



1401

OCT 31 2013

## MEMORANDUM

From:   
D. R. Callahan, RDML  
CG PSC

Reply to LT Webster  
Attn of: (703)872-6534

To: K. B. Hinrichs, RDML

Subj: PRECEPT CONVENING A RESERVE SENIOR COMMAND SCREENING PANEL  
(RSCSP) FOR THE SELECTION OF RESERVE OFFICERS BEST-QUALIFIED FOR  
COMMAND POSITIONS DURING THE ASSIGNMENT YEAR 2014

Ref: (a) Promotion Year 2014 Schedule of Active Duty Promotion List (ADPL) and Inactive  
Duty Promotion List (IDPL) Officer Personnel Boards and Panels, PSCNOTE 1401  
(b) Officer Accessions, Evaluations, and Promotions, COMDTINST M1000.3 (series)

1. Pursuant to the authority provided by references (a) and (b), a Screening Panel is appointed consisting of yourself as President and the following members:

CAPT James R. Howatson, USCGR – Member  
CAPT Bill Travis, USCGR – Member  
CAPT Johnathon N. Riffe, USCG – Member  
CAPT Robert T. Hanley, USCGR – Member

LT Brandi R. Corvigno, USCGR – Recorder – (Non-Voting Member)

2. The Panel shall convene at 0830 on 5 November 2013, in suite 501, fifth floor in the Captain Dorothy Stratton Conference Room, Coast Guard Personnel Service Center, or as soon thereafter as practicable, for the purpose of screening captains and captains (select) to command Coast Guard Reserve Units (CGRUs) augmenting U.S. Combatant Commands (COCOMS) and commanders and commanders (select) for assignment to command Port Security Units (PSUs). Members of the Panel shall swear or affirm that they will, without prejudice or partiality, and having in view both the special fitness of officers and the efficiency of the Coast Guard, perform the duties imposed upon them, and that they will not disclose their proceedings to any person not a member of the Panel.

3. The Panel shall refer to the provisions of both reference (a), and Sections 3.B.3.c and 6.A of reference (b) in your development of criteria for determining the officers recommended for selection. Additionally, Section 6.A.3 of reference (b) provides four factors to consider in developing your criteria: performance evaluations, professionalism, leadership, and education.

4. The RSCSP eligibility criteria for command of CGRU augmenting a COCOM, will consider captains and captains (select) based upon the following criteria, in the following order of precedence:

a. Command cadre experience (CO or XO) at a PSU, Coastal Riverine Squadron (CORIVRON), Coastal Riverine Group (CORIVGRU), or CGRU COCOM.

Subj: PRECEPT CONVENING A RESERVE SENIOR COMMAND 1401  
SCREENING PANEL (RSCSP) FOR THE SELECTION OF  
RESERVE OFFICERS BEST-QUALIFIED FOR COMMAND  
POSITIONS DURING THE ASSIGNMENT YEAR 2014

b. Any joint duty (PSU, CORIVRON, CORIVGRU, CGRU COCOM, Joint Staff, etc.) and completion of a minimum of two courses in Joint Professional Military Education (JPME). Examples of qualifying JPME include Reserve senior service schools, Naval War College Fleet Seminar Program, command and staff courses.

c. Any Area/District/Sector Senior Reserve Officer (SRO) duty and minimum of two JPME courses.

d. Any joint duty (PSU, CORIVRON, CORIVGRU, CGRU COCOM, Joint Staff, etc.) or Area/District/Sector SRO.

5. The RSCSP eligibility criteria for PSU command, will consider commanders and commanders (select) based upon the following criteria, in the following order of precedence:

a. Command cadre experience (CO, XO or OPS) at a PSU.

b. Department head experience at a CORIVRON/CORIVGRU and/or department head experience at a COCOM.

c. Command cadre, department head, SRO experience at any Coast Guard unit and at least one year of experience at a CORIVRON, CORIVGRU, or PSU.

d. Command cadre experience (CO, XO or OPS) at any Coast Guard unit.

6. Except as noted in paragraph 5.c above, there is no minimum length of time in which an officer being considered should have served in the assignments listed above. The Panel, however, shall carefully consider each officer's experience and performance of duty, as documented in official records, when evaluating suitability to command a unit.

7. You should emphasize to the members of the Panel the importance of their obligation to confine themselves to matters of record and not predicate judgments on rumor or hearsay. At the end of your deliberations, all members must be able to say that the officers recommended for selection are, in the opinion of at least a majority of the members if the Panel has five members, or in the opinion of at least two-thirds of the members if the Panel has more than five members, the best-qualified to carry out the duties and responsibilities of the position for which they are screened.

8. The Panel shall submit a report in writing signed by all members of the Panel. Except for the report of this Panel, the proceedings of the Panel shall not be disclosed to any person not a member of the Panel. You will direct the members of the Panel that their recommendation shall be kept confidential until the names of the officers selected for command are released to the Service at large.

#