U.S. Department of Homeland Security
United States Coast Guard

Commander
United States Coast Guard
Personnel Service Center

2703 Martin Luther King Jr. Ave SE
Washington, DC 20593-7200
Staff Symbol: CG PSC-c
Phone: (202) 795-6477
Fax: (202) 795-6473

1401
JUN 2 1 2016

MEMORANDUM

From: M. T. Bell, Jr., RDML
CG PSC

To: S. A. Buschman, RADM

Subj: PRECEPT CONVENING A SELECTION BOARD TO CONSIDER OFFICERS OF THE PERMANENT COMMISSIONED TEACHING STAFF AT THE COAST GUARD ACADEMY FOR PROMOTION TO THE NEXT HIGHER GRADE

Ref: (a) Sections 189 and 276, Title 14, U.S. Code
(b) Officer Accessions, Evaluations, and Promotions, COMDTINST M1000.3(series)

1. Pursuant to the authority provided by reference (a) and paragraph 6.B.4 of reference (b), a Selection Board is appointed consisting of yourself as President and the following members:

Richard W. Sanders, CAPT, USCG – Member
Anthony Popiel, CAPT, USCG – Member
Melinda D. McGurer, CAPT, USCG – Member
Kevin C. Kiefer, CAPT, USCG – Member
Laura M. Dickey, CAPT, USCG – Member
Dennis C. Evans, CAPT, USCG – Member
Michael E. Platt, CAPT, USCG – Member
Lucinda Cunningham, CAPT, USCG – Member

Dewey W. Worker, LCDR, USCG - Non-voting Recorder

2. The Board shall convene at 0800, 11 July 2016, in suite 4K15-16, Coast Guard Headquarters, or as soon thereafter as practicable, for the purpose of considering the below named officers on the Permanent Commissioned Teaching Staff (PCTS) of the Coast Guard Academy for promotion to the next higher grade:

CDR David C. Clippinger, USCG
CDR Michael J. Corl, USCG
CDR Gregory J. Hall, USCG
CDR Russell E. Bowman, USCG
LCDR Joseph T. Benin, USCG
LT Matthew B. Williams, USCG

Subj: PRECEPT CONVENING A SELECTION BOARD TO CONSIDER OFFICERS OF THE PERMANENT COMMISSIONED TEACHING STAFF AT THE COAST GUARD ACADEMY FOR PROMOTION TO THE NEXT HIGHER GRADE

3. The names and records of all officers to be considered for promotion shall be furnished to the Board. If found fully-qualified, all of the officers may be recommended for promotion. Members of the Board shall swear or affirm that they will, without prejudice or partiality, and having in view both the special fitness of officers and the efficiency of the PCTS and the Coast Guard Academy, perform the duties imposed upon them, and that they will not disclose their proceedings to any person not a member of the Board.

4. Prior to the date the Board submits its report, the Commander, Coast Guard Personnel Service Center, is authorized to delete from the report the name of a Permanent Commissioned Teaching Staff officer in the same manner and for the same reason they would remove the name of an officer on the Active Duty Promotion List. In the event any officer in the promotion zone established herein is removed prior to the date the Board submits its report, the Commander, Coast Guard Personnel Service Center will provide additional instructions. Any communications to the Board by any officer under consideration will be transmitted under separate cover.

5. The Board shall refer to the provisions of Sections 3.A and 6.A of reference (b) and the enclosed Commandant's Guidance to PY17 Officer Selection Boards and Panels in your development of criteria for determining the officers recommended for selection. Additionally, section 6.A.3 of reference (b) provides four factors to consider in developing your criteria: performance, professionalism, leadership, and education.

6. You should emphasize to the members of the Board the importance of their obligation to confine themselves to facts of record and not predicate judgments on rumor or hearsay. At the end of your deliberations, all members must be able to say that the officers recommended for promotion are, in the opinion of at least a majority of the members if the board has five members, or in the opinion of at least two-thirds of the members if the board has more than five members, fully-qualified to carry out the duties and responsibilities of the grade for which they are selected.

7. The Board shall submit a report in writing signed by all members of the Board. Except for the report of this Board, the proceedings of the Board shall not be disclosed to any person not a member of the Board. You will direct the members of the Board that their recommendations shall be kept confidential until the Secretary approves the report on behalf of the President, and the names of officers selected for promotion are released to the Service at large.

#

Enclosure: Commandant's Guidance to PY17 Officer Selection Boards and Panels