 - Personnel Assistant (Employment) II	18.14
01263 - Personnel Assistant (Employment) III	20.23
01270 - Production Control Clerk	23.57
01280 - Receptionist	12.28
01290 - Rental Clerk	14.15
01300 - Scheduler, Maintenance	15.30
01311 - Secretary I	15.30
01312 - Secretary II	17.11
01313 - Secretary III	19.08
01320 - Service Order Dispatcher	15.37
01410 - Supply Technician	22.28
01420 - Survey Worker	13.82
01531 - Travel Clerk I	11.49
01532 - Travel Clerk II	12.26
01533 - Travel Clerk III	13.09
01611 - Word Processor I	13.38
01612 - Word Processor II	15.02
01613 - Word Processor III	16.80
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	23.47
05010 - Automotive Electrician	21.03
05040 - Automotive Glass Installer	20.09
05070 - Automotive Worker	20.09
05110 - Mobile Equipment Servicer	18.15
05130 - Motor Equipment Metal Mechanic	22.02
05160 - Motor Equipment Metal Worker	20.09
05190 - Motor Vehicle Mechanic	22.02
05220 - Motor Vehicle Mechanic Helper	17.13
05250 - Motor Vehicle Upholstery Worker	19.10
05280 - Motor Vehicle Wrecker	20.09
05310 - Painter, Automotive	21.03
05340 - Radiator Repair Specialist	19.10
05370 - Tire Repairer	13.37
05400 - Transmission Repair Specialist	22.02
07000 - Food Preparation And Service Occupations	
07010 - Baker	11.48
07041 - Cook I	10.11
07042 - Cook II	11.21
07070 - Dishwasher	8.12
07130 - Food Service Worker	9.74
07210 - Meat Cutter	15.33
07260 - Waiter/Waitress	8.80
09000 - Furniture Maintenance And Repair Occupations	

09010 - Electrostatic Spray Painter	21.23
09040 - Furniture Handler	14.67
09080 - Furniture Refinisher	17.63
09090 - Furniture Refinisher Helper	14.36
09110 - Furniture Repairer, Minor	16.02
09130 - Upholsterer	18.34
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	11.41
11060 - Elevator Operator	11.41
11090 - Gardener	13.67
11122 - Housekeeping Aide	11.92
11150 - Janitor	11.92
11210 - Laborer, Grounds Maintenance	11.41
11240 - Maid or Houseman	8.93
11260 - Pruner	11.63
11270 - Tractor Operator	12.88
11330 - Trail Maintenance Worker	11.41
11360 - Window Cleaner	12.64
12000 - Health Occupations	
12010 - Ambulance Driver	16.84
12011 - Breath Alcohol Technician	16.09
12012 - Certified Occupational Therapist Assistant	24.34
12015 - Certified Physical Therapist Assistant	24.89
12020 - Dental Assistant	15.56
12025 - Dental Hygienist	33.25
12030 - EKG Technician	23.73
12035 - Electroneurodiagnostic Technologist	23.73
12040 - Emergency Medical Technician	16.84
12071 - Licensed Practical Nurse I	14.39
12072 - Licensed Practical Nurse II	16.09
12073 - Licensed Practical Nurse III	17.95
12100 - Medical Assistant	13.48
12130 - Medical Laboratory Technician	17.16
12160 - Medical Record Clerk	13.96
12190 - Medical Record Technician	15.61
12195 - Medical Transcriptionist	14.13
12210 - Nuclear Medicine Technologist	30.53
12221 - Nursing Assistant I	9.46
12222 - Nursing Assistant II	10.27
12223 - Nursing Assistant III	11.21
12224 - Nursing Assistant IV	12.58
12235 - Optical Dispenser	18.17
12236 - Optical Technician	15.08

12250 - Pharmacy Technician		17.33
12280 - Phlebotomist		12.58
12305 - Radiologic Technologist		25.40
12311 - Registered Nurse I		24.37
12312 - Registered Nurse II		29.81
12313 - Registered Nurse II, Specialist		29.81
12314 - Registered Nurse III		36.07
12315 - Registered Nurse III, Anesthetist		36.07
12316 - Registered Nurse IV		43.23
12317 - Scheduler (Drug and Alcohol Testing)		19.54
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		20.46
13012 - Exhibits Specialist II		25.36
13013 - Exhibits Specialist III		29.19
13041 - Illustrator I		20.00
13042 - Illustrator II		24.56
13043 - Illustrator III		29.80
13047 - Librarian		32.67
13050 - Library Aide/Clerk		10.41
13054 - Library Information Technology Systems Administrator		23.82
13058 - Library Technician		16.78
13061 - Media Specialist I		16.68
13062 - Media Specialist II		18.66
13063 - Media Specialist III		20.80
13071 - Photographer I		13.93
13072 - Photographer II		18.46
13073 - Photographer III		22.43
13074 - Photographer IV		24.90
13075 - Photographer V		30.14
13110 - Video Teleconference Technician		15.93
14000 - Information Technology Occupations		
14041 - Computer Operator I		15.56
14042 - Computer Operator II		17.40
14043 - Computer Operator III		19.41
14044 - Computer Operator IV		21.57
14045 - Computer Operator V		23.88
14071 - Computer Programmer I	(see 1)	20.07
14072 - Computer Programmer II	(see 1)	24.57
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	

