U.S. Department of Transportation
United States Coast Guard

Commandant
United States Coast Guard

2100 Second Street, S.W.
Washington, DC 20593-0001
Staff Symbol: G-WPM-2
Phone: (202) 267-1203
Fax: (202) 267-4823

COMDTNOTE 7220
23 November 2001

COMMANDANT NOTICE 7220 CANCELLED: 22 November 2002

Subj: CH-2 TO U. S. COAST GUARD PAY MANUAL, COMDTINST M7220.29A

1. PURPOSE. This Notice publishes a change to the U.S. Coast Guard Pay Manual, COMDTINST M7220.29A. This Notice is for the use of all active and reserve Coast Guard members.

2. ACTION. Area and district commanders, commanders of maintenance and logistics commands, commanding officers of headquarters units, assistant commandants for directorates, Chief Counsel, and special staff offices at Headquarters shall ensure that the provisions of this Notice are followed. No paper distribution will be made of this Notice. Official distribution will be via the Coast Guard Directives System CD and DOT website http://isddc.dot.gov. An electronic version will also be made available via the Commandant (G-WPM-2) website: http://www.uscg.mil/hq/g-w/g-wp/g-wpm/Manuals.htm

3. SUMMARY. Enclosure (1) summarizes the substantial changes throughout the Manual provided as enclosure (2). Significant changes are marked in bold print.

4. PROCEDURES. Remove and insert the following pages:

Remove	Insert
Pages i through iv	Pages i through iv, CH-2
Pages 2-21 and 2-22	Pages 2-21 and 2-22, CH-2
Pages 3-17 and 3-18	Pages 3-17 and 3-18, CH-2
Pages 3-27 and 3-28	Pages 3-27 and 3-28, CH-2
Pages 3-79 and 3-80	Pages 3-79 and 3-80, CH-2
Pages 3-89 and 3-90	Pages 3-89 and 3-90, CH-2
Pages 3-93 and 3-94	Pages 3-93 and 3-94, CH-2
Pages 4-i	Pages 4-i, CH-2
Pages 4-11 through 4-39	Pages 4-11 through 4-40, CH-2

DISTRIBUTION - SDL No. 139

	a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z
A	1	1	1		1	1		1																		
B		5	5		2	1			1							1	1	10	1	1			31			
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D		*		*																						
E		4																								
F																										
G																										
H																										

NON-STANDARD DISTRIBUTION: SEE PAGE 2

Remove	Insert
Pages 9-3 and 9-4	Pages 9-3 and 9-4, CH-2
Pages 15-1 and 15-2	Pages 15-1 and 15-2, CH-2
Pages I-1 through I-7	Pages I-1 through I-7, CH-2

Thomas F. Fisher
Acting Director of
Personnel Management

Encl: (1) Summary of changes
(2) CH-2 to U.S. Coast Guard Pay Manual, COMDTINST M7220.29A

CH-2 COAST GUARD PAY MANUAL, COMDTINST M7220.29A
SUMMARY OF CHANGES

Table of Figures	Changes figures 3-24 and 3-27 to indicate the 1 October 2001 clothing rates. Adds new figure 4-5 - "Monthly Career Sea Duty Pay Rates Effective 1 October 2001". Changes figure 4-5 to figure 4-6 - Career Sea Pay Conditions of Entitlement. Changes figure 4-6 to figure 4-7 – Special Pay for Diving Duty – Conditions of Entitlement. Changes figure 4-7 to figure 4-8 – Special Pay for Duty Subject to Hostile fire or Imminent Danger (HF/ID) – Conditions of Entitlement.

Chapter 2	
Section 2-J-2.b.	Changes figure 2-4 to read figure 2-6.
Section 2-J-4.a.(3)	Changes figures 3-6, 4-5, and 4-6 to read figures 3-7, 4-6, and 4-7. Adds figure 4-8 to the list of referenced figures.

Chapter 3	
Section 3-C-10.a.	Modifies policy in second sentence to read "(as measured from the date the orders are amended to the new ending date)".
Figure 3-7	Updates policy to rule 7 when BAH without and BAH Partial is and is not authorized.
Figure 3-18	Note 3. Changes FSA to read "FSH". Changes U5905C to read "U5900-D".

Chapter 4	
Section 4-B-1. Section 4-B-2. Section 4-B-8.	Rewritten to incorporate ALCOAST 473/01, which redefines requirements for entitlement to Career Sea Pay.
Section 4-B-5.	- Deletes U.S. Forces Caribbean. - Deletes Electronic Support Detachment (ESD) Teams. - Adds Shipboard Aviation Detachments (AVDETs).
Figure 4-2	- Effective 1 Nov 01 adds the following HDP-L locations/amounts: Afghanistan - $100 Pakistan - $100 Tajikistan - $100 United States - Alaska locations; Attu, St. Paul, Port Clarence, Unalaska, Shoal Cove, and Tok – $150 - Other amounts/effective dates changed to identified HDP-L designated countries and areas. **(Locations, amounts, effective dates identified in bold print).**
Figure 4-5 (new)	Monthly Career Sea Duty Pay Rates (Effective 1 October 2001)
Figure 4-5	Changed to Figure 4-6.
Figure 4-6	Changed to Figure 4-7.
Section 4-B-9.e.	Changes figure 4-5 to read figure 4-6.

CH-2 COAST GUARD PAY MANUAL, COMDTINST M7220.29A
SUMMARY OF CHANGES

Chapter 4 (cont'd)	
Figure 4-6	Changed to Figure 4-7.
Section 4-B-9.e.	Changes figure 4-5 to read figure 4-6.
Section 4-C-1.	Updated to add the FY 2001 National Defense Authorization Act.
Section 4-C-2	Rewritten for clarity in accordance with Career Sea Pay reform.
Section 4-C-4.d.	Deletes Caribbean Squadron. Deletes Fleet Training Unit (FTU) and Fleet Training Group (FTG). Replaced with Afloat Training Group (ATG).
Section 4-C-5.d.	Deletes Caribbean Squadron. Deletes FTU and FTG. Replaced with ATG.
Section 4-G-3.	Changes figure 4-6 to read figure 4-7.
Section 4-H-3.	Adds effective 31 Oct 01 the land areas of Indonesia, Kyrgyzstan, Malaysia, Oman, Philippines, United Arab Emirates, and Uzbekistan, are designated as imminent danger areas for IDP purposes. Adds effective 31 Oct 01 the Red Sea, Gulf of Aden, Gulf of Oman, and Arabian Sea (portion north of 10º north latitude and west of 68º east longitude) are designated as imminent danger areas for IDP purposes. Terminates Cambodia as area designated for Imminent Danger Pay effective 31 Oct 2001. Effective 1 Nov 2001 designates Cambodia as Hardship Duty Location for HDP-L purposes at the rate of $150 a month (figure 4-2). Terminates East Timor as area designated for Imminent Danger Pay effective 31 Oct 2001. Effective 1 Nov 2001 designates East Timor as Hardship Duty Location for HDP-L purposes at the rate of $150 a month (figure 4-2).
Figure 4-7	Changed to Figure 4-8.
Section 4-I-7.	SDAP effective updated to read 1 July 2001. Adds SD-7 rate in the amount of $350.

Chapter 9	
Section 9-D-3.a.	Incorporates policy allowing a CO/OIC to delegate in writing to their XO/XPO the authority to approve advance pay requests.

Chapter 15	
Section 15-A-1.	Incorporates policy that cadet pay shall equal 35% of the basic pay of an ensign (O-1) with less than two years of service.

Index	
Page I-6 Pages I-1 through 1-7	Saved Pay page number changed to read 2-14. Affected chapter 4 page numbers changed throughout index.

U. S. COAST GUARD PAY MANUAL

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J. Withholding Pay for Unauthorized Absence and Other Lost Time.

1. Effect on Pay and Allowances. The types of unauthorized absence and other lost time and their effect on pay and allowances are shown in figure 2-5. Forfeitures of pay and allowances will be computed as follows:

   a. When Pay Stops. Check one day's pay for each full day of absence. Unauthorized absence of 24 consecutive hours or less does not effect pay or allowances. This applies even though the absence involves parts of two days. Begin checkage on the day members absent themselves without authority. This includes:

      (1) The day leave, liberty, or authorized travel time expires, if hour of expiration is prior to 2400. When the hour of expiration is 2400, begin checkage on the following day.

      (2) The day taken into custody by civil authorities.

      Exception: If a member is held in civil custody while on authorized leave the member is entitled to pay and allowances until the leave expires.

   b. When Pay Resumes. A member is entitled to pay and allowances on the day of return to Armed Forces jurisdiction or to a duty status, as appropriate. Entitlement accrues even though the member is not immediately returned to the member's regular duty station.

2. Unauthorized Absence and Desertion. A member who is absent from duty without authority is considered absent without leave. It is the commanding officer's determination whether the member's status is termed absent without leave (AWOL), absent over leave, or desertion.

   a. Determination by Court-Martial Sentence. A member found guilty of unauthorized absence by a court-martial forfeits pay and allowances for the period of absence. BAH for members (with dependents) serving in pay grades E-l through E-4 (4 years' or less service) may be paid (to and for the support of dependents) for a maximum period of 2 months as prescribed in section 3-F-18. An acquittal (or disapproval by the reviewing authority, in the case of conviction) affects only the disciplinary aspects of the absence. It does not prevent an administrative determination that the member was AWOL.

   b. Administrative Determination of Unauthorized Absence. When a member is in an unauthorized absence status, an administrative determination must be made as to whether the absence was unavoidable. Chapter 7, Personnel Manual, COMDTINST M1000.6 (series) and **figure 2-6** contain rules for determining whether the absence was unavoidable. If it is not excused as unavoidable, the member (including one mentally incompetent) forfeits pay and allowances for the period of absence, except BAH under 2-J-2.a. This applies even though a court-martial finds the member not guilty of a charge of unauthorized absence, or when a finding of guilty has been disapproved by the reviewing authority (48 Comp Gen 792).

c. Discharge for Desertion. A discharge for desertion is conclusive evidence of desertion for purposes of forfeiture of pay, even in the absence of trial by court-martial.

3. Absence in Custody of Civil Authorities. For entitlement to pay and allowances for the period of absence, see rules 4, 5, and 6 of figure 2-5.

a. Pay Earned Prior to Arrest. The member may be paid all pay and allowances earned before the date of arrest and confinement if authorized by the commanding officer.

b. Member Released on Bail. When a member is released on bail, withhold pay and allowances for the period member was in custody pending final action by civil authorities.

c. Member on Leave. If a member is held by civil authorities while on authorized leave, member is entitled to pay and allowances until leave expires, even though member is convicted of an offense.

d. Civil Confinement Term. Personnel convicted and sentenced to a term of civil confinement who are released from the confinement facility during the normal workday under a Work Release Program are entitled to pay and allowances for each day of full duty performed commensurate with their grade and military specialty.

4. Military Confinement.

a. Pay and allowances accrue to a member in military confinement except:

(1) When confined by military authorities for civil authorities. Refer to section 6-C and rule 8 of figure 2-5.

(2) When pay and allowances are forfeited by court-martial sentence. Refer to section 6-C and rule 9 of figure 2-5.

(3) See figures 3-2, **3-7**, 4-3, **4-6**, and **4-7**, **and 4-8** for entitlement to special pay and allowances during confinement.

b. Confined Awaiting Trial When Enlistment Expires. Pay and allowances end on date enlistment expires. If member is acquitted when tried, pay and allowances accrue until member is discharged. Refer to 30 Comp Gen 449.

c. Serving Court-Martial Sentence When Enlistment Expires. Pay and allowances end on date the enlistment expires. They will not accrue again until the date member is restored to a full duty status unless the sentence is completely overturned or set aside (11 Comp Gen 342).

d. Return to Military Control After Enlistment Expired. An absentee who surrenders or is apprehended after the term of enlistment has expired is not entitled to pay and allowances until the member is restored to a full duty status. This also applies whether retained solely for trial or discharge, whether trial is barred by the statute of limitations, or whether the member will later be returned to duty (9 Comp Gen 323, MS Comp Gen B-23804, 21 February 1942 and B-113109, 30 January 1953).

to commute still have an entitlement to ship household goods. A PCS is not considered no-cost when the members decision to not utilize a funded PCS entitlement is a matter of personal choice, and BAH is not authorized based on either dependent location or previous PDS. The exception to this rule is assignment to unusually arduous sea duty (Polar WAGB, WHEC, or WMEC).

b. Consideration Factors. Commandant (G-WPM-2) will review each request for BAH based upon previous PDS. Factors considered to allow continued receipt of BAH based on the previous duty station or dependent location will include:

(1) If a housing decision was based upon the BAH rate for the previous duty assignment.

Example 1: A member transfers PCS from GP Humboldt Bay to GP San Francisco and makes a housing decision to live in the Oakland/Alameda, CA, MHA. Tour complete at GP San Francisco, the member receives no-cost orders to a command at CG Island, Alameda, CA, (same MHA where residence is located). Member will be authorized to receive the previous duty station BAH (GP San Francisco) because that BAH was used to base their housing decision on.

Example 2: A member was assigned to a PDS in the Baltimore MHA, received the Baltimore MHA BAH, and made a housing decision based on the Baltimore MHA BAH. The member then is transferred no-cost to CG Headquarters, Washington, DC, MHA, does not relocate their household, but is entitled to the higher Washington DC MHA BAH. Upon tour completion at HQ the member receives a no-cost PCS back to a Baltimore MHA PDS, previous duty station (HQ) BAH cannot be authorized because the member had made a housing decision during their first tour in the Baltimore area – a decision that was not influenced by the higher Washington DC BAH.

(2) The Military Housing Area where the member elects to reside with their dependents.

