

Self Service for Command - Montgomery GI Bill Selected Reserve (MGIB-SR)

Introduction This transaction is used to record a Reserve member's Montgomery GI Bill-SR (MGIB-SR) eligibility status.

- References**
- (a) [Montgomery GI Bill – Selected Reserve Educational Assistance Program, COMDTINST M1001.30\(series\)](#)
 - (b) [Reserve Policy Manual, COMDTINST M1001.28\(series\)](#)
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Guiding Principles

- Requirements** Reservists become eligible for MGIB-SR when they meet the following requirements:
- Obligate 6 years of SELRES
 - Earn a high school diploma or GED
 - Complete all Initial Active Duty for Training (IADT - Basic Training plus "A" school if required and stated on contract), Direct Enlisted Petty Officer Training (DEPOT - if no "A" school required) or Reserve Officer Candidate Indoctrination (ROCI).

Benefits are suspended/terminated when a reservist transfers from the SELRES or does not meet satisfactory SELRES participation:

- Transfers to the IRR – suspends of eligibility
- Upon 9th unexcused absence in fiscal year – suspends of eligibility
- Discharge – terminates benefits

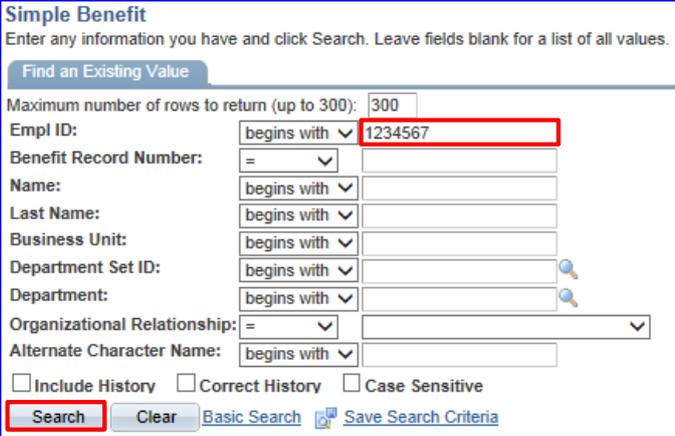
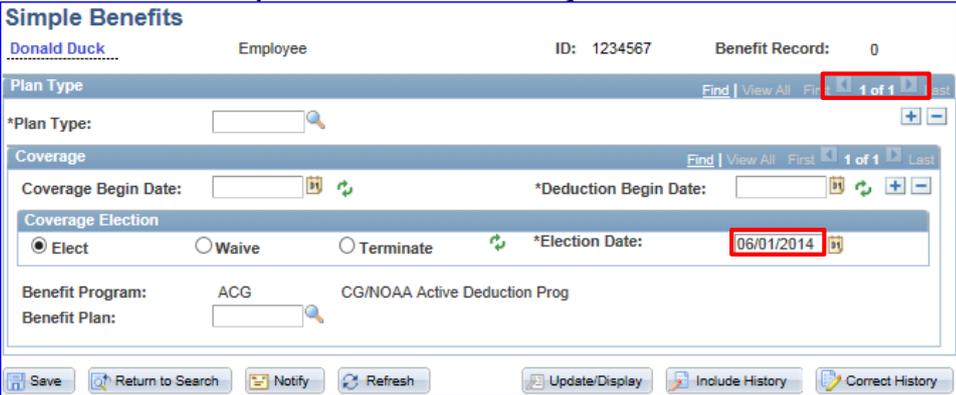
Suspended benefits may be restored if the member returns to SELRES status from the IRR or is in "Good Standing" in the SELRES within the allowable timeframe (1 year, unless for missionary reason)

It is the responsibility of the member to provide the SPO with supervisory approval once they return to meeting SELRES "Good Standing" requirements outlined in reference (b).

Note: You must contact the MGIB-SR Program Manager at reserveVAeducation@uscg.mil for approval before reinstating/restoring eligibility.

Recording MRIB-SR Eligibility

Procedures This section provides the procedures for entering initial MGIB-SR eligibility.

