

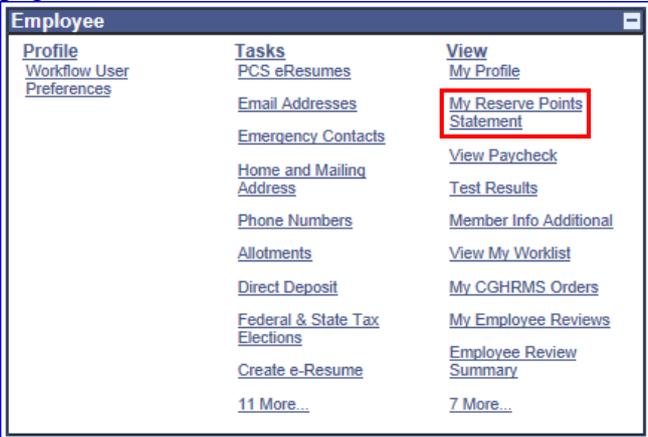
Self Service – My Reserve Point Statement

Introduction The following guide provides the procedures for viewing and printing Reserve Points Statement in Direct Access

Information The Reserve Point Statement is one of the most important documents for a Reservist. Reservist’s should review the statement regularly and report any discrepancies immediately to their command.

Corrections If any discrepancy is discovered on the statement, submit a request for correction with supporting documents via the chain of command to the SPO. In cases where the SPO cannot resolve, the SPO shall provide meaningful endorsement with any additional supporting documents available and forward the request to PPC (adv). Complete information for requesting corrections can be found at <http://www.uscg.mil/ppc/adv.asp>.

Procedures See below.

Step	Action
1	<p>Select My Reserve Point Statement from the View items list in the Employee pagelet.</p>  <p>The screenshot shows a web interface titled 'Employee' with three columns: Profile, Tasks, and View. The 'View' column contains a list of links, with 'My Reserve Points Statement' highlighted by a red box. Other links in the 'View' column include 'My Profile', 'View Paycheck', 'Test Results', 'Member Info Additional', 'View My Worklist', 'My CGHRMS Orders', 'My Employee Reviews', 'Employee Review Summary', and '7 More...'. The 'Tasks' column includes links like 'PCS eResumes', 'Email Addresses', 'Emergency Contacts', 'Home and Mailing Address', 'Phone Numbers', 'Allotments', 'Direct Deposit', 'Federal & State Tax Elections', and 'Create e-Resume'. The 'Profile' column includes 'Workflow User' and 'Preferences'.</p>

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Self Service – My Reserve Point Statement, Continued

