



Evergreen External Stakeholder Workshop Headquarters Visitor Information

Quick Guide

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By far, the easiest method getting to Coast Guard Headquarters (CGHQ) is by using Washington Metropolitan Area Transit after you fly in. If using [WMATA](#), use this helpful link anywhere in National Capital Region Area:

(http://www.wmata.com/rider_tools/tripplanner/tripplanner_form_solo.cfm).

Driving is fun, but can have long delays and parking at HQ is a little cumbersome.

CGHQ Entrance Procedures.

All visitors shall stop at the Visitor Center to pick up credentials prior to entering CGHQ building or the parking garage. The Visitor Center is located before Gate 4. Park on the left and go into the Visitor's Center for a parking pass and/or visitor's badge. Escorts will meet you there to facilitate the security check-in. If driving, after stopping at the Visitor Center, proceed to Gate 4 and park as directed by the Visitor Center security. You can ONLY enter and exit the parking garage from Parking Garage Level 6. If ESCORT IS REQUIRED, escort will meet you at the Parking Garage Level 6 screening area. This will be the initial screening before entering CGHQ. Then proceed to LL5 Entrance/Exit to CGHQ. It is located directly across from Parking Garage Level 6 Entrance/Exit. If walking, LL5 is the second entry way. Follow signs to Cape Hatteras Light elevators. Go to LL6 (down). Proceed to conference rooms 6I10 on LL6 (see CGHQ Floor Diagram).

Required Info

Please go to the following link to fill in the necessary visitor request information (http://pwc.qualtrics.com/SE/?SID=SV_bBeXUXMhInnx84l):

(1) First and Last Name; (2) Company; (3) email address; (4) mobile number; (5) DOB*; (6) SSN*; (7) Passport No.**; (8) Parking Required (Y/N), and (9) Need to know if each individual has: CAC/PIV Card Holder; US Citizen; or Foreign National Visitor

** If Visitor does not possess a PIV/CAC, SSN and DOB will be required and collected under separate correspondence.*

*** Required if Foreign National*



Driving Directions and Maps

From I-295N: Take Exit 3A onto Barry Road S.E. At the stop sign, make a RIGHT onto Firth Sterling Avenue S.E. Continue on Firth Sterling to the new access road to Gate 4 for Coast Guard Headquarters, which is on your left. The access road parallels I-295. DO NOT PASS UNDER the bridge. If you see the entrance to Bolling Air Force Base, make a u-turn. Take the first RIGHT onto the new access road for Coast Guard Headquarters.

From I-395: Take 395 to S Capitol Street, over the bridge, stay to the right toward Bolling Air Force Base. At the first light, take a LEFT on Firth Sterling. Take the first RIGHT onto the new access road for Coast Guard Headquarters.

From I-295S: Proceed to Suitland Parkway, Exit 3A, toward the U.S. Naval Station. At the first light, make a RIGHT onto Firth Sterling Avenue S.E. Continue on Firth Sterling to the new access road for Coast Guard Headquarters, which is on your left. The access road parallels I-295. DO NOT PASS UNDER the bridge. If you see the entrance to Bolling Air Force Base, make a u-turn. Take the first RIGHT onto the new access road for Coast Guard Headquarters.

From Suitland Pkwy: Exit Firth Sterling Ave SE and head West. Continue on Firth Sterling to the new access road for Coast Guard Headquarters, which is on your left. The access road parallels I-295. DO NOT PASS UNDER the bridge. If you see the entrance to Bolling Air Force Base, make a u-turn. Take the first RIGHT onto the new access road for Coast Guard Headquarters.