Step	Action
1	<p>Select MGIB Enrollments link from the Reserve Administration pagelet.</p> 
2	<p>Enter the member's Empl ID and click the Search button.</p> 
3	<p>If there is no current election for the member, the Plan Type section will display 1 of 1 and the fields will be blank. The Election Date field will default to the current date and may need to be edited if required.</p> 

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Recording MRIB-SR Eligibility, Continued

Procedures, continued

Step	Action																
4	<p data-bbox="352 461 823 495">Complete the Simple Benefits page.</p> <div data-bbox="352 495 1385 909" style="border: 1px solid black; padding: 5px;"> <p data-bbox="357 499 549 524">Simple Benefits</p> <p data-bbox="357 533 1299 555">Donald Duck... Employee ID: 1234567 Benefit Record: 0</p> <p data-bbox="357 568 1374 595">Plan Type Find View All First 1 of 1 Last</p> <p data-bbox="357 607 1374 633">Plan Type: A4 MGIB-SR</p> <p data-bbox="357 645 1374 672">Coverage Find View All First 1 of 1 Last</p> <p data-bbox="357 678 1374 705">Coverage Begin Date: 02/01/2013 *Deduction Begin Date: 02/01/2013</p> <p data-bbox="357 712 1374 739">Coverage Election</p> <p data-bbox="357 745 1374 772"><input checked="" type="radio"/> Elect <input type="radio"/> Waive <input type="radio"/> Terminate *Election Date: 02/01/2013</p> <p data-bbox="357 790 1374 817">Benefit Program: ACG CG/NOAA Active Deduction Prog</p> <p data-bbox="357 824 1374 851">Benefit Plan: MGIBBA MGIB BA- Eligible</p> <p data-bbox="357 880 1374 907">Save Return to Search Notify Refresh Update/Display Include History Correct History</p> </div> <ul style="list-style-type: none"> <li data-bbox="352 954 1385 1025">• Plan Type - Click the lookup icon and make a selection. For MGIB-SR the code will always be A4. <div data-bbox="400 1025 767 1305" style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p data-bbox="405 1032 596 1057">Search Results</p> <p data-bbox="405 1066 762 1093">View 100 First 1-7 of 7 Last</p> <table border="1" data-bbox="405 1099 762 1305"> <thead> <tr> <th>Plan Type</th> <th>Translate Long Name</th> </tr> </thead> <tbody> <tr><td>A0</td><td>Long-Term Care</td></tr> <tr><td>A1</td><td>Legal Services</td></tr> <tr><td>A2</td><td>Wellness Credit</td></tr> <tr><td>A3</td><td>MGIB</td></tr> <tr style="border: 1px solid red;"><td>A4</td><td>MGIB-SR</td></tr> <tr><td>A5</td><td>Career Status Bonus</td></tr> <tr><td>A6</td><td>Bonus</td></tr> </tbody> </table> </div> <ul style="list-style-type: none"> <li data-bbox="352 1317 1385 1417">• Coverage Begin Date, Deduction Begin Date and Election Date will all be the same date. Enter the date the member's MGIB-SR eligibility is effective. <li data-bbox="352 1462 1385 1496">• Coverage Election - Select the Elect radio button. 	Plan Type	Translate Long Name	A0	Long-Term Care	A1	Legal Services	A2	Wellness Credit	A3	MGIB	A4	MGIB-SR	A5	Career Status Bonus	A6	Bonus
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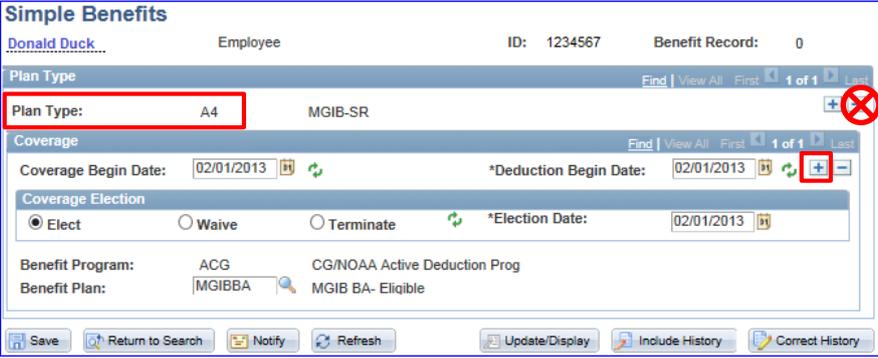
Recording MRIB-SR Eligibility, Continued