(3) A change in the member's dependency status on/after reporting to a lower BAH MHA.

c. For Members with Dependents. Previous PDS rates are protected if the PCS is to a new PDS within the same MHA. If the member receives a PCS under authorized no-cost orders to a different MHA, the member can request to continue to receive the BAH rate for the location of their former PDS if circumstances warrant such consideration. This applies to all no-cost transfers, including those effected prior to 1 October 2000, but not to tours of duty that precede an applicant's current permanent assignment.

Example 1: A member is assigned to CG Headquarters (Washington, DC, MHA), and resides in Bowie, MD (Fort G.G. Meade, MD MHA). Member receives no-cost PCS orders from Headquarters to CG Activities Baltimore, MD (CG Yard, Baltimore). The member would have no entitlement to a funded PCS since their residence is within a one-hour commute time each way to the new PDS. The member could request to retain the BAH rate, if higher, for the previous PDS (Washington, DC, MHA) vice the Activities Baltimore rate (Annapolis, MD, MHA).

Example 2: A member is assigned to VTS San Francisco (San Francisco MHA), and resides in Richmond, CA (Oakland/Alameda MHA). Member receives no-cost PCS orders from VTS to MLCPAC, Alameda, CA. Member would have no entitlement to a funded PCS since their residence is within a one-hour commute to the new PDS. Member could request to retain the BAH rate for the previous PDS (VTS) vice the new PDS (MLCPAC).

Example 3: A member is assigned to GP San Francisco, and resides in Alameda, CA (Oakland/Alameda MHA). Their PDS prior to Group San Francisco was ISC Alameda. The member based their civilian housing decision in Alameda and did not relocate upon receiving orders to GP San Francisco. Tour complete, member receives no-cost PCS orders back to PACAREA, Alameda. The member cannot be rate protected at their previous PDS(GP San Francisco) because the member was initially ordered into Alameda and based their housing decision on the BAH rate for the Oakland/Alameda MHA.

Example 4: A member receives a no-cost PCS transfer from ISC Portsmouth, VA, (Norfolk/Portsmouth, VA, MHA), to TRACEN Yorktown, VA, (Hampton/Newport News, VA, MHA). The member resides in Portsmouth. The MHA locations are different and the BAH rate is lower in Yorktown than Portsmouth. The member could request to Commandant(G-WPM-2) to continue receipt of the higher Portsmouth BAH rate.

d. For Members without dependents. Section 403(b)(7) of Title 37 U.S.C. (the BAH statute) provides that members without dependents who are transferred under no-cost PCS orders may be paid BAH for their previous PDS. The request to retain BAH for previous PDS will be submitted by letter, with command endorsement to Commandant (G-WPM-2).

9. Claim for Basic Allowance for Housing (BAH) by Dependent of Member who Dies While on Active Duty**.** Refer to section 3-E-9 of this Manual for payment of Basic Allowance for Housing (BAH) to surviving dependents of members who die while on active duty.

10. Reserve Component Members.

a. Duration of Orders. Except as provided in subparagraph b. below, a Reserve Component member called or ordered to active duty for 139 days or less is entitled to BAH-II. However, if the member receives an order modification or extension of assignment, the prospective period of active duty **(as measured from the date the orders are amended to the new ending date)** must total 140 days or more and BAH-I would start on the date of modification. Members whose orders originally called or ordered the member to active duty for 140 days or more are entitled to BAH-I.

b. Contingency Operations. A reserve component member called or ordered to active duty in support of a contingency operation (other than a member who is authorized transportation of household goods as a part of the call or order) is entitled to BAH-I, if the member is unable to continue to occupy the primary residence because of the call or order to active duty. This applies when the residence is maintained as the primary residence of the member when called or ordered to active duty and is owned by the member or for which the member is responsible for rental payments.

c. Member Married to Member. Unless subparagraph b. above applies, a reserve member married to another reserve member on active duty, without dependents, not assigned to government quarters, is entitled to BAH-II without dependents, when called to active duty for 139 days or less. For such a reserve member on active duty for 140 days or more, each member is entitled to BAH-I without dependents. If such members have dependents, see section E and figure 3-12 of this chapter for entitlement to BAH.

LOCATION OF BAH RATE IS BASED UPON – MEMBERS WITHOUT DEPENDENTS

RULE	A	B	C
	If member	and	then the payable BAH rate (for members entitled to (BAH) is that which is prescribed for)
1	is assigned to a duty location within CONUS		members permanent duty station (PDS) unless member has a Secretarial waiver (see note 1).
2	is assigned to a ship or afloat unit		the homeport of the ship or other afloat unit to which a member is assigned (see note 1)
3	is in leave status away from PDS awaiting final discharge	incident to a PCS in the United States	old PDS.
4	is processing for separation or retirement		old PDS unless the last PDS was outside the United States, in which case location for the processing station will be used
5	was not paid BAH at the old PDS because government quarters were assigned		the old PDS beginning the day the member becomes entitled to BAH and the new PDS the day the member signs into the new PDS (provided the member is entitled to BAH at the new PDS).
6	was assigned to a duty location outside the United States		the new PDS on the date the member reports to the new PDS or the date the member reports at the TDY location if member reports there first; or the date the member reports to the TDY location if a new PDS is not named in the orders (provided member is entitled to BAH at the new PDS).
7	was assigned in the United States	incident to a PCS in the United States, with a TDY en route to a location to which the member commutes from the permanent quarters that will be occupied at the new PDS	the new PDS on the day per diem has been stopped under the circumstances in the JFTR U5120-D (provided member is entitled to BAH at the new PDS).
8	in receipt of appropriate orders associated with a prolonged hospitalization determination	member was transferred from a PDS outside or inside the United States to a hospital in the United States for observation or treatment	the location of the hospital to which the member has been transferred (provided the member is entitled to BAH).
9	was entitled to BAH at the PDS on the date an evacuation is ordered or authorized	continues to maintain commercial bachelor quarters	on the PDS as long as the member may temporarily be required to occupy government quarters for all or any portion of the period involved.
10	who is in pay grade E-4 (four or more years of service), or above	is in a travel or leave status between permanent duty stations, including time granted as delay en route or proceed time and not assigned to government quarters	rate at last PDS.

Notes:

1. A member assigned to a PDS in the United States is entitled to BAH at the rate applicable to the members residence if Commandant(G-WPM-2), acting on behalf of the Secretary of Transportation, determines that the member was disadvantaged by reassignment to that PDS if the permanent change of station was (1) necessary to improve mission capability and unit readiness, (2) was between two units in close proximity; or (3) disallowed movement of household goods and dependents at government.

   In addition to these cases, Commandant (G-WPM-2), acting on behalf of the Secretary of Transportation, may issue a determination if circumstances or conditions at the new or conditions at the new PDS require the member to reside at a different location. This determination is made only in cases where the necessity to reside separately is caused by conditions at the duty station. This does not cover a personal election of a member as the reason for residing separately.

FIGURE 3-6

BAH ENTITLEMENTS-MEMBERS WITHOUT DEPENDENTS

RULE	A	B	C
	Member is	then BAH accrues	BAH does not accrue
1	assigned to a permanent station	if government quarters or housing facilities are not assigned (notes 3 and 11)	if member is assigned or occupies government quarters suitable and adequate for the member's grade (notes 9 and 10).
2		if member is grade E-7 or higher and elects not to occupy available quarters. (note 1)	if member must permanently occupy government quarters because duty assignment requires the member to be available during off-duty hours.
3		if member is grade E-6 and elects not to occupy available inadequate quarters. (note 6)	if member must permanently occupy government quarters because duty assignment requires the member to be available during off-duty hours.
4	in pay grade E-4 (less than 4 years' service) or lower and is ordered to report for TEMDU in connection with the fitting out or conversion of a vessel and duty aboard when the vessel is placed in commission	if per diem allowance is not authorized for the period of TEMDU. (note 1)	if quarters are available or member is entitled to per diem allowance for the period of such duty.
5	assigned TEMDU/TAD to a career sea pay eligible vessel and during such period the permanent duty station remains unchanged	if the member was entitled to BAH at the permanent duty station prior to departure TEMDU/TAD. (note 2)	if the member is assigned quarters at the permanent duty station.
6	assigned to a career sea pay eligible vessel (permanent duty station)	if member is grade E-6 and above, or member is grade E-5 and Coast Guard UPH or UPLH facilities are not available. (notes 7 and 13)	if member is grade E-4 and below. (note 13)
7	**on authorized leave, accrued, advanced, or in connection with release from active duty or discharge (PCS not involved)**	**a. if currently in receipt of BAH upon leave departure (notes 3 and 11).** **b. if assigned <u>ashore</u> the date CG-owned single quarters or CG leased; or CG/DOD owned family quarters are properly terminated with the local housing officer.**	**a. if ashore/afloat and assigned CG-owned single quarters (shipboard or barracks). BAH Partial continues through last day of AD.** **b. if assigned ashore/afloat and CG leased quarters, or CG/DOD owned family quarters continue to be utilized during leave period. BAH Partial not authorized.** **c. if assigned <u>afloat</u> and CG leased, or CG/DOD owned family quarters are terminated. BAH Partial authorized effective the date quarters are terminated through separation date.**
8	on excess leave		for any period of time.
9	sick in hospital, or on sick leave from a hospital (PCS not involved)	if receiving BAH at permanent station, (notes 3 and 11).	if assigned quarters at permanent station.
10	being treated at hospital TDY en route PCS; or assigned PCS direct to hospital for treatment	if not assigned quarters	if assigned quarters in the hospital.
11	on TDY (PCS not involved), or TAD, including such duty on transport or under permissive orders (notes 7, 12, and 14)	if receiving BAH at permanent station	if assigned quarters at permanent station.
12	in pay grade E-4 (4 or more years' service), or higher, in travel status on PCS, including travel under permissive orders, TDY en route, leave en route and proceed time; or is assigned PCS and is on authorized leave or duty at the old or new station (note 6)	on and after the day of departure if the member is not assigned quarters and does not occupy transient type quarters for more than 30 days at any one location. (45 Comp Gen 349)(notes 4, 7, 11, and 15)	if member is assigned government quarters, or for any period in excess of 30 days member temporarily occupies government quarters at any one location.

Continued on next page.

FIGURE 3-7

FAMILY SEPARATION HOUSING: CONDITIONS AFFECTING ENTITLEMENT

RULE	A	B
	When an eligible member	FSH Credit
1	arrives at a permanent station	starts on the date of arrival. (note 1)
2	departs upon reassignment from permanent station	continues through the day prior to departure.
3	no longer has eligible dependents	continues through the day before the date member no longer has an eligible dependent.
4	is assigned Government quarters	continues through the day before the day Government quarters becomes available for assignment.
5	enters non-pay status for any reason, except as provided in section 3-G	continues through the day before the date member enters non-pay status.
6	is discharged and immediately re-enlists at the station	continues through discharge and immediate reenlistment
7	acquires dependent after arrival at permanent station and meets requirements for FSH	starts date dependent is acquired
8	is on TAD away from the permanent station, including TAD within the U.S.	continues for 60 days or more with certificate from the member. (note 2)
9	is hospitalized at or away from permanent station, including hospitalization within the U.S.	
10	is on authorized leave (accrued or advance) at or away from the permanent station, including within the U.S.	
11	travels under PCS orders to and from a permanent station	does not accrue while en-route (refer to rules 1 and 2 for start and stop dates).
12	has dependent(s) depart overseas duty station at government expense because of evacuation (other than medical), under determination of Secretary concerned (or designee) as being in national interest, or for; other emergency reasons not personal or caused by dependent's misconduct (note 3)	starts on date of dependent(s) departure from member's duty station.

Notes:

1. The member will meet the requirements of section 3-G-3.

2. Payment must be supported by member's certificate that member maintained private quarters at his/her permanent station (43 Comp Gen 322).

3. These circumstances are covered in the JFTR, paragraphs U6000, U5900B, and U5900C. FSH does not accrue if evacuation under paragraph U5900B, was caused by the dependent's misconduct. Entitlement to **FSH** does not accrue if dependents are returned for reasons indicated under JFTR, paragraph **U5900-D**.

FIGURE 3-18

FSA CONDITIONS OF ENTITLEMENT

RULE	A	B	C	D
	If member	and	and	then
1	is on TAD including TAD within the U.S.	member is entitled to FSA-R when entering such status (note 1)	member's permanent station remains unchanged	FSA-R credit continues during TAD.
2	is hospitalized at or away from member's permanent station including hospitalization in the U.S.			FSA-R credit continues during period of hospitalization.
3	is in military confinement or otherwise restricted by military authority			FSA-R credit continues during period confined or restricted.
4	is on authorized leave (accrued or advance) or compensatory absence at or away from member's permanent station, including leave in the U.S.			FSA-R credit continues during leave.
5	is on authorized leave (accrued or advance) at member's residence where member's dependents reside		leave is followed by TAD period within commuting distance of member's residence	FSA-R credit continues during leave but is suspended during period of TAD. (47 Comp Gen 67)
6	is on or enters any status covered by rules 1 through 4		member's permanent station changes	FSA-R credit stops. (note 2)
7	is reassigned PCS from a permanent station in U.S. to a hospital for observation or treatment	dependents transportation to the hospital is disapproved by the hospital commander upon determination that prolonged treatment is not expected (note 3)	member meets requirements in note 1	member is entitled to FSA-R.
8	is on or enters any status covered by rules 2 through 4	member is entitled to FSA-T when entering such status	member remains attached to the TD station	member continues to receive FSA-T. (43 Comp Gen 332)
9	is ordered to a hospital as a patient in attached status			member is not entitled to FSA-T.(43 Comp Gen 596)
10	is on TAD for more than 30 days from member's permanent station	member does not qualify for FSA-R at permanent station	member's permanent station remains unchanged	member is entitled to FSA-T for authorized travel time to and from TD station and for duty at that station. (note 4)
11	is performing travel or TD en-route to first or new permanent duty station on PCS, or initial permanent duty assignment	is entitled to FSA-R at new permanent duty station (note 4)		member is entitled to FSA-T for TD and authorized travel period. (note 4)
12	is on TD for more than 30 days en-route to a new permanent station	member does not qualify for FSA-R at this new station		member is entitled to FSA-T for authorized travel time to and from TD station and for duty at that station. (note 4) (43 Comp Gen 322)

Continued on next page.