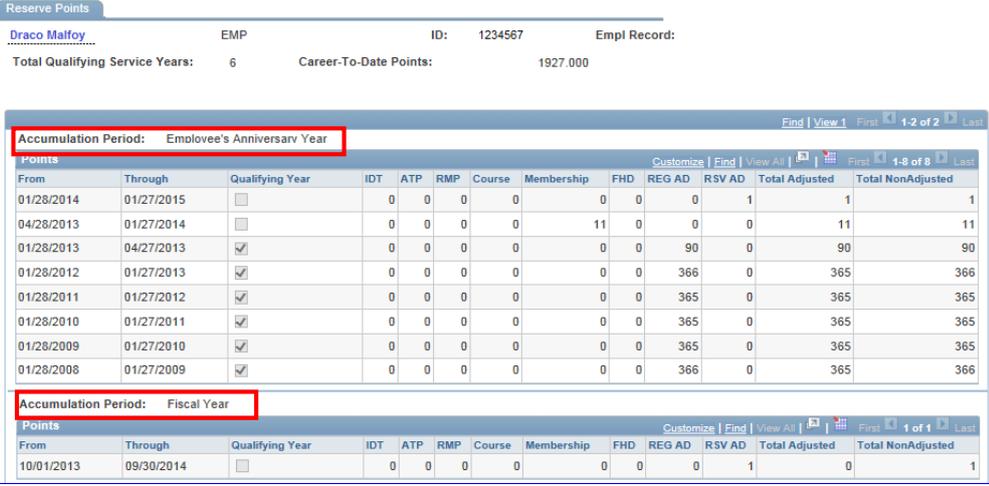
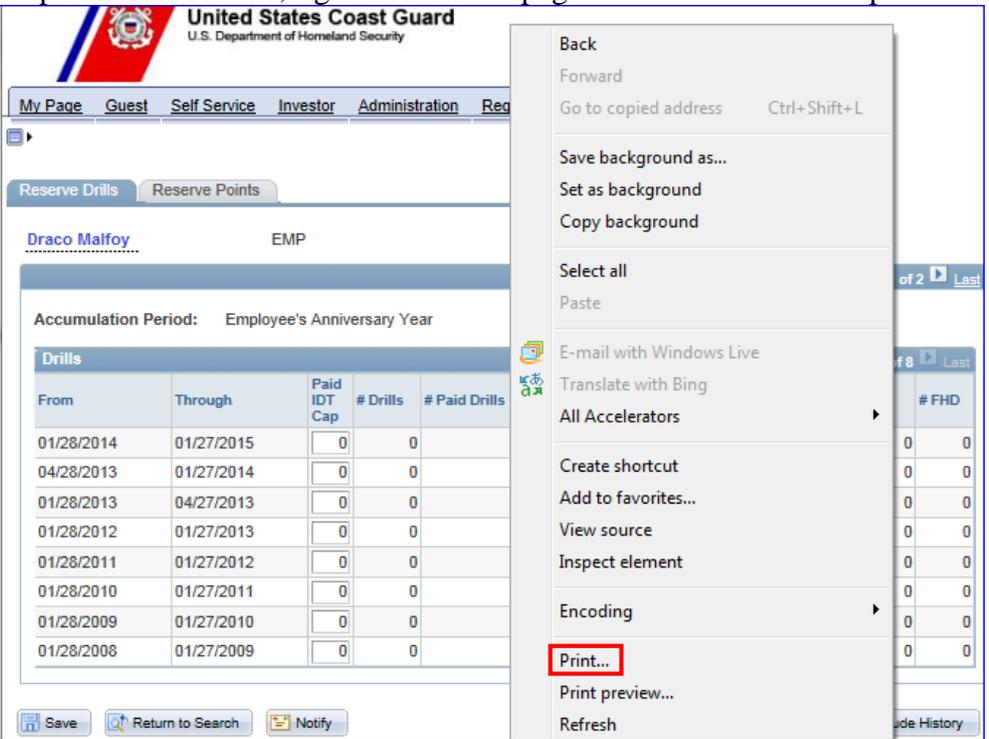
Procedures,
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2	<p data-bbox="352 495 927 524">The Reserve Points Statement will display.</p> <div data-bbox="352 524 1385 1003" style="border: 1px solid black; padding: 5px;"> <p data-bbox="360 533 453 548">Reserve Points</p> <p data-bbox="360 557 1062 575">Draco Maffoy EMP ID: 1234567 Empl Record:</p> <p data-bbox="360 584 975 602">Total Qualifying Service Years: 6 Career-To-Date Points: 1927.000</p> <p data-bbox="1171 611 1377 629">View All 1 of 2</p> <p data-bbox="360 636 692 654">Accumulation Period: Employee's Anniversary Year</p> <table border="1" data-bbox="360 663 1377 904"> <thead> <tr> <th>From</th> <th>Through</th> <th>Qualifying Year</th> <th>IDT</th> <th>ATP</th> <th>RMP</th> <th>Course</th> <th>Membership</th> <th>FHD</th> <th>REG AD</th> <th>RSV AD</th> <th>Total Adjusted</th> <th>Total NonAdjusted</th> </tr> </thead> <tbody> <tr> <td>01/28/2014</td> <td>01/27/2015</td> <td><input type="checkbox"/></td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>1</td> </tr> <tr> <td>04/28/2013</td> <td>01/27/2014</td> <td><input type="checkbox"/></td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>11</td> <td>0</td> <td>0</td> <td>0</td> <td>11</td> <td>11</td> </tr> <tr> <td>01/28/2013</td> <td>04/27/2013</td> <td><input checked="" type="checkbox"/></td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>90</td> <td>90</td> </tr> <tr> <td>01/28/2012</td> <td>01/27/2013</td> <td><input checked="" type="checkbox"/></td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>365</td> <td>0</td> <td>365</td> <td>365</td> </tr> <tr> <td>01/28/2011</td> <td>01/27/2012</td> <td><input checked="" type="checkbox"/></td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>365</td> <td>0</td> <td>365</td> <td>365</td> </tr> <tr> <td>01/28/2010</td> <td>01/27/2011</td> <td><input checked="" type="checkbox"/></td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>365</td> <td>0</td> <td>365</td> <td>365</td> </tr> <tr> <td>01/28/2009</td> <td>01/27/2010</td> <td><input