Procedures, continued

Step	Action																																												
<p>4 (cont)</p>	<ul style="list-style-type: none"> • Benefit Program - Automatically defaults • Benefit Plan – Click the lookup icon and make a selection. For most elections, MGIBBA will be the appropriate code. <div data-bbox="408 607 740 864" style="border: 1px solid black; padding: 2px;"> <p>View 100 First 1-22 of 22 Last</p> <table border="1"> <thead> <tr> <th>Benefit Plan</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>MGIBAA</td><td>MGIB AA- Ineligible</td></tr> <tr><td>MGIBAB</td><td>MGIB AB- Ineligible</td></tr> <tr><td>MGIBAC</td><td>MGIB AC- Ineligible</td></tr> <tr><td>MGIBAD</td><td>MGIB AD- Eligibility Terminated</td></tr> <tr style="border: 2px solid red;"><td>MGIBBA</td><td>MGIB BA- Eligible</td></tr> <tr><td>MGIBBB</td><td>MGIB BB- Eligible</td></tr> <tr><td>MGIBBC</td><td>Eligibility Conditionally Retained</td></tr> <tr><td>MGIBBD</td><td>MGIB BD-Eligibility Retained</td></tr> <tr><td>MGIBBE</td><td>MGIB BE-Eligible</td></tr> <tr><td>MGIBBF</td><td>MGIB BF-Eligible</td></tr> </tbody> </table> </div> <table border="1" data-bbox="352 898 1386 1395"> <thead> <tr> <th>Code</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>AA</td><td>Ineligible: Has not executed 6 year obligation after 30 JUN 85</td></tr> <tr><td>AB</td><td>Ineligible: Has not completed IADT</td></tr> <tr><td>AC</td><td>Ineligible: No high school diploma or equivalent</td></tr> <tr><td>AD</td><td>Eligibility Terminated: Correction of erroneous report of eligibility</td></tr> <tr><td>BA</td><td>Eligible: Meets all eligibility criteria</td></tr> <tr><td>BB</td><td>Eligible: Member serving subsequent qualifying period of eligibility</td></tr> <tr><td>BC</td><td>Eligibility Conditional Retained: Non qualifying position/unit involuntary removal from qualifying position</td></tr> <tr><td>BD</td><td>Eligibility Retained: Serving position/unit comp of obligation for initial benefit eligibility</td></tr> <tr><td>BE</td><td>Eligible: Member separated because of disability</td></tr> <tr><td>BF</td><td>Eligible: Member separated because of inactivation or reduction</td></tr> </tbody> </table>	Benefit Plan	Description	MGIBAA	MGIB AA- Ineligible	MGIBAB	MGIB AB- Ineligible	MGIBAC	MGIB AC- Ineligible	MGIBAD	MGIB AD- Eligibility Terminated	MGIBBA	MGIB BA- Eligible	MGIBBB	MGIB BB- Eligible	MGIBBC	Eligibility Conditionally Retained	MGIBBD	MGIB BD-Eligibility Retained	MGIBBE	MGIB BE-Eligible	MGIBBF	MGIB BF-Eligible	Code	Description	AA	Ineligible: Has not executed 6 year obligation after 30 JUN 85	AB	Ineligible: Has not completed IADT	AC	Ineligible: No high school diploma or equivalent	AD	Eligibility Terminated: Correction of erroneous report of eligibility	BA	Eligible: Meets all eligibility criteria	BB	Eligible: Member serving subsequent qualifying period of eligibility	BC	Eligibility Conditional Retained: Non qualifying position/unit involuntary removal from qualifying position	BD	Eligibility Retained: Serving position/unit comp of obligation for initial benefit eligibility	BE	Eligible: Member separated because of disability	BF	Eligible: Member separated because of inactivation or reduction
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Terminating MGIB-SR Benefits