FIGURE 3-19

CIVILIAN CLOTHING MONETARY ALLOWANCE
CONDITIONS OF ENTITLEMENT AND RATES PAYABLE
(EFFECTIVE 1 OCTOBER 1999)

RULE	A	B	C	D	E
	When a member is (note 1)	and	and	then member is authorized	in the amount of
1	ordered to a permanent duty station (PDS) and is required to wear civilian clothing in the performance of official duties	length of tour assignment is over 24 months	both summer and winter clothing are required	a Special Initial Civilian Clothing Monetary Allowance (SICMA-CIV)	1,270.00
2			either summer or winter clothing is required		821.00
3		length of tour assignment is 12 to 24 months	both summer and winter clothing are required		1,004.00
4			either summer or winter clothing are required		660.00
5		length of tour assignment is less than 12 months	both summer and winter clothing are required		752.00
6			either summer or winter clothing is required		503.00
7	is ordered to a new PDS and their last PDS did not authorize the wearing of civilian clothing, and they meet the criteria of one of Rules 1-6 above. (notes 6 and 7)			either a Special Initial (SICMA-CIV), or Partial Initial (PART-SICMA-CIV) Civilian Clothing Monetary Allowance	note 2
8	voluntarily extends or is directed to remain in the current assignment requiring the wearing of civilian clothing after having received an initial SICMA-CIV	extension is for at least six months but less than 12 months		a Special Continuing Civilian Clothing Monetary Allowance (SCCMA-CIV)	note 3
9		extension is for 12 months or greater			note 4
10	required to wear civilian clothing while performing TDY and a full TDY allowance has not been paid within the last 3 years (note 8)	the period of the TDY is at least 15, but less than 30 consecutive days	prior approval was obtained from Commandant (G-WPM) and specified in the member's orders	a Special Temporary Duty Civilian Clothing Monetary Allowance (STADCMA-CIV)	250.00
11		period of TDY is at least 30 consecutive days			469.00 (note 5)

Notes:
1. Officers are only eligible if they are required to wear civilian clothing at least 50% of the time in the performance of official duties and their permanent duty station is outside the United States.
2. For the PART-SICMA-CIV, the allowance is 50% of the applicable SICMA-CIV amount from rules 1-6. The SICMA-CIV allowance is not payable upon reassignment during a period of continuous active duty unless three or more years have elapsed between such assignments. Nor shall it be paid if the member has been out of a qualifying assignment for less than 12 months, and subsequently assigned to a qualifying assignment.
3. Allowance is 20% of the applicable SICMA-CIV from rules 1-6.
4. Allowance is 30% of the applicable SICMA-CIV from rules 1-6.
5. A member who has not received the maximum amount payable for temporary duty due to the length of the first TDY assignment, who later performs additional TDY that qualifies for a larger payment (i.e., over 30 days), is authorized the difference between the two amounts. Pro-rated payment will be based on the maximum rate in effect at the time of payment. Total payments during a 3 year period shall not exceed the maximum rate of rule 11.
6. This also applies to members reassigned to a consecutive tour at the same permanent duty station. In such cases, the 50% allowance is payable on commencement of the consecutive tour.
7. This also applies to members who remain in the assignment for which the member received an initial clothing allowance but are not eligible for an additional clothing allowance on the basis of tour extensions or consecutive assignments. In such cases, requests must be submitted to Commandant (G-WPM-2) for approval. If approved, the amount will be 50% of the current maximum initial allowance and will be payable on or after each 3-year anniversary date of the initial civilian clothing monetary allowance.
8. Officer must be performing TDY outside the United States.

FIGURE 3-23

ENTITLEMENT TO ENLISTED SUPPLEMENTARY CLOTHING
MAINTENANCE ALLOWANCES (SUPP CMA) RATES
EFFECTIVE 1 OCTOBER 2001

RULE	A	B	
	When an enlisted member is assigned to:	Then a SUPP CMA is authorized to: (note 1)	in the amount of:
1	The Coast Guard Academy Band.	All members	$80.00
2	The Ceremonial Honor Guard at TISCOM Alexandria, VA.	All members	$212.76
3	Duty as a Coast Guard Recruiter.	Female Male	$328.69 $222.03
4	Ship Training Detachment, Area Training Team, Section or District Training Team, Subsistence Advisory Team, Regional Inspector.	Female Male	$336.29 $222.03
5	Duty as Recruit Company Commander, Assistant Company Commander or Recruit Drill Instructor and meets eligibility requirements (notes 2 and 3).	Female Male	$934.29 $751.55
6	a. Coast Guard Activities New York Police Department. b. Coast Guard Support Center Elizabeth City Police Department.	Female Male	$188.95 $124.15
7	Duty aboard a Coast Guard Buoy Tender (notes 4 and 5).	All members	$119.55
8	Active Duty and; effective 23 Dec 99, Selected Reserve Members (SELRES), requiring the wearing of the maternity uniform (note 6).	Female	$172.85
9	Duty as a designated Command Master Chief (CMC) (note 7).	Female Male	$336.29 $222.03
10	Duty as LANTAREA CMC, PACAREA CMC, and Reserve Force CMC.	Female Male	$715.26 $738.35
11	Duty as Master Chief Petty Officer of the Coast Guard (note 8).	Female Male	$1,165.26 $1,188.35

Notes:

1. The allowance is payable only once during an assignment to such duty. The allowance is not payable upon reassignment to the same type of duty during a period of continuous active duty, unless 3 years or more have elapsed between such assignments.
2. The one time supplementary uniform allowance shall be authorized upon completion of recruit company commander qualification training.
3. Additional payment is not authorized because of change in designation of company commander, assistant company commander or drill instructor.
4. This is authorized only when the commanding officer or officer in charge determines specific members of the crew require two pair of safety shoes because their duties involve additional exposure to the elements. This allowance is not payable when safety shoes can be ordered through normal supply system channels using unit operating funds.
5. Coast Guard buoy tenders for this purpose are defined as: WLB, WLM, WLI, WLIC, WLR, and WTGBs with the 120' ATON barge.
6. Subsequent payment will not be authorized for more than one pregnancy within 3 years of the date of approval of earlier payments. ALCOAST 230/99, dated 23 Dec 99, revised guidance to COMDTNOTE 1900.9 regarding pregnant Selected Reserve Members (SELRES)
7. Applies only to MCPOCG-designated or Commandant-designated (including Commandant-designated Reserve) Command Master Chiefs at MLCs, district offices, TRACEN Cape May, TRACEN Petaluma, TRACEN Yorktown, CG Academy, Chief of CPO Academy, and Commandant (G-CCS).
8. An Area CMC selected to MCPOCG is <u>only</u> authorized $378.97 to cover the cost of changing out rank insignia/rating badges.

FIGURE 3-24

CLOTHING MAINTENANCE ALLOWANCES – RATES PAYABLE
ACTIVE DUTY AND RESERVE (PER PAID DRILL)
(EFFECTIVE 1 OCTOBER 2001)

RULE	A When a member is entitled to:	B and is a	C then the rate payable is:	D
1	Basic Maintenance Allowance (BMA)	Male member E-1 - E-9	$15.61 $18.16 $17.45	1 Oct 99 1 Oct 00 1 Oct 01
2		Female member E-1 - E-9	$19.05 $20.32 $21.15	1 Oct 99 1 Oct 00 1 Oct 01
3	Standard Maintenance Allowance (SMA)	Male member E-1 - E-9	$22.30 $25.94 $24.92	1 Oct 99 1 Oct 00 1 Oct 01
4		Female member E-1 - E-9	$27.22 $29.02 $30.22	1 Oct 99 1 Oct 00 1 Oct 01
5	Reserve Basic Maintenance Allowance (RBMA) (note 1)	Male member E-1 - E-9	Per paid drill $1.10 $1.73 $1.84	1 Oct 99 1 Oct 00 1 Oct 01
6		Female member E-1 - E-9	Per paid drill $1.36 $2.34 $2.48	1 Oct 99 1 Oct 00 1 Oct 01
7	Reserve Standard maintenance Allowance (RSMA) (note 1)	Male member E-1 - E-9	Per paid drill $1.58 $2.48 $2.64	1 Oct 99 1 Oct 00 1 Oct 01
8		Female member E-1 - E-9	Per paid drill $1.95 $3.34 $3.55	1 Oct 99 1 Oct 00 1 Oct 01

Note:

1. RBMA and RSMA is only payable to selected reservists in training pay category A or B. The maximum number of drills for which a reservist may be paid RBMA and RSMA is 48 drills per year.

FIGURE 3-27

K. Uniform Allowances for Reserve Officers.

1. Authority. The statutory authority for payment of uniform allowances to Reserve Officers is 37 U.S.C. 415, 416, and 417. A reserve officer may become entitled to two different allowances for purchase or maintenance of required uniforms as provided in this section.

2. Initial Uniform Allowance.

a. This allowance is payable to a Reserve officer when he or she:

(1) First reports for active duty (other than training) for a period in excess of 90 days including authorized travel time;

(2) Completes not less than 14 days of active duty;

(3) Completes 14 periods, of not less than 2 hours' duration each, of inactive duty training in Ready Reserve status; or

(4) Upon appointment or transfer from another Reserve component of the Armed Forces where a different uniform was required.

b. Do not combine service described in sections 3-K-2.a.(2) and (3) to obtain the qualifying period for entitlement to this allowance.

c. Amounts Payable. Effective 1 October 2000, all officers commissioned or appointed in the Reserve components are authorized $400.00, regardless of the source of commission or previous enlisted status.

d. When Not Payable. This allowance is not payable to a Reserve officer:

(1) Who has received an initial uniform reimbursement or allowance in any amount as an officer under any law other than 37 U.S.C. 415 (32 Comp Gen 260).

(2) Who has previously received or was entitled to the initial uniform allowance as an officer of the Coast Guard Reserve.

(3) Who was entitled to an initial uniform allowance as a Regular Officer of any armed force upon initial appointment as a Reserve officer of any armed force.

CHAPTER 4

SPECIAL PAY

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PHASE-I HARDSHIP DUTY PAY FOR LOCATION AREAS (cont'd)

Notes:

1. Effective 28 February 1999, payment of Department of Defense Certain Places Pay (CPP) (old Coast Guard Foreign Duty Pay (FORDU PAY)), terminated. Effective 1 March 1999, areas designated for FORDU PAY on the previous day are designated as Hardship Duty Pay locations.

2. Designation of a single country or state indicates that enlisted members on duty at all places within the country or State are entitled to this special pay
*Example: (Alaska and Turkey, unless exceptions are indicated (Example: Greece).

3. Designation of places within a country indicates that only those places are entitled to this special pay (Example: Belgium - Florennes).

4. Enlisted personnel receiving Phase-I HDP-L effective 31 December 2000, and those who PCS transfer into a Phase-I HDP-L locale prior to 1 January 2002, are entitled to Phase-I HDP-L until PCS transfer out of an eligible location. See section 4-A-3.b.

Figure 4-1 (cont'd)

PHASE-II DESIGNATED HARDSHIP DUTY PAY LOCATIONS

Area	$ Rate/Mo.	Effective	Terminated
Afghanistan	**100**	**1 November 2001**	
Antarctic Region (below 60º S latitude)	150	1 January 2001	
Arctic Circle Region (above 66º33' N latitude)	150	1 January 2001	
Armenia	150	1 January 2001	
Australia		1 January 2001	
Alice Springs	50		
Other	0		
Azores, Portugal		1 January 2001	
Lajes Field	**0**	**1 January 2002**	
Ponta Delgada	0		
Other	50		
Bahamas		1 January 2001	
Andros Island	50		
Others	0		
Bangladesh	150	1 January 2001	
Barbados, Barbados (new designated for HDP-L)	**50**	**14 October 2001**	
Belarus	150	1 January 2001	
Belize		1 January 2001	
Belize City	**50**	**1 January 2002**	
Other	**100**	**1 January 2002**	
Benin	150	1 January 2001	
Bolivia		1 January 2001	
Cochabamba, & Santa Cruz	50		
La Paz, & Other	100		
Other	100		
Botswana		1 January 2001	
Gaborone	0		
Selebi Phikwe, Other	50		
Brazil		1 January 2001	
Fortaleza, & Amazonas, Goias, Maranhao Mato Grosso & Do Sul, Par Piaui Rondonia, & Roriame, Recife, Pemambuco	50		
Other	0		
Sao Paulo (newly designated for HDP-L)	**50**	**14 October 2001**	
Brunei	100	1 January 2001	
Bulgaria		1 January 2001	
Sofia	100		
Other	50		
Burkina	150	1 January 2001	
Burma	**100**	**1 January 2002**	

FIGURE 4-2

PHASE-II DESIGNATED HARDSHIP DUTY PAY LOCATIONS (cont'd)