14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		15.56
14160 - Personal Computer Support Technician		21.57
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		33.24
15020 - Aircrew Training Devices Instructor (Rated)		40.21
15030 - Air Crew Training Devices Instructor (Pilot)		48.04
15050 - Computer Based Training Specialist / Instructor		32.44
15060 - Educational Technologist		29.72
15070 - Flight Instructor (Pilot)		48.04
15080 - Graphic Artist		24.28
15090 - Technical Instructor		20.94
15095 - Technical Instructor/Course Developer		25.61
15110 - Test Proctor		17.61
15120 - Tutor		17.61
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler		8.54
16030 - Counter Attendant		8.54
16040 - Dry Cleaner		10.70
16070 - Finisher, Flatwork, Machine		8.54
16090 - Presser, Hand		8.54
16110 - Presser, Machine, Drycleaning		8.54
16130 - Presser, Machine, Shirts		8.54
16160 - Presser, Machine, Wearing Apparel, Laundry		8.54
16190 - Sewing Machine Operator		11.44
16220 - Tailor		12.22
16250 - Washer, Machine		9.27
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		23.51
19040 - Tool And Die Maker		24.69
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator		15.55
21030 - Material Coordinator		23.57
21040 - Material Expediter		23.57
21050 - Material Handling Laborer		11.27
21071 - Order Filler		11.49
21080 - Production Line Worker (Food Processing)		15.55
21110 - Shipping Packer		13.83
21130 - Shipping/Receiving Clerk		13.83
21140 - Store Worker I		12.41
21150 - Stock Clerk		15.52
21210 - Tools And Parts Attendant		15.55
21410 - Warehouse Specialist		15.55

23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	23.29
23021 - Aircraft Mechanic I	22.18
23022 - Aircraft Mechanic II	23.29
23023 - Aircraft Mechanic III	24.37
23040 - Aircraft Mechanic Helper	16.35
23050 - Aircraft, Painter	20.20
23060 - Aircraft Servicer	18.22
23080 - Aircraft Worker	19.17
23110 - Appliance Mechanic	19.24
23120 - Bicycle Repairer	14.43
23125 - Cable Splicer	23.93
23130 - Carpenter, Maintenance	19.24
23140 - Carpet Layer	18.79
23160 - Electrician, Maintenance	21.90
23181 - Electronics Technician Maintenance I	22.38
23182 - Electronics Technician Maintenance II	23.53
23183 - Electronics Technician Maintenance III	24.70
23260 - Fabric Worker	17.81
23290 - Fire Alarm System Mechanic	20.20
23310 - Fire Extinguisher Repairer	16.50
23311 - Fuel Distribution System Mechanic	20.48
23312 - Fuel Distribution System Operator	16.73
23370 - General Maintenance Worker	18.30
23380 - Ground Support Equipment Mechanic	22.18
23381 - Ground Support Equipment Servicer	18.22
23382 - Ground Support Equipment Worker	19.17
23391 - Gunsmith I	16.50
23392 - Gunsmith II	18.33
23393 - Gunsmith III	20.20
23410 - Heating, Ventilation And Air-Conditioning Mechanic	20.20
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	21.31
23430 - Heavy Equipment Mechanic	20.03
23440 - Heavy Equipment Operator	20.20
23460 - Instrument Mechanic	19.24
23465 - Laboratory/Shelter Mechanic	11.27
23470 - Laborer	11.27
23510 - Locksmith	19.31
23530 - Machinery Maintenance Mechanic	20.28
23550 - Machinist, Maintenance	19.32
23580 - Maintenance Trades Helper	16.29

23591 - Metrology Technician I	21.03
23592 - Metrology Technician II	22.04
23593 - Metrology Technician III	22.96
23640 - Millwright	25.71
23710 - Office Appliance Repairer	19.24
23760 - Painter, Maintenance	19.24
23790 - Pipefitter, Maintenance	20.23
23810 - Plumber, Maintenance	19.31
23820 - Pneudraulic Systems Mechanic	20.20
23850 - Rigger	20.52
23870 - Scale Mechanic	18.30
23890 - Sheet-Metal Worker, Maintenance	20.20
23910 - Small Engine Mechanic	19.24
23931 - Telecommunications Mechanic I	23.97
23932 - Telecommunications Mechanic II	25.18
23950 - Telephone Lineman	22.88
23960 - Welder, Combination, Maintenance	19.47
23965 - Well Driller	19.93
23970 - Woodcraft Worker	20.20
23980 - Woodworker	16.50
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	9.58
24580 - Child Care Center Clerk	13.48
24610 - Chore Aide	7.66
24620 - Family Readiness And Support Services Coordinator	13.31
24630 - Homemaker	14.24
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	20.80
25040 - Sewage Plant Operator	20.01
25070 - Stationary Engineer	20.80
25190 - Ventilation Equipment Tender	15.80
25210 - Water Treatment Plant Operator	20.01
27000 - Protective Service Occupations	
27004 - Alarm Monitor	16.96
27007 - Baggage Inspector	12.01
27008 - Corrections Officer	18.71
27010 - Court Security Officer	20.29
27030 - Detection Dog Handler	15.31
27040 - Detention Officer	18.71
27070 - Firefighter	19.65
27101 - Guard I	12.01
27102 - Guard II	15.31