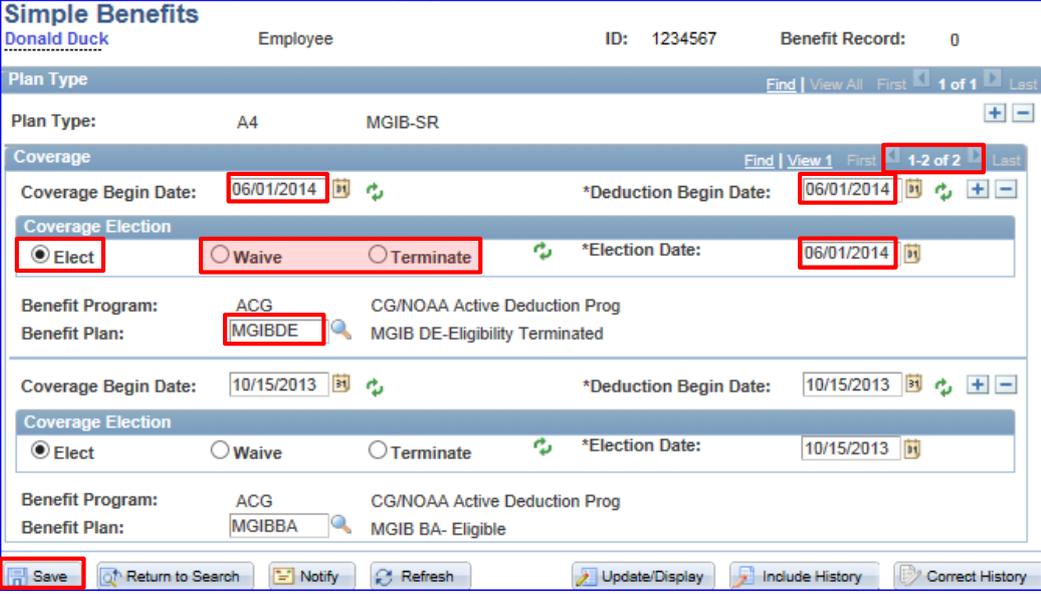
Procedures This section provides the procedures for Terminating MGIB-SR eligibility.

Step	Action
1	<p>Select MGIB Enrollments link from the Reserve Administration pagelet.</p> 
2	<p>Enter the member's Empl ID, select the Include History button, then click the Search button.</p> 
3	<p>The members Simple Benefits plan page will display. Prior to inserting a new row, validate the Plan Type row is A4 (MGIB-SR).</p>  <p>Do not click the minus “-“ button. This permanently deletes the row and it cannot be restored. Permanently deleting rows will directly impact records being sent to DMDC and the VA.</p> <p>Click the plus “+” button.</p>

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Terminating MGIB-SR Benefits, Continued

Procedures, continued

Step	Action
4	<p>A blank Simple Benefits page will display. Note this is page 1 of 2.</p> <p>Complete the Simple Benefits page.</p>  <p>The screenshot shows the 'Simple Benefits' page for an employee named Donald Duck (ID: 1234567). It displays two rows of benefit information. The first row is for plan type A4 (MGIB-SR) with a coverage begin date of 06/01/2014, a deduction begin date of 06/01/2014, and an election date of 06/01/2014. The election is set to 'Elect'. The second row is for plan type MGIBBA with a coverage begin date of 10/15/2013, a deduction begin date of 10/15/2013, and an election date of 10/15/2013. The election is also set to 'Elect'. The 'Save' button is highlighted in red.</p> <ul style="list-style-type: none"> • Coverage Begin Date, Deduction Date and Election Date must all be the same date. The Election Date defaults to the current date. Edit the date to the effective date of the change. The date entered cannot be prior to initial eligibility for MGIB-SR. • Coverage Election - Select the Elect radio button. Do not use the “Waive” or “Terminate” radio button. • Benefit Program - Automatically defaults

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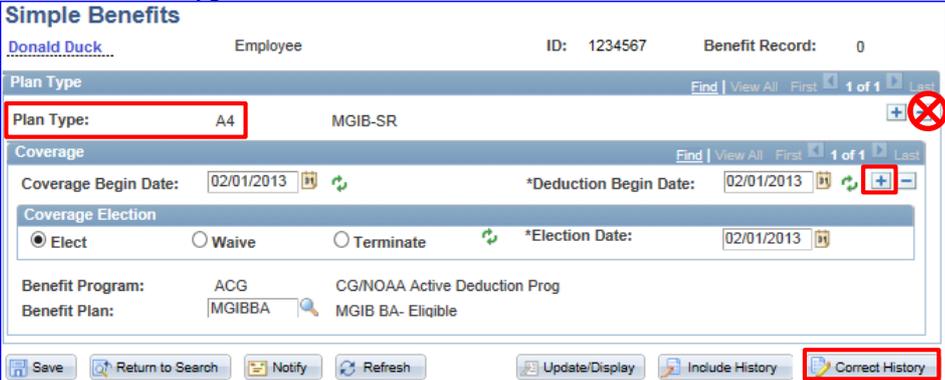
Terminating MGIB-SR Benefits, Continued

