

U.S. Department of
Homeland Security

United States
Coast Guard



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NPFCINST 6200.1A
JUNE 17, 2009

NATIONAL POLLUTION FUNDS CENTER INSTRUCTION 6200.1A

Subj: DESIGNATED AREAS FOR USE OF TOBACCO (SMOKING AND SMOKELESS)

Ref: (a) Coast Guard Health Promotion Manual, COMDTINST M6200.1A, Chapter 3

1. PURPOSE. This instruction publishes the National Pollution Funds Center's (NPFC) policy on smoking during office hours and establishes designated smoking areas in the Ballston complex.
2. ACTION. All NPFC employees, as well as contractors and visitors, shall comply with the provisions of this Instruction.
3. DIRECTIVES AFFECTED. NPFCINST 6200.1 is hereby cancelled.
4. DISCUSSION. Coast Guard, and therefore the NPFC, prohibits the use of smoking tobacco and smokeless tobacco products (e.g., spit, lug, leaf, snuff and dip) in the workplace to protect the health of all its workers. The workplace includes any area inside any building or facility over which the Coast Guard (NPFC) has custody and control and where work is performed by active duty personnel, civilian employees, or personnel under contract to the Coast Guard (NPFC).
5. PROCEDURES.

- a. Designated Areas for Tobacco Use. For all personnel assigned to the National Pollution Fund Center, the use of tobacco products (smoking or smokeless) is permitted only in designated areas. The only designated smoking areas for NPFC members within the Ballston Common Office complex are the designated smoking areas established by the Ballston Management Office at various levels in the Ballston Commons Parking Garage. Accordingly, smoking or smokeless tobacco use is prohibited at all times in all other areas within the office/mall complex and all outside areas (sidewalks) within 50 feet of the office complex's Wilson Boulevard entrance.

DISTRIBUTION - SDL No.

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NON-STANDARD DISTRIBUTION:

When in view of the general public, personnel in uniform are strongly discouraged from using tobacco (smoking and smokeless).

- b. Government Vehicles. The use of tobacco products is prohibited in all Coast Guard government vehicles (cars, trucks, buses, vans) by all personnel.
 - c. Disposal of Tobacco Residue. All tobacco use residue (butts or spit) shall be disposed of in a sanitary manner.
6. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS. Environmental considerations were examined in the development of this instruction and have been determined to be not applicable.
7. FORMS/REPORTS. None.


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