checked="" type="checkbox"/></td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>365</td> <td>0</td> <td>365</td> <td>365</td> </tr> <tr> <td>01/28/2008</td> <td>01/27/2009</td> <td><input checked="" type="checkbox"/></td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>366</td> <td>0</td> <td>365</td> <td>366</td> </tr> </tbody> </table> <p data-bbox="360 913 453 929">Prior Service</p> <table border="1" data-bbox="360 938 1377 994"> <thead> <tr> <th>From</th> <th>Through</th> <th>Branch</th> <th>Grade</th> <th>Qualifying Year</th> <th>IDT</th> <th>ATP</th> <th>RMP</th> <th>Course</th> <th>Membership</th> <th>FHD</th> <th>REG AD</th> <th>RSV AD</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> </div> <ul data-bbox="352 1010 1385 1267" style="list-style-type: none"> • Total Qualifying Service Years and Career-To-Date-Points – Identifies total qualifying years of military service for retirement eligibility. • Career To Date Points – Identifies ALL retirement points credited. • Employee Anniversary Year – Retirement points credited for Coast Guard service by category for each Anniversary Year. • Prior Service – Reserve retirement points credited for all prior military service other than Coast Guard. <p data-bbox="352 1312 663 1341">Click the View All link.</p>	From	Through	Qualifying Year	IDT	ATP	RMP	Course	Membership	FHD	REG AD	RSV AD	Total Adjusted	Total NonAdjusted	01/28/2014	01/27/2015	<input type="checkbox"/>	0	0	0	0	0	0	0	0	1	1	04/28/2013	01/27/2014	<input type="checkbox"/>	0	0	0	0	11	0	0	0	11	11	01/28/2013	04/27/2013	<input checked="" type="checkbox"/>	0	0	0	0	0	0	0	0	90	90	01/28/2012	01/27/2013	<input checked="" type="checkbox"/>	0	0	0	0	0	0	365	0	365	365	01/28/2011	01/27/2012	<input checked="" type="checkbox"/>	0	0	0	0	0	0	365	0	365	365	01/28/2010	01/27/2011	<input checked="" type="checkbox"/>	0	0	0	0	0	0	365	0	365	365	01/28/2009	01/27/2010	<input checked="" type="checkbox"/>	0	0	0	0	0	0	365	0	365	365	01/28/2008	01/27/2009	<input checked="" type="checkbox"/>	0	0	0	0	0	0	366	0	365	366	From	Through	Branch	Grade	Qualifying Year	IDT	ATP	RMP	Course	Membership	FHD	REG AD	RSV AD					<input type="checkbox"/>								
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Self Service – My Reserve Point Statement, Continued