Procedures, continued

Step	Action																								
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Suspending MGIB-SR Benefits

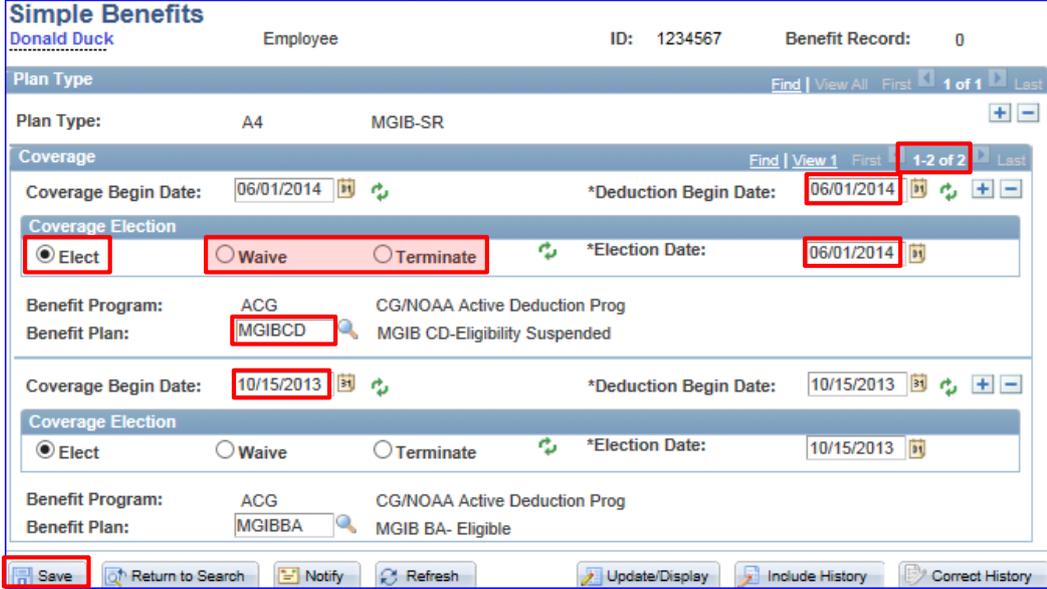
Procedures This section provides the procedures for Suspending MGIB-SR eligibility

Step	Action
1	<p>Select MGIB Enrollments link from the Reserve Administration pagelet.</p> 
2	<p>Enter the member's Empl ID, select the Include History button, then click the Search button.</p> 
3	<p>Members Simple Benefits plan page will display. Prior to inserting a new row, validate Plan Type row is A4 (MGIB-SR).</p>  <p>Do not click the minus “-“ button. This permanently deletes the row and it cannot be restored. Permanently deleting rows will directly impact records being sent to DMDC and the VA.</p> <p>Click the plus “+” button.</p>

Continued on next page

Suspending MGIB-SR Benefits, Continued

Procedures, continued

Step	Action
4	<p>The Member's Simple Benefits page will display. Note this is page 1 of 2.</p> <p>Complete the Simple Benefits page.</p>  <p> <ul style="list-style-type: none"> • Coverage Begin Date, Deduction Date and Election Date will all be the same date. The Election Date defaults to the current date. Edit the date to the effective date of the change. The date entered cannot be prior to initial eligibility for MGIB-SR. • Coverage Election - Select the Elect radio button. Do not use the “Waive” or “Terminate” radio button. • Benefit Program - Automatically defaults </p>

