U.S. Department of Homeland Security
United States Coast Guard

Commander
United States Coast Guard
Personnel Service Center

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OCT 09 2014

MEMORANDUM

From: M. L. Austin, RDML
CG PSC

To: D. A. Stringer, CAPT

Subj: PRECEPT CONVENING A RESERVE COMMISSIONING PANEL FOR OFFICERS SEPARATING FROM ACTIVE DUTY

Ref: (a) Section 744, Title 14, U.S. Code
(b) Officer Accessions, Evaluations, and Promotions, COMDTINST M1000.3 (series)
(c) Military Separations Manual, COMDTINST M1000.4

1. Pursuant to the authority provided by reference (a), a Reserve Commissioning Panel is appointed consisting of yourself as President and the following members, namely:

LCDR Tiffany H. Davidson, USCGR – Member
LT Manuel G. Maddox, USCGR – Member
LT Steven G. Creech, USCG – Member

CWO3 Bryan A. Cooper, USCG – Non-voting Recorder
YN3 Thomas J. Cornwell, USCG – Non-voting Recorder
YN3 Kristopher R. Tyner, USCG – Non-voting Recorder

2. The Panel shall convene 15 October 2014, in Suite 501, Coast Guard Personnel Service Center, with at least three members, including you as President. The Panel will consider former and current regular Coast Guard and Navy officers for a commission in the Coast Guard Reserve for placement on the Inactive Duty Promotion List (IDPL).

3. Members of the Panel shall swear or affirm that they will, without prejudice or partiality, and having in view both the special fitness of officers and the efficiency of the Coast Guard, perform the duties imposed upon them.

4. To be eligible for a commission in the Coast Guard Reserve, applicants must be:

a. Former regular officers of the Coast Guard and Navy within one year of resignation, per reference (a).

b. Current officers who have incurred multiple non-selections on the Active Duty Promotion List, per Article 1.G.2. of reference (b).

c. Current regular Coast Guard officers who submit an unqualified resignation or Temporary Separation in accordance with Article 1.A. or 1.E. of reference (c).

5. The Panel may recommend, in accordance with 1.G.2.c. of reference (b), a reserve commission at the current pay grade, a reserve commission at the current pay grade but with an adjusted date of rank (DOR), a reserve commission at a reduced pay grade, or denial of the request for a reserve commission.

6. The names and records of all eligible applicants shall be furnished to the Panel. The Panel shall refer to articles 6.A.5.a. of reference (b), and the Commandant's Guidance to PY15 Officer Selection Boards and Panels, in your development of criteria for determining whether an applicant is qualified. The Panel shall first identify those officers found fully-qualified, and eligible for a Reserve commission, from the list of applicants provided. If the Panel finds any candidate not fully-qualified for appointment, the reasons therefore shall be provided in detail. Those officers found fully-qualified shall then be placed in a precedence order on a best-qualified basis by pay grade. If an officer is recommended for a reserve commission at a reduced pay grade the Panel shall place the officer in precedence order in the recommended pay grade.

7. You should emphasize to the members of the Panel the importance of their obligation to confine themselves to facts of record and not predicate judgments on rumor or hearsay. At the end of your deliberations, all members must be able to say that the officers recommended for a Reserve commission are, in the opinion of a majority of the members, if the Panel has five or less members, or in the opinion of at least two-thirds of the members of the Panel, if the Panel has more than five members, both fully-qualified and placed in a precedence order on a best-qualified basis, to carry out the duties and responsibilities of a Coast Guard Reserve officer.

8. The Panel shall submit a report in writing signed by all participating members of the Panel. Except for this report, the proceedings of the Panel shall not be disclosed to any person not a member of the Panel. You will direct the members of the Panel that their recommendations shall be kept confidential until the report is approved and the names of officers recommended for Reserve commissions are released to the Service at large.

9. Upon approval of the Panel's recommendations by the Coast Guard Personnel Service Center, all officers who applied for a commission shall be notified of the results by the Reserve Personnel Management Division. Those selected will be advised that they will be offered a Reserve commission upon appointment by the Secretary, Department of Homeland Security.

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Enclosure: (1) Commandant's Guidance to PY15 Officer Selection Boards and Panels