GPS Instructions:

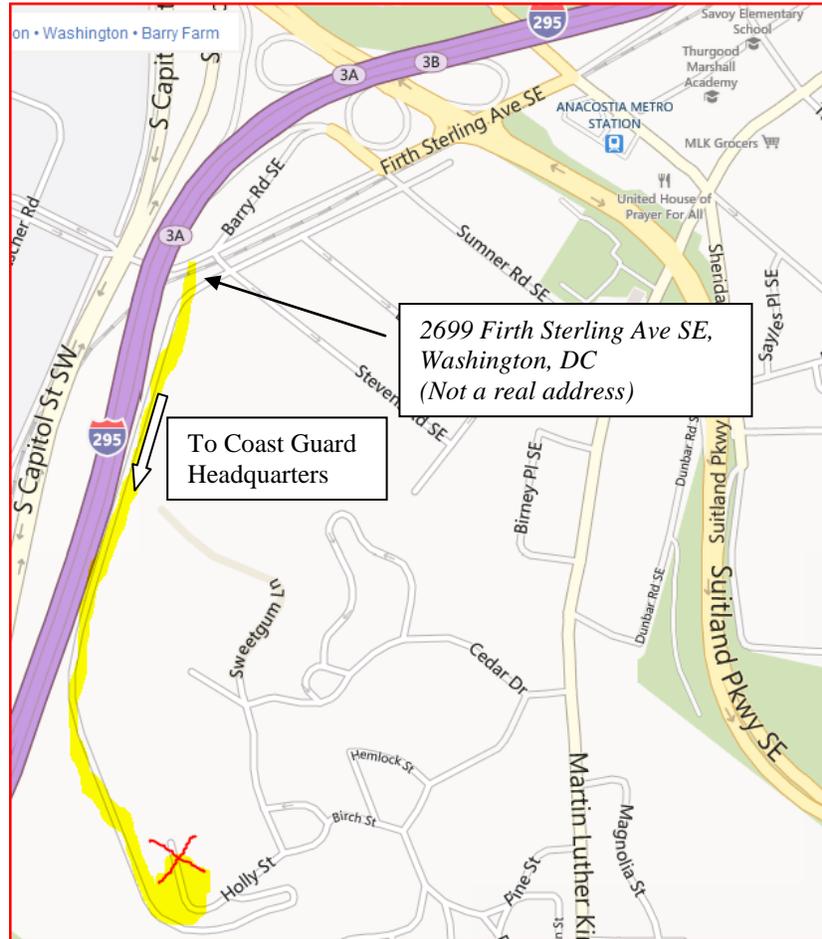
The mailing address for Coast Guard Headquarters is *CGHQ Address, 2703 Martin Luther King Jr Ave SE, Washington, DC 20593*. However, the driving entrance for Coast Guard Headquarters is located on the Golden Raintree Drive access road accessible only from Firth Sterling Avenue.

Use of YAHOO, BING, or GOOGLE to map out directions to CGHQ may yield erroneous directions.

For example, Google Maps shows Firth Sterling Ave SE as two parallel roads. It does not show the new Access Road connecting to the Firth Sterling Ave SE road that connects S. Capitol St SW and Suitland Parkway. For your GPS, you can use the below address that will direct you to the intersection of Firth Sterling Ave SE and the USCG/DHS Access Road (with a large sign indicating Department of Homeland Security):

*This is NOT a real address:
2699 Firth Sterling Ave SE, Washington, DC*

See map on next page.



DC Metro Directions

Anacostia Metro Station (Green Line): A4 Bus pick-up/drop-off location for Anacostia Metro station is Bus Bay B. Buses operate from 5:30 a.m. to 7 p.m. Monday through Friday, except federal holidays. Buses run every 5 to 15 minutes, depending on time of day.

After you exit the train, look for signs that guide you to Buses and NOT Park-n-Ride. After you exit the turnstiles from the escalator, exit through the right doors. The A4 Bus (CGHQ Bus) and Bus Bay B are located on your left after exiting the doors.



Hotel Rooms

Hotel rooms have been blocked for Evergreen Participants at [Crowne Plaza Hotel](#) Washington National Airport for participants coming April 21-22 and [Marriot Courtyard Arlington Crystal City](#) for participants coming April 23-34.