27131 - Police Officer I	22.07
27132 - Police Officer II	24.52
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	10.47
28042 - Carnival Equipment Repairer	10.99
28043 - Carnival Equipment Worker	8.21
28210 - Gate Attendant/Gate Tender	14.30
28310 - Lifeguard	12.22
28350 - Park Attendant (Aide)	15.60
28510 - Recreation Aide/Health Facility Attendant	11.68
28515 - Recreation Specialist	19.83
28630 - Sports Official	12.75
28690 - Swimming Pool Operator	15.63
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	20.73
29020 - Hatch Tender	20.73
29030 - Line Handler	20.73
29041 - Stevedore I	19.71
29042 - Stevedore II	21.80
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	25.77
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	24.66
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	27.16
30021 - Archeological Technician I	18.28
30022 - Archeological Technician II	19.03
30023 - Archeological Technician III	25.14
30030 - Cartographic Technician	26.68
30040 - Civil Engineering Technician	25.15
30061 - Drafter/CAD Operator I	18.85
30062 - Drafter/CAD Operator II	21.09
30063 - Drafter/CAD Operator III	23.52
30064 - Drafter/CAD Operator IV	28.93
30081 - Engineering Technician I	17.82
30082 - Engineering Technician II	19.79
30083 - Engineering Technician III	22.59
30084 - Engineering Technician IV	27.42
30085 - Engineering Technician V	33.54
30086 - Engineering Technician VI	40.58
30090 - Environmental Technician	21.87
30210 - Laboratory Technician	20.41
30240 - Mathematical Technician	26.68
30361 - Paralegal/Legal Assistant I	16.04
30362 - Paralegal/Legal Assistant II	19.88

30363 - Paralegal/Legal Assistant III	24.32
30364 - Paralegal/Legal Assistant IV	29.42
30390 - Photo-Optics Technician	26.68
30461 - Technical Writer I	23.10
30462 - Technical Writer II	28.24
30463 - Technical Writer III	34.17
30491 - Unexploded Ordnance (UXO) Technician I	22.74
30492 - Unexploded Ordnance (UXO) Technician II	27.51
30493 - Unexploded Ordnance (UXO) Technician III	32.97
30494 - Unexploded (UXO) Safety Escort	22.74
30495 - Unexploded (UXO) Sweep Personnel	22.74
30620 - Weather Observer, Combined Upper Air Or (see 2)	23.52
Surface Programs	
30621 - Weather Observer, Senior (see 2)	25.48
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	11.61
31030 - Bus Driver	14.66
31043 - Driver Courier	13.40
31260 - Parking and Lot Attendant	9.25
31290 - Shuttle Bus Driver	14.22
31310 - Taxi Driver	11.32
31361 - Truckdriver, Light	14.22
31362 - Truckdriver, Medium	15.59
31363 - Truckdriver, Heavy	17.75
31364 - Truckdriver, Tractor-Trailer	17.75
99000 - Miscellaneous Occupations	
99030 - Cashier	8.95
99050 - Desk Clerk	9.12
99095 - Embalmer	23.61
99251 - Laboratory Animal Caretaker I	9.86
99252 - Laboratory Animal Caretaker II	10.47
99310 - Mortician	30.76
99410 - Pest Controller	15.66
99510 - Photofinishing Worker	11.61
99710 - Recycling Laborer	16.46
99711 - Recycling Specialist	18.57
99730 - Refuse Collector	15.17
99810 - Sales Clerk	11.04
99820 - School Crossing Guard	11.64
99830 - Survey Party Chief	18.10
99831 - Surveying Aide	11.30
99832 - Surveying Technician	16.46
99840 - Vending Machine Attendant	12.92

99841 - Vending Machine Repairer
99842 - Vending Machine Repairer Helper

15.13
12.92

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.35 per hour or \$134.00 per week or \$580.66 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used.

All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A link to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE
{Standard Form
1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

Attachment J-C1

PERFORMANCE REQUIREMENTS SUMMARY

To be added

Attachment J-C2

APPLICABLE DOCUMENTS:

The Contractor shall perform the requirements of this contract in accordance with the following documents, most current editions, which are located on the ALC website. The Government will provide access to the documents upon request prior to contract award. This list may be updated, added to or changed.