Area	$ Rate/Mo.	Effective	Terminated
Cambodia (new designated for HDP-L)	**150**	**1 November 2001**	
Cameroon		1 January 2001	
Dschang	100		
Yaounde, Other	150		
Canada		1 January 2001	
Northwest Territory	150		
Other	0		
Cape Verde	150	1 January 2001	
Central African Rep.	150	1 January 2001	
Chad	150	1 January 2001	
Chagos Archipelago			
Diego Garcia	150	1 January 2001	
Other	50	1 January 2001	
China		1 January 2001	
Beijing, Shanghai, Other	100		
Chengdu, Shenyang, Guangzhou	150		
Congo,		1 January 2001	
Brazzaville	150		
Other	100		
Cook Islands		1 January 2001	
Rarotonga	50		
Other	100		
Costa Rica		1 January 2001	
San Jose	0		
Other	50		
Cote D'Ivoire	150	1 January 2001	
Cuba		1 January 2001	
Guantanamo Bay, Other	50		
Havana	150		
Cyprus		1 January 2001	
Nicosia	0		
Other	50		
Diego Garcia	150	1 January 2001	
Djibouti	150	1 January 2001	
Dominican Republic	100	1 January 2001	
Ecuador	100	1 January 2001	
El Salvador			
San Salvador	150	1 June 2001	
Other	0	1 June 2001	
Eritrea	150	1 January 2001	
Estonia	50	1 January 2001	
Fiji	50	1 January 2001	
Gabon		1 January 2001	
Libreville	100		
Other	150		

FIGURE 4-2 (cont'd)

PHASE-II DESIGNATED HARDSHIP DUTY PAY LOCATIONS (cont'd)

Area	$ Rate/Mo.	Effective	Terminated
Gambia	150	1 January 2001	
Georgia		1 January 2001	
Abkhazia region (land area of Georgia and Abkhazia lying north Of 42 degrees N. latitude and west of 43 degrees east longitude)	0		
Other	150		
Ghana	150	1 January 2001	
Greece		1 January 2001	
Kavala Relay Station	50		
Other (includes Rhodes & Souda Bay (Crete))	0		
Greenland	150	1 January 2001	
Grenada	50	1 January 2001	
Guatemala	50	1 January 2001	
Guinea	150	1 January 2001	
Guinea Bissau	150	1 January 2001	
Guyana	150	1 January 2001	
Honduras	100	1 January 2001	
Hungary		1 January 2001	
Budapest	0		
Other	50		
Iceland		1 January 2001	
Keflavik-Grindavik, & Other	50		
Reykjavik	0		
India		1 January 2001	
Calcutta, New Delhi, & Other	150		
Chennal	100		
Mumbai	**150**	**14 October 2001**	
Indonesia		1 January 2001	
Jakarta	**150**	**14 October 2001**	
East Timor	**150**	**1 November 2001**	
Other	100		
Surabaya (newly designated as separate from "Other" rate for HDP-L for Indonesia	**150**	**14 October 2001**	
Israel			
Jerusalem	50	1 January 2001	
Other	0	1 January 2001	
Tel Aviv (newly designated for HDP-L)	**50**	**14 October 2001**	
Jamaica		1 January 2001	
Kingston	50		
Other	0		
Jerusalem	50	1 January 2001	
Johnston Island	150	1 January 2001	
Kazakhstan	150	1 January 2001	
Kenya		1 January 2001	
Nairobi	**100**	**1 January 2002**	
Other	50		

FIGURE 4-2 (cont'd)

Area	$ Rate/Mo.	Effective	Terminated
Korea, Republic of **Area 1:** (includes: Camp Edwards, Bull's Eye #1 & 2, Warrior Base, Camp Howze, Camp Garry Owen North, Camp Giant, Camp Bonifas, Stanton (H-112) Camp Greaves, Charlie Block, Freedom Bridge, Liberty Bell, Papyonsan ATC, DMZ South Half, Joint Security Area Swiss-Swede Camp, Alamo ASA (Det L), Bayonet Training Area, Camp Casey, Camp Hovey, Camp Nimble, Gimbols Gun Training Area, Mobile, Camp Castle, Shinbuk Relay (Hill 754), Watkins Range, Yongpyong (Indian Head TC), Kamaksan ASA (Det M), H-220 Heliport, Camp Essayons, Camp Page, Camp Red Cloud, Camp Stanley, Camp Falling Water, Concord, Camp Kyle, La Guardia, Hwaakson Evn ATC, Camp Jackson, Camp Sears, Camp Kwang Sa-R	150	1 January 2001	
Korea, Democ. Rep of	150	1 January 2001	
Kyrgyzstan	150	1 January 2001	
Laos	150	1 January 2001	
Latvia	50	1 January 2001	
Lesotho	100	1 January 2001	
Lithuania	50	1 January 2001	
Madagascar	150	1 January 2001	
Malawi	100	1 January 2001	
Malaysia	**50**	**14 October 2001**	
Mali	150	1 January 2001	
Marshall Islands		1 January 2001	
Kwajalein Atoll & Other	50		
Majuro	100		
Mauritania	150	1 January 2001	
Mauritius	50	1 January 2001	
Mexico		1 January 2001	
Merida & Monterrey, Mexico City & Tuxtia Gutierrez	50		
Tapachula	100		
Cuidad Juarez (newly designated for HDP-L)	**50**	**14 October 2001**	
Other	0		
Micronesia		1 January 2001	
Chuuk, Pohnpei & Yap	100		
Kosrae	150		
Other	50		
Moldova	150	1 January 2001	
Mongolia	150	1 January 2001	
Mozambique	150	1 January 2001	
Namibia		1 January 2001	
Windhoek	0		
Other	50		
Nepal	150	1 January 2001	
Nicaragua		1 January 2001	
Managua	**100**	**14 October 2001**	
Other	100		
Niger	150	1 January 2001	
Nigeria	150	1 January 2001	

FIGURE 4-2 (cont'd)

PHASE-II DESIGNATED HARDSHIP DUTY PAY LOCATIONS (cont'd)

Area	$ Rate/Mo.	Effective	Terminated
Oman		1 January 2001	
Muscat	50		
Other	150		
Pakistan	**100**	**1 November 2001**	
Palau	50	1 January 2001	
Panama		1 January 2001	
Panama City	0		
Other	50		
Papua New Guinea	150	1 January 2001	
Paraguay	50	1 January 2001	
Philippines	100	1 January 2001	
Poland	50	1 January 2001	
Romania		1 January 2001	
Bucharest	150		
Other	100		
Russia		1 January 2001	
Khabarovsk, Vladivostok;Yekaterinburg	150		
Moscow, St Petersburg & Other	100		
Other	**150**	**14 October 2001**	
Samoa (formerly Western Samoa, does not include American Samoa	**100**	**14 October 2001**	
Sao Tome and Principe	150	1 January 2001	
Senegal		1 January 2001	
Dakar	100		
Other	50		
Solomon Islands	100	1 January 2001	
Spain		1 January 2001	
El Ferrol	50		
Other	0		
Sri Lanka		1 January 2001	
Colombo	**150**	**14 October 2001**	
Other	150		
Suriname	100	1 January 2001	
Syria		1 January 2001	
Damascus	100		
Other	150		
Taiwan	50	1 January 2001	
Tajikistan	**100**	**1 November 2001**	
Tanzania		1 January 2001	
Dar es Salaam	150		
Other	100		
Thailand		1 January 2001	
Bangkok, Chiang Mai, Udom, & Other	50		
Songkhla	100		
Togo	150	1 January 2001	
Trinidad and Tobago		1 January 2001	
Port of Spain	50		
Other	0		

FIGURE 4-2 (cont'd)

Area	$ Rate/Mo.	Effective	Terminated
Tunisia	50	1 January 2001	
Turkmenistan	150	1 January 2001	
Ukraine	150	1 January 2001	
United Arab Emirates		1 January 2001	
Dubai	0		
Abu Dhabi	50		
Other	100		
United States – Alaska		**1 November 2001**	
Attu	**150**		
St. Paul	**150**		
Port Clarence	**150**		
Dutch Harbor	**150**		
Shoal Cove	**150**		
Tok	**150**		
Uzbekistan	150	1 January 2001	
Venezuela	50	1 January 2001	
Vietnam	150	1 January 2001	
Zambia		1 January 2001	
Lusaka	100		
Other	150		
Zimbabwe		1 January 2001	
Other	50		
Harare	**50**	**14 October 2001**	

Notes:

1. Updated to reflect Post (Hardship) Differentials as published in the U.S. Department of State Standardized Regulations, Section 920, issued through September 24, 2000.

2. Members on qualifying duty at places within the listed country, state, or region are entitled to Hardship Duty Pay-Location (HDP-L). Land areas only are designated for HDP-L, except that an installation located on an ice shelf in the Antarctic or Arctic Circle Region is included in the designation of those regions.

FIGURE 4-2 (cont'd)

HARDSHIP DUTY PAY FOR LOCATION – CONDITIONS OF ENTITLEMENT

RULE	A	B	C
	When member	and	Then HDP-Location pay
1	arrives at permanent duty station		starts on arrival date for duty (note 1)
2	departs PCS from a hardship duty station		continues through day of departure
3	is discharged	immediately reenlists at the same hardship duty station	continues to accrue
4	is permanently assigned to duty in an HDP-L eligible location	is hospitalized, on authorized leave, operational flight, TDY, or TAD at that place	continues to accrue
5		is on TDY, TAD, or deployed at another designated HDP-L area for over 30 days and the HDP-L rate at the TDY/TAD unit exceeds the HDP-L rate at the permanent duty station	is paid at the HDP-L rate for the TDY/TAD locale for the first 30 days of TDY/TAD
6	is serving in an unaccompanied status in a designated HDP-L area	is on leave, TDY, TAD, or deployed at a non-designated place (note 4)	continues for first 30 days
7	not permanently assigned to designated hardship duty station	is on TDY, TAD, or deployed to a designated HDP-L area	see note 2
8	is in confinement awaiting trial by court-martial	is acquitted or charges dismissed	accrues retroactive to first day of confinement
9		is convicted	does not accrue from first day of confinement until date restored to full duty (note 3)
10	is confined as result of court-martial sentence		

Notes:

1. If already assigned to a place designated a hardship duty for location area, the pay starts on day of designation.

2. If an officer or enlisted member performs TDY/TAD at an HDP-L Phase II eligible location for over 30 consecutive days, on the 31st day of TDY/TAD, HDP-L is payable retroactive to date member reported for TDY/TAD. If an enlisted member performs TDY/TAD to an HDP-L Phase-I eligible location for over 8 consecutive days, on the 9th day of TDY/TAD, HDP-L is payable retroactive to date member reported for TDY/TAD.

3. Non-judicial punishment does not result in loss of HDP-L.

4. Rule 2 applies when a Medical Evacuee has been reassigned on PCS from the designated place for medical treatment.

FIGURE 4-3

B. Career Sea Pay.

1. **Authority. Career Sea Pay (CSEAPAY) is authorized for eligible officer and enlisted personnel effective 1 October 2001 by Title 37 U.S.C section 305a.**

2. **Definition of Career Sea Pay. CSEAPAY is a special pay authorized for all members in pay grades E-1 through O-6. Eligible members must be permanently or temporarily assigned for duty to a vessel, ship-based staff (including a mobile unit) or ship-based aviation unit pursuant to orders issued by competent authority and the vessels/units primary mission must be accomplished underway. CSEAPAY entitlements may differ for certain multiple-crewed or augmented-crewed cutters based on unit operational designations, available support facilities, and other pay and allowance entitlements of assigned personnel.**

3. Definition of a Vessel.

   a. The term "vessel," "ship," "cutter," or "ship contracted by the U. S. Coast Guard for the performance of operational missions," means a self-propelled vessel at least 65 feet in length in an active status, in commission, in service, or under contract, and equipped with Government operated or contractor furnished berthing and Government operated or contract furnished messing facilities which are regularly used for the intended purpose (65 foot cutters are considered career sea pay eligible vessels even though a government-operated or contractor-furnished messing facility is not provided.) All Coast Guard vessels of 65 feet or more in length, perform their primary missions underway. The determination as to whether or not vessels under contract to the Coast Guard perform their primary mission underway will be decided by the Assistant Commandant for Human Resources, on a case by case basis.

   b. U.S. Navy, U.S. Army, and National Oceanic and Atmospheric Administration vessels designated by those services as CSEAPAY eligible vessels shall be treated as such for Coast Guard personnel assigned to them. Coast Guard members assigned to such vessels are entitled to CSEAPAY on an identical basis as other services members assigned to the vessels. Foreign military service vessels equivalent to vessels defined in section 4-B-3.a. may be treated as CSEAPAY eligible vessels. Assistant Commandant for Human Resources will make such determinations.

4. Definition of a Mobile Unit. Effective 13 May 1992, a Coast Guard mobile unit or ship-based staff is a unit, designated by the Commandant or the Commandant's designee and identified by individual OPFAC number, whose members are not permanently assigned to a specific career sea pay eligible vessel, but who are expected to perform the unit's primary mission underway aboard several different career sea pay eligible vessels. Coast Guard members assigned to a mobile unit or ship-based staff billets who perform tasks administrative in nature and do not routinely deploy afloat are not entitled to CSEAPAY except when actually deployed. These billets will be identified when the mobile unit/ship-based staff is designated. For CSEAPAY, area commanders have been delegated authority to designate Coast Guard mobile units/ship-based staffs and non-deploying administrative mobile unit/ship-based staff billets. CSEAPAY continues at mobile units or ship-based staffs whose personnel routinely embark and serve aboard CSEAPAY eligible vessels.

5. Types of Mobile Units.

   a. Law Enforcement Detachments (LEDETS)
   b. Tactical Law Enforcement Teams (TACLETS)
   c. Atlantic Area Fleet Training Groups (FTGs)
   d. Pacific Area Fleet Training Groups (FTGs)
   e. Cutter Support Teams (CSTs)
   f. Shipboard Aviation Detachments (AVDETs)

6. Definition of Cumulative Sea Duty. Effective 1 October 1978 for enlisted members and 1 January 1981 for officers, cumulative sea duty accrues for CSEAPAY purposes if the member is entitled to basic pay and CSEAPAY, or would otherwise be entitled to CSEAPAY except for an ineligible pay grade. Questionable cases concerning computation of cumulative sea duty should be referred to HRSIC (SES).