Both hotels feature shuttle service form the airport to the metro and to some local eateries less than 10 minutes away from the airport.





Sample Trip Planner from hotel to CGHQ.

Trip Planner

[Modify itinerary](#) | [More options](#) | [Print](#)

Itineraries shown below may not account for temporary delays or detours caused by unexpected service disruptions, scheduled track work, construction or special events. Alerts and advisories that may affect your trip will be displayed below your itinerary.

From **1480 CRYSTAL DR** to **COAST GUARD HEADQUARTERS** on **3/24/2014**

Itinerary 1 (approx 41 min transit)

[Walk 0.28 mile SW](#) from 1480 CRYSTAL DR to CRYSTAL CITY METRO STATION [Get directions](#)

RAIL DEPARTS FROM CRYSTAL CITY METRO STATION at 12:27pm	BOARD YELLOW LINE Rail towards FORT TOTTEN	ARRIVE L'ENFANT PLAZA METRO STATION at 12:35pm
RAIL DEPARTS FROM L'ENFANT PLAZA METRO STATION at 12:44pm	BOARD GREEN LINE Rail towards BRANCH AVE	ARRIVE ANACOSTIA METRO STATION at 12:50pm
BUS DEPARTS FROM ANACOSTIA STATION & BUS BAY L at 1:00pm	BOARD A4 BUS towards COAST GUARD HQ VIA ANACOSTIA STATION	ARRIVE COAST GUARD HQ - BUS BAY B at 1:08pm

There are active advisories that may affect your trip: [View advisories](#)

\$ 2.65
SmarTrip Fare

\$ 1.30 SmarTrip (Senior/Disabled/Medicare)
\$ 4.85 Cash / Farecard
\$ 2.70 Cash / Farecard (Senior/Disabled/Medicare)
(Only Cash & SmarTrip are accepted on Buses)

Email itinerary 1 [Send](#)



Flying In

Reagan National (DCA) – Shuttle service is available from airport to the hotels.

Dulles Airport - Metrorail is the region's rapid-transit system, providing access to Downtown Washington, DC and other destinations. At present, the nearest Metrorail station is the West Falls Church Station on the Orange Line. Direct transportation to this station is available from the [Washington Flyer Coach Service](#). Enjoy a comfortable, climate-controlled ride equipped with reclining seats and ample luggage space. Each coach is handicapped accessible. Buses depart approximately every 30 minutes and boarding announcements are made inside the airport. The cost is \$10 one way and \$18 round trip. Go to <http://www.metwashairports.com/dulles/809.htm> for more info. For time schedules, go to http://www.washfly.com/flyer_bus_schedule.htm.

Catch the shuttle to the Orange Line. Take the New Carrollton Orange Line to Rosslyn and transfer to the Blue Line. Take the Franconia-Springfield Blue Line to Reagan National Airport and then call the hotel for shuttle service from Reagan National Airport. Alternatively, you could continue on the Blue Line to the next stop - Crystal City - and then a 10 minute walk to the hotel. Use the [Metro Trip Planner](#) to assist you.

Baltimore (BWI) – Amtrak and Marc trains depart BWI southbound for Union Station in Washington DC. The shuttle for Amtrak/Marc is located outside the lower level (baggage claim) of Concourse A. From Union Station, take the Shady Grove Red Line to Gallery Place/Chinatown and transfer to the Yellow Line. Take the Huntington Yellow Line to Reagan National Airport and then call the hotel for shuttle service from Reagan National Airport. Alternatively, you could get off the Huntington Yellow Line at Crystal City and then a 10 minute walk to the hotel. Use the [Metro Trip Planner](#) to assist you.