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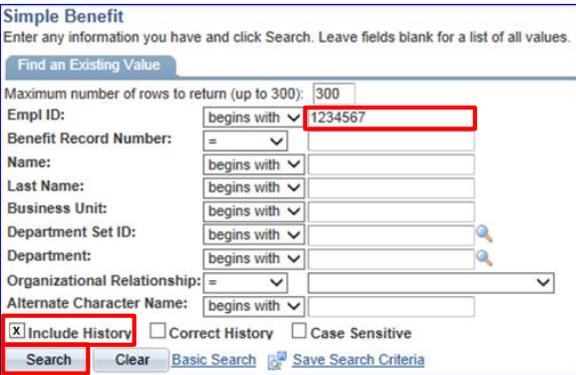
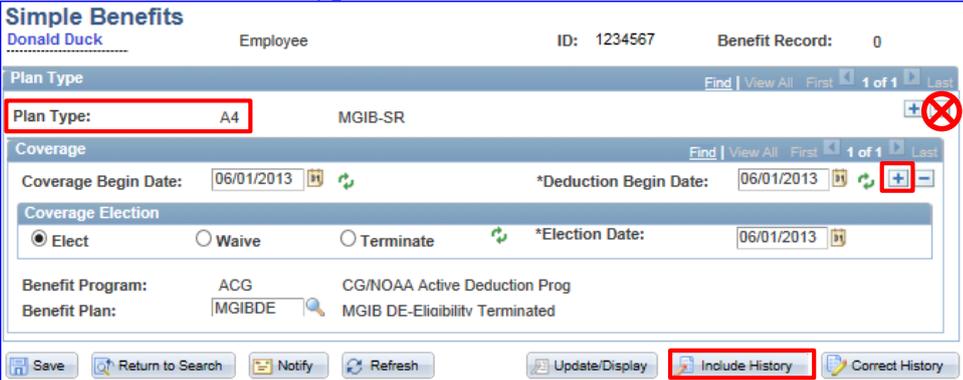
Suspending MGIB-SR Benefits, Continued

Procedures, continued

Step	Action																																
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Reinstating/Restoring MGIB-SR Benefits

Procedures This section provides the procedures for Reinstating/Restoring MGIB-SR eligibility.

Step	Action
1	<p>Select MGIB Enrollments link from the Reserve Administration pagelet.</p> 
2	<p>Enter the member's Empl ID, select the Include History button, then click the Search button.</p> 
3	<p>The member's Simple Benefits plan page will display. Prior to inserting a new row, validate the Plan Type row is A4 (MGIB-SR).</p>  <p>Do not click the “+” button. Doing so will permanently delete the row and cannot be restored. Permanently deleting rows will directly impact records being sent to DMDC and the VA.</p> <p>Click the plus “+” button. Then select the View All link</p>

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Reinstating/Restoring MGIB-SR Benefits, Continued

Procedures, continued

Step	Action
4	<p>The member entire history will be displayed. Note this is page 1 of 3.</p> <p>Complete the Simple Benefits page.</p> <div data-bbox="352 566 1393 1317" style="border: 1px solid blue; padding: 5px;"> <p>Simple Benefits Donald Duck Employee ID: 1234567 Benefit Record: 0</p> <p>Plan Type: A4 MGIB-SR</p> <p>Coverage Begin Date: 06/30/2014 *Deduction Begin Date: 06/30/2014</p> <p>Coverage Election: <input checked="" type="radio"/> Elect *Election Date: 06/30/2014</p> <p>Benefit Program: ACG CG/NOAA Active Deduction Prog Benefit Plan: MGIBBB MGIB BB- Eligiblee</p> <p>Coverage Begin Date: 06/01/2013 *Deduction Begin Date: 06/01/2013</p> <p>Coverage Election: <input checked="" type="radio"/> Elect *Election Date: 06/01/2013</p> <p>Benefit Program: ACG CG/NOAA Active Deduction Prog Benefit Plan: MGIBDE MGIB DE-Eligibility Terminated</p> <p>Coverage Begin Date: 06/01/2012 *Deduction Begin Date: 06/01/2012</p> <p>Coverage Election: <input checked="" type="radio"/> Elect *Election Date: 06/01/2012</p> <p>Benefit Program: ACG CG/NOAA Active Deduction Prog Benefit Plan: MGIBBA MGIB BA- Eligible</p> <p>Save Return to Search Notify Refresh Update/Display Include History Correct History</p> </div> <ul style="list-style-type: none"> • Coverage Begin Date, Deduction Date and Election Date will all be the same date. The Election Date defaults to the current date. Edit the date to the effective date of the change. The date entered cannot be prior to initial eligibility for MGIB-SR. • Coverage Election - Select the Elect radio button. • Benefit Program - Automatically defaults

