

United States  
**Office of Personnel Management**  
 Retirement Operations Center  
 Boyers, Pennsylvania 16017

**Estimated Earnings During Military Service**

**Instructions: Attach DD 214 or the equivalent and any available records of pay or promotions.** The US Coast Guard Human Resource Service & Information Center (HRSIC) cannot provide estimated earnings without verification of service. The requester must complete blocks 1 through 10 and block 19.

Mail completed form and supporting documentation to:

**COMMANDING OFFICER (SES)  
 US COAST GUARD  
 PERSONNEL SERVICE CENTER  
 444 SE QUINCY ST  
 TOPEKA KS 66683-3591**

1. Name (Last, first, middle)	
2. Other names used	
3. Social Security numbers	4. Date of birth
5. All military service numbers	
6. Branch of service	

The uniformed services must provide Federal employees' estimated basic pay for military service they performed after December 31, 1956. This is needed to make a deposit to the Civil Service Retirement and Disability Fund for retirement credit. Please provide the estimated basic pay earned by the person named above.

7. Signature of requester			8. Relationship to person named <input type="checkbox"/> Person named is requester <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Survivor			9. Date	
10. Active military service after December 31, 1956 (Dates indicated below must be based on DD 214 or equivalent certification)			11. Authorized Official of pay center completes blocks 11 through 18.  <b>Estimated Earnings (Base Pay)</b> Do not provide estimated earnings for any period of service prior to January 1, 1957.				
From (mm/dd/yy)	To (mm/dd/yy)	From (mm/dd/yy)	To (mm/dd/yy)	Rate of Basic Pay	Earnings	Type of Discharge	
12. If period of service began before and ended after December 31, 1956, enter date service actually began. (mm/dd/yy)			13. Lost time <input type="checkbox"/> None <input type="checkbox"/> Number of days _____  <input type="checkbox"/> Inclusive dates				
			<b>From</b> (mm/dd/yy)	<b>To</b> (mm/dd/yy)	<b>From</b> (mm/dd/yy)	<b>To</b> (mm/dd/yy)	
14. Signature of authorized official furnishing estimate			15. Date		16. Telephone number (including area code)		
17. Typed name of authorized official			18. Title of authorized official				
19. Requester's name and address (Return this completed form to address below)							