7. Definition and Classification of Over-Crewed Cutters. District Commanders have been provided classification listings for affected cutters within their districts. Each cutter was placed in one of three category designations defined below. Established designations and entitlements will not be changed without prior specific approval of Commandant (G-CCS). Where consideration of a category change is desired, a documented request must be submitted to the appropriate Headquarters Program Director. If approved, the new category change will require an Operation Facility Change Order (OFCO). Effective 1 June 1983, over-crewed cutters will be categorized as one of the following:

   a. Augmented-Crewed Cutter. This is a CSEAPAY eligible vessel, which, because of its operational requirements, has more crew permanently assigned than normal for cutters of the same class. The vessel is not capable of routinely berthing all assigned personnel and does not require all personnel to be aboard for normal operations. The cutter is home-ported at a location where owned or leased unaccompanied personnel housing (UPH) is provided for all personnel in pay grades E-6 and below, who do not sail, and who have no dependents. Enlisted members are subsisted by RIK. Personnel who do not sail are ordered TAD ashore at the homeport. Basic Allowance for Subsistence (BAS) may be authorized where adequate Government dining facilities are not available.

b. Multiple-Crewed Cutter. This is a CSEAPAY eligible vessel to which two or more crews are alternately assigned for normal operations. This includes all variations such as: two crews for one hull; three crews for two hulls; four crews for three hulls, or other similar crewing concepts. Personnel are assigned to a shore station for permanent duty and are ordered TAD afloat to a particular cutter or group of cutters for operations. The cutter is home-ported at a location where owned or leased UPH is provided for all personnel in pay grades E-6 and below, who have no dependents. CSEAPAY is payable while the member is ordered TAD aboard a cutter. Ashore time is considered neutral time for CSEAPAY PREM purposes. BAS may be authorized where adequate Government dining facilities are not available.

c. Administrative Shore Unit. An administrative shore unit exists when a vessel cannot berth all assigned personnel at the same time and neither Government owned or leased UPH is available for all personnel in pay grades E-6 and below, who have no dependents. Personnel are not eligible for CSEAPAY. Since personnel are not in receipt of CSEAPAY, time does not count for CSEAPAY purposes or as cumulative time toward CSEAPAY PREM.

8. **Rates Payable and Conditions of Entitlement. Special pay for career sea duty is payable at the new authorized rates except in cases where a member assigned to a CSP-eligible vessel on 30 Sep 2001 would receive less CSEAPAY on 1 Oct 2001 than to which entitled on 30 Sep 2001. In such cases eligible members are grandfathered to the rates payable under figure 4-4 until such time as they become entitled to a higher amount of CSEAPAY in accordance with rates effective 1 Oct 2001 or PCS to a non-career sea pay eligible assignment. Special pay for career sea duty is payable to eligible members who perform duty under orders issued by competent authority subject to the conditions in figure 4-6.**

9. Periods Not Payable. A member is not entitled to CSEAPAY:

a. For the 31st day of the month unless the period of service (total period of active duty, i.e., 12 day active duty orders) is less than 30 continuous days. In this case, include the 31st day of a calendar month in the same manner as basic pay.

b. During periods en route to and from ships, or while onboard a ship for transportation, regardless of the length of the period.

c. While on a receiving or station ship.

d. During periods of sea duty as an Academy cadet.

e. Though the 31st day of a month is included for the purposes of the "30-day clock" in rule 4 of **figure 4-6**, no entitlement accrues on that day.

10. Records Maintenance. Units described in subsections 4-B-4 shall maintain records available for audit for all periods of service aboard CSEAPAY eligible vessels for each member claiming CSEAPAY and/or cumulative sea duty time. Such documentation must be retained by the unit/staff for a minimum of two years.

MONTHLY CAREER SEA DUTY PAY RATES
(Prior to 1 October 2001)

Rank Rate	Pay Grade	Years of Sea Duty																	
		1 or less	Over																
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	16	18	20
CAPT	O-6	--	--	--	225	230	230	240	255	265	280	290	300	310	310	325	340	355	380
CDR	O-5	--	--	--	225	225	225	225	230	245	250	260	265	265	265	285	300	315	340
LCDR	O-4	--	--	--	185	190	200	205	215	220	220	225	225	240	240	270	280	290	300
LT	O-3	--	--	--	150	160	185	190	195	205	215	225	225	240	240	260	270	280	290
LTJG	0-2	--	--	--	150	160	185	190	195	205	215	225	225	240	240	250	260	270	280
ENS	O-1	--	--	--	150	160	185	190	195	205	215	225	225	240	240	250	260	270	280
CWO4	W-4	150	150	150	150	170	290	310	310	310	310	350	375	400	400	450	450	500	500
CWO3	W-3	150	150	150	150	170	270	280	285	290	310	350	375	400	400	425	425	450	450
CWO2	W-2	150	150	150	150	170	260	265	265	270	310	340	340	375	375	400	400	400	400
WO	W-1	130	135	140	150	170	175	200	250	270	300	325	325	340	340	360	375	375	375
Note 2, 3 & 4		175	195	235	265	280	290	310	310	310	310	320	330	350	370	390	410	410	410
MCPO	E-9	100	100	120	175	190	350	350	375	390	400	400	410	420	450	475	520	520	520
Note 2, 3 & 4		165	180	225	255	265	270	280	285	290	300	310	310	320	340	360	380	400	400
SCPO	E-8	100	100	120	175	190	350	350	375	390	400	400	410	420	450	475	500	520	520
		135	145	215	235	255	260	265	265	270	275	280	300	310	330	350	370	390	390
CPO	E-7	100	100	120	175	190	350	350	375	390	400	400	410	420	450	475	500	500	500
		125	135	170	190	210	215	225	235	245	255	265	265	280	295	310	325	340	340
PO1	E-6	100	100	120	150	170	315	325	350	350	365	365	365	380	395	410	425	450	450
		60	70	140	175	185	190	205	220	220	220	220	220	220	220	220	220	220	220
PO2	E-5	50	60	120	150	170	315	325	350	350	350	350	350	350	350	350	350	350	350
				125	160	175	175	175	175	175	175	175	175	175	175	175	175	175	175
PO3	E-4	50	60	120	150	160	160	160	160	160	160	160	160	160	160	160	160	160	160

Notes:

1. If the member is E-4 and on sea duty 31 December 1987 or between sea duty tours in a “neutral” time status, on 31 Dec 1987, the member is entitled to the higher rate until assigned to a non-career sea pay eligible billet.

2. If the member is E-5 through E-9 with less than 5 years of sea duty, and entitled to CSEAPAY or between sea duty tours in a “neutral” time status on 31 Dec 1987, the member is entitled to the higher rate until assigned to a non-career sea pay eligible billet.

3. If the member is E-5 through E-9 with more than 5 years of sea duty the member is only entitled to the lower rate through 30 April 1988.

4. If the member is E-5 through E-9 with more than 5 years of sea duty and entitled to CSEAPAY or between sea duty tours in a “neutral” time status on 30 Apr 1988, the member is entitled to the lower rate if entitled to CSEAPAY-PREMIUM or the higher rate if not so entitled. In no instance will the member receive the higher rate and CSEAPAY-PREMIUM.

FIGURE 4-4

MONTHLY CAREER SEA DUTY PAY RATES (EFFECTIVE 1 OCTOBER 2001)

Level 1 Table: Buoy Tenders, Construction Tenders, WPB, WIX, 140 WTGB, Harbor Tugs, CGC MACKINAW
Mobile units: law enforcement detachments (LEDETS), tactical law enforcement teams (TACLETS),
afloat training groups (ATGS), cutter support teams (CSTS), shipboard aviation detachments (AVDETS)

Cumulative years of sea duty																	
Pay Grade		<2	2	3	4	5	6	7	8	9	10	11	12	14	16	18	20
	E-1	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
0-1	E-2/E-3	50	75	85	100	150	160	170	170	170	170	170	170	170	170	170	170
02	E4	85	130	150	180	270	285	300	300	300	300	300	300	300	300	300	300
	E5	110	165	190	230	345	360	380	380	380	380	380	380	380	380	380	380
03/W2	E6	130	195	225	270	405	425	445	445	445	445	445	445	445	445	445	445
04/W3	E7	145	220	255	305	460	485	510	510	510	510	510	510	510	510	510	510
05/W4	E8	160	240	275	330	495	520	545	545	545	545	545	545	545	545	545	545
06	E9	175	265	305	365	550	580	610	610	610	610	610	610	610	610	610	610

Level 2 Table: 270' WMEC, 210' WMEC (see level 3 exceptions)

Cumulative years of sea duty																	
Pay Grade		<2	2	3	4	5	6	7	8	9	10	11	12	14	16	18	20
	E1	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25
01	E2/E-3	60	85	100	115	175	185	195	195	195	195	195	195	195	195	195	195
02	E4	100	150	175	205	310	330	345	345	345	345	345	345	345	345	345	345
	E5	125	190	220	265	395	415	435	435	435	435	435	435	435	435	435	435
03/W2	E6	150	225	260	310	465	490	510	510	510	510	510	510	510	510	510	510
04/W3	E7	165	255	295	350	530	560	585	585	585	585	585	585	585	585	585	585
05/W4	E8	185	275	315	380	570	600	625	625	625	625	625	625	625	625	625	625
06	E9	200	305	350	420	635	665	700	700	700	700	700	700	700	700	700	700

Level 3 Table: Polar Class WAGB, WHEC, CGC STORIS, CGC ACUSHNET, CGC ALEX HALEY,
USN Exchange Program – officers assigned to USN vessels.

Cumulative years of sea duty																	
Pay Grade		<2	2	3	4	5	6	7	8	9	10	11	12	14	16	18	20
	E1	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
0-1	E2/E3	70	100	115	130	200	215	225	225	225	225	225	225	225	225	225	225
02	E4	115	175	200	235	355	380	395	395	395	395	395	395	395	395	395	395
	E5	145	220	255	305	455	475	500	500	500	500	500	500	500	500	500	500
03/W2	E6	175	260	300	355	535	565	585	585	585	585	585	585	585	585	585	585
04/W3	E7	190	295	340	405	610	645	675	675	675	675	675	675	675	675	675	675
05/W4	E8	215	315	360	435	655	690	720	720	720	720	720	720	720	720	720	720
06	E9	230	350	405	485	730	750	750	750	750	750	750	750	750	750	750	750

FIGURE 4-5

CAREER SEA PAY – CONDITIONS OF ENTITLEMENT

RULE	A	B	C
	When an eligible member is serving aboard a ship or mobile unit designated for Career Sea Pay	and	then Career Sea Pay
1	reports for permanent duty defined as sea duty		starts on date of reporting.
2	is detached from permanent duty defined as sea duty		accrues through day of detachment
3	is discharged while on sea duty	immediately reenlists on board	continues to accrue provided member is otherwise entitled.
4	on sea duty	is TD, TAD, temporarily based ashore under orders, or hospitalized ashore (note 1)	accrues for 30 days past the date of the member's departure. (notes 4 and 5)
5	on sea duty and is on authorized leave		accrues for the period of leave if otherwise entitled.
6	receiving hardship duty pay-location		does not accrue.
7	who is stationed ashore	the type of sea duty is TD, TAD	accrues on the date of reporting through date of detachment. (note 2)
8	is suspended or otherwise removed from duty or confined awaiting trial by courts-martial	is acquitted or charges are dismissed	accrues retroactively from first day of confinement, suspension or removal from duty, if member is otherwise entitled.
9	is suspended or otherwise removed from duty or confined awaiting trial by courts-martial	is convicted	does not accrue on first day of confinement, suspension or removal from duty through date prior to day of return to duty from any status above. (note 3)
10	is confined as a result of courts-martial		does not accrue on first day of confinement through date prior to date of release from confinement. (note 3)
11	is permanently or temporarily assigned to duty on a ship which is undergoing alterations or repairs	ship remains in an active status (in-commission or in-service)	continues to accrue.
12	is permanently or temporarily assigned to duty on a ship undergoing inactivation processing		stops when the ship reverts to inactive status.

Notes:

1. Temporarily based ashore refers to a ship-based unit or a ship-based staff (including mobile unit personnel) that has landed ashore with the intent to return to a ship.

2. Further TD or TAD ashore from the ship will not interrupt Career Sea Pay entitlement for the first 30 days member is in such status provided member is otherwise entitled and returns to the ship.

3. Where sentence is changed to restriction to a ship and member performs duty, Career Sea Pay is resumed. Nonjudicial punishment does not result in loss of career sea pay.

4. The 30-day clock starts at 0001 of the first full day the member is TD/TAD away from the career sea pay eligible vessel or ashore at a mobile unit. Career sea pay and time terminates at 2400 the 30th actual day the member is TD/TAD away from the career sea pay eligible vessel or ashore at a mobile unit.

5. Periods of leave taken before, after, or between two periods of TD/TAD ashore from a career sea pay eligible vessel shall not be considered when computing the 30 day period. Periods of leave taken before, during, or after a period ashore at a mobile unit shall not be considered when computing the 30 day period. Members are entitled to career sea pay and time for all periods of leave, provided the member was entitled to career sea pay upon commencement of leave. Members whose career sea pay stops during the TD/TAD period or while ashore at a mobile unit are not entitled to career sea pay for periods of leave taken after the career sea pay has stopped. In this case career sea pay will not restart until member reports back to a career sea pay eligible vessel.

FIGURE 4-6

C. Career Sea Pay Premium.

1. Authority. Career Sea Pay Premium (CSEAPAY PREM) is a special pay authorized by 37 U.S.C. 305a as amplified by Executive Order 11157, and as amended by FY 2001 National Defense Authorization Action (Public Law 106-398).

