



1040

NOV - 6 2014

MEMORANDUM


From: M. L. Austin, RDML
CG PSC

To: D. A. Stringer, CAPT
CG PSC-RPM

Subj: PRECEPT CONVENING THE APPEAL PANEL FOR THE 2014 RESERVE
CAREER RETENTION SCREENING PANEL (R-CRSP)

Ref: (a) Reserve Policy Manual, COMDTINST M1001.28 (series)
(b) Military Separations, COMDTINST M1000.4
(c) COMCOGARD PSC Arlington VA 062145Z Oct 14/ALCGPSC 135/14
(d) COMCOGARD PSC Arlington VA 102000Z Feb 14/ALCGPSC 029/14
(e) My memo 1040 of 9 Jun 14

1. A Reserve Career Retention Screening Appeal Panel is hereby appointed consisting of yourself, as President, and the following members:

CAPT James M. Kelly, USCGR – Member
BMCM Russell G. Lockey, USCGR – Member

CWO Bryan A. Cooper, USCG – Non-voting member
MECM Eric L. Johnson, USCGR – Non-voting member
YNC Adam C. Dolan, USCG – Non-voting member

2. The Panel shall convene at 0800, on 2 December 2014, in suite 501, fifth floor, Coast Guard Personnel Service Center, Arlington, Virginia, or soon thereafter as practicable for the purpose of considering Reserve enlisted member appeals of the R-CRSP results. Members of the Panel shall swear, or affirm, that they will without prejudice or partiality, and having in view both the special qualifications of the applicants and efficiency of the Coast Guard, perform the duties imposed upon them, and that they will not disclose proceedings of this Panel to any persons not a member of the Panel.

3. In accordance with references (a) through (d), the Panel shall consider all appeals submitted to CG PSC-RPM that meets the following criteria: material errors, newly discovered evidence, or the presence of improper documents in the member's electronically imaged-personnel data record (EI-PDR) for applicants that were selected for involuntary retirement by the 2014 R-CRSP.

4. Chief, Reserve Personnel Management Division will provide you with a list of those individuals included in the applicant pool and provide you the required information for you to make your decisions. In making your recommendations, you shall be guided by para. 2.a. of reference (a) and reference (e).

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THE 2014 RESERVE CAREER RETENTION
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5. You should emphasize to the members of the Panel the importance of their obligation to confine themselves to the facts of record and not predicate judgments on rumor or hearsay. At the end of your deliberations, all members must be able to say that the recommendations of the Panel are, in the opinion of a majority of the members if the Panel has five or less members, or in the opinion of two-thirds of the members if the Panel has more than five members, the appeals are approved or denied.

6. The Panel shall submit a report in writing signed by all members of the Panel. Except for the Report of this Panel, the proceedings of the Panel shall not be disclosed to any person not a member of the Panel. You shall direct the members of the Panel that their recommendations shall be kept confidential until CG PSC has approved the Panel Report.

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