Metro also offers BWI Express Metro bus service between BWI and the Greenbelt metro station. The service provides a direct connection between BWI and the Greenbelt Metro Station. The BWI Express/B30 service runs every 40 minutes, 7 days a week to the Greenbelt Metro Station, which is located on the Green Line of the Washington Metro System. Buses run 25 times each weekday and 21 times on Saturdays and Sunday, every 40 minutes. For more information call **202-637-7000** or go to www.wmata.com.

Catch the BWI Express from BWI Marshall Airport. There are two WMATA Bus Stops. One is located on the lower level of the International Concourse and the other stop is located on the lower level of Concourse A/B. The B30 will pick you up outside at the bus shelter. Follow the signs that say "Public Transit."

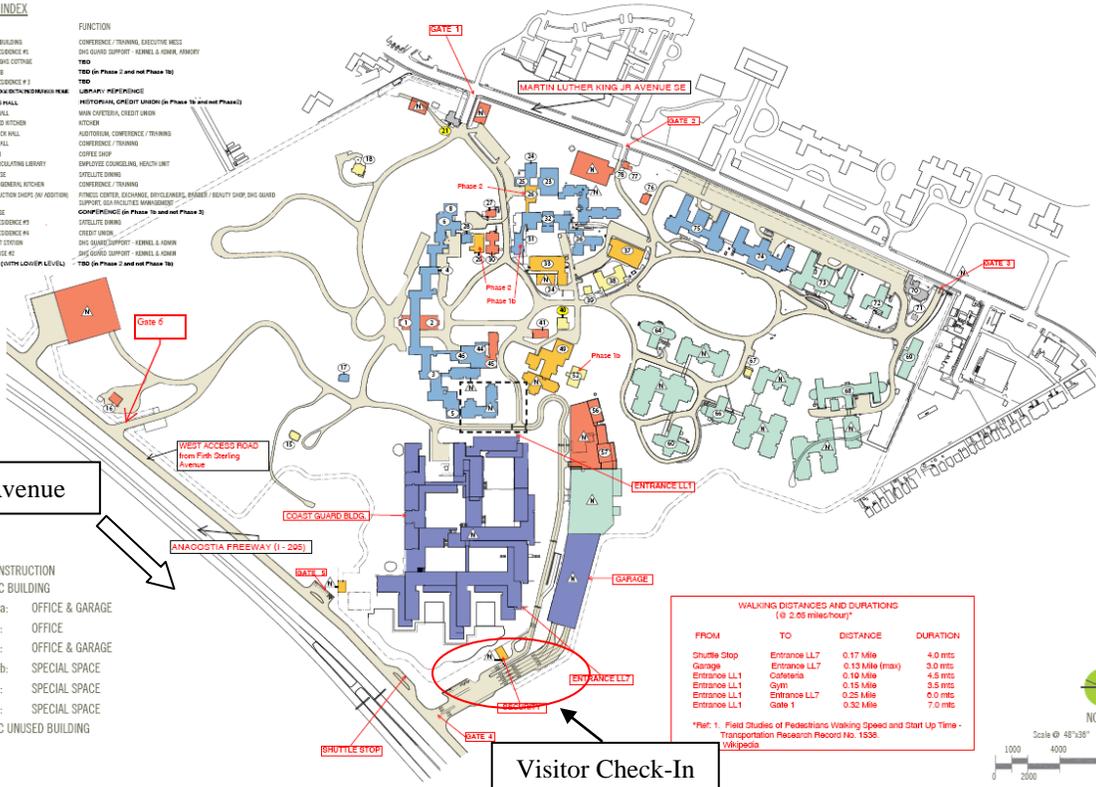
The Greenbelt Metro Station connects to all Metro Stations lines. Take the Branch Ave Green Line to Gallery Place/Chinatown and transfer to the Yellow Line. Take the Yellow Line to Reagan National Airport and then call the hotel for shuttle service from Reagan National Airport. Alternatively, you could get off the Huntington Yellow Line at Crystal City and then a 10 minute walk to the hotel. Use the [Metro Trip Planner](#) to assist you.