2. **Entitlement. Enlisted members, E-4 through E-9, and officers who are entitled to Career Sea Pay (CSEAPAY), and have served 36 consecutive months of sea duty are entitled to CSEAPAY PREM for the 37th consecutive month and each subsequent consecutive month of sea duty.**

3. Rate Payable. The monthly rate of CSEAPAY PREM is $100.00. The portion of the month in which CSEAPAY PREM starts or stops will be prorated. The 31st day of a month is not countable under any circumstances. CSEAPAY PREM is subject to Federal and State income tax. It is not subject to FICA tax.

4. Career Sea Time for CSEAPAY PREM. Career sea time will be credited and increased on a daily/monthly basis for CSEAPAY PREM during the periods when a member:

   a. Is permanently assigned to a CSEAPAY eligible vessel.

   b. Is temporarily or permanently assigned to a mobile unit, other than those members assigned to perform administrative duties.

   c. Is temporarily or permanently assigned to and serving with a ship-based aviation unit or ship-based staff which is embarked on a CSEAPAY eligible vessel or is temporarily or permanently assigned to a mobile unit to perform administrative duties and is embarked on a CSEAPAY eligible vessel.

   d. Is permanently assigned to a Law Enforcement Detachment (LEDET) or Afloat Training Group (ATG) and is temporarily assigned to a CSEAPAY eligible vessel. This applies to members permanently attached on and after 15 November 1990 through the day before the unit is designated a mobile unit, if so designated. Members permanently attached on 15 November 1990 will have their consecutive time adjusted to account for periods of temporary assignment to a ship and receive CSEAPAY from date of reporting to one of the above units. There is no entitlement to the payment of Career Sea Pay Premium prior to 15 November 1990 for members assigned units specified in this subparagraph.

5. Calculating Consecutive Career Sea Time for CSEAPAY PREM. Normally consecutive time will be calculated starting at 0 when a member reports for permanent or temporary duty to a CSEAPAY eligible vessel. However, certain periods in which CSEAPAY is not received are treated as neutral time for CSEAPAY PREM purposes and cause the consecutive career sea time counter to temporarily stop, but not reset to 0. In this case the consecutive time would be calculated starting at a number other than 0. The consecutive career sea time counter temporarily stops during periods when a member:

a. Is permanently assigned to a ship based aviation unit or ship-based staff and is not embarked on a CSEAPAY eligible vessel.

b. Is permanently or temporarily assigned to a mobile unit and:

(1) is not assigned to administrative duties, has been ashore (not including leave) for more than 30 days, and is not entitled to CSEAPAY, or

(2) is assigned to administrative duties and is not entitled to CSEAPAY.

c. Is on proceed time, travel time, temporary duty (TD), and/or leave while between two CSEAPAY eligible vessels/mobile units. This includes transfer from a CSEAPAY eligible vessel/mobile unit to a pre-commissioning unit command preparing a CSEAPAY eligible vessel for placement in an active status (in commission or in service), and transfer from a career sea pay eligible vessel to the decommissioning unit command preparing that now decommissioned vessel for deactivation.

d. Is permanently attached to a LEDET or ATG and is not temporarily assigned to a CSEAPAY eligible vessel. This is effective for members assigned to these units on or after 15 Nov 1990.

e. Is permanently attached to CG Squadron 42/44 and is not temporarily assigned to a CSEAPAY eligible vessel – effective 1 September 1993.

f. Is TAD for more than 30 days from a CSEAPAY eligible vessel and not entitled to CSEAPAY.

g. Is temporarily assigned ashore from a CSEAPAY eligible vessel to limited duty, humanitarian assignment or in a hospitalization status.

h. Incurs deductible time due to unauthorized absence, confinement, nonperformance of duty (civil arrest), or sickness from misconduct.

h. Is on one or more PCS school assignments with a total duration of less than 1 year and between permanent assignments of two CSEAPAY eligible vessels if the training is necessary for the follow-on sea duty assignment. Examples of pipeline schools which qualify as neutral time are enlisted "A" and "C" schools and OCS. PCS school assignments which are oriented towards personal professional development rather than providing preparation for a follow-on sea tour will cause the consecutive sea duty counter to stop and return to 0 as in a normal PCS to shore duty. Examples of school assignments which do not qualify as neutral time are undergraduate and post-graduate training, and staff or war college curricula. A request for determination of neutral time entitlement should be submitted to Commandant (G-WPM-2) when a member's PCS school assignment(s) between CSEAPAY eligible vessel assignment exceeds one year.

6. Resetting Consecutive Career Sea Time Counter to Zero. The consecutive career sea time counter resets to zero under the following conditions.

a. Execution of PCS orders from a CSEAPAY eligible vessel, a mobile unit, or a unit that qualifies as neutral time to a non CSEAPAY eligible unit. Assignment to a unit that qualifies as neutral time, as defined in 4-C-5, does not reset the consecutive career sea time counter to zero.

b. When a member separates from the Service, unless discharged while permanently attached to a CSEAPAY eligible vessel or a mobile unit, and immediately reenlists onboard.

D. Responsibility Pay.

1. Authority. Under the provisions of 37 U.S.C. 306, the Secretary of Transportation designated the position of commanding officer of each vessel of the Coast Guard as a position of unusual responsibility, which is of a critical nature to the Coast Guard. Commandant has authorized payment of special pay, designated as Responsibility Pay (RSPLTY PAY), to certain commanding officers.

2. Who May Receive RSPLTY PAY. Effective 1 July 1973, RSPLTY PAY is authorized for each officer, assigned and serving as commanding officer of a vessel of the Coast Guard, who is entitled to basic pay of pay grades 0-3, 0-4, 0-5, or 0-6; and, effective 23 November 1992 pay grades 0-2 and below.

3. Rates Payable. RSPLTY PAY is payable at the following monthly rates:

Pay Grade	Rate of Pay
LCDR (0-4) and below	50.00
CDR (0-5)	100.00
CAPT(0-6)	150.00

Note: The pay will be prorated on a daily basis based on a 30-day month. No pay accrues for the 31st day of the month.

4. Conditions Affecting Entitlement. Conditions affecting entitlement of RSPLTY PAY are as follows:

   a. Date to Start RSPLTY PAY. Pay accrues from date of actual assumption of command.

   b. Date to Stop RSPLTY PAY. Pay will be stopped on the day prior to the day of relief from duty as commanding officer. At no time will RSPLTY PAY be paid concurrently to more than one officer assigned the same vessel.

   c. Absences Over 30 Days. If a designated officer is absent from the vessel for a period of 30 days or more, on TAD, leave, or hospitalized, RSPLTY PAY will be terminated on the day prior to the day the officer entered such status.

   d. Promotion. An officer becomes entitled to the higher rate of RSPLTY PAY on the same day the officer becomes entitled to the pay of the higher grade.

   e. Tax. RSPLTY PAY is subject to tax withholding of Federal and State income tax. It is not subject to FICA tax.

   f. Effect On Other Computations. RSPLTY PAY is not an item of basic pay or an allowance. Therefore, it is not used to compute lump-sum leave payments or severance pay. It will be included in computation of death gratuity.

5. Acting Commanding Officer. An officer serving as acting commanding officer for periods of less than 30 days is not entitled to RSPLTY PAY. However, when it is contemplated that the commanding officer will be absent for more than 30 days, authorization may be obtained from Commandant (G-WPM) to pay RSPLTY PAY to the acting commanding officer.

6. Relief of Command. Responsibility pay may not be paid to more than one officer per designated billet, except for the dates of assumption of and relief from command.

E. Enlistment and Reenlistment Bonus.

1. Authority. Under the provisions of 37 U.S.C. 308a, a person who enlists in an Armed Force may be paid an enlistment bonus. Under the provisions of 37 U.S.C. 308, an enlisted member may be paid a Selective Reenlistment Bonus (SRB).

2. Conditions of Eligibility. Requests for determination of eligibility for SRB shall be forwarded to Commandant (G-WPM-1).

   a. Enlistment Bonus. Refer to Coast Guard Enlistment Bonus (EB) Program, COMDTINST M7220.40 (series).

   b. Selective Reenlistment Bonus. Refer to Reenlistment Bonus Programs Administration, COMDTINST 7220.33 (series).

F. Recoupment of Enlistment or Reenlistment Bonus. Determination involving recoupment of a bonus will be made by Commandant (G-WPM-1).

1. Legal Requirements. Recoupment of unearned portions of an enlistment or selective reenlistment bonus is required when a member voluntarily or because of misconduct does not complete the term of reenlistment, extension or enlistment, or anniversary year for which the bonus was paid.

2. Reasons to Recoup. Refer to Reenlistment Bonus Programs Administration, COMDTINST 7220.33 and Coast Guard Enlistment Bonus (EB) Program ,COMDTINST 7220.40 (series).

G. Diving Duty Pay.

1. Authority. Special Pay for Diving Duty is authorized by 37 U.S.C. 304 to members who are entitled to basic pay and are:

   a. Assigned by orders to diving duty;

   b. Required to maintain proficiency as a diver by frequent and regular dives; and

   c. Actually performing diving duty.

2. Who May Receive Diving Pay. Special pay for diving duty is payable to members who qualify and who are issued orders for duty involving diving under the provisions of Coast Guard Diving Policies and Procedures Manual, COMDTINST M3150.1 (series). These members are entitled to receive this special pay, provided they maintain their status as qualified divers. In time of war the President may suspend diving duty pay.

3. Periods Payable. Refer to **figure 4-7** for specific conditions of entitlement.

4. Rates Payable. Effective 1 October 1999, members assigned to and performing diving duty are entitled to receive special pay for diving duty as follows:

	Class of Diver		Monthly Rate
a.	Officer: -Ship Salvage Diving Officer/Basic Dive Officer (SSDO)		240.00
	-Officer with SCUBA training only(DV)		165.00
	-Officer performing diving duty at school under instructions in a course above "Diver Second Class" (DUI)		150.00
b.	Enlisted: -Master Diver (MDV)	340.00	
	-Diver First Class (DV-1)		215.00
	-Diver Second Class (DV-2)		150.00
	-SCUBA Diver (DV)		150.00
	-Medical deep-sea diving technician (DV-M)		215.00
	-Enlisted member performing diving duty under instruction unless entitled to higher rate (DUI)		150.00

5. Restrictions on Payment. Restrictions of special pay for diving duty are as follows:

a. Lapsed Qualifications. No member shall be entitled to receive diving pay after diving qualification has lapsed.

b. Dual Payment. Effective 1 November 1999, when assigned by orders to both diving duty and hazardous duty for the same period, a member may be paid special pay for diving duty and two hazardous duty incentive pays along with Diving Pay.

SPECIAL PAY FOR DIVING DUTY – CONDITIONS OF ENTITLEMENT

RULE	A	B	C
	When a member is assigned or detailed to diving duty	and	then diving pay
1	maintains diving status and current qualifications under the provisions of COMDTINST M3150.1 (series)		accrues
2	is hospitalized as a result of a diving accident		accrues for not more than 90 days while hospitalized (note 1).
3	is hospitalized not as a result of a diving accident		accrues for first 30 days (note 1).
4	is on leave in a pay status		
5	is on Temporary Additional Duty (TAD)	TAD is for other than diving duty	accrues for 30 days.
6		TAD is for diving duty purposes	continues to accrue. (note 3)
7	does not maintain diving qualification	diving qualification lapses	ceases on date of lapse.
8	is in confinement awaiting trial by courts-martial	is acquitted or charges are dismissed	accrues retroactively to date of confinement.
9		is convicted	does not accrue from first day of confinement through day before date restored to full duty.
10	is in confinement under sentence of court-martial		
11	reassigned permanent change of station (PCS) and no TAD is required enroute to new duty station	is ordered to and actually performs diving duty at the new duty station	continues to accrue (notes 1 and 2).
12		is not ordered to diving duty at the new duty station	accrues through date of detachment from old duty station.
13	reassigned PCS and TAD is required enroute to the new duty station	PCS orders require diving duty at TAD station <u>and</u> new duty station, and actually performs diving duty	continues to accrue (notes 1 and 2).
14		PCS orders require diving duty at TAD station but <u>not</u> the new duty station	continues to accrue through the date of detachment from the TAD station (notes 1 and 2).
15		PCS orders do not require diving duty at TAD station	accrues through date of detachment from old duty station.
16	is a member of the Coast Guard Reserve on active duty	is released from active duty	ceases not later than date member departs for home from last duty station.
17	is removed from diving duty		ceases on date of removal.
18	is discharged and immediately reenlists at the same unit without a break in service	diving duty orders are not specifically terminated	continues to accrue.
19		diving duty orders are specifically terminated	terminates on the date stated in the orders.

Notes:

1. If the member is removed from diving duty, or the member's qualifications lapse during this period, the member's entitlement to diving pay terminates on the date removed from diving duty or the date qualifications lapse.

2. If a member is reassigned PCS and takes leave enroute, diving duty pay will continue to accrue up to 30 days if the member has otherwise met the requirements for diving duty pay.

3. The member's orders must specify that TAD includes duty involving diving in order for diving pay to accrue indefinitely.

FIGURE 4-7

H. Special Pay-Duty Subject to Hostile Fire or Imminent Danger.

1. Authority. Under the provisions of 37 U.S.C. 310 and regulations prescribed by the Secretary of Defense, members who meet the conditions of this section are entitled to special pay for duty subject to Hostile Fire or Imminent Danger (HF/ID). This special pay is in addition to any other pay and allowances to which a member may be entitled. A member may not be paid HF/ID PAY more than once for any month.

2. Rate payable. Effective 1 August 1990, the monthly rate for Hostile Fire Pay / Imminent Danger Pay is $150. Effective 1 October 1985 through 31 July 1990, the monthly rate for Hostile Fire Pay / Imminent Danger Pay is $110.00.