REFERENCE	SUBJECT/TITLE
T.O. 00-5-1	AF Technical Order System
T.O. 00-20-1	Aerospace Equipment Maintenance Inspection, Documentation, Policies, and Procedures
T.O. 00-20-2	Maintenance Data Collection
T.O. 00-25-172	Ground Servicing of Aircraft and Static Grounding/Bonding (ATOS)
T.O. 00-35D-54	USAF Material Deficiency Reporting and Investigating System
T.O. 00-85A-03-1	Preservation, Packing, & Packaging- External Aircraft Fuel Tanks/Cells
T.O. 1-1-3	Inspection and Repair of Aircraft Integral Tanks and Fuel Cells
T.O. 1-1-8	Application and Removal of Organic Coatings, Aerospace and Non-Aerospace Equipment
T.O. 1-1-17	Storage of Aircraft and Missile System
T.O. 1-1-19	Inspection, Test, and Replacement of Vibration Isolators on Equipment in Aircraft
T.O. 1-1-300	Acceptance/Functional Check Flight and Maintenance Operational Checks
T.O. 1-1-689	Organizational/Unit and Intermediate Maintenance-Avionic Cleaning and Corrosion Prevention/Control
T.O. 1-1-690	General Advance Composite Repair Manual
T.O. 1-1-691	Aircraft Weapon Systems- Cleaning and Corrosion Control
T.O. 1-1A-1	Engineering Hand Book for Aircraft Repair-General manual for Structural Repair (ARINC)
T.O. 1-1A-8	Engineering Manual Series-Aircraft and Missile Repair-Structural Hardware
T.O. 1-1A-12	Maintenance and Repair of Transparent Plastics
T.O. 1-1A-14	Installation Practices for Aircraft Electric and Electronic Wiring
T.O. 1-1B-50	Basic T.O. for USAF Aircraft Weight and Balance
T.O. 1H-60(H)G-06	Work Unit Code Manual HH-60G Helicopters
T.O. 1H-60(H)G-1	USAF Series HH-60G Helicopter Flight Manual
T.O. 1H-60(H)G-1CL-1	Pilots Flight Crew Check List
T.O. 1H-60(H)G-1CL-2	Gunners/Hoist Operators Checklist
T.O. 1H-60(H)G-2-1	Aircraft General Information Maintenance Manual
T.O. 1H-60(H)G-2-2	Aircraft Airframe Maintenance Manual
T.O. 1H-60(H)G-2-3	Aircraft Landing Gear, Power Plant, Rotor System Maintenance Manual
T.O. 1H-60(H)G-2-4	Aircraft Drive, Pseudraulics, Instrument, Electrical, Fuel Maintenance Manual
T.O. 1H-60(H)G-2-5	Aircraft Flight Controls, Utility, Environmental, Auxiliary Power Plant Maintenance Manual
T.O. 1H-60(H)G-2-6	Mission equipment, Ground Support Equipment, Support Equipment and List of Consumables, Illustrated Field Manufactured Items List
T.O. 1H-60(H)G-2-9	Aircraft Fault Isolation Maintenance Manual
T.O. 1H-60(H)G-2-11	Avionics General Information Maintenance manual
T.O. 1H-60(H)G-2-12	Avionics Fault Isolation Maintenance Manual
T.O. 1H-60(H)G-2-13	Aviation maintenance Task Manual
T.O. 1H-60(H)G-2-15	Airframe and Rotor Systems Vibration Analysis and Balancing Procedures

