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FM COMCOGARD PERSCOM ARLINGTON VA//OPM//  
TO ALCGPERSCOM

BT

UNCLAS //N01321//

SUBJ: ALCGOFF 008/09 - 2009 OER SUBMISSIONS AND PY10 OFFICER  
SELECTION BOARDS

A. PERSONNEL MANUAL, COMDTINST M1000.6A

B. COMCOGARD PERSCOM ARLINGTON VA 121814Z DEC 08/ALCOFF 246/08

C. RESERVE POLICY MANUAL, COMDTINST M1001.28A, SECTION 7.A

1. IN ACCORDANCE WITH REF A MOST OFFICER EVALUATION REPORTS (OERS)  
ARE SCHEDULED TO ARRIVE AT CGPC BETWEEN MAY AND SEPTEMBER.

SUBMISSION SCHEDULES ARE OUTLINED IN ARTICLE 10.A.3.A.1. OFFICERS  
PROJECTED TO BE IN OR ABOVE ZONE FOR SELECTION SHALL NOT DELAY  
SUBMISSION OF THEIR ANNUAL/SEMI-ANNUAL OER. RATING CHAINS ARE  
ENCOURAGED TO SUBMIT OERS IN ACCORDANCE WITH THE ESTABLISHED  
SCHEDULE IN REF A. IF THE REPORTED ON OFFICER OR REPORTING OFFICER  
IS SCHEDULED TO DETACH DURING SUMMER 2009, DELAYING SUBMISSION OF  
THE OER TO PROVIDE COMPLETE COVERAGE OF PERFORMANCE PRIOR TO  
TRANSFER OR CHANGE OF REPORTING OFFICER MAY BE WARRANTED. HOWEVER,  
COMMANDS SHOULD CAREFULLY EVALUATE WHETHER OR NOT THERE IS VALUE  
ADDED TO ANY DELAY IN SUBMISSION OF AN OER PAST THE SCHEDULED  
SUBMISSION DATE. OFFICERS WHO ARE BELOW THE ZONE ARE REMINDED TO  
CONSIDER THE IMPACT OF DELAYING THEIR ANNUAL OERS AS SELECTION  
BOARDS WILL BE PROVIDED WITH THEIR RECORDS AS PART OF THE SELECTION  
BOARD PROCESS.

2. IN PREPARATION FOR PROMOTION YEAR 2010 (PY10) SELECTION BOARD  
SEASON, THE FOLLOWING INFORMATION IS PROVIDED FOR PLANNING PURPOSES  
ONLY. PRELIMINARY ZONE SIZES ARE ESTIMATES BASED ON HISTORICAL  
AVERAGES AND SHOULD NOT BE CONSTRUED AS OFFICIAL PY10 ZONE SIZES.  
ACTUAL ZONE SIZES WILL BE PUBLISHED UPON APPROVAL OF THE OFFICER  
CORPS MANAGEMENT PLAN AND WILL MOST LIKELY BE SMALLER THAN  
PROJECTED ZONE SIZES. SIGNAL NUMBERS (SIGNO) ARE FROM THE 2008  
REGISTER OF OFFICERS AVAILABLE AT  
[HTTP://WWW.USCG.MIL/HQ/CGPC/OPM/OPM1/REGISTER/REGISTER.HTM](http://www.uscg.mil/hq/cgpc/opm/opm1/register/register.htm) OR ON CG  
CENTRAL UNDER CAREER MANAGEMENT. THE 2009 REGISTER SHOULD BE  
AVAILABLE IN EARLY APRIL.

3. FOR PLANNING PURPOSES, THE ESTIMATED ACTIVE DUTY PROMOTION LIST  
(ADPL) ZONE SIZES ARE AS FOLLOWS:

A. RDML SEL: CAPTAINS WITH A DATE OF RANK (DOR) OF 01JUL07 OR  
EARLIER. CAPTAINS SUBJECT TO CONTINUATION SHALL FOLLOW THE  
GUIDELINES SET FORTH IN REF B.

B. CAPT SEL: COMMANDERS WITH SIGNO LESS THAN/EQUAL TO 745 (2008).

C. CDR SEL: LIEUTENANT COMMANDERS WITH SIGNO LESS THAN/EQUAL TO  
1908 (2008).

D. LCDR SEL: LIEUTENANTS WITH SIGNO LESS THAN/EQUAL TO 3484  
(2008).

E. LT SEL: ALL LIEUTENANTS (JUNIOR GRADE) WITH A DOR OF 01JUL08  
OR EARLIER.

F. LTJG SEL: 01JUN09 BOARD: ALL ENSIGNS WITH A DOR OF 31JUL08 OR  
EARLIER. 18NOV09 BOARD: ALL ENSIGNS WITH A DOR OF 31JAN09 OR  
EARLIER.

