U.S. Department of Homeland Security
United States Coast Guard

Health, Safety, and Work-Life
RP NOLA, Mobile Clinic

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6000
3 April 2012

MEMORANDUM

From: R. P. VINLOVE, LT, Health Services Administrator
HSWL RP NOLA, Mobile Clinic

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To: J. S. CLARK, LCDR
HSWL RP NOLA RP Manager

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Subj: PATIENT ADVISORY COMMITTEE (PAC) MEETING MINUTES FOR 30 March 2012

Ref: (a) Medical Manual, COMDTINST M6000.1E

1. The Patient Advisory Committee (PAC) was convened at 1300 on 30 March 2012. Attendance: Mrs. Tabitha Dupree, HSC Mueller, LT Oditt, Nurse Evans, HSC Pettis, HSC Gipson and LT Vinlove.

2. Old Business:

   a. None.

3. New Business:

   a. Reviewed clinical statistics. HSWL RP NOLA overall readiness consistently improving over district. Identified "Low hanging fruit" regarding readiness. Nurse Evans will be coordinating readiness road shows to the 5 units in the local AOR with the worst readiness.

   b. Clinic Staffing: Officers: New Flight Surgeon, CAPT Palacio reports 1 July. New APA, LT Brackins reports 22 June. LT Oditt to stop seeing patients 1 May. CAPT Stewart-Kuhn terminal leave to commence 1 July. New Pharmacist, LCDR Eddy to arrive OOA 1 July. CAPT Hartley is considering retiring December 2012.
   Enlisted: HS1 Richardson and HSC Mueller to PCS June 2012. HS2 Beck to PCS May 2012. HS2 Alvarez departs 10 July.

   c. Discussed SPV program. To commence with initial monthly rollout 5 April. Have identified over 80 people overdue for the inoculation in the local AOR.

   d. Radiology: PM completed on machine 30 March, he was able to repair the table, now we can do all exams that require "Low technique".

e. PWP's and physical fitness testing. HSWL RP NOLA Mobile will have 100% participation with ATC mobile. The dates are 17-19 April.

f. Mobile clinic will commence sending specialty Dental referrals to Keesler. Apparently they have a lot of availability.

4. The next PAC meeting will be scheduled for May or June 2012.

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