T.O. 1H-60(H)G-2-1CL-1	Aircraft Jacking Procedures Checklist
T.O. 1H-60(H)G-2-1CL-2	Refuel/Defuel Checklist
T.O. 1H-60(H)G-2-1CL-3	Application of External Power Checklist
T.O. 1H-60(H)G-2-1CL-4	Auxiliary Power Unit Operation Checklist
T.O. 1H-60(H)G-2-1CL-5	Towing Procedure Checklist
T.O. 1H-60(H)G-2-1CL-6	Aircraft Engine Run Checklist
T.O. 1H-60(H)G-4-1	Illustrated Parts Breakdown (IPB) for HH60G Helicopter
T.O. 1H-60(H)G-4-2	Illustrated Parts Breakdown (IPB) for HH60G Helicopter
T.O. 1H-60(H)G-4-3	Illustrated Parts Breakdown (IPB) for HH60G Helicopter
T.O. 1H-60(H)G-4-4	Illustrated Parts Breakdown (IPB) for HH60G Helicopter
T.O. 1H-60(H)G-4-5	Illustrated Parts Breakdown (IPB) for HH60G Helicopter
T.O. 1H-60(H)G-4-6	IPB Part Number Reference for HH60G Helicopter
T.O. 1H-60(H)G-5	Basic Weight Checklist and Loading Data
T.O. 1H-60(H)G-6	Organizational Maintenance-Scheduled Inspection and Maintenance Records
T.O. 1H-60(H)G-6CF-1	Functional Check- Flight Procedures Manual
T.O. 1H-60(H)G-6WC-1	Work Cards – Refurbishment
T.O. 1H-60(H)G-6WC-2	Preventive Maintenance Services-Periodic Inspection Work Cards
T.O. 1H-60(H)G-6WC-3	Preventive Maintenance Services-10 Hour/14 day Inspection Work Cards
T.O. 1H-60(H)G-6WC-4	Organizational Maintenance-Alert Aircraft Through Flight Inspection Work Cards
T.O. 1H-60(H)G-17	Storage of HH-60G Aircraft
T.O. 1H-60(H)G-21	Inventory Accountability List HH-60G Helicopter
T.O. 1H-60(H)G-23	Organizational, Intermediate and Depot Corrosion Control HH-60 Series Helicopter
T.O. 1H-60(H)G-36	Nondestructive Inspection Procedures HH-60 Series Helicopter
T.O. 1H-60(H)G-39	Aircraft Battle Damage Repair for HH-60 Series Helicopter
T.O. 2J-1-18	Preparation for Shipment and Storage of Gas Turbine Engines
T.O. 42B-1-1	Quality Control of Fuels and Lubricants
T.O.42B-5-1-2	Use, Handling and Maintenance Instructions-Storage Type Gas Cylinders
T.O. 42E1-1-1	Aerospace Hose Assembly
Facilities	Assembly and Inspection Workbook – HH-60G
Facilities	Aircraft Evaluation Check Sheet-HH-60G
AF Manual 400-1	Configuration & TCTO Reporting Procedures
AFJI 10-220	Contractor Flight Operations
AFR 55-22	
AFPD 11-1	Aircraft Operations and Movement
AFI 11-218	
AFPD 21-1	Aircraft and Missile Equipment Accountability
AFI 21-103	
AFMCI 21-102	Analytical Condition Inspection Program
AFMCR 67-1 Series	Economical Repair Determination
AFJI 21-206	Usage and application of Uniform Source Maintenance and Recoverability Codes
AFR 400-68	Oil Analysis
AFR 55-4	Hurricane Evacuation
AFM 66-279 Series	Core Automated Maintenance System (CAMS) USAF Supply Manual
ASTM E1444	Standard Practice for Magnetic Particle Examination
BB-N-411	Nitrogen, Technical
MIL-STD-105	Sampling Procedures and Tables for Inspections by Attributes
MIL-STD-109	Quality Assurance Terms and Definitions
MIL-STD-453	Inspections, Radiographic
MIL-STD-1518	Storage, Handling and Servicing of Aviation Fuel, Oils, and Hydraulic Fluids

MIL-STD-1839	Calibration and Measurement Requirements
MIL-Q-9858	Quality Program Requirements
MIL-STD-45662	Calibration Requirements
CGTO PG 85 00 10	USCG Asset Computerized Maintenance System (ACMS) User's Guide – Process Guide, November 14, 2008
CGTO PG 85 00 20	CG 22 Process Guide/Users Manual, October 3, 2008
CGTO PG 85 00 30	Reliability Centered Maintenance Process Guide, September 27, 2007
CGTO PG 85 00 40	TCTO/SCTO Process Guide, November 2, 2007
CGTO PG 85 00 50	TIMOS Users Process Guide, June 15, 1995
CGTO PG 85 00 60	Aeronautical Engineering Corrosion Control PGM Process Guide, May 31, 2007
CGTO PG 85 00 70	ACCB Process Guide, May 19, 2008
CGTO PG 85 00 90	Project Officer Management Process Guide, May 28, 2008
CGTO PG 85 00 100	Rockwell Collins Performance Based Logistics Process Guide, March 31, 2009
CGTO PG 85 00 110	Aeronautical Engineering Maintenance Management Process Guide, June 29, 2009
CGTO PG 85 00 140	Contract Aviation Maintenance Process Guide, June 12, 2007
CGTO PG-85-00-150	Aeronautical Support Equipment Process Guide, February 19, 2008
CGTO PG 85 00 160	Aircraft Transfer Process Guide, December 14, 2007
CGTO PG 85 00-240	Graphics Style Process Guide, June 12, 2009
ALCINST 5330.2C	Work Schedules
ALCINST 5375.1C	Authorized Use of Government Office Equipment August 15, 2008
ALCINST 6280.1E	Tobacco Policy, August 22, 2008
ALCINST 13020.10	Local Parts Manufacturing, November 5, 2003
ALCINST 13020.14	Drawing Control Procedures, August 15, 2008
ANSI/ISO/ASQ Q9001 – 2000	American National Standards, March 4, 2004
COMDTINST 3710.1F	USCG Air Operations Manual, Basic – October 22, 2007, Change 3 – April 25, 2008
COMDTINST 5375.1B	Limited Personal Use of Government Office Equipment, November 22, 2004
COMDTINST 13520.1B	Aviation Life Support Systems Manual, July 10, 2000
COMDINST M13001.F	USCG Aviation Fuel Handling Procedures Manual, July 3, 2000
COMDINST M13020.1F	Aeronautical Engineering Maintenance Management Manual, April 1, 2003
COMDTINST M16478.1B	Hazardous Waste Management Manual, Basic – March 25, 1992, Change 3 – March 21, 1997