3. Designated Areas:

a. **Adriatic Sea and Ionian Sea**. Effective 15 Sep 99 HF/IDP for the Adriatic Sea and the Ionian Sea North of the 39th parallel including the airspace above is terminated**.**

b. **Afghanistan**. Effective 1 Nov 88, the total land area of Afghanistan, including inland waters and the airspace thereover.

c. **Albania**. Effective 22 May 97, the country of Albania and airspace thereover.

d. **Algeria**. Effective 7 Mar 95, total land area of Algeria.

e. **Arabian Gulf Area**. Effective 25 Aug 87, the Arabian Gulf area, including the airspace thereover, and the countries of Bahrain and Kuwait, including the airspace thereover. The Arabian Gulf area is defined by the Arabian Gulf Persian Gulf, the Strait of Hormuz, and that part of the Gulf of Oman which lies north of 25 degrees north latitude and West of 057-30 degrees east longitude. This designation is terminated effective 1 Apr 89.

f. **Arabian Sea. Effective 31 Oct 01, the portion north of 10º north latitude and west of 68º east longitude.**

g. **Azerbaijan**. Effective 9 Jun 95, the total land space of Azerbaijan.

h. **Bahrain**. Effective 13 Jun 97, the land area and air space of Bahrain.

i. **Burundi and Democratic Republic of the Congo (Zaire)**. Effective 29 Nov 96, the land areas of Burundi and the Congo.

j. **Cambodia**. **Effective 31 Oct 2001, the designation of Cambodia as an Imminent Danger Pay area is terminated. Effective 1 Nov 2001, Cambodia is designated a Hardship Duty Location for HDP-L purposes at the rate of $150 a month.**

k. **Colombia**. Effective 1 Jun 85, the country of Colombia, total land area, including inland waters is designated. Airspace thereover and adjacent sea areas are excluded.

l. **El Salvador**. Effective 31 May 2001, the designation of El Salvador as an Imminent Danger Pay area is terminated.

m. **East Timor**. **Effective 31 Oct 2001, the designation of East Timor as an Imminent Danger Pay area is terminated. Effective 1 Nov 2001, East Timor is designated a Hardship Duty Location for HDP-L purposes at the rate of $150 a month.**

n. **Ethiopia**. The land area only of Ethiopia has been designated as an imminent danger pay area effective 13 Sep 99.

o. **Georgia and Abkhazia**. Effective 28 Jan 97, the land area of Georgia and Abkhazia lying north of 42 degrees north latitude and west of 43 degrees east longitude.

p. **Greece**. Athens, Greece remains a HF/IDP are only. Effective 15 Sep 99 HF/IDP has been **terminated** for the land area of Souda Bay (all military installations and facilities including the Port of Souda Bay); Thessaloniki, land area within a 25 kilometer radius of 40 degrees 27 minutes north, 22 degrees 59 minutes east; Waters of Themaikos Kolpos north of 40 degrees 15 minutes north.

q. **Gulf Of Aden. Effective 31 Oct 01.**

r. **Gulf of Oman. Effective 31 Oct 01.**

s. **Haiti**.

(1) Effective 16 Sep 94, the total land area and air space of Haiti and the surrounding seas in the area of 16-30N/71-40W, 18-00N/71-45W, along the Haiti-Dominican Republic border to 20-00N/71-44W, 21-00N/71-40W, 21-25N/73-00W, 21-25N/74-00W, 20-00N/74-00W, 19-45N/75-00W, 19-00N/76-00W are designated.

(2) Effective 23 Nov 94, the coastal waters and air space are excluded from this designation.

t. **Hungary**. Effective 15 Sep 99 HF/IDP has been terminated for Taszar, land area within a 50 kilometer radius of 46 degrees 23 minutes north, 17 degrees 55 minutes east.

u. **Iran**. Effective 4 Nov 79, the country of Iran, land area only, is designated. (Iran was earlier designated for the period 8 Dec 78 through 23 Feb 79.).

v. **Iraq**. Effective 17 Sep 90, the territory and territorial waters of Iraq, and the airspace above them.

w. **Italy**. Effective 15 Sep 99 HF/IDP has been terminated for the land areas of Aviano Air Base; Cervia Air Base; Gioia Del Colle Air Base; Trapani Air Base; Vicenza (all military installations and facilities); San Vito Air Station; Brindisi (all military installations and facilities); Naples (all military installations and facilities including the Port of Naples); Sigonella and Augusta Bay (all military installations and facilities including the Port of Gaeta); and Bari (all military facilities) areas of Italy.

x. **Kuwait**. Effective 6 Aug 90, the total land area of Kuwait, including the coastal waters and airspace thereover.

y. **Kyrgyzstan. Effective 31 Oct 01, the land area.**

z. **Laos**. This designation terminated effective 15 Jul 97.

aa. **Lebanon**. Effective 1 Oct 83, the country of Lebanon, total land area only, including inland waters, is designated. Airspace thereover and adjacent sea areas are excluded.

bb. **Liberia**. Effective 6 Aug 90, the total land area of Liberia. Coastal waters are excluded.

cc. **Macedonia**. Land area & air space.

dd. **Oman. Effective 31 Oct 01, the land area.**

ee. **Pakistan**. Effective 29 Nov 96, the total land area.

ff. **Panama**. Effective 20 Dec 89 through 30 Jan 90, the total land area, including inland waters, coastal waters and the airspace thereover.

gg. **Peru**. Effective 1 Apr 87, the country of Peru, total land area, including inland waters is designated. Airspace thereover and adjacent coastal waters are excluded.

hh. **Philippines**. Effective 15 May 90 through 30 Nov 91, the total land area of the Philippines including inland and coastal waters. Airspace thereover is excluded.

ii. **Qatar**. Effective 7 Aug 97, the total land area and air space over Qatar are included.

jj. **Red Sea. Effective 31 Oct 01.**

kk. **Rwanda**. Effective 6 Oct 97, the total land area of Rwanda.

ll. **Sierra Leone**. Effective 18 Jul 97, the land area of Sierra Leone.

mm. **Somalia**. Effective 28 Sep 92, the total land area and air space thereover of Somalia. Coastal waters are excluded.

nn. **Sudan**. Effective 4 Oct 93, the total land area of Sudan, including airspace above, is designated. Coastal waters are excluded.

oo. **Tajikistan**. Effective 31 Mar 97, the total land area of Tajikistan.

pp. **Turkey**.

(1) Effective 6 Feb 91- 29 Sep 95, the total land area of Turkey, including inland waters, coastal waters and the territorial airspace thereover.

(2) Effective 30 Sep 95 to 28 Jan 97, the total land area and inland waters. Airspace and coastal waters are excluded.

(3) Effective 29 Jan 97, the land area, excluding the Turkish Straits (i.e. the Dardanelles, the Sea of Marmara, and the Bosporus Straits).

(4) Effective 1 Mar 98, the land area, excluding the Turkish Straits (i.e. the Dardanelles, the Sea of Marmara, and the Bosporus Straits) and including the limited airspace south of 37-45N and east of 43-00E.

qq. **Uganda**. Effective 19 Jan 2000, the land area of Uganda.

rr. **United Arab Emirates. Effective 31 Oct 01, the land area.**

ss. **Uzbekistan. Effective 31 Oct 01, the land area.**

tt. **Yemen**. The land area of Yemen has been designated as an imminent danger pay area effective 25 May 99.

uu. **Zaire.** (land area)

vv. **Angola, Chad, Montenegro (land area & air space), Mozambique, Serbia (land area & air space), Slovenia, Croatia, Bosnia-Herzegovina, and the remaining land area within the former country of Yugoslavia**. Effective 22 Jun 92, the total land area and airspace thereover of Angola, Chad, Mozambique, Slovenia, Croatia, Bosnia-Herzegovina, and the remaining land area within the former country of Yugoslavia. Coastal waters are excluded. Designation for Slovenia ended 29 Sep 95. Effective 28 Feb 98, the designation for Chad and Mozambique is terminated**.**

ww. **Egypt, Israel, Jordan, and Syria**. Effective 6 Feb 91 through 31 Dec 91, the total land area of Egypt, Israel, Jordan, and Syria, including inland waters, coastal waters, and the territorial airspace thereover. Effective 29 Jan 97, the entire land areas of Egypt and Jordan.

xx. Effective 2 Aug 90, the following locations including the airspace above such locations:

(1) Persian Gulf

(2) The total land areas of Saudi Arabia and Yemen. Effective 28 Feb 98, the designation for Yemen is terminated.

4. Conditions of Entitlement. Refer to figure 4-8 for specific conditions of entitlement and section 4-H-7 as a guide in determining entitlement under various conditions.

5. Determinations of Fact. Determinations of fact regarding qualification of entitlement for HFP/IDP will be made by commanding officers under the criteria prescribed in this section. Any determinations of fact made in the administration of this section are conclusive. Such determinations are not subject to review by any officer or agency of the Government, unless there has been fraud or gross negligence. Such determinations may be changed on the basis of new evidence or for other good cause.

6. Members in a Captured or Missing Status. The account of any member who has been qualified for HFP/IDP will continue to be credited while the member is in a status of missing, missing-in-action, interned by a foreign country, or captured by a hostile force.

7. Non-pay Status.

a. Prior to 17 October 1998, when member enters a non-pay status during the month, HFP/IDP will be prorated for the number of days member was in a basic pay status. A member's basic pay status ends on:

(1) Date of discharge or separation from Service.

(2) Date of death.

(3) On the day before the beginning date of certain specified types of absences from duty.

b. Effective 17 October 1998, HFP/IDP will not be prorated for any member including reservists on short term active duty orders, members enlisting or separating from active duty and members who die during the month.

8. Determination of Entitlement.

a. A member who is entitled to basic pay is entitled to HFPAY for any month during any part in which the member either:

(1) is on official duty in a designated area, or

(2) is subject to hostile fire or explosion of hostile mines, or

(3) is killed, injured, or wounded by hostile fire, explosion of a hostile mine, or any other hostile actions.

b. Refer to figure 4-8 for specific conditions of entitlement and section 4-H-7 for instructions when entitlement does not exist for a complete month.

9. Procedure for Payment of HFPAY. Procedures for paying HFP/IDP are found on page 7-A-6 of the Personnel and Pay Procedures Manual, HRSICINST M1000.2 (series).

SPECIAL PAY FOR DUTY SUBJECT TO HOSTILE FIRE OR IMMINENT DANGER (HF/ID) – CONDITIONS OF ENTITLEMENT

RULE	A	B	C
	When a member who is entitled to basic pay	and	then HF/ID PAY accrues
1	is permanently assigned to a designated area or performs assigned duties in a designated area. (notes 6, 7, & 8)	member is entitled to basic pay.	for the entire month (note 1).
2		the area designation for that country is terminated on a date other than the last day of the month.	for the entire month in which termination of the designation became effective
3	is on duty in a non-designated area.	is subject to hostile fire or explosion of hostile mines while on duty. (notes 2, 3, and 4).	for the entire month in which the hostile fire occurred.
4	is killed	death, injury, or hospitalization results from hostile fire, explosion of a hostile mine, or other hostile action. (note 5)	for the entire month. (note 1)
5	is wounded or injured.		for the entire month in which the wound or injury occurred.
6	is hospitalized outside a designated area.		through the date hospitalization is terminated or for 3 months after the month in which the wound or injury occurred, whichever is earlier.
7	is confined in a designated area as a result of court-martial sentence.	member's pay is subject to total forfeiture.	for the entire month unless full month forfeiture started on the 1st day of the month.

Notes:

1. A member who is absent from the designated area for an entire calendar month is not entitled to special pay for that month.

2. Consider a member as having been "subject to hostile fire" if close enough to the trajectory or point of impact or explosion of hostile ordnance to have been in danger of being wounded, injured, or killed.

3. Eligibility for payment includes all members serving on the same vessel or aircraft which was the subject of hostile fire or explosion of hostile mines and those serving on a vessel or aircraft that was in such close proximity that members were in danger of being wounded, injured, or killed. In the case of land forces, only those of the unit which were in the immediate vicinity of the trajectory or point of impact or explosion of hostile ordnance and were placed in danger of being wounded, injured, or killed from such causes are entitled to payment.

4. The certification of eligibility for payment shall be made at the lowest level of command that includes all of the vessels, aircraft, or units that are subject to hostile fire or explosion of hostile mines. For example, in the case of a single vessel that is subject to hostile fire or explosion of hostile mines, the vessel's commanding officer is authorized to certify payment for all members on board the vessel.

5. It is not necessary that death, injury, or wound occur in a designated area.

6. Includes a reserve member on active duty.

7. When airspace is specifically included in the area designation, personnel who only fly through the space are eligible for payment. When airspace is excluded in the area designation, aviation personnel who only fly through the airspace are not eligible for payment (they must land in the designated area to be eligible).

8. Service members who are present in a designated area for their own personal convenience (such as leave) shall not be considered to have "performed duty" in a designated area and are not eligible for payment.

FIGURE 4-8

I. Special Duty Assignment Pay (SDAP).

1. Authority. 37 U.S.C. 307 provides for SDAP to enlisted members entitled to basic pay and performing duties which are designated as requiring special skills. Conditions of entitlement and detailed instructions for maintenance, retention, and termination of SDAP status are prescribed in COMDTINST 1430.10(series).

2. Relation to Other Pay Items. In relation to other items of pay and allowances, SDAP is:

   a. An amount of pay in addition to any pay, allowance, special pay, incentive pay, or any other monetary benefits to which the member might otherwise be entitled.

   b. Taxable income for Federal and State tax purposes but not subject to FICA Tax.

   c. Not included in the computation of lump sum leave, reenlistment bonus or severance pay.

   d. Included in the computation for death gratuity.