Continued on next page

Reinstating/Restoring MGIB-SR Benefits, Continued

Procedures, continued

Step	Action																																												
<p>4 (Cont)</p>	<ul style="list-style-type: none"> Benefit Plan – Click the lookup icon and make a selection. In most cases reinstating/restoring will be MGIBBB. <div data-bbox="397 533 769 817" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>View 100 First 1-22 of 22 Last</p> <table border="1"> <thead> <tr> <th>Benefit Plan</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>MGIBAA</td><td>MGIB AA- Ineligible</td></tr> <tr><td>MGIBAB</td><td>MGIB AB- Ineligible</td></tr> <tr><td>MGIBAC</td><td>MGIB AC- Ineligible</td></tr> <tr><td>MGIBAD</td><td>MGIB AD- Eligibility Terminated</td></tr> <tr><td>MGIBBA</td><td>MGIB BA- Eligible</td></tr> <tr style="border: 2px solid red;"><td>MGIBBB</td><td>MGIB BB- Eligible</td></tr> <tr><td>MGIBBC</td><td>Eligibility Conditionally Retained</td></tr> <tr><td>MGIBBD</td><td>MGIB BD-Eligibility Retained</td></tr> <tr><td>MGIBBE</td><td>MGIB BE-Eligible</td></tr> <tr><td>MGIBBF</td><td>MGIB BF-Eligible</td></tr> </tbody> </table> </div> <table border="1" data-bbox="352 857 1385 1350"> <thead> <tr> <th>Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>AA</td> <td>Ineligible: Has not executed 6 year obligation after 30 JUN 85</td> </tr> <tr> <td>AB</td> <td>Ineligible: Has not completed IADT</td> </tr> <tr> <td>AC</td> <td>Ineligible: No high school diploma or equivalent</td> </tr> <tr> <td>AD</td> <td>Eligibility Terminated: Correction of erroneous report of eligibility</td> </tr> <tr> <td>BA</td> <td>Eligible: Meets all eligibility criteria</td> </tr> <tr> <td>BB</td> <td>Eligible: Member serving subsequent qualifying period of eligibility</td> </tr> <tr> <td>BC</td> <td>Eligibility Conditional Retained: Non qualifying position/unit, involuntary removal from qualifying position</td> </tr> <tr> <td>BD</td> <td>Eligibility Retained: Serving position/unit comp of obligation for initial benefit eligibility</td> </tr> <tr> <td>BE</td> <td>Eligible: Member separated because of disability</td> </tr> <tr> <td>BF</td> <td>Eligible: Member separated because of inactivation or reduction</td> </tr> </tbody> </table> <p data-bbox="347 1391 850 1417">When complete, click the Save button.</p> 	Benefit Plan	Description	MGIBAA	MGIB AA- Ineligible	MGIBAB	MGIB AB- Ineligible	MGIBAC	MGIB AC- Ineligible	MGIBAD	MGIB AD- Eligibility Terminated	MGIBBA	MGIB BA- Eligible	MGIBBB	MGIB BB- Eligible	MGIBBC	Eligibility Conditionally Retained	MGIBBD	MGIB BD-Eligibility Retained	MGIBBE	MGIB BE-Eligible	MGIBBF	MGIB BF-Eligible	Code	Description	AA	Ineligible: Has not executed 6 year obligation after 30 JUN 85	AB	Ineligible: Has not completed IADT	AC	Ineligible: No high school diploma or equivalent	AD	Eligibility Terminated: Correction of erroneous report of eligibility	BA	Eligible: Meets all eligibility criteria	BB	Eligible: Member serving subsequent qualifying period of eligibility	BC	Eligibility Conditional Retained: Non qualifying position/unit, involuntary removal from qualifying position	BD	Eligibility Retained: Serving position/unit comp of obligation for initial benefit eligibility	BE	Eligible: Member separated because of disability	BF	Eligible: Member separated because of inactivation or reduction
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