Attachment J-C3

Coast Guard Information Technology Contractor User Agreement

Attachment J-C4

Non-Disclosure Agreement (DHS form 11000.6)

Attachment J-C5

Automated Information System User Acknowledgement Form and Brief

Attachment J-C6

ALC Information Security

Attachment J-C7

Acronym/AbbreviationMeaning

ALC	Aviation Logistics Center
ANSI	American National Standards Institute
ASO	American Standards Organization
CFR	Code Federal Regulation
CO/KO	Contracting Officer
COMSEC	Communications Security
CAT	Contractor Augment Team
DOD	Department of Defense
FIPS	Federal Information Processing Standard 201
GFP	Government Furnished Property
GR	Government Representative
HSPD-12	Homeland Security Presidential Directive
IAAP	Information Assurance Awareness Program
ISO	International Standards Organization
PAC	Production Acceptance Certification
PACSS	Production Acceptance Certification Standard System
PE	Performance Evaluation
PIV	Personal Identity Verification
PPE	Personal Protective Equipment
PWS	Performance-Based Work Statement
QAS	Quality Assurance Specialist
QAP	Quality Assurance Personnel
QVI	Quality Verification Inspection
SS	Services Summary
USAF	United States Air Force

**ADDENDA K: REPRESENTATIONS, CERTIFICATIONS
AND OTHER STATEMENTS OF OFFERORS**

FAR 52.204-8 Annual Representations and Certifications (Feb 2009)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 488190.

(2) The small business size standard is \$7M.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)(1) If the clause at [52.204-7](#), Central Contractor Registration, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the clause at [52.204-7](#) is not included in this solicitation, and the offeror is currently registered in CCR, and has completed the ORCA electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

(i) Paragraph (d) applies.

(ii) Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c)(1) The following representations or certifications in ORCA are applicable to this solicitation as indicated:

(i) [52.203-2](#), Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in [Part 13](#);

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

(ii) [52.203-11](#), Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed \$100,000.

(iii) [52.204-3](#), Taxpayer Identification. This provision applies to solicitations that do not include the clause at [52.204-7](#), Central Contractor Registration.

(iv) [52.204-5](#), Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—

(A) Are not set aside for small business concerns;

(B) Exceed the simplified acquisition threshold; and

(C) Are for contracts that will be performed in the United States or its outlying areas.

(v) [52.209-5](#), Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.

(vi) [52.214-14](#), Place of Performance—Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.

(vii) [52.215-6](#), Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.

(viii) [52.219-1](#), Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.

(A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.

(B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.

(ix) [52.219-2](#), Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.

(x) [52.222-22](#), Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at [52.222-26](#), Equal Opportunity.

- (xi) [52.222-25](#), Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at [52.222-26](#), Equal Opportunity.
- (xii) [52.222-38](#), Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.
- (xiii) [52.223-1](#), Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA–designated items; or include the clause at [52.223-2](#), Affirmative Procurement of Biobased Products Under Service and Construction Contracts.
- (xiv) [52.223-4](#), Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA–designated items.
- (xv) [52.225-2](#), Buy American Act Certificate. This provision applies to solicitations containing the clause at [52.225-1](#).
- (xvi) [52.225-4](#), Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate. (Basic, Alternate I, and Alternate II) This provision applies to solicitations containing the clause at [52.225-3](#).
- (A) If the acquisition value is less than \$25,000, the basic provision applies.
- (B) If the acquisition value is \$25,000 or more but is less than \$50,000, the provision with its Alternate I applies.
- (C) If the acquisition value is \$50,000 or more but is less than \$67,826, the provision with its Alternate II applies.
- (xvii) [52.225-6](#), Trade Agreements Certificate. This provision applies to solicitations containing the clause at [52.225-5](#).
- (xviii) [52.225-20](#), Prohibition on Conducting Restricted Business Operations in Sudan—Certification.
- (xix) [52.226-2](#), Historically Black College or University and Minority Institution Representation. This provision applies to—
- (A) Solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions; and
- (B) For DoD, NASA, and Coast Guard acquisitions, solicitations that contain the clause at [52.219-23](#), Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns.
- (2) The following certifications are applicable as indicated by the Contracting Officer:
[Contracting Officer check as appropriate.]
- ___ (i) [52.219-19](#), Small Business Concern Representation for the Small Business Competitiveness Demonstration Program.
- ___ (ii) [52.219-21](#), Small Business Size Representation for Targeted Industry Categories Under the Small Business Competitiveness Demonstration Program.
- ___ (iii) [52.219-22](#), Small Disadvantaged Business Status.
- ___ (A) Basic.
- ___ (B) Alternate I.
- ___ (iv) [52.222-18](#), Certification Regarding Knowledge of Child Labor for Listed End Products.
- ___ (v) [52.222-48](#), Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment Certification.
- ___ (vi) [52.222-52](#), Exemption from Application of the Service Contract Act to Contracts for Certain Services—Certification.
- ___ (vii) [52.223-9](#), with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA–Designated Products (Alternate I only).
- _x_ (viii) [52.223-13](#), Certification of Toxic Chemical Release Reporting.
- ___ (ix) [52.227-6](#), Royalty Information.
- ___ (A) Basic.
- ___ (B) Alternate I.
- ___ (x) [52.227-15](#), Representation of Limited Rights Data and Restricted Computer Software.
- (d) The offeror has completed the annual representations and certifications electronically via the Online Representations and Certifications Application (ORCA) website at <http://orca.bpn.gov>. After reviewing the ORCA database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current,

accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR [4.1201](#)); except for the changes identified below [*offeror to insert changes, identifying change by clause number, title, date*]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR Clause #	Title	Date	Change
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Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on ORCA.

(End of provision)

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SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES

L.1 FAR 52.252-1 Solicitation Provisions Incorporated by Reference (Feb 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es): www.arnet.gov or www.acquisition.gov

L.2 The following provision(s) is/are hereby incorporated by reference:

FAR 52.204-6 Data Universal Numbering System (DUNS) Number (Apr 2008)

FAR 52.215-1 Instruction to Offerors – Competitive Acquisition (Jan 2004)

FAR 52.222-24 Preaward On-Site Equal Opportunity Compliance Evaluation (Feb 1999)

FAR 52.232-38 Submission of Electronic Funds Transfer Information With Offer (May 1999)

FAR 52.237-1 Site Visit (Apr 1984)

L.3 FAR 52.216-1 Type of Contract (Apr 1984)

The Government contemplates award of a requirements contract with firm fixed price orders resulting from this solicitation.

L.4 FAR 52.333-2 Service of Protest (Sep 2006)

(a) Protests, as defined in section [31.101](#) of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from:

Contracting Officer
USCG Aviation Logistics Center
Aviation Logistics Division
Building 63
Elizabeth City, NC 27909-5001

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

L.5 SUBMISSION OF PROPOSALS – SINGLE AWARD (BEST VALUE)

L.5.1 Proposal Requirements: In addition to FAR 52.215-1 Instructions to Offerors – Competitive Acquisition, offerors are required to submit proposals in two separate volumes, Volume I – Technical Proposal and Volume II – Price Proposal, each in an original and 5 copies. In addition to Volumes I-II, offers shall include Standard Form 33 Solicitation, Offer, and Award with blocks 12-18 fully completed and the document executed by an authorized representative of the offeror. Submission of these documents shall constitute an offer and the offeror's unconditional assent to the terms and conditions of the solicitation and any attachments. An offeror may correct a deficiency only through discussions. The

acceptance period identified on the proposal shall be for not less than 90 calendar days from the date specified for receipt of offers. The Government reserves the right to award without discussions.

Volume I – Technical Proposal shall contain the offeror’s Technical Approach, Management Approach, and Past Performance. It shall include all information and supporting documentation required in Section M.

Volume II – Pricing Proposal shall contain the offeror’s completed SF33 and Section B for the entire contract period, and any supporting documentation. Proposal dollar amounts shall be rounded to nearest dollar and in U.S. Currency.

L.5.2 Uniformity in Proposal Format: To assist in the evaluation process, the following format is required:

Cover Only	This information is to be provided on the cover <u>only</u> : Title of proposal Proposal category (technical or pricing) Volume number RFP number Name and address of offeror DUNS and Cage Code Identification of copies bearing original signature
Table of contents	Sufficient detail to easily locate important elements Use of tabs and dividers is encouraged
Style	Proposal shall clearly and concisely describe the offeror’s response to the requirements of the RFP. Unnecessary elaboration is not desired. Provide all pertinent information in sufficient detail in the section where it most contributes to the topic. If information is pertinent to more than one section, include it in all applicable sections since factors will be evaluated separately.
Written component	Technical proposal shall be limited to 50 pages, inclusive of resumes for key personnel, and resumes shall not exceed 3 pages in length. Each page is one sheet of 8 ½” x 11” with at least 1” margins on all sides, using Times New Roman font with 12 point size or larger. Any charts, tables, or graphs shall be in Times New Roman font with 12 point size or larger also. Pages shall be consecutively numbered. Multiple pages of foldouts shall count as an equivalent of 8 ½” x 11” pages. Each page of each copy should include in the legend “Source Selection Information – See FAR 3.104.” No pricing data shall be included in the technical volume.

SECTION M - SOURCE SELECTION PROCEDURES AND CRITERIA

M.1 The following provision(s) is/are hereby incorporated by reference:

FAR 52.217-5 Evaluation of Options (Jul 1990)

M.2. Procedures and Criteria

Source selection criteria will include the following factors: (1) Factor I – Technical Approach, (2) Factor II - Management Approach, (3) Factor III – Past Performance, and (4) Factor IV - Price. Offerors are advised that a rating of less than “Acceptable” in any one of these factors may result in removal from further consideration. Factor I - Technical Approach is of the greatest importance with remaining factors listed in descending order of importance. All evaluation factors (other than cost or price), when combined, are significantly more important than cost or price. Note: Failure to address each bullet in the factors listed below will result in a lower assessment in those areas.