3. Date to Start SDAP. This pay starts on the date the award is made unless a later date is specified. Awards may not be made retroactively.

4. Date to Stop SDAP. SDAP stops when a member is:

   a. No longer assigned to a billet/duties entitled to SDAP.

   b. Discharged or released from active duty.

   c. Confined as a result of a court-martial sentence.

   d. Absent without leave.

   e. TAD/TDY to an assignment where the member is not performing the duties qualifying for SDAP. Such a member is entitled to SDAP through the 90th day of TAD/TDY.

   f. Reassigned PCS (in which case SDAP stops the day prior to the date of departure from the special duty assignment).

5. Missing or Hospitalization Status. SDAP continues while a member is in a missing or hospitalization status, unless the award of SDAP is withdrawn or decreased while the member is in such status. Entitlement in a hospitalization status shall not exceed 12 months. If hospitalization is due to disease resulting from intemperate use of alcohol or habit-forming drugs, there is not entitlement to SDAP.

6. Tax. SDAP is subject to withholding of federal and state income taxes. It is not subject to withholding of FICA taxes.

7. Rate Payable. Effective **1 July 2001** the amounts of SDAP are:

Rating	Monthly Rate
SD-l	$55.00
SD-2	$110.00
SD-3	$165.00
SD-4	$220.00
SD-5	$275.00
SD-6	$375.00
SD-7	**$350.00**

J. Board Certified Pay for Physician Assistants .

1. Entitlement. Effective 30 October 2000, officers of the Coast Guard or Coast Guard Reserve on Active Duty for Training (ADT) or active duty for another purpose, who are designated by Commandant (G-WKH) as Physician Assistants are entitled to Board Certified Pay for Physician Assistants in equal monthly amounts when entitled to Basic Pay. Entitlement to this board certified pay is in addition to any other pay and allowances of the officer. This pay is not received during periods of Inactive Duty for Training (IDT drills).

2. Eligibility. To be eligible for special pay under this section, a Physician Assistant must:

   a. Have a post baccalaureate degree in the officer's clinical specialty.

   b. Be certified by the National Commission of Certification of Physician Assistants.

   c. Make application and be authorized in writing for this special pay by Commandant (G-WKH).

      (1) Officers eligible for Board Certified Pay must apply for it by letter to Commandant (G-WKH) through their administrative chain of command. Applications must include sufficient documentation to ascertain completion of eligibility requirements and the amount of creditable active duty as a Physician Assistant up to the date of application.

      (2) Commandant (G-WKH) will ensure that applicants have completed all eligibility requirements and authorize payment of the special pay in a reply to the applicant. Approved applicants will receive an authorization letter from Headquarters. A copy of the letter will be forwarded to the Coast Guard Human Resources Service and Information Center (HRSIC). The authorization letter will indicate the date the award of this pay is authorized and the amount of creditable time as of the date payments are authorized. In no case may payments be authorized for periods of active duty performed as a Physician Assistant prior to 30 October 2000.

      (3) Upon HRSIC(MAS) receiving E-Mail notification from the servicing PERSRU when a period of ADT is performed by the reservist, HRSIC(MAS) shall initiate action to credit the reservist with Board Certified Pay for Physician Assistant for the period of ADT.

3. Rates Payable. Monthly rates based on creditable service as a Physician Assistant:

   a. Less than 10 years……$166.66

   b. 10 years or more but less than 12……$208.33

   c. 12 years or more but less than 14.……$250.00

   d. 14 years or more but less than 18.……$333.33

   e. 18 or more years.……..…….$416.66

4. Creditable Service Defined. For purposes of awarding Physician Assistant Board Certified Pay, the officer's creditable service is computed by totaling all periods of active duty after the officer was qualified as a Physician Assistant in the Medical Service Corps of the Army or Navy; as a Biomedical Science Officer in the Air Force; Physician Assistant in the Army Medical Specialist Corps; Physician Assistant in the Public Health Service Commissioned Corps; or designated as a Physician Assistant in the Coast Guard (including the Reserve Components of the aforementioned).

5. Payments. Payment is at a monthly rate. It shall be prorated for eligible periods of active duty of less than one month in accordance with the SDA II User Manual, HRSICINST M5231.2.

6. Tax. Board Certified Pay for Physician Assistants is subject to withholding of federal and state income taxes. It is not subject to withholding of FICA taxes.

D. Advance Payments.

1. Authority. 37 U.S.C. 402, 403, 405 and 1006 authorize members on active duty to receive advance payments under certain conditions.

2. Command Oversight. Commanding Officer(CO)/Officer In Charge(OIC) oversight is an important responsibility in the advance pay program. The command shall ensure that the member is aware of the options available to ease the possible financial burden of a PCS move. An advance of pay is one such option. There exists a potential for personal financial hardship due to a reduction in monthly pay while liquidating the advance payment. It is the command's responsibility to ensure that the member is aware of the intent of an advance of pay, particularly for expenses outside of the program's scope. An advance of pay is not intended to provide funds for such items as investments, vacations, or the purchase of consumer goods that are not the result of direct expenses resulting from the member's PCS orders.

3. Types and Conditions for Payment. Members on active duty may request and receive the following type of advance payments under the conditions indicated:

   a. Pay Only. The purpose of an advance of pay associated with a permanent change of station (PCS) move is to provide a member with funds to meet the extraordinary expenses of a Government ordered/authorized relocation. It is intended to assist with reimbursements and expenses incurred in a duty location change that are not typical of day-to-day military living. The request for advance pay will be processed by the PERSRU upon receipt of the Advances Worksheet, CG HRSIC-2010. For E-4 and below, advance pay requests **may be approved by the CO/OIC, or may be delegated by the CO/OIC, in writing, to the XO/XPO for approval. A copy of the delegation authority will be maintained on file with the servicing PERSRU**. Advance pay is authorized for members under the following conditions:

      (1) When the PCS orders transfer the member out of their unit's Military Housing Area (MHA), and the member is issued government funded travel and household goods movement entitlements.

      (2) When the PCS orders the member to a unit within their current Military Housing Area (MHA), advance pay is only authorized when a household goods move is authorized at Government expense in accordance with the JFTR (such as a directed move out of government or leased family quarters). Temporary duty en-route does not preclude payment (37 U.S.C. 1006(a)).

      (3) Advance pay may be authorized for a humanitarian, unilateral, or mutual exchange of station transfer, only when the PCS transfers the member out of their unit's MHA. Commands are to use discretion in approving an advance pay request when transfers under these type orders are to an adjacent MHA (Example: Washington, DC to Baltimore, MD, or San Francisco, CA to Alameda, CA).

      (4) Serving on a vessel which has a change of homeport.

      (5) Ordered to active duty of 140 days and greater.
      See notes on next page.

Notes: The advance of pay may not be paid prior to 30 days before departing on PCS orders, or more than 90 days before departing except when justified by extenuating circumstances and approved in writing by the member's CO/OIC. Also, the advance pay may be paid not later than 60 days after the member reports to the new PDS, or 60 days after the vessel arrives at the new homeport.

A commanding officer/officer in charge may approve a member's request for advance pay up to 180 days after the member's reports to the new PDS or new homeport when the member requires an extended period of time to acquire permanent quarters in the local community and/or the member's dependents arrive at the new PDS or new homeport at least 30 days after the member. When a member is requesting advance pay between 61 and 180 days after reporting to the new PDS, the request must be in writing and state the reason for the request. The CO/OIC must approve the request in writing. This approval authority may not be delegated. Both the member's written request and the command's written approval shall be maintained in their PERSRU PDR until the advance is fully liquidated.

b. Pay and Allowances. 37 USC 1006(b) authorizes advance pay and allowances to be paid to military members who are on duty at a distant station or onboard a deployed vessel, and the member's assignment precludes the member from being paid regularly. Because of the availability of direct deposit, it is normally unnecessary for Coast Guard members to receive advance pay and allowances.

c. Basic Allowance for Subsistence (BAS) or Separate Rations (SEPRATS). Advance payment for these two allowances is not authorized.

d. Leave Rations. Advance payment is not authorized.

e. Overseas Housing Allowance (OHA), Interim Housing Allowance, and BAH in Conjunction with Overseas Assignment. Advance payment of OHA, interim housing allowance, and BAH is authorized for payment of advance rent, security deposits, and/or initial expenses incident to occupying other than Government housing. The advance may be made at any time during a member's tour at the station concerned. It may also be authorized when a member has located housing incident to PCS orders. The request for the advance will be processed by the PERSRU upon receipt of the Advances Worksheet, CG HRSIC-2010. Requests for this advance must have command approval on the worksheet. The Worksheet is found in Enclosure (1) of the Personnel and Pay Procedures Manual, HRSICINST M1000.2 (series).

f. BAH. Advance payment of BAH is authorized for payment of advance rent, security deposits, and/or initial expenses incident to occupying other than Government housing. The advance may be made at any time during a member's tour at the station concerned. It may also be authorized when a member has located housing incident to PCS orders. The request for advance BAH will be processed by the PERSRU upon receipt of the Advances Worksheet, CG HRSIC-2010.

CHAPTER 15. CADET PAY AND ALLOWANCES

A. Authority.

1. Rate of Pay. Under 37 U.S.C. 203 (C), **cadet pay shall equal 35% of basic pay of an ensign (O-1) with less than two years of service**.

2. Subsistence. Under 37 U.S.C. 422 Coast Guard cadets are entitled to receive a ration, or commuted value of ration in money for each day the member is on active duty. Commuted rations accrue for periods of authorized leave of one or more days but not for a fractional part of a day. The value of commuted rations for a cadet is $5.25 per day, effective 1 October 1998.

3. Lump Sum Leave (LSL) Payment. Under 37 U.S.C. 504, Coast Guard cadets are not entitled to compensation for unused leave. An enlisted member of the Uniformed Services who accepts an appointment as a cadet is entitled to LSL payment for unused accrued leave as of the day preceding the date of acceptance of appointment as a cadet.

4. Travel To and From the Coast Guard Academy. Will be in accordance with Joint Federal Travel Regulations (JFTR) paragraph U7000.

B. Management of Cadet Pay and Allowances. Cadets are loaded into the PMIS/JUMPS payroll system, and their pay is computed by PMIS/JUMPS. HRSIC Topeka processes tax, SGLI, and allotment deduction and disbursements on behalf of cadets. HRSIC does not disburse net pay to cadets. Rather, HRSIC sends a report of computed net pay to the Superintendent, U.S. Coast Guard Academy. The Superintendent, U.S. Coast Guard Academy accounts for, manages, and disburses cadet pay.

C. Commencement and Termination of Pay.

1. Commencement of Pay. Pay shall commence upon entry into the Coast Guard Academy. A cadet appointed from a civilian status is entitled to cadet pay commencing with the date he or she reports to the Coast Guard Academy, providing the oath and acceptance of appointment are executed. A cadet appointed from enlisted status is entitled to Basic Pay as a cadet commencing with the date the oath and acceptance of appointment are executed. Pay accrues to such member on the basis of current enlisted pay grade through the day preceding the date the oath and acceptance of appointment as a cadet are executed.

2. Termination of Pay. Cadets who are separated from the Coast Guard Academy after execution of the oath and acceptance of appointment are entitled to pay and allowances to and including the date they are separated from the Coast Guard Academy.

D. Paydays. A cadet's fund account will be credited on the last working day of every month.

E. Advance Payment for Initial Clothing and Equipment.

1. Advance Payment. The Superintendent, U. S. Coast Guard Academy, shall establish the amount cadets will receive during the initial month(s) of active duty at the academy to cover the cost of initial clothing and equipment. This payment shall be sufficient to prevent the cadet from having a deficit cadet account balance.

2. Liquidation of Advance Pay. The repayment schedule normally will not exceed six months.

3. Early Separations. If a Coast Guard cadet is separated from the Service prior to liquidation of the advance, the following action shall be taken:

   a. Apply pay and allowances accrued and unpaid through date of separation toward liquidation of advance pay.

   b. If amount due is insufficient to liquidate the indebtedness, apply balance remaining in the cadet's personal account to the extent necessary to complete liquidation of the indebtedness.

   c. If member is still indebted, the cadet shall surrender to the Superintendent, Coast Guard Academy, clothing and equipment of a distinctively military nature to the extent required to liquidate the indebtedness.

   d. If there is any indebtedness remaining after the liquidation process listed above, the debt shall be cancelled.

F. Deductions from Pay.

1. Servicemembers' Group Life Insurance (SGLI). Cadets are eligible for SGLI coverage while on full-time duty as a cadet. Refer to section 6-A for cost and coverage.

2. Allotments from Pay. Cadets may only register allotments as authorized by the Superintendent, Coast Guard Academy.

3. Federal Income Tax, State Income Tax, and Federal Insurance Contribution Act (FICA). Cadet pay is taxable. Refer to sections 8-A through 8-C for policies and regulations concerning taxes.

G. Initial Deposit by Cadets (Entrance Deposit). Upon admission to the Coast Guard Academy, each cadet is required to deposit with the Superintendent, Coast Guard Academy, the sum of $1,000.00 to offset the cost of the initial issue of clothing and equipment. These funds are deposited to the cadet's individual account. This requirement may be waived, in part, by the Superintendent, Coast Guard Academy, when unusual circumstances exist.

H. Surrender of Clothing and Equipment Upon Separation Prior to Graduation. Under 14 U.S.C. 183, each cadet is required to turn into the Coast Guard Academy any acceptable clothing and equipment of a distinctively military nature to the extent necessary to liquidate an indebtedness.

1. Acceptable Items. The Superintendent, Coast Guard Academy, shall determine which items of clothing and equipment are acceptable for resale.

2. Allowed Values. The Superintendent, U.S. Coast Guard Academy, shall establish the value to be allowed for each item of clothing and equipment surrendered by a cadet.

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