4. PER REF C, IF A RESERVE OFFICER'S ADPL RUNNING MATE IS  
CONSIDERED FOR SELECTION, THE INACTIVE DUTY PROMOTION LIST (IDPL)  
OFFICER IS ALSO CONSIDERED FOR SELECTION. CGPC-RPM ASSIGNS IDPL  
OFFICERS THEIR RUNNING MATES. THE 2008 RESERVE REGISTER IS  
AVAILABLE AT [HTTP://WWW.USCG.MIL/HQ/CGPC/RPM/RPMHOME.HTM](http://www.uscg.mil/hq/cgpc/rpm/rpmhome.htm) OR ON CG

CENTRAL UNDER CAREER MANAGEMENT (RESERVES). THE 2009 RESERVE REGISTER SHOULD BE AVAILABLE IN EARLY APRIL.

5. FOR PLANNING PURPOSES, RESERVE OFFICER PRELIMINARY ZONE SIZES ARE AS FOLLOWS:

A. RDML SEL: CAPTAINS WITH A DATE OF RANK (DOR) OF 01JUL07 OR EARLIER.

B. CAPT RETENTION: CAPTAINS WITH A DATE OF RANK (DOR) OF 06JUL09 OR EARLIER.

C. CAPT SEL: COMMANDERS WITH SIGNO LESS THAN/EQUAL TO 110 (2008).

D. CDR SEL: LIEUTENANT COMMANDERS WITH SIGNO LESS THAN/EQUAL TO 343 (2008).

E. LCDR SEL: LIEUTENANTS WITH SIGNO LESS THAN/EQUAL TO 672 (2008).

F. LT SEL: ALL LIEUTENANTS (JUNIOR GRADE) WITH A DOR OF 01JUL08 OR EARLIER.

G. LTJG SEL: ALL ENSIGNS WITH A DOR OF 31JAN09 OR EARLIER.

6. OERS FOR ALL OFFICERS SHOULD ARRIVE AT CGPC (OPM-3 FOR ADPL, RPM FOR IDPL) NLT 45 DAYS AFTER THE END OF PERIOD (EOP) DATE TO PROVIDE AMPLE OPPORTUNITY FOR REVIEW, CORRECTIONS (WHEN REQUIRED), VALIDATION AND ENTRY INTO OFFICER RECORDS. RATING CHAIN MEMBERS ARE REMINDED TO ENSURE THE CORRECT FORMS (CG FORM 5310 A/B/C/D) ARE USED FOR ALL OERS SUBMITTED WITH AN EOP DATE OF 01JAN08 OR LATER.

7. FOR RESERVE OERS, OFFICERS IN ZONE ARE REQUIRED TO SUBMIT A SPECIAL OER IN ACCORDANCE WITH ARTICLE 10.A.3.C.1.C OF REF A. OFFICERS ON ACTIVE DUTY FOR SPECIAL WORK (ADSW) OR INVOLUNTARY ACTIVE

DUTY MUST FOLLOW POLICIES OUTLINED IN REF C. ABOVE AND IN-ZONE LTJGS MUST HAVE A CURRENT OER ENDING ON OR BEFORE 30JUN09 VICE 31JUL09 TO ENSURE ENOUGH TIME TO ENTER INTO OFFICER RECORDS.

REPORTING OF DAYS

PERFORMED ON IDT/ADT/ADSW/TITLE 10 MUST BE INCLUDED AT THE END OF SECTION 2 OF THE OER.

8. AS OUTLINED IN ARTICLE 10.A.2.H.2 OF REF A, OER ADMINISTRATORS ARE RESPONSIBLE FOR ENSURING COMPLETENESS, ACCURACY AND TIMELINESS OF OER SUBMISSIONS. SECTION 14 ON PAGE 4 OF EACH ORIGINAL OER (CG FORM 5310 A/B/C/D) SHOULD BE INITIALED AND DATED TO INDICATE THE REQUIRED ADMINISTRATIVE REVIEW OF THE DOCUMENT HAS BEEN COMPLETED PRIOR TO SUBMISSION TO CGPC.

9. FOR ADDITIONAL INFORMATION, CONTACT CGPC-OPM-3 (ADPL OFFICERS) AND CGPC-RPM-1 (IDPL OFFICERS). OPM-3 CONTACT INFORMATION IS AVAILABLE AT [HTTP://WWW.USCG.MIL/HQ/CGPC/OPM/OPMMAIN.HTM](http://www.uscg.mil/hq/cgpc/opm/opmmain.htm). RPM-1 CONTACT INFORMATION IS AVAILABLE AT [HTTP://WWW.USCG.MIL/RPM](http://www.uscg.mil/rpm).

10. INTERNET RELEASE AUTHORIZED.

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