Campus Map

BUILDING INDEX

NO.	NAME	FUNCTION
1	CENTER BUILDING	CONFERENCE / TRAINING, EXECUTIVE MEETS
2	STAFF RESIDENCE #1	SHS GUARD SUPPORT - KERNEL & KONAR, ARMSRY
3	INTERMEDIARY CENTER	TSD
4	ALLISON B	TSD (in Phase 2 and not Phase 1b)
5	STAFF RESIDENCE #3	TSD
6	UNIVERSITY CENTER/PERKINS HALL	LABORATORY / PREP/INSTRUMENT
7	A TRAINING HALL	HISTORICAL, CREDIT UNION (in Phase 1b and not Phase 2)
8	DIAMOND HALL	MANUFACTURING, CREDIT UNION
9	RESEARCH CENTER	RESEARCH
10	INTROCCOR HALL	AUDITORIUM, CONFERENCE / TRAINING
11	WARRIOR HALL	CONFERENCE / TRAINING
12	COURTNEY	COFFEE SHOP
13	BEST CIRCULATING LIBRARY	EMPLOYEE COUNSELING, HEALTH UNIT
14	PERKINS	CONFERENCE TRAINING
15	EMERGENCY GENERAL HOSPITAL	EMERGENCY TRAINING
16	CONSTRUCTION SHOPS (IN ADDITION)	FINANCE CENTER, EXCHANGE, BICYCLE/LEASING, BRACKET / BEAUTY SHOP, SHS GUARD SUPPORT, SHS GUARD SUPPORT MANAGEMENT
17	ICE HOUSE	COMPUTER (in Phase 1b and not Phase 2)
18	STAFF RESIDENCE #5	SHUTTLE DEPOT
19	STAFF RESIDENCE #4	CREDIT UNION
20	COMFORT CENTER	SHS GUARD SUPPORT - KERNEL & KONAR
21	SHUTTLE DEPOT	SHS GUARD SUPPORT - KERNEL & KONAR
22	HOLLY SOUTH LOWER LEVELS	TSD (in Phase 2 and not Phase 1b)

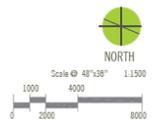


From Firth Avenue

- NEW CONSTRUCTION
- HISTORIC BUILDING
- PHASE 1a: OFFICE & GARAGE
- PHASE 2: OFFICE
- PHASE 3: OFFICE & GARAGE
- PHASE 1b: SPECIAL SPACE
- PHASE 2: SPECIAL SPACE
- PHASE 3: SPECIAL SPACE
- HISTORIC UNUSED BUILDING
- NOC

FROM	TO	DISTANCE	DURATION
Shuttle Stop	Entrance LL7	0.17 Mile	4.0 mts
Garage	Entrance LL7	0.13 Mile (max)	3.0 mts
Entrance LL1	Cafeteria	0.10 Mile	4.5 mts
Entrance LL1	Gym	0.15 Mile	3.5 mts
Entrance LL1	Entrance LL7	0.25 Mile	6.0 mts
Entrance LL1	Gate 1	0.32 Mile	7.0 mts

*Ref: 1. Field Studies of Pedestrians Walking Speed and Start Up Time - Transportation Research Record No. 1538. Wikipedia