The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. For efficiency purposes, the Government reserves the right to limit the competitive range to the three (3) most highly rated proposals. Site surveys of the three (3) offerors’ facilities may be conducted for a final, comprehensive assessment of the offerors’ capabilities to perform. Offerors’ determined to be within the competitive range may be required to provide oral presentations onsite at ALC to be considered further.

Offerors are required to submit information relevant to the evaluation factors listed below with their proposals. The technical factors are listed in descending order of importance and are considered, as a whole, more important than price. Each subfactor will be evaluated and rated individually toward a final, composite rating to determine which offer is the most technically superior. Offerors are advised that, as technical ratings become more equal among competitors, prices will become more significant; however, the Government reserves the right to award to a higher priced proposal if deemed the overall best value to the Government.

Offerors must submit, as part of their proposal, information sufficient to assess their capability to perform the services specified by the solicitation. That information may include, but is not limited to, descriptions or diagrams of facilities, descriptions of personnel staffing, including management and engineering, qualifications, certifications and training of personnel; safety, environmental records, and quality assurance procedures and processes.

M.3 Proposal Content

Volume I – Technical Proposal

The technical evaluation factors in descending order of importance are (1) Factor I – Technical Approach, (2) Factor II – Management Approach, and (3) Factor III –Past Performance. The Technical Proposal shall be page numbered, contain a table of contents, and shall identify and address all evaluation factors in detail.

Factor I – Technical Approach

The technical approach must be written so that logistics, engineering, and technical personnel can make a thorough evaluation and arrive at a sound determination as to whether the approach meets the

requirements of the solicitation. To this end, the technical approach shall be specific, detailed and complete and shall clearly and fully demonstrate that the offeror has a thorough understanding of the requirements.

Statements such as “the offeror understands,” “will comply with the statement of work,” “standard procedures will be employed,” “well-known techniques will be used,” and general paraphrasing of the requirements are considered inadequate. The technical approach must provide details concerning what the Contractor will do and how it will be done, including a full explanation of the techniques, disciplines, and procedures to be followed.

The technical approach shall not contain any reference to price; however, information concerning labor allocation and categories, consultants, travel, materials, equipment, and any information pertaining to technical services shall be contained in the technical approach.

Factor II – Management Approach

The offeror shall provide a realistic schedule and allocation of support for the services identified in the solicitation, and shall describe the organizational responsibilities and reporting structure proposed for the project. Proposed policies and procedures for managing and directing the effort shall be addressed, including procedures for dealing with unusual or difficult situations that may arise.

Offerors shall demonstrate their capability in managing labor resources, effectively control and report performance, and resolve issues and challenges. Offerors shall demonstrate their capability to effectively respond to fluctuations in workload and to manage separate and overlapping tasks. Offerors shall identify the methodology to be used in managing the required work, and shall demonstrate their understanding of the support and coordination efforts required for successful DLM including the requirements described herein.

Offerors shall provide a general description of their Contractor's Quality Control (QC) program, and shall demonstrate how deficiencies in performance will be identified, corrected, documented, and prevented from recurring.

Factor III – Past Performance

In accordance with FAR 15.304(c)(3)(ii), past performance will be evaluated and the elements listed below are considered subfactors of the entire past performance evaluation. The Offeror's past performance (of the prime contractor and major subcontractors) may be evaluated using all relevant information that is readily available to the Government, including both the information received from the Offeror and information obtained from other sources. Other sources may include interviews with program managers and Contracting Officers, current and past product users, available USCG and other agency past performance databases, and available data from previous source selections or contractor capability assessments. While the Government may elect to consider data obtained from other sources, the burden of providing thorough and complete past performance information rests with the offeror.

The Government will analyze performance risk based upon the past performance of the Offeror and their proposed major subcontractors as it relates to the risk of successful contractual performance. Offerors must submit, as part of their proposal, information sufficient to assess their capability to perform the services specified by this solicitation. Proposals that do not contain the information requested risk rejection by the Government. Offerors are advised that more recent performance is more relevant than less recent performance and will be given greater weight in the evaluation process.

In order to adequately evaluate an offeror's past performance, all offerors are required to provide a minimum of three (3) references for relevant past performance information such that experience in providing and managing the services specified in the solicitation can be verified. References must reflect contracts with Federal agencies or commercial/military or similar organizations performed in the last five years. Information must include applicable contract number(s), point of contact, telephone and email address(es). Verification of information will address, but is not limited to, similarity and value of services provided, quality of services provided, ability to meet desired delivery schedule, business relationship, and Customer satisfaction.

Volume II – Pricing Proposal

The pricing proposal shall contain the offeror's completed SF33 and Section B for the entire FFP contract period, and any supporting documentation. Proposal dollar amounts shall be rounded to nearest dollar and in U.S. Currency.

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