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<p>2 (cont)</p>	<p>Employee Anniversary Year - Retirement points credited for Coast Guard by category for each Anniversary Year. Fiscal Year – Retirement points credited by category for current Fiscal Year.</p>  <p>Reserve Points Draco Malfoy EMP ID: 1234567 Empl Record: Total Qualifying Service Years: 6 Career-To-Date Points: 1927.000</p> <p>Accumulation Period: Employee's Anniversary Year</p> <table border="1"> <thead> <tr> <th>From</th> <th>Through</th> <th>Qualifying Year</th> <th>IDT</th> <th>ATP</th> <th>RMP</th> <th>Course</th> <th>Membership</th> <th>FHD</th> <th>REG AD</th> <th>RSV AD</th> <th>Total Adjusted</th> <th>Total NonAdjusted</th> </tr> </thead> <tbody> <tr><td>01/28/2014</td><td>01/27/2015</td><td><input type="checkbox"/></td><td>0</td><td>0</td><td>0</td><td>0</td><td></td><td>0</td><td>0</td><td>0</td><td>1</td><td>1</td></tr> <tr><td>04/28/2013</td><td>01/27/2014</td><td><input type="checkbox"/></td><td>0</td><td>0</td><td>0</td><td>0</td><td></td><td>11</td><td>0</td><td>0</td><td>0</td><td>11</td></tr> <tr><td>01/28/2013</td><td>04/27/2013</td><td><input checked="" type="checkbox"/></td><td>0</td><td>0</td><td>0</td><td>0</td><td></td><td>0</td><td>0</td><td>90</td><td>0</td><td>90</td></tr> <tr><td>01/28/2012</td><td>01/27/2013</td><td><input checked="" type="checkbox"/></td><td>0</td><td>0</td><td>0</td><td>0</td><td></td><td>0</td><td>0</td><td>366</td><td>0</td><td>366</td></tr> <tr><td>01/28/2011</td><td>01/27/2012</td><td><input checked="" type="checkbox"/></td><td>0</td><td>0</td><td>0</td><td>0</td><td></td><td>0</td><td>0</td><td>365</td><td>0</td><td>365</td></tr> <tr><td>01/28/2010</td><td>01/27/2011</td><td><input checked="" type="checkbox"/></td><td>0</td><td>0</td><td>0</td><td>0</td><td></td><td>0</td><td>0</td><td>365</td><td>0</td><td>365</td></tr> <tr><td>01/28/2009</td><td>01/27/2010</td><td><input checked="" type="checkbox"/></td><td>0</td><td>0</td><td>0</td><td>0</td><td></td><td>0</td><td>0</td><td>365</td><td>0</td><td>365</td></tr> <tr><td>01/28/2008</td><td>01/27/2009</td><td><input checked="" type="checkbox"/></td><td>0</td><td>0</td><td>0</td><td>0</td><td></td><td>0</td><td>0</td><td>366</td><td>0</td><td>366</td></tr> </tbody> </table> <p>Accumulation Period: Fiscal Year</p> <table border="1"> <thead> <tr> <th>From</th> <th>Through</th> <th>Qualifying Year</th> <th>IDT</th> <th>ATP</th> <th>RMP</th> <th>Course</th> <th>Membership</th> <th>FHD</th> <th>REG AD</th> <th>RSV AD</th> <th>Total Adjusted</th> <th>Total NonAdjusted</th> </tr> </thead> <tbody> <tr><td>10/01/2013</td><td>09/30/2014</td><td><input type="checkbox"/></td><td>0</td><td>0</td><td>0</td><td>0</td><td></td><td>0</td><td>0</td><td>0</td><td>1</td><td>0</td></tr> </tbody> </table>	From	Through	Qualifying Year	IDT	ATP	RMP	Course	Membership	FHD	REG AD	RSV AD	Total Adjusted	Total NonAdjusted	01/28/2014	01/27/2015	<input type="checkbox"/>	0	0	0	0		0	0	0	1	1	04/28/2013	01/27/2014	<input type="checkbox"/>	0	0	0	0		11	0	0	0	11	01/28/2013	04/27/2013	<input checked="" type="checkbox"/>	0	0	0	0		0	0	90	0	90	01/28/2012	01/27/2013	<input checked="" type="checkbox"/>	0	0	0	0		0	0	366	0	366	01/28/2011	01/27/2012	<input checked="" type="checkbox"/>	0	0	0	0		0	0	365	0	365	01/28/2010	01/27/2011	<input checked="" type="checkbox"/>	0	0	0	0		0	0	365	0	365	01/28/2009	01/27/2010	<input checked="" type="checkbox"/>	0	0	0	0		0	0	365	0	365	01/28/2008	01/27/2009	<input checked="" type="checkbox"/>	0	0	0	0		0	0	366	0	366	From	Through	Qualifying Year	IDT	ATP	RMP	Course	Membership	FHD	REG AD	RSV AD	Total Adjusted	Total NonAdjusted	10/01/2013	09/30/2014	<input type="checkbox"/>	0	0	0	0		0	0	0	1	0
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<p>3</p>	<p>To print the statement, right click on the page and select the Print option.</p>  <p>United States Coast Guard U.S. Department of Homeland Security</p> <p>My Page Guest Self Service Investor Administration Reg</p> <p>Reserve Drills Reserve Points</p> <p>Draco Malfoy EMP</p> <p>Accumulation Period: Employee's Anniversary Year</p> <table border="1"> <thead> <tr> <th>From</th> <th>Through</th> <th>Paid IDT Cap</th> <th># Drills</th> <th># Paid Drills</th> </tr> </thead> <tbody> <tr><td>01/28/2014</td><td>01/27/2015</td><td>0</td><td>0</td><td></td></tr> <tr><td>04/28/2013</td><td>01/27/2014</td><td>0</td><td>0</td><td></td></tr> <tr><td>01/28/2013</td><td>04/27/2013</td><td>0</td><td>0</td><td></td></tr> <tr><td>01/28/2012</td><td>01/27/2013</td><td>0</td><td>0</td><td></td></tr> <tr><td>01/28/2011</td><td>01/27/2012</td><td>0</td><td>0</td><td></td></tr> <tr><td>01/28/2010</td><td>01/27/2011</td><td>0</td><td>0</td><td></td></tr> <tr><td>01/28/2009</td><td>01/27/2010</td><td>0</td><td>0</td><td></td></tr> <tr><td>01/28/2008</td><td>01/27/2009</td><td>0</td><td>0</td><td></td></tr> </tbody> </table> <p>Save Return to Search Notify</p> <p>Back Forward Go to copied address Ctrl+Shift+L Save background as... Set as background Copy background Select all Paste E-mail with Windows Live Translate with Bing All Accelerators Create shortcut Add to favorites... View source Inspect element Encoding Print... Print preview... Refresh</p>	From	Through	Paid IDT Cap	# Drills	# Paid Drills	01/28/2014	01/27/2015	0	0		04/28/2013	01/27/2014	0	0		01/28/2013	04/27/2013	0	0		01/28/2012	01/27/2013	0	0		01/28/2011	01/27/2012	0	0		01/28/2010	01/27/2011	0	0		01/28/2009	01/27/2010	0	0		01/28/2008	01/27/2009	0	0																																																																																																			
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