SENSITIVE BUT UNCLASSIFIED

PERKINS
+ WILL

PHASING SITE PLAN

26032

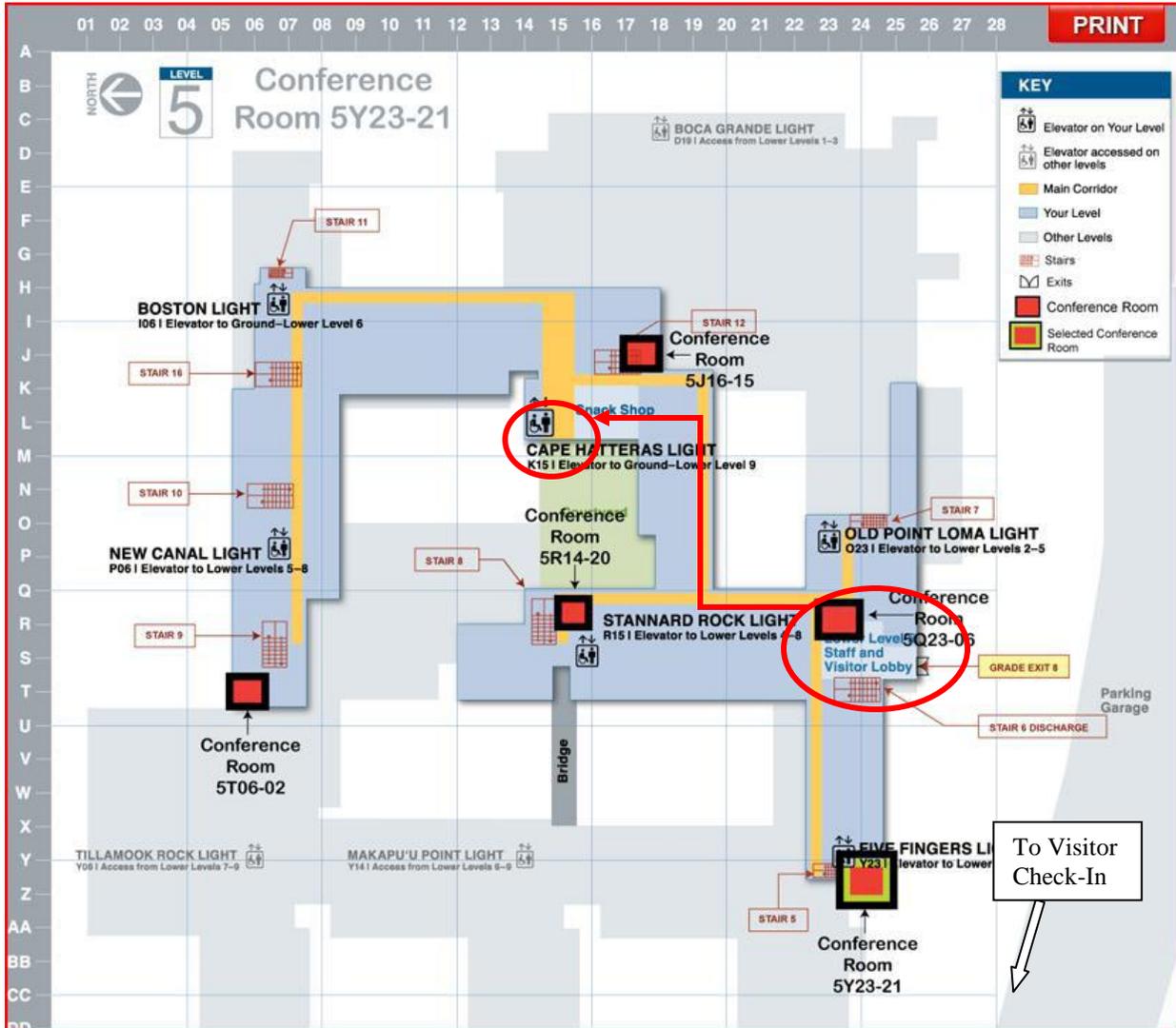
ST. ELIZABETHS CAMPUS BLOCKING WASHINGTON, DC

SEPTEMBER 3, 2009



Building Maps

Entrance to the building is through the fifth level visitor lobby. Follow the signs for the Cape Hatteras Light. Take the elevator DOWN to the sixth level.





The workshop will be held on the sixth level in room 6I10 – immediately to the left out of the Cape Hatteras Light elevator.

