

SHORE INFRASTRUCTURE LOGISTICS CENTER BASE SUPPORT AND SERVICES CONTRACTOR ROAD MAP



Set Up

- Get a DUNS number: <http://fedgov.dnb.com/webform/index.jsp>
- Register in SAM: <https://www.sam.gov/portal/SAM/#1>
- Become familiar with E-Verify: <http://www.uscis.gov/e-verify>
- Know your NAICS: <http://www.census.gov/eos/www/naics/>
- Determine your Business Size: <https://www.sba.gov/content/determining-business-size>
- Know the Small Business Programs: <https://www.sba.gov/offices/headquarters/obd/resources/4210>
- Review the Basics: <http://business.usa.gov/>, <https://www.sba.gov/content/federal-contracting-resources-small-businesses>, or http://www.acq.osd.mil/osbp/docs/government_contracting_the_basics.pdf

Tap Resources

- Visit Doing Business with DHS: <http://www.dhs.gov/do-business-dhs>
- Visit Doing Business with the Coast Guard: <http://www.uscg.mil/acquisition/business/business.asp>
- Visit Coast Guard Acquisition Directorate: <http://www.uscg.mil/acquisition/resources.asp>
- Visit the SILC BSS Internet Site: <http://www.uscg.mil/SILC/>
- Find and Use SBA Resources: <https://www.sba.gov/category/navigation-structure/contracting>
- Find your Procurement Center Representative (<https://www.sba.gov/content/procurement-center-representatives>)
- Find and Use SBA Local Partners: <https://www.sba.gov/tools/local-assistance>
- Know your OSDBU: <http://www.osdbu.gov/>
- Search for Small Business Events on FBO: <https://www.fbo.gov/?s=opportunity&tab=searchresults&mode=list& flt=sbc>
- Learn about the Government Purchase Card program: <https://smartpay.gsa.gov/businesses-vendors>
- Learn about the Regional Federal Executive Board: <http://www.feb.gov/>

Search for New Opportunities

- Search the Acquisition Planning Forecast System: <http://apfs.dhs.gov/>
- Search and Register on the Federal Business Opportunities site: <https://www.fbo.gov/>
- Search all other agency's forecasts: <https://www.acquisition.gov/procurement-forecasts>

Search for Existing Opportunities

- Review GSA Schedules: <http://www.gsa.gov/portal/content/103874>
- Review DHS Strategic Sourcing contracts: <http://www.dhs.gov/dhs-strategic-sourcing>
- Review Mentor Protégé program: <http://www.dhs.gov/mentor-prot%C3%A9g%C3%A9-program>
- Search for Subcontracting opportunities: <http://www.dhs.gov/prime-contractors>) and <http://web.sba.gov/subnet/search/index.cfm>
- Know what contracts have been awarded in your area: <https://www.usaspending.gov/Pages/default.aspx>

Award & Perform

- Understand Contract Terms: <https://www.sba.gov/content/contract-responsibilities>)
- Know Contracting Laws and Regulations: <http://www.acquisition.gov/>
- Understand Past Performance: https://www.whitehouse.gov/omb/procurement_index_contract_perf/
- Understand Invoicing process: <https://www.fincen.uscg.mil/electron.htm>)
- Use Government Contracting Guides (e.g., http://www.dol.gov/ofccp/TAguides/New_Contractors_Guide.pdf or <http://www.acquisition.gov/>)